

COUNTY COMMISSIONERS' REGULAR MEETING MINUTES

SEPTEMBER 18, 2018

LARAMIE, WYOMING

WORK SESSION: 8:30 a.m.

Present and discuss Ivinson Memorial Hospital Semi-Annual Report
Doug Faux, IMH CEO provided the Board with information contained in the 2018 Semi-Annual Report, a bi-annual report to be presented to the Board. The IMH Board of Directors reviewed the report at their August meeting and suggested changes to be considered and reviewed in six months. Information in the report included the conversion, committee members, meetings, financial numbers and operating statistics.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

- 1. **Roll Call.**
The September 18, 2018 Regular Meeting was called to order at 9:30 a.m. by Chairman Chesnut. Commissioners Jones and Richardson present.
- 2. **Comments from the public.**
Chad Dinges, Fire Warden gave an update on fires at mile marker 19 and 20 on highway 34 that were contained. Approximately 125 acres were affected.
- 3. **Disclosures.** - None
- 4. **Consideration of changes on the agenda.**
At the request of the applicant, item #9 was removed, Present for **APPROVAL**, Letter of Support for the Albany County Fire District #1 State Loan and Investment Board Application for a new Central Station.
- 5. **Approval of Consent Agenda.**
MOTION by Jones to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

- 5a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the September 4, 2018 Regular Meeting of the Board.
- 5b. Agenda, State of Financial Position, State of Operations, 2016-2017 Budget vs. Actual Report, Profit & Loss Detail Report, Balance Sheet and A/R Aging Summary of the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 10, 2018 AGENDA, STATEMENT OF FINANCIAL POSITION as of September 7, 2018, STATE OF OPERATIONS for the one and twelve months ended June 30, 2019, 2016-2017 PROFIT & LOSS DETAIL, BALANCE SHEET as of September 7, 2018 and the A/R AGING SUMMARY as of September 7, 2018 of the Albany County Fair Board.
- 5c. Agenda of the Albany County Planning & Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 12, 2018 AGENDA of the Albany County Planning & Zoning Commission.
- 5d. Minutes and Treasurer's Report of the Rainbow Valley Special Road District.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 4, 2018 MINUTES and the TREASURER'S REPORT as of August 4, 2018 of the Rainbow Valley Special Road District.
- 5e. Minutes of the 7 Mile Water District.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 11, 2018 MINUTES of the 7 Mile Water District.
- 5f. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2018 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 5g. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2018 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.
- 5h. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2018 MONTHLY STATEMENT from David O'Malley, Sheriff.
- 5i. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2018 MONTHLY STATEMENT from Melissa Zaferos, Public Health Nurse Manager.
- 5j. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2018 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 5k. 7-Mile Water and Sewer District Final Budget for Fiscal Year 2018-2019.
Action: that the Board ACKNOWLEDGES RECEIPT of the FINAL BUDGET FOR FISCAL YEAR 2018-2019 for the 7 Mile Water and Sewer District.
- 5l. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 5m. Zoning Certificates
Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1773-28-2-01-061.00	Meserve	Maureen	ZC-073-18	11	Fox Kit Lane	Accessory Building	AG
05-2776-08-3-00-003.00	Oneyear	Shannon & Billy	ZC-074-18	449	Holiday Road	Principal Structure	AG

