

**PUBLIC HEARING: 9:30 a.m.**

“Secure Rural Schools and Community Self-Determination Act of 2000 – Title III – County Projects”  
Hearing no comments, MOTION by Jones to CLOSE the Public Hearing at 9:32 a.m.

**PLEDGE OF ALLEGIANCE****REGULAR MEETING****1. Roll Call.**

The November 6, 2018 Regular Meeting was called to order at 9:33 a.m. by Chairman Chesnut. Commissioners Jones and Richardson present.

**2. Comments from the public. - None****3. Disclosures. - None****4. Consideration of changes on the agenda.**

Remove item 8: Present for APPROVAL, Memorandum of Understanding between Laramie County Community College and Albany County Public Health to provide flu vaccinations.

**5. Approval of Consent Agenda.**

MOTION by Jones to APPROVE Consent Agenda as presented.

**CONSENT AGENDA****5a. Minutes of the Regular Meeting of the Board.**

Action: that the Board APPROVES the MINUTES of the October 16, 2018 Regular Meeting of the Board.

**5b. Minutes of the Rainbow Valley Special Road District.**

Action: that the Board ACKNOWLEDGES RECEIPT of the September 28, 2018 MINUTES of the Rainbow Valley Special Road District.

**5c. Minutes of the Laramie Rivers Conservation District.**

Action: that the Board ACKNOWLEDGES RECEIPT of the July 24, 2018 and the August 21, 2018 MINUTES of the Laramie Rivers Conservation District.

**5d. Minutes and Agenda of the Nine Mile Water District.**

Action: that the Board ACKNOWLEDGES RECEIPT of the October 10, 2018 MINUTES and the July 18, 2018 AGENDA of the Nine Mile Water District.

**5e. Albany County Public Health Monthly Statement.**

Action: that the Board ACKNOWLEDGES RECEIPT of the September 2018 MONTHLY STATEMENT from Melissa Zaferos, Public Health Nurse Manager.

**5f. Albany County Treasurer Monthly Statement.**

Action: that the Board ACKNOWLEDGES RECEIPT of the August 2018 and September 2018 MONTHLY STATEMENT from Linda Simpson, County Treasurer.

**5g. Albany County General Fund Revenue Report.**

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending September 2018 as prepared by the County Treasurer's Office.

**5h. Albany County General Fund Expenditure Report.**

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending August 2018 as prepared by the County Clerk's Office.

**5i. ACH payment to the Internal Revenue Service regarding federal tax payment.**

Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for October 2018.

**5j. Blue Cross Blue Shield Administrative Fees**

Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.

**5k. ACH payments to Blue Cross Blue Shield regarding health insurance claims.**

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

**5l. Acknowledge Receipt of Correspondence.**

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Medicine Bow-Routt National Forest & Thunder Basin National Grasslands (4); Art Sigel; Department of Environmental Quality (2); WYDOT (2); Wyoming RoadWork Guide; Albany County Public Library Foundation; ACORD; CountyNews; Ivinson Memorial Hospital Foundation; SAFE Project; Wyoming Department of Environmental Quality Industrial Siting Division; WCCA (3); BluEarth Renewables; Hope Quade, MBT; Tai Wright, Grants Manager; ENDOW; State of Wyoming Economic Analysis Division; Wyoming Business Council; The Laramie Business Alliance; University of Wyoming; Wyoming Rural Electric News and Ron Jackson.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

**REGULAR AGENDA****6. Approve Reimbursement Resolution which Albany County declares its official intent to reimburse itself for the expenditures for the Albany County Detention Center system repairs and or replacement in the amount of \$100,000.00.**

Linda Simpson, County Treasurer informed the Board that in the event the HVAC System should fail or other system repairs are needed at the Albany County Detention Center before the bonds are sold that Albany County would up-front the costs in the amount of \$100,000 so that repairs or replacements can be made at the Albany County Detention Center regarding those bonded projects.

MOTION by Jones to APPROVE Reimbursement Resolution which Albany County declares its

official intent to reimburse itself for the expenditures for the Albany County Detention Center system repairs and or replacement in the amount of \$100,000.00.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

7. Approve Community Service Block Grant (CSBG) Albany County Federal Fiscal Year (FFY) 2019 Sub-Grantee Contract, CFDA #93.569, for the following agencies: Interfaith-Good Samaritan in the amount of \$65,000.00; SAFE Project in the amount of \$15,000.00; Laramie Reproductive Health in the amount of \$16,000.00; Downtown Clinic in the amount of \$51,662.00; Family Promise of Albany County in the amount of \$9,500.00 and Authorize the Chairman to Sign.

