

COUNTY COMMISSIONERS' MINUTES

DECEMBER 18, 2018

LARAMIE, WYOMING

WORK SESSION: 8:00 a.m.

Discuss FY 2017-2018 Albany County Audit -Jason K. Lund, CPA – Carver Florek & James, CPA's

There was discussion regarding the letter from the County Attorney regarding any claims or litigations. The time period of the close of the audit is October 26, 2018 therefore resulting in no claims or litigations to disclose.

Jason Lund indicated that as of the dates of the audit, there is nothing that needs to be disclosed.

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

1. **Roll Call.**

The December 18, 2018 Regular Meeting was called to order at 9:30 a.m. by Chairman Chesnut. Commissioners Jones and Richardson present.

2. **Comments from the public.**

Peggy Trent, County and Prosecuting Attorney gave an update from the last Commissioners meeting. She indicated that the concern with Carl Meloche has been referred to DCI but there was further dialog with Mr. Meloche and feels that all his questions have been answered. At this time the Attorney's Office is continuing to look at evidence by DCI regarding the shooting. Peggy Trent informed the Board that the group known as Albany County for Proper Policing has scheduled a public forum on January 4, 2019 at 6:00 p.m. at the Lincoln Community Center to discuss how police matters should be handled. She indicated that she will attend the forum and invited the Board and others to attend as well. Christina Snowberger, HR Director wanted to thank everyone for attending the 150th Anniversary celebration. She personally thanked Terri Jones and Claire Flaherty for all of their help in setting up for the event. She also thanked the culinary students at the high school for making the delicious breads for the celebration.

3. **Disclosures.** None

4. **Consideration of changes on the agenda.**

Remove agenda item number 13; Present for **APPROVAL**, Proposal from Blue Valley Public Safety Inc, for the complete preventive maintenance check of nine (9) siren sites in Albany County in the amount of \$4,495.00. Add agenda item number 25a: Information regarding the time survey for County Commissioner meetings. Add agenda item number 25b: executive session pursuant to W.S. §16-4-405 (a)(ii) and 16-4-405 (a)(iii).

5. **Approval of Consent.**

MOTION by Jones to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

5a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the December 4, 2018 Regular Meeting of the Board.

5b. Minutes & Agenda of the Albany County Planning and Zoning Commission.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 10, 2018 and November 14, 2018 MINUTES and the December 12, 2018 AGENDA of the Albany County Planning and Zoning Commission.

5c. Minutes of the Albany County Predator Management District.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 8, 2010, January 14, 2011, March 2, 2011, September 16, 2011, December 15, 2011, March 23, 2012, June 18, 2012, December 17, 2012, November 15, 2013, December 5, 2013, February 6, 2014, December 11, 2014, February 20, 2015, May 5, 2015, February 17, 2016, June 15, 2016, December 14, 2016, February 24, 2017, June 16, 2017, July 28, 2017, December 14, 2017, February 21, 2018, and the June 20, 2018 MINUTES for the Albany County Predator Management District.

5d. Minutes of the Nine Mile Water District.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 12, 2018 MINUTES of the Nine Mile Water District.

5e. Minutes and Agenda of the Albany County Weed and Pest Control District.

Action: that the Board ACKNOWLEDGES RECEIPT of the November 6, 2018 MINUTES and the December 6, 2018 AGENDA of the Albany County Weed and Pest Control District.

5f. Statement of Financial Position, Statement of Operations, 2018-2019 Budget vs. Actual, Balance Sheet and A/R Aging Summary of the Albany County Fair Association.

Action: that the Board ACKNOWLEDGES RECEIPT of the STATEMENT OF FINANCIAL POSITION as of December 10, 2018; STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2019; 2018-2019 BUDGET VS. ACTUAL REPORT; BALANCE SHEET as of December 10, 2018 and the A/R AGING SUMMARY as of December 7, 2018 for the Albany County Fair Association.