05-1573-16-3-01-008.00	Kersey	Robert & Susan	ZC-075-18	4807	Buffalo Soldier Road	Accessory Building	
05-1574-20-4-00-092.00	Lee	Jason	ZC-076-18	9	Kestrel Lane	Principal Structure	
05-1574-20-4-00-092.00	Lee	Jason	ZC-077-18	9	Kestrel Lane	Accessory Building	
05-1574-01-1-00-024.00	Double Bar L Investments, LLC	C/O Mr. Cody Liggett	ZC-078-18	292	WY HWY 230	Commercial Structure	COM
05-1574-01-1-00-024.00	Double Bar L Investments, LLC	C/O Mr. Cody Liggett	ZC-079-18	292	WY HWY 230	Commercial Structure	COM
05-1578-03-1-44-003.00	Wilson	Stephen	ZC-080-18	2739	WY HWY 130	Addition to Principal Structure	SLR
05-1378-18-4-00-014.00	Foster	Todd	ZC-081-18	1	Valhalla Road	Addition to Principal Structure	RR
05-1578-11-2-05-004.00	Engen	Juanita	ZC-082-18	27	Baily Road	Accessory Building	RR
05-1271-03-3-00-006.00	J. Allen Construction	C/O Ms. Marilyn Allen	ZC-083-18	200	Table Mountain Road	Principal Structure	AG
05-1776-28-3-00-012.00	Westbrook	Robert K.	ZC-084-18	225	Dutton Creek Road	Accessory Building	RR
05-1573-14-2-00-004.00	Bruns	Travis J.	ZC-085-18	4109	Candlestick Trail	Accessory Building	RR
05-1372-05-3-00-009.00	Tinker	Daniel B.	ZC-086-18	308	Stevenson Road	Accessory Building	AG
05-1674-28-2-01-001.00	Stephenson	Falisha	ZC-087-18	19	BWJ Road	Accessory Building	RR
05-1773-36-2-01-044.00	Day	Mike & Toni	ZC-088-18	19	Timber Bluff Road	Accessory Building	AG
05-1479-22-2-00-052.00	Gunnerson	Mark	ZC-089-18	471	Forest Service Road 543	Accessory Building	RR
05-1479-11-4-01-015.00	K&A Mercil Construction	C/O Mr. Kyle Mercil	ZC-090-18	542	Lankford Rinker Acres	Principal Structure	RR

5n. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Office Depot/Office Max (2); City of Laramie; Rocky Mountain Incident Management Team Black (22); Wyoming Business Council (6); Department of Environmental Quality; Governing; Wyoming Transit Express; Carrot-Top Industries; WCCA; Toby Schaefer, MBT; Medicine Bow Routt National Forests; Pipeline Association for Public Awareness; Rocky Mountain Power; UW Extension - FootNotes; Wyoming Liquor Division; Wyoming RoadWork Guide and TouchStone Laramie 2018.

REGULAR AGENDA

6. Resolution 2018-020, A Resolution Reducing the number of Board Members for Albany County Hospital District from 7 members to 5 members.

MOTION by Richardson to APPROVE the Resolution 2018-020 with the modification in Section 2 to change the word approve to ratify.

RESOLUTION NO. 2018-020

RESOLUTION REDUCING THE NUMBER OF BOARD MEMBERS OF SPECIAL HOSPITAL DISTRICT FROM SEVEN (7) TO FIVE (5) MEMBERS.

WHEREAS, the Albany County Special Hospital District (the “District”) is a body corporate created pursuant to Wyo. Stat. § 35-2-401 et seq. and owns and operates Iverson Memorial Hospital, a general acute care hospital located in Laramie, Wyoming and other health care businesses and assets that are incident to the operation of the Hospital by the District.

WHEREAS, in July, 2017, the Albany County Board of County Commissioners approved and consented, pursuant to Wyo. Stat. § 18-8-108 (a), to the Albany County Special Hospital District d/b/a Iverson Memorial Hospital leasing the operation of the hospital to Iverson Memorial Hospital, a Wyoming Nonprofit Corporation.

WHEREAS, Iverson Memorial Hospital (the “Nonprofit Corporation”) was formed independent of the District as a Wyoming nonprofit corporation in compliance with the Wyoming Nonprofit Corporation Act, Wyo. Stat. §17-19-101 et seq. and has obtained recognition by IRS as a 501(c)(3) tax exempt nonprofit status.

WHEREAS, the governing board of Nonprofit Corporation is a 9 to 14-member board of directors and the CEO of the Iverson Memorial Hospital will serve as one of the board members as an “ex-officio” member.

