

**Albany County Community Juvenile Services Board
Joint Education and Mental Health and Substance Abuse Subcommittee Agenda**

Meeting Date: May 17, 2018
Time: 11:30-1:00pm
Location: Big Brothers Big Sisters Conference Room
1010 S 6th St, Laramie, WY 82070

- 1. Roll Call**
- 2. Approval of Joint MHSA/ED subcommittee minutes April 09, 2018 and May 3, 2018**
- 3. Final Restorative Justice Protocols & Forms**
- 4. Juvenile Drug Court**
- 5. Vaping**
- 6. SPOE Training**
- 7. Intake Process**
- 8. Ankle Monitor Process**
- 9. Next Meeting**

**Albany County Community Juvenile Services Board
Joint Education and Mental Health and Substance Abuse Subcommittee Minutes**

Meeting Date: Monday, April 9, 2018
Time: 11:00-12:30
Location: Albany Courthouse: Commissioners Room

1. Roll Call: Steve Hamaker, Peggy Trent, Stuart Nelson, Brooke Benson, Brianna Montoya, Kandice Schmitz, Amy Terrell, Sam Cornia, Katie Willie, Tim Chesnut, Ty Peterson, Tim Nyquist, Adrienne Freng, Sarah Olson, Jennifer Stone, Donna Sheen, Maria Consuelos
2. Wyoming's Joint Symposium on Children & Youth scholarships are available through the Victim Witness Program of the Albany County & Prosecuting Attorney's Office. Please email Peggy Trent and Maria Consuelos if you would like to receive a registration scholarship by this Friday, April 13, 2018. The Subcommittee also discussed and was encouraged to attend the Free Workshop: Understanding Reactive Attachment Disorder at the University of Wyoming on April 17, 2018 at 6:00pm-8:00pm.
3. The Board was in receipt of the final Restorative Justice Protocol. Maria will send out the Word version of the Protocol to the Subcommittee. Please provide feedback to Peggy Trent by April 16, 2018. The updated Restorative Justice Protocol with feedbacks will be available at the next Subcommittee meeting. The Subcommittee also discussed the two restorative justice conferences that were held. The Subcommittee discussed that they would like to find funding for a neutral facilitator to arrange and facilitate these conferences. Donna Sheen and Tai Wright will look into funding options.
4. The Subcommittee was in receipt of the Juvenile Drug Court Resolution, Grant application, and notice of issuance of FY19 Funds for the Albany County Juvenile Drug Treatment Court. The grant included funds for 4 juveniles and start-up costs for the Juvenile Drug Court. Peggy Trent walked the Subcommittee through the suggested program. The Subcommittee will need determine and develop the program. Among the topics that will need to be included in protocols for the program are the following: goal; outcomes; referral of juveniles of treatment; participants and their roles (develop written MOU for information sharing), location of treatment; treatment component; education component, and family involvement. The Subcommittee discussed splitting up sections between Subcommittee members by their expertise. The Subcommittee was given a deadline of June 1, 2018 to complete the protocol for the Juvenile Drug Court. The Program will also hire a 20 hour individual to assist with managing the juveniles in the Juvenile Drug Court. The main role and goal of Amy Terrell's main goal and role will be to maintain the integrity of the Program the Subcommittee develops. Donna Sheen will set up a meeting with Peggy Trent to discuss the development of the Program.
5. Discussion as to subcommittee addressing issues with vaping by juveniles. Will be added to agenda at next meeting.
6. Peggy Trent, Steve Hamaker, Donna Sheen and Ty Peterson to discuss Single Point of Entry training.
7. The Subcommittee discussed that as part of the development of the Juvenile Drug Court Program, the Subcommittee needs to outline the intake process for SPOE. The Subcommittee also discussed looking into hiring an Intake Coordinator for SPOE.

- 8.** Peggy Trent working on developing a protocol for usage of ankle monitors.
- 9.** Next Agenda Items: Resorative Justice Final Protocols, Juvenile Drug Court, Vaping, SPOE Training, Ankle Monitor Protocols and Involvement of Juveniles in review of Protocols.
- 10.** The next Subcommittee meeting is set for April 25, 2018 1:30pm to 3:00pm at the Commissioners room.

Albany County Community Juvenile Services Board
Joint Education and Mental Health and Substance Abuse Subcommittee Minutes

Meeting Date: May 3, 2018
Time: 11:30a.m. - 1:00p.m.
Location: Albany Courthouse: Commissioners Room

1. Roll Call: Steve Hamaker, Briana Montoya, Ty Peterson, Katie Willie, Amy Terrell, Peggy Trent, Sarah Olson, Donna Sheen, Deb Formento, Teresa Castano, Maria Consuelos
2. The Board was not in receipt of the Joint MHSA/ED subcommittee minutes April 09, 2018. This item will moved to the agenda of the next meeting.
3. The Board was not in receipt of the restorative justice protocols & forms. Peggy Trent discussed the feedback she received from Dr. Freng, Steve Hamaker, Adria Schiel and Donna Sheen. Peggy Trent will change terminology and layout to be consistent throughout protocol as directed by subcommittee members. The Subcommittee discussed using the restorative and coordinator term, define coordinator responsibilities, Big Brothers Big Sisters be removed as facilitator, include checklist, remove bullying, and add section identifying victim's involvement readiness. Peggy will make revision and send out to Subcommittee to review via email. If Peggy Trent doesn't receive any additional feedback it will be added to the Advisory agenda in June and Steering meeting in July. The Board discussed finding funding to support the restorative justice program through the Community Foundation (deadline June 15, 2018), and possibly the Guthrie Foundation. Peggy Trent will draft a request for funds for the subcommittee to review.
4. Juvenile Drug Court: The Subcommittee received an extension to submit protocols, but Peggy Trent wants to have everything finalized by June. Peggy Trent has not drafted the mission/vision. Katie Will went through presentation she put together after meeting with Peggy Trent and Amy Terrell. Katie Willie will discussed programming, assessments, approaches such as adolescent community reinforcement and contingency management (positive behavior supports). Katie Willie will work with Amy Terrell, Department of Family Services, Albany County School District and other community partners to begin developing process.
5. The Subcommittee received information on the 2018 Summer Institute on Trauma Informed Schools & Practitioners. The training is open to licensed, certified and graduate trainees in clinical and school-based mental health agencies only.
6. Vaping will be added to the next agenda.
7. Single Point of Entry Training will be added to the next agenda.
8. Intake Process will be added to the next agenda.
9. Ankle Monitor Process will be added to the next agenda.
10. The next subcommittee meeting is Thursday, May 17, 2018 11:30a.m. to 1:00p.m. at the Commissioners Room.