5g. Albany County Detention Center Monthly Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the November 2018 Albany County Detention Center Monthly Report from Dave O'Malley, Sheriff.

5h. Albany County Sheriff Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the November 2018 MONTHLY STATEMENT from Dave O'Malley, Sheriff.

5i. Albany County Planner Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the November 2018 MONTHLY STATEMENT from David Gertsch, Planning Director.

5j. Albany County Clerk of District Court Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the November 2018 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.

5k. Albany County Predator Management District Proposed and Final Budgets for Fiscal Year 2016-2017, 2017-2018 and 2018-2019.

Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED AND FINAL BUDGETS FOR FISCAL YEAR 2016-2017, 2017-2018 & 2018-2019 for the Albany County Predator Management District.

5l. Nine Mile Water & Sewer District Amended Budget for Fiscal Year 2018-2019.

Action: that the Board ACKNOWLEDGES RECEIPT of the AMENDED BUDGET FOR FISCAL YEAR 2018-2019 for the Nine Mile Water & Sewer District.

5m. ACH payment to the Internal Revenue Service regarding federal tax payment.

Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for December 2018.

5n. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

5o. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1373-13-1-00-020.00	Jahner	Zach	ZC-117-18	1599	US HWY 287	Mobile Home	RR
05-1673-11-3-03-002.00	Meyers	Kay	ZC-118-18	10	Burro Lane	Principal Structure	AG
05-1573-01-1-00-021.00	Scozzafava	Johnathan	ZC-119-18	1599		Accessory Structure – 1 st	RR
05-1573-11-1-06-004.00	Custom Stucco, Inc.		ZC-120-18			Principal Structure	RR
05-1573-20-1-01-063.00	Morris	Jane	ZC-121-18	5103	Chaparral Drive	Mobile Home	SML
05-1377-26-2-03-009.00	Morrow	Clyde & Sherrie	ZC-122-18			Principal Structure	RR
05-1573-01-4-19-002.00	Kehrer	Paul	ZC-123-18	2425	Skyview Lane	Accessory Building	SLR
05-1271-03-3-00-033.00	Never Summer Enterprises	C/O Chester J. Reed, II	ZC-124-18	197	Table Mountain Road	Principal Structure	AG
05-1271-03-3-00-033.00	Never Summer Enterprises	C/O Chester J. Reed, II	ZC-125-18	199	Table Mountain Road	Principal Structure	AG
05-1576-32-4-99-203.00	Talmage	Greg & Marilyn Greer	ZC-126-18	439	Hanson Lane	Principal Structure	AG

5p. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Walden Gas Utility; Wyoming Rural Electric News; Nancy Zennie; Wyoming County Commissioners Association; Hope Quade, MBT; Wyoming Business Council(4); SkillPath(2); State of Wyoming Department of Audit; Wyoming Department of Audit-Albany County Fire District #1; Wyoming Department of Audit-South of Laramie Water & Sewer District; Wyoming Department of Transportation; County News; American City & County; Cathedral Home for Children; Footnotes-UW Extension; Governing; Shively Hardware Company; United States Postal Service; Wyoming Downs; Delta Dental; Laramie County Community College; Merchants Bonding Company; Acord; Paul Paul's House of Food; Local Government Liability Pool; Medicine Bow-Routt National Forests; Albany County Fair Board; WWC Engineering; Gorman Engineering and Lincoln Community Center.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

REGULAR AGENDA

6. Fiscal Year 2017-2018 Albany County Audit provided by Carver, Florek and James, CPA.

MOTION by Jones to APPROVE Fiscal Year 2017-2018 Albany County Audit provided by Carver, Florek and James, CPA.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

Chairman Chesnut informed everyone that County Clerk, Jackie Gonzales commented on how well the county came together professionally during this audit.