MOTION by Richardson to APPROVE the Community Service Block Grant (CSBG) Albany County Federal Fiscal Year (FFY) 2019 Sub-Grantee Contract, CFDA #93.569, for the following agencies: Interfaith-Good Samaritan in the amount of \$65,000.00; SAFE Project in the amount of \$15,000.00; Laramie Reproductive Health in the amount of \$16,000.00; Downtown Clinic in the amount of \$51,662.00; Family Promise of Albany County in the amount of \$9,500.00 and Authorize the Chairman to Sign.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

8. Present for Approval, Memorandum of Understanding between Laramie County Community College and Albany County Public Health to provide flu vaccinations. (Melissa Zaferos, Public Health Nurse Manager) – REMOVED
9. Consider Townsquare Media Interactive Web Presence Package to upgrade and manage the Albany County Public Health Website and Authorize the Chairman to sign for month to month services.

MOTION by Richardson to APPROVE Townsquare Media Interactive Web Presence Package to upgrade and manage the Albany County Public Health Website and Authorize Melissa Zaferos, Public Health Nurse Manager to sign the month to month services in the amount of \$497 per month.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

10. Ratify Grant between Wyoming Office of Homeland Security and County of Albany for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State Homeland Security Program (SHSP) Grant Fiscal Year 2018 in the amount of \$50,400.00 from October 15, 2018 through June 30, 2020 to support the investment of IED/Terrorism Response to improve the ability of Albany County Sheriff's Office.

MOTION by Richardson to RATIFY Grant between Wyoming Office of Homeland Security and County of Albany for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State Homeland Security Program (SHSP) Grant Fiscal Year 2018 in the amount of \$50,400.00 from October 15, 2018 through June 30, 2020 to support the investment of IED/Terrorism Response to improve the ability of Albany County Sheriff's Office.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

11. Consider request for a large tract exemption (Hidden Valley, Tract B, Gaddis).

David Gertsch, County Planner, informed the Board that exemptions from large tracts subdivision regulations shall be required to meet the following criteria:

Provide a legal description or record of survey

Address any water rights on the property

Provide a water supply study for any proposed water system or provide the disclaimer, "No Proposed Central Water Supply System"

Division shall create 10 or less parcels.

Based upon the information provided, the requested large tracts exemption meets the criteria needed to grant the exemption.

MOTION by Jones to APPROVE the request for a large tract exemption (Hidden Valley, Tract B, Gaddis).

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

12. Consider Amendments to the Major Street Plan.

David Gertsch, County Planner informed the Board that the Amendments to the Major Street Plan are being recommended for approval by the Urban Systems Advisory Committee (USAC) and have been approved by the City of Laramie. The amendments include relocating the future Bill Nye Avenue south one block from Sanders Street to Palmer Street and reclassify 4<sup>th</sup> Street as a Local Street south of Russell Street effectively removing it from the plan.

MOTION by Richardson to APPROVE the Amendments listed above regarding the Major Street Plan.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

13. Consider the partial release of financial assurance in the amount of \$95,294.00 for improvements completed for the Centennial Railroad Subdivision.

David Gertsch, County Planner informed the Board that Bill Gorman, County Engineer, inspected the improvements required for the Centennial Railroad Subdivision permit and the majority of the improvements have been completed. The asphalt approach off of State Highway 130 has not been completed. Collateral in the amount of \$14,812 will be held for the approach and the partial release of financial assurance in the amount of \$95,294 for improvements completed so far should be released.

MOTION by Richardson to APPROVE the partial release of financial assurance in the amount of \$95,294 for improvements completed for the Centennial Railroad Subdivision.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

14. Consider the release of financial assurance provided for improvements required for the Nowell Subdivision.

David Gertsch, County Planner informed the Board that Bill Gorman, County Engineer has inspected the improvements required for the Nowell Subdivision Permit and the improvements have been completed in accordance with the subdivision application and the release of the financial assurance for the required improvements for the Nowell Subdivision Permit should be approved.

MOTION by Jones to APPROVE the release of financial assurance provided for improvements required for the Nowell Subdivision Permit.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

15. Approve Allocating Title III Funds in the amount of \$11,155.06 to Chad Dinges, Albany County Fire Warden, for ongoing and future fuel mitigation projects and \$11,155.05 to Dave O'Malley, Sheriff for the repair and/or replacement of equipment utilized in Search and Rescue operations on Federal lands.

MOTION by Richardson to APPROVE allocating Title III Funds in the amount of \$11,155.06 for use by the Albany County Fire Warden, Chad Dinges for ongoing and future fuel mitigation projects and \$11,155.05 for use by the Albany County Sheriff, Dave O'Malley for the repair and/or replacement of equipment utilized in Search and Rescue operations on Federal lands.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

16. Acknowledge Receipt and Set Public Hearing regarding the Petition for the Enlargement of the Rainbow Valley Special Road District.