WHEREAS, Wyo. Stat. § 35-2-404 (a) empowers the Board for a Special Hospital District to determine whether the board should be established as five (5) members or seven (7) members. Any modification of the Board shall be reflected at the next subsequent trustee election.

WHEREAS, on November 29, 2017, due to the Nonprofit Corporation overseeing the operation of the hospital, the Board for the Albany County Special Hospital District voted to reduce its Board members from seven (7) members to (5) members and subsequently revised the District’s Bylaws to reflect the same.

WHEREAS, as outlined in Wyo. Stat. § 18-8-108 (a), the Albany County Special Hospital District shall continue to ensure that all statutory obligations as well as the rules and regulations applicable to Special Hospital Districts pursuant to Wyo. Stat. § 35-2-403(a) et seq., are fulfilled to the public.

NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS HEREBY RESOLVES:

Section 1. That the foregoing recitals are incorporated in and made a part of this resolution by this reference.

Section 2. That based on the Board of Trustees of the Albany County Special Hospital District vote on November 29, 2017, that its Board members be reduced from seven (7) members to (5) members, the Board of County Commissioners for Albany County hereby ratifies the Albany County Special Hospital District to consist of five (5) members and such modification in the Board composition would be reflected at the election on November 6, 2018.

PASSED, APPROVED, AND ADOPTED, this 18th day of September, 2018.

**BOARD OF COUNTY COMMISSIONERS
OF ALBANY COUNTY, WYOMING**

/s/Tim Chesnut

Tim Chesnut, Chairperson

ATTEST:

/s/ Jackie R. Gonzales

Jackie R. Gonzales,

Albany County Clerk

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

7. Recognize the October Employee of the Month.

Christina Snowberger, Human Resources Director informed everyone that there was one nomination for Employee of the Month for Albany County. The October Employee of the Month is Tori Jacobson from the Treasurer's Office. Christina Snowberger read what Tori's peers said: "We recently had a man collapse on the second floor lobby of the courthouse. When it happened several staff members came to assist but one staff member took over. Not in a bossy kind of "take over" but in a professional manner that was a welcome sight for the patient and staff members that were there to help in any way possible. The man was on the floor in severe pain when Tori Jacobson came over and identified herself as EMT certified. She asked the man several questions while taking his pulse and assessed the situation. By the time deputies made it to the scene Tori was able to relate the man's symptoms, vital signs and any information she had gathered in conversation. Tori was a calming presence to the man on the floor and helpful to the responders that assisted the man to emergency services. We sometimes want to help but either don't have the knowledge to help or are afraid we might worsen the situation. It's a good feeling knowing we have Tori around if such emergencies arise."

8. Approve Cooperation Agreement between the City of Laramie and the County of Albany concerning Information Technology Services for L.A.R.C.

Chief Stalder informed the Board that the agreement is identical to the one entered into in 2004 with the exception of the roles being reversed

MOTION by Jones to APPROVE the Cooperative Agreement between the City of Laramie and the County of Albany Concerning Information Technology Services for L.A.R.C.

COOPERATION AGREEMENT
BETWEEN THE CITY OF LARAMIE
AND
THE COUNTY OF ALBANY
CONCERNING
INFORMATION TECHNOLOGY SERVICES FOR L.A.R.C.

This Agreement is entered into between the City of Laramie and Albany County, Wyoming as an Intergovernmental Cooperation Agreement under the authority of W. S. 16-1-101, which provides that counties and municipal corporations may "cooperate with and assist each other" and that the cooperation "may be embodied in a written agreement."

In consideration of the promises exchanged in this Agreement, the receipt and sufficiency of which is hereby acknowledged, the parties agree:

1. The City operates the Laramie/Albany County Records and Communications Division, which provides communications and records services for the county sheriff, rural fire districts, city fire department (suppression) and city fire department (city/county EMS) and city police department. The parties cooperate in the funding and general oversight of LARC. LARC uses radio and computer equipment and software which require the services of qualified technical personnel. The City has provided a qualified technician to LARC. LARC is cooperatively funded by the City and County at this time.