7. The January Employee of the Month.

Christina Snowberger, HR Director informed everyone that there were 6 nomination letters for Brandy Proulx, Assessor's Office. The January Employee of the month is Brandy Proulx. The comments from her peers are as follows: Brandy is always there to help with any situation. Whether it is a customer in need or a co-worker, she handles all situations in a respectful way and is also someone who will follow through to make sure it is done. Brandy is a positive team player in our office, she is dependable and is the first person the public comes into contact with generally within our office. She is always helpful in answering any questions a tax payer or veteran has. She is a wonderful person to work with and strives to provide the best service by constantly learning new things that will better assist our office as a whole. She always has a smile on her face and is ready to help anyone. It is such a privilege to work with Brandy! She knows how to make work fun. Brandy really knows how to work with customers and service them with a smile and great attitude. Whenever I have a question she is very good about helping and showing me if need be. Brandy is very thorough in everything she does. Brandy treats everyone with respect and truly cares about the well-being of those around her. Brandy is a wonderful employee. She strives to do her best work and is always kind, respectful and knowledgeable when helping tax payers. Brandy is a great co-worker, she is thoughtful and makes the work day fun. Brandy has the ability to make

even the grumpiest person smile and have a good day. She can handle situations and complaints with professional knowledge that is understandable and helps customers feel at ease and important.

8. Service Provider Contract between the Board of Commissioners of the County of Albany, Wyoming by and through Albany County Human Resources and Stitches Acute Care Center for Drug Testing Services from December 22, 2018 through December 22, 2020.

MOTION by Richardson to APPROVE Service Provider Contract between the Board of Commissioners of the County of Albany, Wyoming by and through Albany County Human Resources and Stitches Acute Care Center for Drug Testing Services from December 22, 2018 through December 22, 2020.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

9. DISCUSS and APPROVE placing a 18x24 inch plaque on the Courthouse property stating that on this spot in 1871 Stephen Wheeler Downey, Civil War Officer, Legislator, esteemed attorney and Father of the University of Wyoming, dedicated the original Albany County Courthouse and on the same sport in 1931, his son Stephen Corlett Downey, attorney and Laramie Mayor, dedicated the new Albany County Courthouse. The plaque will also have images of Stephen W. and Stephen C. Downey.

Kim Viner, Albany County Historical Society Vice President informed the board of the intent of the Downey family to place a plaque on the Courthouse property.

MOTION by Jones to APPROVE placing a 18x24 inch plaque on the Courthouse property stating that on this spot in 1871 Stephen Wheeler Downey, Civil War Officer, Legislator, esteemed attorney and Father of the University of Wyoming, dedicated the original Albany County Courthouse and on the same sport in 1931, his son Stephen Corlett Downey, attorney and Laramie Mayor, dedicated the new Albany County Courthouse. The plaque will also have images of Stephen W. and Stephen C. Downey.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

10. Consider the APPOINTMENT of Erin O'Doherty, Tracy Fletcher, and Tim Sullivan to the Community Services Block Grant Tripartite Board of the Elected Officials sector for a three (3) year term, effective January 7, 2019.

MOTION by Richardson to APPOINT Erin O'Doherty, Tracy Fletcher, and Tim Sullivan to the Community Services Block Grant Tripartite Board of the Elected Officials sector for a three (3) year term, effective January 7, 2019.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

11. CLG Annual Report FY18 for the Albany County Historic Preservation Board.

MOTION by Richardson to APPROVE CLG Annual Report FY18 for the Albany County Historic Preservation Board.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

12. The release of the letter of credit provided for the required improvements for the Spotted Horse Acres Second Addition Subdivision.

