

COUNTY COMMISSIONERS' MINUTES

JUNE 5, 2018

LARAMIE, WYOMING

INTERVIEW: 8:30 a.m.

Albany County Tourism Joint Powers Board

MEETING WITH WYDOT: 9:00 a.m.

Wyoming Department of Transportation Update

PUBLIC HEARINGS: 9:55 a.m.

Transfer of Retail Liquor License from Double K Enterprises, LLC dba Knapp's WyColo Lodge to Home Base Properties, LLC dba WyColo Lodge

Hearing no comments, MOTION by Jones to CLOSE the Public Hearing at 9:56 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

Renewal of Retail Liquor License for Home Base Properties, LLC dba WyColo Lodge

Hearing no comments, MOTION by Richardson to CLOSE the Public Hearing at 9:56 a.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

Renewal of Retail Liquor Licenses

Hearing no comments, MOTION by Jones to CLOSE the Public Hearing at 9:57 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

Renewal of Restaurant Liquor License

Hearing no comments, MOTION by Richardson to CLOSE the Public Hearing at 9:57 a.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

Renewal of Limited Retail Liquor License (Club)

Hearing no comments, MOTION by Richardson to CLOSE the Public Hearing at 9:57 a.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

Renewal of Microbrewery Permits

Hearing no comments, MOTION by Jones to CLOSE the Public Hearing at 9:58 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

Renewal of County Retail or Special Malt Beverage Permit

Hearing no comments, MOTION by Jones to CLOSE the Public Hearing at 9:58 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

Renewal of Winery Permit

Hearing no comments, MOTION by Jones to CLOSE the Public Hearing at 9:59 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

Cole Zoning Change Application (LUC-04-18)

Hearing no comments, MOTION by Richardson to CLOSE the Public Hearing at 10:00 a.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

Centennial Railroad Subdivision Preliminary Plat Application (SD-04-18)

Ken Costello resident of Centennial informed the Board that he would like to see the road maintained the way it has been maintained.

MOTION by Jones to CLOSE the Public Hearing at 10:01 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Roll Call.

The June 5, 2018 Regular Meeting was called to order by Chairman Chesnut at 10:02 a.m. Commissioners Richardson and Jones present.

2. Comments from the public.

Suzie Orr, Wheatland resident spoke to the Board regarding her property in Palmer Canyon and the access issues she is having with her neighbors. She stated that issues started when the County swapped land with her neighbors the Levitt's. After that point, they have not had access to their property.

3. Disclosures. None.

4. Consideration of changes on the agenda.

Remove item number 38; Present for Approval, Resolution 2018-015 Adopting the Albany County's Organizational Chart.

5. Approval of Consent Agenda.

MOTION by Jones to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

5a. Minutes of the Regular and Special Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the May 15, 2018 Regular Meeting and the May 16,