2. The City has an established Information Technology (IT) Department. There are advantages to both parties to having the City IT Department perform IT services for LARC. This Agreement is intended to set out the terms of cooperation between the parties for the provision of IT services to LARC.

3. The City agrees to hire and compensate qualified personnel in its IT Department to provide the services to LARC required by this Agreement. The County agrees to pay the City \$35,000 per fiscal year for those services. Payment of the \$35,000 will be made after the City completes the LARC budget reconciliation at the conclusion of each fiscal year. Once completed, the County will receive their portion of the agreed upon reconciliation minus \$35,000. If the reconciliation shows that the City owes the County less than \$35,000, the County will pay the City the remainder of the \$35,000 upon invoice presented by the City. This formula for payment will commence with the FY18 budget reconciliation.

4. The City agrees to direct its IT Department to provide the services and priorities required by this Agreement.

5. The parties agree that LARC's public safety mission has a priority over all other work assigned to the City IT Department when service is required to restore lost communications, repair communications and records equipment, service communications and records software modules, perform preventive maintenance on communications and records equipment and software, install new software modules, and to give input into systems design. The County agrees that the City IT department shall honor that priority at all times by insuring that there is dedicated staff assigned to LARC duties. It is understood that the City does not need to assign all its staff to work on LARC duties in order to fulfill its duty under this contract.

6. The County agrees to be reasonable in its requests that the City IT department honor the priority agreed to in paragraph 5.

7. The IT employees who provide services for LARC will have access to criminal history and law enforcement information which is not public information. Therefore, before any IT employee is allowed to provide any services for LARC, the employee must pass a polygraph examination, a psychological examination, and a full background check based upon a personal history form. LARC Division will be responsible for completing the required examinations and background check.

8. Either party may terminate this Agreement by giving the other party 30 days notice of termination. If this Agreement is terminated, the County agrees to make a reasonable effort to provide for obtaining IT services for LARC as soon as it can. The City agrees that its IT Department shall continue to provide the services for LARC until the County arranges to obtain replacement services.

9. All previous agreements between the parties concerning LARC remain in effect as written, and are not modified by this Agreement.

10. This Agreement may be modified at any time and from time to time by written agreement of the parties.

11. This Agreement is effective from 18 September 2018, for two years. It shall be automatically renewed for five successive two-year periods thereafter unless one of the parties gives notice of termination.

In witness whereof, the parties have caused this Agreement to be signed by their duly authorized representatives in Laramie, Wyoming.

The City of Laramie

Albany County Commissioners

/s/ Andrea Summerville
Andrea Summerville
Mayor and President of

/s/ Tim Chesnut
Tim Chesnut
Chairman

Attest:

/s/ Nancy Bartholomew
City Clerk

/s/ Jackie R. Gonzales
County Clerk

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

9. Present for Approval, Letter of Support for the Albany County Fire District #1 State Loan and Investment Board Application for a new Central Station. (Megan Overmann Goetz, Pence and MacMillan, LLC) – REMOVED

10. Approve Sand and Gravel Lease with Wyoming Office of State Lands and Investments for a borrow pit located on Section 25, Township13 North, Range 73 West of the 6th P.M for use on Cherokee Park Road and Authorize Chairman to sign the lease agreement.

MOTION by Jones to APPROVE Sand and Gravel Lease with Wyoming Office of State Lands and Investments for a borrow pit located on Section 25, Township13 North, Range 73 West of for use on Cherokee Park Road and AUTHORIZE Chairman to sign the lease agreement.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

11. Approve Fixed Scope Request for Proposal for the Design/Build Services for Sybille Fire Zone Truck Bays and Direct Clerk to advertise for bids.