MOTION by Jones to APPROVE the release of the letter of credit provided for the required improvements for the Spotted Horse Acres Second Addition Subdivision.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

13. Present for **APPROVAL**, Proposal from Blue Valley Public Safety Inc, for the complete preventive maintenance check of nine (9) siren sites in Albany County in the amount of \$4,495.00. (Aimee Binning, EMA Coordinator) **REMOVED**

14. DISCUSS the relocation and potential office space of the EMA Coordinator.

Aimee Binning, EMA Coordinator spoke to the Board regarding the move she will make to accommodate for the Drug Court office expanding. She indicated that office space was found in the UNIWYO building on Grand. This office space is about \$170.00 per month with the option of using a conference room space. She has worked with Tai to see if the grant would cover the cost of office space and in fact it will. The grant is 50/50 therefore the grant match will have to be increased by \$136.00 per month. A three year lease will be considered. Dave O'Malley, Sheriff indicated that there is the possibility of office space that will be available in

the new fire facility that will be built no sooner than two years. Therefore the three year lease will be the best option.

15. DISCUSS maintenance and snow removal at County buildings other than the Courthouse.

Melissa Zaferos, County Nurse Manager informed the Board of her concerns with the snow removal and maintenance of the Public Health building. She indicated that there has never been a clear plan on who maintains the building. The heating is the biggest concern especially this time of year and the cold temperatures.

Chairman Chesnut indicated that we need to have a work session on the snow removal but the heating issue needs to be dealt with now.

Roy Torres, Building and Maintenance will get a quote on what needs to be done with the heating issue with the Public Health building.

16. RATIFY, Amendment one to contract between Albany County, Wyoming and University of Wyoming, Wyoming Institute for Disabilities to revise Paragraph 3 of the Original Agreement to extend the term of the contract.

MOTION by Richardson to RATIFY Amendment one to contract between Albany County, Wyoming and University of Wyoming, Wyoming Institute for Disabilities to revise Paragraph 3 of the Original Agreement to extend the term of the contract from December 31, 2018 to June 30, 2019.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

17. ACCEPT the Proposal from Tracy Young in the amount of \$6,150.00 for the Albany County Prevention Needs Assessment and Funding and Oversight Model and APPROVE the Agreement between Albany County, Wyoming and Tracy Young to conduct the prevention needs assessment and funding and oversight model related to the prevention of the use, misuse or abuse of tobacco, alcohol, or controlled substances and activities designed to prevent suicide between December 3, 2018 and March 30, 2019 in the amount not to exceed \$24,000.00.

MOTION by Jones to ACCEPT the Proposal from Tracy Young in the amount of \$6,150.00 for the Albany County Prevention Needs Assessment and Funding and Oversight Model and APPROVE the Agreement between Albany County, Wyoming and Tracy Young to conduct the prevention needs assessment and funding and oversight model related to the prevention of the use, misuse or abuse of tobacco, alcohol, or controlled substances and activities designed to prevent suicide between December 3, 2018 and March 30, 2019 in the amount not to exceed \$24,000.00.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

18. General Contractor Partial Claim/Lien Release, Assignment, Indemnity form in consideration of the receipt and payment of \$25,770.96 for work, labor and materials installed through October 31, 2018 for the BRC Pete Lien Phase II project.

MOTION by Jones to APPROVE General Contractor Partial Claim/Lien Release, Assignment, Indemnity form in consideration of the receipt and payment of \$25,770.96 for work, labor and materials installed through October 31, 2018 for the BRC Pete Lien Phase II project.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

19. RATIFY the Blue Cross Blue Shield SBC Approval Form.

MOTION by Richardson to RATIFY the Blue Cross Blue Shield SBC Approval Form regarding Plan A- \$1,100 deductible, Plan B - \$2,700 deductible and Plan C -\$4,500 deductible

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

20. RAFTIY the Blue Cross Blue Shield ASO Group Plan Changes to change the probationary period from 45 days to 30 days.

MOTION by Richardson to RATIFY the Blue Cross Blue Shield ASO Group Plan Changes to change the probationary period from 45 days to 30 days.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

21. Lease Agreement between Hamaker Excavation, Inc., and Albany County extending term of the lease of the Windmill Pit for five (5) years. The pit is located in NW¼ of Section 33,

Township 16 North, Range 76 West in Albany County. Extracted gravel is to be used exclusively by Albany County.