2018 Special Meeting of the Board.

- 5b. Minutes, Agenda, Financial Summary of Income and Expenses and Payroll Summary of the Albany County Public Library Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 16, 2018 MINUTES, May 21, 2018 AGENDA, FINANCIAL SUMMARY of INCOME and EXPENSES as of April 30, 2018 and PAYROLL SUMMARY for April 2018 for the Albany County Public Library Board.
- 5c. Minutes, Agenda, Statement of Financial Position, State of Operations and Budget vs. Actuals Report of the Albany County Fair Association.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 9, 2018 MINUTES, May 14, 2018 AGENDA, STATEMENT OF FINANCIAL POSITION as of May 14, 2018, STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2018 and 2017-2018 BUDGET vs. ACTUAL REPORT for the Albany County Fair Association.
- 5d. Minutes and Agenda of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 5, 2018 MINUTES and the May 8, 2018 AGENDA of the Albany County Weed and Pest Control District.
- 5e. Minutes of the Seven Mile Water District.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 8, 2018 MINUTES of the Seven Mile Water District.
- 5f. Minutes of the Rainbow Valley Special Road District.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 5, 2018 MINUTES of the Rainbow Valley Special Road District.
- 5g. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2018 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 5h. South of Laramie Water and Sewer District Resolution Fixing the Rate of Levy for the Year 2018 and for the Levy and Collection of Taxes.
Action: that the Board ACKNOWLEDGES RECEIPT of the RESOLUTION FIXING THE RATE OF LEVY FOR THE YEAR 2018 AND FOR THE LEVY AND COLLECTION OF TAXES for the South of Laramie Water and Sewer District.
- 5i. FY 2017-2018 Amended Budget and FY 2018-2019 Proposed Budget for the Laramie Plains Civic Center Joint Powers Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2017-2018 AMENDED BUDGET and the FY 2018-2019 PROPOSED BUDGET for the Laramie Plains Civic Center Joint Powers Board.
- 5j. FY 2018-2019 Proposed Budget of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2018-2019 PROPOSED BUDGET of the Albany County Weed and Pest Control District.
- 5k. FY 2018-2019 Final Budget of the Sage Drive Community Service and Improvement District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2018-2019 FINAL BUDGET of the Sage Drive Community Service and Improvement District.
- 5l. FY 2018-2019 Proposed Budget of the Valley View Drive Community Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2018-2019 PROPOSED BUDGET of the Valley View Community Improvement and Service District.
- 5m. FY 2018-2019 Proposed Budget of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2018-2019 PROPOSED BUDGET of the Laramie Rivers Conservation District.
- 5n. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending May 2018 as prepared by the County Clerk's Office.
- 5o. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for May 2018.
- 5p. Blue Cross Blue Shield Administrative Fees
Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.
- 5q. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 5r. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Medicine Bow Rott National Forests (3); Senator Barrasso; Wyoming County Commissioners Association (2); Wyoming Public Art Coalition; Department of Revenue; National Seminars Training (3); State of Wyoming Office of the Governor; Cornell University Survey Research Institute (2); CountyNews; David Gertsch, County Planner; Wyoming Business Council; Lyman Dust Control; Wyoming Rural Electric News; Pro-Tainer; Albany County Tourism Board; REI; Amber Travsky; Albany County Sheriff's Search and Rescue; Keller Permits and Scott Davis.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

REGULAR AGENDA

6. Request 1% Community Partner Funding for My Front Door.
Brenda Birkle, Director requested 1% funding for My Front Door in the amount of \$25,000.00.
7. Final Acceptance of the Pete Lien Lime Plant Water Well Wellhead and Pump Project and Direct the Clerk to advertise for final payment to D.C. Drilling, LLC for the balance due on the 41st day following the first advertising. The final cost of the Contract was \$73,290.00.

MOTION by Richardson to APPROVE Final Acceptance of the Pete Lien Lime Plant Water Well Wellhead and Pump Project and DIRECT the Clerk to advertise for final payment to D.C. Drilling, LLC for the balance due on the 41st day following the first advertising. The final cost of the Contract was \$73,290.00.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

8. Contract between Albany, County Wyoming and Inberg-Miller Engineers to provide Geotechnical Engineering Services for the renovation of the North Entrance to the Courthouse in Albany County in the amount of \$4,350.00 and Authorize the Chairman to execute the contract.

MOTION by Jones to APPROVE Contract between Albany, County Wyoming and Inberg-Miller Engineers to provide Geotechnical Engineering Services for the renovation of the North Entrance to the Courthouse in Albany County in the amount of \$4,350.00 and AUTHORIZE the Chairman to execute the contract.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

9. Transfer of Retail Liquor License from Double K Enterprises, LLC dba Knapp's WyColo Lodge to Home Base Properties, LLC dba WyColo Lodge.