MOTION by Jones to ACKNOWLEDGE RECEIPT of the Petition for the Enlargement of the Rainbow Valley Special Road District and SET the Public Hearing for Wednesday, January 2, 2019 at 9:30 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

17. Approve Electronic Recording Memorandum of Understanding between eRecording Partners Network (ePN) and the Albany County Clerk's Office to offer recording of real property documents by electronic transmission in substitution for conventional paper based documents and to assure that transactions are not legally invalid or unenforceable as a result of the use of available electronic technologies for the mutual benefit of the parties of the transactions.

MOTION by Jones to APPROVE the Electronic Recording Memorandum of Understanding between eRecording Partners Network (ePN) and the Albany County Clerk's Office to offer recording of real property documents by electronic transmission in substitution for

conventional paper based documents and to assure that transactions are not legally invalid or unenforceable as a result of the use of available electronic technologies for the mutual benefit of the parties of the transactions with the additional of a Sovereign Immunity Clause.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

18. Approve Third Amendment to Purchase and Sale Agreement Pilot Hill Parcels between Pilot Peak LLC, a Wyoming Limited Liability Company; Lodgepole Ranch LLC, a Wyoming Limited Liability Company; JHD Ranch LLC, a Wyoming Limited Liability Company; and DSS Holdings, LLC, a Wyoming Limited Liability Company, Sellers and County of Albany, State of Wyoming, Original Purchaser.

Peggy Trent, Albany County and Prosecuting Attorney informed the Board that she has yet to have the opportunity to speak with Phil Nicholas in reference to this Third Amendment and requested time to do so.

MOTION by Jones to TABLE this agenda item until November 20<sup>th</sup>.

Roll call showed Jones, Richardson and Chesnut. Aye.

- 18a. Present for Approval, the sale of a 1979 Dump truck in the amount of \$3,000.

Rob Fisher, Road and Bridge Superintendent informed the Board that this particular County dump truck has outlived its life. The dump truck was advertised on the County's website and a bid from High Country Joint Powers Board for \$3,000 from Carbon County was received. Mr. Fisher recommends approving the bid and authorizing the sale

MOTION by Jones to APPROVE the sale of a 1979 dump truck in the amount of \$3,000 to High Country Joint Powers Board from Carbon County.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

A Recess was taken at 10:08 a.m. to allow the Board to review the vouchers.

The Board returned to Regular Session at 10:27 a.m.

19. Approve Vouchers for October 2018.

MOTION by Jones to APPROVE the vouchers for October 2018 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** Ace Hardware, \$11.99, batteries; Albany County Treasurer, \$950.00, \$6,110.32, employee recognition & BBBS payment; Virginia Allen, \$135.60, supplies; Ally, \$645.57, truck lease; AlSCO, \$747.38, safety clothing; Applied Concepts, \$60.00, equipment; ARTECH Services, \$954.43, parts; Axon Enterprise, \$22.00, supplies; Bob Balfour, \$2,100.00, fuel mitigation; Biosystems, \$123.12, equipment; Black Hills Energy, \$4,473.86, utilities; Mary Burman, \$2,500.00, fuel mitigation; Ross Byrd, \$346.38, fire payment; Care United Medical Center, \$18,333.33, nursing services; Charter Communications, \$275.67, utilities; Chief Supply Corporation, \$29.94, equipment; City of Laramie, \$4,987.72, utilities; Civil Air Patrol, \$145.00, public relations; Communication Technologies, \$39,175.25, vehicle outfitting; Cowboy Moving & Storage, \$103.00, display cabinet; CSBG Board, \$5,789.08, CSBG FY18; Dooley Oil, \$683.02, fuel; Downtown Clinic, \$7,596.68, CSBG FY18; Drube Supply, \$89.95, supplies; Election Systems & Software, \$402.24, AutoMARK ink cartridges; Ellenbecker Oil, \$39,176.72, fuel; Entenmann-Rovin Co., \$344.00, uniforms; Fastenal, \$134.10, supplies; Fat Boys, \$715.37, tires; Peri L Forest, \$100.00, investigations; Johnna French, \$241.99, mileage & training; Karen Gabriel, \$2,100.00, fuel mitigation; Galls, \$251.96, equipment; Greater WY BBBS, \$7,989.00, contracts; Kim Gullickson, \$3,289.08, fuels coordinator; Darlene Guy, \$800.00, fuel mitigation; Karolyn Hackbarth, \$56.03, mileage; Jim Hudson, \$2,100.00, fuel mitigation; Illinois Office Supply, \$639.50, additional ballots; Interfaith-Good Samaritan, \$1,183.02, CSBG FY18; Ivinson Memorial Hospital, \$580.00, \$100,335.12, evidence collection & emergency detentions; Jo-Ed Produce, \$1,457.00, boarding of prisoners; Craig Kennedy, \$4,732.50, fire payment; Kinsco, \$671.40, uniforms; Ryan Kiser, \$71.94, mileage; Nicko Kleppinger, \$200.00, investigations; Jeff Lange, \$1,280.00, fuel mitigation; Laramie Auto Parts, \$705.50, repairs; Laramie Fire Extinguisher Services, \$142.00, repairs; Laramie GM Auto, \$2,897.35, vehicle maintenance; Laramie Peak Fire Zone, \$1,338.43, fuel & parts; Laramie Radiator Works, \$606.00, repairs; Laramie Reproductive Health, \$344.00, CSBG FY18; Laramie Tire Factory, \$506.48, tires; Lane Lindley, \$1,430.42, fuels coordinator; Long Building Technologies, \$354.00, repairs; Malone Belton Abel, \$10,021.50, courthouse north entrance; Randi Martinsen, \$2,100.00, fuel mitigation; Andrew Maue, \$1,496.05, fire payment; MBT, \$1,896.41, computer replacement; McKesson Medical Supply, \$670.83, medical supplies; Meadow Gold Dairy, \$726.90, boarding of prisoners; Leonard Medoff, \$250.00, pre-employment exam; Meridian Fire &