MOTION by Richardson to APPROVE Lease Agreement between Hamaker Excavation, Inc. and Albany County extending term of the lease of the Windmill Pit for five (5) years. The pit is located in NW¼ of Section 33, Township 16 North, Range 76 West in Albany County. Extracted gravel is to be used exclusively by Albany County.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

22. DISCUSS, the RFQ for public art in the Courthouse North Entry construction and DIRECT the County Engineer on how to proceed.

Bill Gorman, County Engineer indicated that the goal is to hire an artist and have them in place by this time next year. The process will be done by using a call for entry which is a site that artists use to find work. Decisions need to be made regarding the parameters of the art work as well as what the vision is for public art needs to be. The budget as well as the time frame of the RFQ needs to be determined. He informed the board that a selection committee will need to be identified preferably with 5-7 people. The committee members should consist of a representative from the county and other stakeholders within the community.

A \$150,000.00 budget was discussed and the board would like to come back at the January 2, 2019 meeting with recommendations on the selection committee members.

23. DISCUSS and POSSIBLE ACTION in regards to closing the County Courthouse on December 31, 2018.

MOTION by Jones to CLOSE the County Courthouse on December 31, 2018.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

24. DISCUSS and POSSIBLE ACTION in regards to hiring a part time position in the Building & Grounds Maintenance Department.

Chairman Chesnut informed everyone that it has been brought to his attention that Roy Torres has been doing a lot of work and having a hard time getting it all done due to increased job duties. We would like to look at a 30 hour a week position to help Roy out with the increased work load.

Roy informed the Board that the job he was hired for has morphed into a lot more. He has taken on a lot of what IT used to manage and also has been pulled in many different directions due to the other County offices and their needs.

Chairman Chesnut feels that we are not getting everything out of the janitorial contract. The Board needs to know what we need from that contract and what needs to be done.

Peggy Trent, County and Prosecuting Attorney informed the Board that the ice around the Courthouse has become a big issue and wonders if maybe we need to look at bundling all the snow removal for all County offices together and have it done by one company.

Chairman Chesnut said that studies show that people that are allowed to work 4-10's are more productive.

- 24a. DISCUSS the quote from Microsoft and Present for APPROVAL, Microsoft Enterprise Agreement Renewal for 2019-2021.

MOTION by Richardson to APPROVE Microsoft Enterprise Agreement Renewal for 2019-2021 in the amount of \$12,579.00 per year for 3 years for a total of \$37,737.48.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

25. UPDATE on various Board and Commissions.

Commissioner Jones indicated that the Fair Board has their bylaws out for public comment. The Airport Board is working on the new terminal and also working with a company to see what they want to see and feel when people get off of the airplane. The Weed and Pest Board is very quiet as it is winter but have 2 new board members that will be appointed at the next Commissioners meeting. The Tourism Board has been very busy and interested in the upcoming legislation concerning the tax for tourism. The football championship should be here in 2021 and will boost the tourism here in Laramie.

Commissioner Richardson indicated that the Historic Preservation Board have been working on various projects with the DLBA such as the Pilot Hill Project. The Laramie Chamber Business Alliance has hired a new CEO, Brad Enzi. They are working on a growth plan and the need for what business has regarding affordable housing and infrastructure. The Planning & Zoning Commission discussed the art plant and the fact that roads are not being built to subdivision regulations.

Chairman Chesnut indicated that the Library Board is getting their employee handbook completed. The Laramie Plains Civic Center went into executive session at their last meeting and have not heard about their nonprofit status. The Laramie Public Arts Council has set aside money for the overpass for the sculpture pad. The Laramie County Community College has plans to extend their campus in the future.

25a. Information regarding the time survey for County Commissioner meetings.

Peggy Trent, County and Prosecuting Attorney informed the board that a survey is being drafted to be sent out to see what direction we want to go with the County Commissioner meeting times. The board liaisons will need to be determined for the resolution regarding the boards and commissions.