MOTION by Jones to APPROVE Fixed Scope Request for Proposal for the Design/Build Services for Sybille Fire Zone Truck Bays and DIRECT Clerk to advertise for bids.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

12. Request permission to proceed with a Re-Purchase Agreement between Albany County (Purchaser) and Wyoming Machinery (Seller) for 2018 12M3 AWD Motor Grader with a purchase cost of \$117,595.27.

MOTION by Richardson to APPROVE a Re-Purchase Agreement between Albany County (Purchaser) and Wyoming Machinery (Seller) for 2018 12M3 AWD Motor Grader with a purchase cost of \$117,595.27.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

13. Request that the Library be removed from the County's phone system.

MOTION by Richardson to APPROVE the request from the Library to be removed from the County's phone system.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

14. Acknowledge receipt of Title III Fund Requests and Direct the Clerk to advertise.

MOTION by Jones to ACKNOWLEDGE RECEIPT of Title III Fund requests and DIRECT the Clerk to advertise.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

15. Ratify Albany County Employees \$1000 Plan Amendment effective August 1, 2018.

MOTION by Richardson to RATIFY Albany County Employees \$1,000 Plan Amendment effective August 1, 2018 revising the language regarding Behavioral counseling to promote a healthful diet and physical activity for cardiovascular disease and diabetes prevention in adults with cardiovascular risk factors which includes BMI's 40-70+ and group sessions for preventive medicine counseling limited to 26 visits per year from age 6-18 years and 12 visits per year from age 19 and adding the following language:

- 100% Benefit Screening for latent tuberculosis infection in adults
- 100% coverage for lactation support and counseling – 2 visits per pregnancy and
- 100% coverage for Statin use for the prevention of cardiovascular disease in adults 40-75 years of age (coverage limited to Lovastatin and Pravastatin).

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

16. Ratify Albany County Employees HDHP Plan Amendment effective August 1, 2018.

MOTION by Richardson to RATIFY Albany County Employees HDHP Plan Amendment effective August 1, 2018 revising the language as stated above in item 15 and adding language as stated above in item 15.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

17. Update on various Board and Commissions.

Commissioner Jones provided updates on the Fair Board, Pilot Hill proposed purchase, Airport Board and Weed and Pest Board.

Commissioner Richardson provided updates on the Planning and Zoning Commission, the Chamber Alliance and the Rec Mill Board.

Chairman Chesnut reported that Albany County Transportation Authority (ACTA) has not been terminated and that he has been appointed to the LCCC Advisory Committee.