MOTION by Richardson to APPROVE Transfer of Retail Liquor License from Double K Enterprises, LLC dba Knapp's WyColo Lodge to Home Base Properties, LLC dba WyColo Lodge.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

10. Renewal of Retail Liquor License for Home Base Properties, LLC dba WyColo Lodge.

MOTION by Jones to APPROVE Renewal of Retail Liquor License for Home Base Properties, LLC dba WyColo Lodge.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

11. Renewal of Retail Liquor Licenses.

MOTION by Richardson to APPROVE Renewal of Retail Liquor Licenses as follows: Burco, LLC dba Vee Bar Guest Ranch; Cavalryman II, LLC dba Cavalryman Steakhouse; Centennial Valley Trading Post, Inc., dba The Post Restaurant & Saloon; Diamond Horseshoe, Inc., dba Beartree Tavern & Café; Hubbard Mt. Cupboard, LLC dba Hubbard Mountain Cupboard; Sentinel Station, LLC dba The Friendly Store; SkiWyo, LLC dba Snowy Range Ski & Recreation Area; Snowy Range Resorts, Inc., dba Albany Lodge and Woods Landing, LLC dba Woods Landing Resort.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

12. Renewal of Restaurant Liquor License.

MOTION by Jones to APPROVE Renewal of Restaurant Liquor License for Old Corral Mountain Lodge, Inc., dba Old Corral

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

13. Renewal of Limited Retail Liquor License (Club).

MOTION by Richardson to APPROVE Renewal of Limited Retail Liquor License (Club) for BCR, Inc., dba Fox Run.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

14. Renewal of Microbrewery Permits.

MOTION by Jones to APPROVE Renewal of Microbrewery Permits for Sheep Mountain Brewery, LLC dba Sheep Mountain Brewery and SkiWyo, LLC dba Snowy Range Ski Area.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

15. Renewal of County Retail or Special Malt Beverage Permit.

MOTION by Jones to APPROVE Renewal of County Retail or Special Malt Beverage Permit for Glow Serrano dba Glows Tie Siding General Store.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

16. Renewal of Winery Permit.

MOTION by Jones to APPROVE Renewal of Winery Permit for Weston Wineries, LLC dba Weston Wineries.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

17. The Cole Zoning Change Application LUC-04-18.

MOTION by Richardson to APPROVE The Cole Zoning Change Application LUC-04-18 incorporating the following Findings of Fact and Conclusions of Law:

Findings of Fact:

- The Findings Necessary for Approval, as listed in this report, are incorporated herein as Findings of Fact.
- The property is currently zoned Rural Residential.
- The applicant has addressed the potential impacts.
- Access to the property is available from Aspen Spirit Lane.
- The pending approval of the expansion of the Centennial Water and Sewer District to include this property will allow higher density development that can occur in the current Rural Residential Zoning Designation.

Conclusions of Law:

The provisions of the Albany County Zoning Resolution, Chapter 5, Section 5 and Chapter 3, Section 5 have been addressed.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

18. The Centennial Railroad Subdivision Preliminary Plat Application SD-04-18.

MOTION by Richardson to APPROVE The Centennial Railroad Subdivision Preliminary Plat Application SD-04-18 incorporating the following Findings of Fact and Conclusions of Law:

Findings of Fact:

- Notice has been provided as required.
- The preliminary plat and drainage plan have been reviewed by Bill Gorman, County Engineer.
- The Centennial Water and Sewer District has approved the expansion of the district to include this subdivision.
- Approval of this application is contingent upon final approval of the expansion of the Centennial Water and Sewer District by the Board of County Commissioners.
- Water and wastewater is proposed to be provided by extension of the Centennial Water and Sewer District services.
- Approval of this application is contingent upon approval of the zoning change application for this property.
- Fire safety must be addressed by the applicant and have written approval of the Centennial Water and Sewer District prior to submission of the final plat application.
- The Wyoming Department of Environmental Quality (WDEQ) provided an “adverse” recommendation. The applicant must address the concerns of WDEQ and receive a “non-adverse” recommendation prior to the submission of the final plat application.
- Wyoming Game and Fish Department’s recommendation should be addressed in the final plat application.
- Wyoming Department of Transportation’s recommendation should be addressed in the final plat application.