25b. Executive Session pursuant to W.S. §16-4-405 (a)(ii) and W.S. §16-4-405(a)(iii).

25c. Go into Executive Session.

MOTION by Richardson to GO INTO Executive Session at 12:14 p.m. pursuant to W.S. §16-4-405(a)(ii)(ii) and W.S. §16-4-405(a)(iii).

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

25d. Return to Regular Session.

MOTION by Richardson to RETURN to Regular Session at 12:55 p.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

25e. Action, if needed, regarding Executive Session.

26. APPROVE Payroll and Vouchers for December 2018.

MOTION by Richardson to APPROVE Payroll and Vouchers for December 2018 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** A/C Electric, \$157.86, lights; Aflac, \$894.65, payroll contribution; Albany County Employee Health Benefits, \$156,133.10, payroll contribution; Albany County Employee Reimbursable, \$316.66, payroll contribution; Albany County Fire District #1, \$123,458.15, fire payments; Albany County Public Library Foundation, \$3,000.00, 1% allocation; Albany County Public Library, \$20,896.00, 1% allocation; Albany County Treasurer, \$8,857.61, fire payments & BBBS pay app; Albertson's Companies, \$635.81, prescriptions; Allen's Parts Supply, \$859.15, supplies; AMS, \$350.60, electronic monitoring; Black Hills Energy, \$243.21, utilities; Bob Barker Co, \$215.20, supplies; Carbon Power & Light, \$128.07, utilities; Care United Medical, \$130.00, contract services; Cathedral Home, \$1,167.80, TANF/CPI; Century Link, \$2,290.81, \$466.09, utilities; City of Laramie, \$21.60, \$13,241.48, \$5,000.00, utilities & fire payment & mosquito control; Clerk of the District Court, \$1,100.67, \$480.58, payroll contribution; Colonial Life, \$105.61, payroll contribution; Delta Dental, \$4,972.00, payroll contribution; Devine Law, \$1,025.00, court appointed attorney; Dooley Oil Co, \$50.54, fuel; Downtown Clinic, \$9,745.00, CSBG; Eagle Plumbing & Heating, \$222.00, repairs; Family Promise, \$2,234.40, 1% allocation & CSBG; Becky Farley, \$242.50, annual license fees; Johnna French, \$51.23, mileage; Grand Avenue Urgent Care, \$39.00, drug testing; Great WY BBBS, \$2,459.41, TANF/CPI; Kim Gullickson, \$3,250.70, fuels coordinator; Hathaway & Kunz, \$975.00, SPET election assistance; Hospice of Laramie, \$2,000.00, 1% allocation; Interfaith-Good Samaritan, \$20,570.00, 1% allocation & CSBG; Jims Refrigeration Service, \$302.87, LPFZ furnace repairs; Jo-Ed Produce, \$2,654.26, boarding of prisoners; John Deere Financial, \$67.96, furnace filters; Terri Jones, \$13.89, supplies; Kaiser Wealth Management, \$7,500.00, SPET election assistance; Kinsco, \$239.94, uniforms; Ryan Kiser, \$33.25, mileage; Laramie Auto Parts, \$216.75, parts; Laramie GM Auto, \$1,549.87, repairs & maintenance; Laramie High School, \$36.65, bread for 150th; Laramie Investment Co, \$4,760.00, elected official & deputy bonds; Laramie Newspapers, \$617.28, \$364.52, \$3,685.53, advertising; Laramie Plains Museum, \$1,000.00, 1% allocation; Laramie Reproductive Health, \$647.00, CSBG; Laramie Tire Factory, \$3,484.74, new tires & install flatbed; Life Investors, \$280.00, payroll contribution; Long Building Technologies, \$8,990.00, elevator contract; MBT, \$27,568.89, contract services & Sophos renewal; McKesson Medical, \$411.64, supplies; Meadow Gold Dairy, \$609.40, boarding of prisoners; Modern Printing, \$122.00, printing; Motorola Solutions, \$16,514.00, radios &