18. Approve Payroll and Vouchers for September 2018.

MOTION by Jones to APPROVE Vouchers for September 2018 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** Absolute Solutions, \$27.40, mounting equipment; Ace Hardware, \$41.93, supplies; Richards Adams, \$35.97, primary election mileage; Aflac, \$1,058.24, payroll contributions; Albany County Employee Health Benefits, \$144,295.74, payroll contributions; Albany County Employee Reimbursable, \$316.66, payroll contributions; Albany County Fire District #1, \$76,331.99, fire payments; Albany County Treasurer, \$14,977.62, grant reimbursable; Albertson's Companies, \$371.50, prescriptions; Alpine Animal Hospital, \$126.21, checkups & supplies; AlSCO, \$121.52, safety clothing; Benjamin Arthur, \$76.30, primary election mileage; Bob Barker, \$182.88, toilet paper; BI, \$184.22, electronic monitoring, BME Upfitting LLC, \$730.00, microphones; Brad Buckner, \$224.00, yard work; Ross Byrd, \$5,475.16, travel; Carbon Power & Light, \$232.38, utilities; Carver Florek & James CPA's, \$20,000.00, audit billing; Cathedral Home for Children, \$271.79, TANF/CPI; Century Link, \$4,531.84, \$481.48, telephones; Valerie Christinck, \$51.23, primary election mileage; Daniel Cocco, \$56.14, primary election mileage; Colonial Life & Accident Insurance, \$105.61, payroll contributions; Crystal Ice Company, \$3,570.00, Britania Fire-ice; Kathleen Davis, \$21.80, primary election mileage; Scott Davis, \$1,337.82, fire travel; Delta Dental of Wyoming, \$4,466.35, payroll contributions; Devine Law, P.C., \$5,400.00, court appointed attorney; Chad Dinges, \$132.53, fire travel; Dooley Oil, \$19,599.34, fuel; Drube Supply, \$98.25, fuel filters; Eagle Plumbing & Heating, \$2,100.00, install new sewer line; Ingrid Engen, \$32.70, primary election mileage; Peri Forest, \$100.00, investigation supplies; Johnna French, \$99.19, travel & mileage; Frenchman Valley Coop, \$335.09, diesel/fuel; Gorman Engineering, \$15,396.87, engineering services; Goshen County Sheriff's Office, \$50.00, summons; Grand Avenue Urgent Care, \$834.00, drug testing; Andrew Grant, \$63.77, primary election mileage; Greater WY Big Brothers Big Sisters, \$10,333.34, grant reimbursable; Kim Gullickson, \$3,231.65, fuels coordinator; Jennifer Hanft, \$80.00, court appointed attorney; Myra Hanna, \$56.46, primary election mileage; Roxanne Harris, \$50.14, primary election mileage; Hikes Printing, LLC, \$160.37, payroll checks; Wanda Hulit, \$1,319.26, travel reimbursement; June Huss, \$32.70, primary election mileage; Indelible Impressions WYO, \$65.00, expert witness; Ivinson Memorial Hospital, \$357.00, x-rays; Jacobs Polidora, LLC, \$400.00, defense attorney contract; Jo-Ed Produce, \$1,543.20, boarding of prisoners; Margaret Johnson, \$32.70, primary election mileage; Jordan Services, \$10,545.00, Britania Fire Supplies; Shirley Keil, \$41.42, primary election mileage; Joyce Kennedy, \$52.32, primary election mileage; Kinsco, \$1,629.33, uniform expense; Lannan's Supply Co., \$84.80, bolts; Laramie Auto Parts, \$102.59, parts; Laramie GM Auto, \$162.60, vehicle maintenance; Laramie County Sheriff's Office, \$35.00, summons; Laramie Newspapers, \$16,676.40, publications; Laramie Tire Factory, \$921.48, tires & tire disposal; Kelly Lawson, \$46.33, primary election mileage; Lewan & Associates, \$1,320.00, zebra labels; Life Investors, \$280.00, payroll contributions; Shirley Lilley, \$6.54, primary election mileage; Cynthia Marlene Lindmier, \$55.59, primary election mileage; Long Building Technologies, \$928.50, building maintenance; Malone Belton Abel, P.C., \$2,280.00, contract services; Andrew Maue, \$789.21, personal equipment; Medicine Bow Technologies, \$33,311.48, contract services; Margie McDonald, \$16.35, primary election mileage; McKesson Medical Surgical, \$91.62, medical supplies; Meadow Gold Dairy, \$378.09, boarding of prisoners; Memphis Equipment & Company, \$251.75, fuel pump; Barbara Miller, \$6.00, primary election mileage; Susan Miller, \$65.40, primary election mileage; Ben Morgan, \$865.86, fire reimbursement; Mountain West Valuations, \$2,000.00, appraisal Turner Tract; New York Life, \$592.89, payroll contributions; Office Ally, \$19.95, monthly claims; Orchard Trust, \$7,252.87, payroll contributions; Darlene Palmer, \$52.32, primary election mileage; Peak1 Administration, \$930.83, payroll contribution; Pitney Bowes, \$577.50, postage machine repairs; Quill, \$89.56, breastfeeding supplies; Rocky Mountain Power, \$4,798.00, utilities; Sam's Club, \$367.23, equipment maintenance & supplies; Schilling & Winn P.C., \$1,146.88, court appointed attorney; Secretary of State, \$60.00, notary application; Stacey Senske, \$43.60, primary election mileage; Cindy Shivy, \$46.33, primary election mileage; Six Point Solutions, LLC, \$73,345.91, Pete Lien well final payment; Christina Snowberger, \$39.68, primary election mileage; Jerry Soukup, \$50.14, primary election mileage; Spiegelberg Lumber & Building, \$113,807.88, BBBS Pay application; SupplyWorks, \$180.45, copy paper; The Clinic for Mental Health & Wellness, \$11,295.00, title 25 gatekeeper; The Tire Shop, \$312.72, tires; Tough Guys Lawn Care, \$178.87, sprinkler services; Transunion Risk & Alternative, \$111.00, August 2018 contract; True Value, \$4.17, Hillman fasteners; Union Telephone, \$43.72, telephones; United Way, \$366.00, payroll contributions; US Bank Equipment Finance, \$530.00, copier lease; US Food Service, \$761.37, boarding of prisoners; Valic, \$1,460.00, payroll contributions; Volunteer Firemans Retirement, \$630.00, retirement pension; WACO, \$325.00, 2018 annual dues; Sharon Walker, \$69.76, primary election mileage; Western Waterworks, \$100.00, salt; Wilken Enterprises, \$2,950.00, janitorial contract; Wyoming Automotive, \$26.77, parts/vehicle repair; Wyoming Child Support