Conclusions of Law:

The requirements of the Albany County Platting and Subdivision Regulation, Chapter I-VIII for the Preliminary have been met.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

19. Catering Permit for Northridge Discount Liquors for the Centennial Branch Library Fundraiser at the Fish on Ranch located at 35 Trout Drive, Centennial, WY on June 23, 2018 from 5:30 p.m. to 8:00 p.m.

MOTION by Jones to APPROVE the Catering Permit for Northridge Discount Liquors for the Centennial Branch Library Fundraiser at the Fish on Ranch located at 35 Trout Drive, Centennial, WY on June 23, 2018 from 5:30 p.m. to 8:00 p.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

20. Letter to Angie Johnson, Laramie City Clerk to allow the Cavalryman II, LLC dba Cavalryman Steakhouse to apply for a Catering Permit for a free street dance with music and vendors located on Grand Avenue between 2nd and 3rd Street, Laramie, WY on June 15, 2018 from 5:00 p.m. to 12:00 a.m.

MOTION by Jones to APPROVE Letter to Angie Johnson, Laramie City Clerk to allow the Cavalryman II, LLC dba Cavalryman Steakhouse to apply for a Catering Permit for a free street dance with music and vendors located on Grand Avenue between 2nd and 3rd Street, Laramie, WY on June 15, 2018 from 5:00 p.m. to 12:00 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED

21. Approach License for Boswell Wind, LLC on County Road #61, Fetterman Road, located in Section Northwest ¼ 25, Township 23 North, Range 75 West.

MOTION by Jones to APPROVE Approach License for Boswell Wind, LLC on County Road #61, Fetterman Road, located in Section Northwest ¼ 25, Township 23 North, Range 75 West.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

22. Approach License for Boswell Wind, LLC on County Road #61, Fetterman Road, located in Section Southwest ¼ 6, Township 22 North, Range 74 West.

MOTION by Richardson to APPROVE Approach License for Boswell Wind, LLC on County Road #61, Fetterman Road, located in Section Southwest ¼ 6, Township 22 North, Range 74 West.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

23. Approach License for Boswell Wind, LLC on County Road #61, Fetterman Road, located in Section Northwest Southwest ¼ 6, Township 22 North, Range 74 West.

MOTION by Richardson to APPROVE Approach License for Boswell Wind, LLC on County Road #61, Fetterman Road, located in Section Southwest ¼ 6, Township 22 North, Range 74 West.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

24. Contract among Wyoming Department of Health, Public Health Division and Albany County Health Officer and Albany County to provide additional support to the County and County Public Health Nursing Office in relation to Public Health Emergency Preparedness and Response for the term of July 1, 2018 through June 30, 2019 in the amount not to exceed \$9,600.00.

MOTION by Jones to APPROVE Contract among Wyoming Department of Health, Public Health Division and Albany County Health Officer and Albany County to provide additional support to the County and County Public Health Nursing Office in relation to Public Health Emergency Preparedness and Response for the term of July 1, 2018 through June 30, 2019 in the amount not to exceed \$9,600.00.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

25. Contract between Wyoming Department of Health, Public Health Division and Albany County for the purpose of providing Public Health Nursing Services; Healthy Baby Home Visitation Program Services and other Maternal and Child Health (MCH) Services that support Title V priorities; develop Public Health Emergency Preparedness and Response capability in the jurisdiction through implementation of the Centers for Disease Control and Prevention Public Health Preparedness Capabilities and perform response activities through implementation of the Centers for Disease Control and Prevention Cooperative Agreement for Emergency Response: Public Health Crisis Response for the term of July 1, 2018 through June 30, 2020 in the amount not to exceed \$339,962.00.

