

**Albany County Community Juvenile Services Board
Advisory Committee Agenda**

Meeting Date: December 18, 2017
Time: 1:30pm to 3:00pm
Location: Albany County Commissioners Room
 525 Grand Ave, Basement Level

1. Roll Call:

2. Consideration of Changes in Agenda and Setting the Agenda

2A. Motion by _____, seconded by _____ that the following changes to the agenda be approved.

3. Approval of Consent Agenda

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussions of these items unless a Board Member or citizens so request, in which case the item will be removed from the consent agenda and will be considered on the regular agenda.

3A. That the Board acknowledge receipt of the minutes from the November 27, 2017 Advisory Board meeting.

3B. That the Board acknowledge receipt of the minutes from and November 28, 2017 meeting of the CASA Subcommittee.

3C. The Board acknowledge receipt of the YTD graphs from the Big Brothers Big Sisters Diversion Program.

Motion by _____, seconded by _____ that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated.

4. Regular Agenda

4A. Vote on the Positive Youth Justice Objective Criteria

4B. Vote on the Amended Bylaws

4C. Set date for future meeting of Advisory Committee.

5. Discussion of Future Items to be included on Agenda.

6. Adjournment

Motion by _____, seconded by _____

**Albany County Community Juvenile Services Board
Advisory Committee Minutes**

Meeting Date: Monday, November 27, 2017

Time: 1:00pm-2:30pm

1. Roll Call: Steve Hamaker, Donna Sheen, Deb Formento, Karen Lundahl, Sarah Jacobs-Manwarren, Amy Terrell, Sheriff O'Malley, Teresa Castano, Kandice Schmitz, Diana Seabeck, Briana Montoya, Nicole Hauser, Ty Peterson, Peggy Trent
2. Motion by Donna Sheen, seconded by Deb Formento, that the agenda be approved. The Board voted and approved unanimously.

3. Approval of Consent Agenda

- 3A. The Board acknowledged receipt of the minutes from the October 9, 2017 Advisory Board meeting.
- 3B. The Board acknowledged receipt of the minutes from the October 17, 2017 Steering Board meeting.
- 3C. The Board acknowledged receipt of the minutes from the October 23, 2017 and November 9, 2017 joint meetings of the Mental Health and Education Subcommittee.
- 3D. The Board acknowledged receipt of the minutes from and November 07, 2017 meeting of the CASA Subcommittee.
- 3E. The Board acknowledged receipt of the YTD graphs from the Big Brothers Big Sisters Diversion Program.

Motion by Nicole Hauser, seconded by Karen Lundahl, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated. The Board voted and approved unanimously.

4. Regular Agenda

- 4A. The Board provided the following suggestions to the Strategic Plan Progress Report. Goal 1: Add that a data committee has been started to create uniform data definitions and to streamline how data systems generate the report. Goal 2: Based on need, the Board is going to proceed applying for a grant for youth at risk of homelessness and will also be starting a supervised visitation program. The Board suggested that it might be better to separate assets and needs outlined. The Criteria includes services and the Board will need to review to assure services are all outlined. Goal 4: Peggy Trent indicated that youth council has not been involved recently, but she will need to reach out. The next Subcommittees will be provided with this report for their review. For the next grant cycle the Board suggested keeping the Strategic Plan concise and will need to form subcommittee to develop.

- 4B. The Board was not in receipt or discussed the amended Bylaws. This will be discussed at next the Advisory Meeting.
 - 4C. Peggy Trent would like to review her revisions to the Positive Youth Justice Objective Criteria with Donna Sheen. The Board will vote on the Criteria at the next Advisory Board meeting or it will be emailed to vote.
 - 4D. The MHSA/ED Subcommittees have provided feedback and revisions to the Restorative Justice protocol. Peggy Trent spoke with Catherine Childs and as part of the follow up training they will walk facilitators from CHC, BBBS, DFS and School District through three conferences. Catherine Childs has received the updated protocols and will be present at the next Subcommittee meeting. Peggy Trent advised that it would be appropriate to use the protocols that are in place and change them after the community group conferences. Peggy Trent indicated that conferences will hopefully take place during December.
 - 4E. CASA has been working on recruiting volunteers. They would like to have at least 25 volunteers. Peggy Trent advised the CASA Subcommittee will continue to work on the protocols.
 - 4F. Amy Terrell discussed the expansion of Drug Court to include juveniles. Amy discussed adult drug court, juvenile vs. family court and funding available for a juvenile drug court. Amy and the Board discussed what would be need for a juvenile drug court. The Board would like to see measurable goals and outcomes. The Mental Health Substance Abuse Subcommittee will work on this project and Amy will participate as needed and available.
 - 4F. The next Advisory Board meeting is set for December 18, 2017 1:30-3:00pm Commissioners Room
5. The following items will be added to the next Advisory Board Agenda:
- 5A. Vote on the Positive Youth Justice Objective Criteria
 - 5B. Vote on the Amended Bylaws
6. Motion by Nicole Hauser, seconded by Deb Formento, to adjourn the Advisory Board meeting. The Board voted and approved unanimously.