equipment; National Appraisal Guides, \$430.00, 2019 title & reg books; Neubauer Pelkey Goldfinger & Merseal, \$1,650.00, court appointed attorney; New York Life, \$572.81, payroll contribution; NMS Labs, \$335.00, toxicology; Office Ally, \$35.00, monthly claims; Office Depot, \$209.64, calendars & envelopes; OR Dept of Justice, \$603.00, payroll contribution; Orchard Trust, \$7,942.10, payroll contribution; Peak1 Administration, \$1,033.59, payroll contribution; Quill, \$193.96, supplies; Redwood Toxicology, \$1,349.67, drug testing supplies; Robins Treats, \$100.00, 150th supplies; Rocky Mountain Power, \$7,759.53, utilities; Safe Project, \$2,000.00, 1% allocation; Sanofi Pasteur, \$1,598.88, vaccines; Donita Smith, \$39.24, mileage; Specialized Pathology, \$1,175.00, autopsy; Spiegelberg Lumber, \$69,435.94, CDBG BBBS; Suburban Propane, \$873.27, utilities; Superior Industrial Supply, \$705.00, hoist inspection; SupplyWorks, \$698.06, supplies; The Clinic for Mental Health, \$11,295.00, contract services; The Master's Touch, \$855.91, MVR cards; The Plumbing Company, \$1,247.03, equipment; Tough Guys, \$400.00, utilities; Town of Rock River, \$118.00, utilities; True Value, \$25.87, supplies; US Post Office, \$10,000.00, postage account; Union Telephone, \$44.61, utilities; United Way, \$366.00, payroll contribution; US Bank Equipment Finance, \$530.00, copier lease; US Food Service, \$1,932.92, boarding of prisoners; Valic, \$1,340.00, payroll contribution; Voltech Electric, \$414.00, exterior lighting; Volunteer Fireman's Retirement, \$645.00, pension contribution; Western Waterworks, \$100.00, salt; Wheatland Automotive, \$20.54, fuel hose; Wilken Enterprises, \$2,950.00, janitorial contract; Wyoming Behavior Institute, \$1,508.00, title 25 costs; Wyoming Child Support Enforcement, \$1,658.39, payroll contribution; Wyoming Dept of Agriculture, \$159.42, unused 2018 funds; Wyoming Disposal Systems, \$94.50, utilities; Wyoming Machinery, \$386.93, parts & repairs; Wyoming NCPERS, \$944.00, payroll contribution; Wyoming Public Health Laboratory, \$307.00, tests; Wyoming Retirement System, \$98,012.62, payroll contribution; Wyoming State Forestry Division, \$123.93, filters Wyoming Workers Compensation, \$7,151.55, payroll contribution; Tracy Young, \$4,000.00, contract services; **Ratified & Special Fund Expenditures:** Albany County Employees, \$1,200.00, health assessments; Blue Cross, \$76,724.85, \$26,356.34, \$22,326.34, insurance claims; Bernie's, \$375.00, benefit fair supplies; FIB, \$71.21, benefit fair supplies; Hamaker Excavation, \$66,960.00, gravel pit west pay app3; HSA, \$15,923.56, payroll contribution; IRS, \$850.53, \$114.76, \$140,750.92, \$2,841.60; Wyoming Machinery, \$117,595.27, motor grader; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$715,028.84 TOTAL RATIFIED & SF EXPENDITURES: \$472,090.38; TOTAL PAYROLL: \$438,123.33 TOTAL EXPENDITURES: \$1,625,242.55**

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

27. ADJOURN.

MOTION by Jones to ADJOURN the Regular Meeting of December 18, 2018 at 12:55 p.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Chesnut, Chairman

Attest:


Kayla White, Deputy County Clerk