Enforcement, \$2,834.06, payroll contributions; Wyoming County Commissioners Association, \$19,484.00, WCCA 2019 dues; Wyoming Disposal Systems, \$170.50, utilities; Wyoming Law Enforcement Academy, \$1,020.00, training & certification; Wyoming NCPERS Life Insurance, \$832.00, payroll contributions; Wyoming Public Health Laboratory, \$416.00, labs; Wyoming Retirement System, \$93,781.09, payroll contributions; Wyoming State Safe & Lock, \$544.75, door controller repair; Wyoming Workers Compensation, \$8,356.54, payroll contributions; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$764,440.15**
TOTAL PAYROLL: \$467,781.05 TOTAL EXPENDITURES: \$1,232,337.39

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

19. Discuss the passage of the Specific Purpose Tax and bonding.

Linda Simpson, County Treasurer, reviewed with the Board the process needed to bond County projects that were approved by the voters regarding the Specific Purpose Tax, also known as the 6th penny. The process involved does not happen quickly and involves Elected Officials, Bond Counsel, and Todd Bishop, who will lead us through the process. An interview with Standard and Poor's will also be conducted to give us our bond rating. Because the County had non-bonded projects on the ballot, the Board will need to decide if they are going to prioritize the projects or disburse the collections on equal payments since the projected collections are to take about 12 years. Bonded funds need to be expended within three years of the bond sale.

County bond projects include IT upgrades, renovation of certain areas within the Detention Center; the purchase of the Range Arena property south of town as part of the Albany County Fairgrounds and renovation to the North entrance of the County Courthouse.

The Board discussed bonding \$500,000 for IT upgrades, \$250,000 to renovate part of the Detention Center; and \$400,000 for the renovation to the north entrance project. There was also discussion to have the County up-front \$325,000 for the purchase of the Range Arena property using Hardship and Direct Aid funds. Upon the sale of the bonds, we will pay ourselves back. Since this was a Work Session, no official action was taken. The Board tentatively discussed their intent to hold the sale of bonds at their first meeting in April, 2019.

Discussion regarding the County owned property where the City of Laramie's Fire Department training facility is housed, south of town, should be scheduled. A suggested date of October 2nd at 1:30 p.m. is going to be attempted, if all parties can attend.

20. Adjourn.

MOTION by Richardson to ADJOURN the Regular Meeting of September 18, 2018 at 11:54 a.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Chesnut, Chairman

Attest:

Jackie R. Gonzales, County Clerk