Security, \$460.00, inspections; Modern Printing, \$49.00, business cards; Neubauer Pelkey Merseal & Goldfinger, \$560.00, court appointed attorney; NMS Labs, \$605.00, toxicology; O'Reilly Auto Parts, \$69.48, repairs; Partsmaster, \$305.67, supplies; Plainsman Printing, \$2,314.04, printing; Private Eyes Window Tint, \$637.28, vehicle tinting; Raco Industries, \$151.06, labels; Redwood Toxicology, \$1,540.51, drug testing; Rocky Mountain Information, \$100.00, dues; Rocky Mountain Power, \$4,094.81, utilities; Safe Project, \$5,845.58, CSBG FY18; Sanofi Pasteur, \$5,323.53, vaccines; Larry Schaich, \$1,600.00, fuel mitigation; Victoria Schlager, \$97.01, mileage; Dave Sherman, \$95.38, parts; Shred-IT USA, \$229.62, supplies; Specialized Pathology Consultants, \$1,175.00, forensic autopsy; Spiegelberg Lumber, \$54,992.88, BBBS Phase 2; State of Wyoming, \$12.00, registration system; SupplyWorks, \$147.17, supplies; The Tire Shop, \$472.88, new tires; ThyssenKrupp Elevator Corp, \$818.56, utilities; Town of Rock River, \$118.00, utilities; Transunion Risk & Alternative, \$110.00, contract; TY Pickett, \$8,000.00, licensing; Union Telephone Co, \$44.04, telephones; University of Wyoming, \$85.00, \$62,680.53, living table & adaptive sports program; US Bank Equipment Finance, \$6,237.81, copier lease; US Food Service, \$2,868.50, boarding of prisoners; UW College of Agriculture, \$5,440.50, salary billing; Verizon, \$1,519.99, telephones; Anne Vetter, \$2,100.00, fuel mitigation; Watchguard, \$10,740.00, equipment; Wenck Associates, \$710.00, analysis; Western Carpet Cleaning, \$575.00, janitorial contract; Western Divers LTD, \$184.00, tank servicing; Western Waterworks, \$125.50, water & salt; Wheatland Automotive, \$81.86, parts; Wheatland REA, \$168.50, utilities; Wyoming CODC Association, \$150.00, dues; Wyoming Dept. of Ag, \$50.00, licensing; Wyoming Disposal Systems, \$160.50, utilities; Wyoming Law Enforcement Academy, \$2,271.00, officer training; **First Interstate Bank: \$350.00, registration; \$2,112.46, conference costs; \$95.38, supplies & contracts; \$110.97, batteries; \$999.28, supplies & equipment; \$1,052.94, trainings; \$405.95, conference costs; \$1,636.96, training costs; \$917.21, conference & supplies; \$57.24, copies; \$139.23, program & clinic supplies; \$158.47, postage; \$1,249.40, registration & training; \$441.29, boarding of prisoners; \$137.15, equipment; \$620.95, dive rescue equipment; \$15.48, supplies; \$18.00, supplies; \$143.60, fuel & meal; \$74.00, meals; \$58.18, postage & supplies; \$1,993.10, firefighter meals & supplies; \$225.23, equipment; \$1,353.53, computer & accessories; \$408.47, clinical supplies; \$7.92, postage; \$1,677.95, grant expenses; \$1,034.21, contracts & supplies;**  
**TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$494,337.87.**

20. Adjourn.

MOTION by Richardson to ADJOURN the Regular Meeting of November 6, 2018 at 10:27 a.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Chesnut, Chairman

Attest:

  
Jackie R. Gonzales, County Clerk