MOTION by Jones to APPROVE Contract between Wyoming Department of Health, Public Health Division and Albany County for the purpose of providing Public Health Nursing Services; Healthy Baby Home Visitation Program Services and other Maternal and Child Health (MCH) Services that support Title V priorities; develop Public Health Emergency Preparedness and Response capability in the jurisdiction through implementation of the Centers for Disease Control and Prevention Public Health Preparedness Capabilities and perform response activities through implementation of the Centers for Disease Control and Prevention Cooperative Agreement for Emergency Response: Public Health Crisis Response for the term of July 1, 2018 through June 30, 2020 in the amount not to exceed \$339,962.00.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

26. RATIFY Grant Application to the Bureau of Justice Assistance, 2018 Bulletproof Vest Partnership Grant in the amount of \$2,740.50 to support the purchase of bulletproof vests for the Albany County Sheriff's Office.

MOTION by Richardson to RATIFY Grant Application to the Bureau of Justice Assistance, 2018 Bulletproof Vest Partnership Grant in the amount of \$2,740.50 to support the purchase of bulletproof vests for the Albany County Sheriff's Office.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

27. RATIFY Contract between Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as Governing Body for The Albany County Juvenile Drug Treatment Court to provide substance abuse treatment services as a sentencing alternative in accordance with the Court Supervised Treatment Programs Act (Wyo Stat. § 7-

13-1601 through Wyo. Stat. § 7-13-1615) from July 1, 2018 through June 30, 2019 in an amount not to exceed \$77,513.76.

MOTION Richardson to RATIFY Contract between Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as Governing Body for The Albany County Juvenile Drug Treatment Court to provide substance abuse treatment services as a sentencing alternative in accordance with the Court Supervised Treatment Programs Act (Wyo Stat. § 7-13-1601 through Wyo. Stat. § 7-13-1615) from July 1, 2018 through June 30, 2019 in an amount not to exceed \$77,513.76.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

28. RATIFY Contract between Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as Governing Body for The Albany County Court Supervised Treatment Program to provide Substance Abuse Treatment Services as a sentencing alternative in accordance with the Court Supervised Treatment Programs Act (Wyo Stat. § 7-13-1601 through Wyo. Stat. § 7-13-1615) from July 1, 2018 through June 30, 2019 in an amount not to exceed \$163,901.42.

MOTION by Jones to RATIFY Contract between Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as Governing Body for The Albany County Court Supervised Treatment Program to provide Substance Abuse Treatment Services as a sentencing alternative in accordance with the Court Supervised Treatment Programs Act (Wyo Stat. § 7-13-1601 through Wyo. Stat. § 7-13-1615) from July 1, 2018 through June 30, 2019 in an amount not to exceed \$163,901.42.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

29. RATIFY Agreement between Albany, County, Wyoming and Office of the Wyoming State Archaeologist for the purpose of conducting the Pilot Peak Cultural Resource Inventory by August 31, 2018 for the total amount of \$6,400.00.

MOTION by Richardson to RATIFY Agreement between Albany, County, Wyoming and Office of the Wyoming State Archaeologist for the purpose of conducting the Pilot Peak Cultural Resource Inventory by August 31, 2018 for the total amount of \$6,400.00.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

30. RATIFY Amendment One to the Grant Award Agreement between Wyoming Office of Homeland Security and Albany County for the 2015 State Homeland Grant Program CFDA 97.067 in order to increase the total grant dollar amount by \$39,000 and to extend the term of the grant through July 31, 2018.

MOTION by Jones to RATIFY Amendment One to the Grant Award Agreement between Wyoming Office of Homeland Security and Albany County for the 2015 State Homeland Grant Program CFDA 97.067 in order to increase the total grant dollar amount by \$39,000 and to extend the term of the grant through July 31, 2018.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

31. Renewal of BH&R Organization Use License Agreement with the University of Wyoming.

MOTION by Richardson to APPROVE Renewal of BH&R Organization Use License Agreement with the University of Wyoming.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

32. Agreement Between OpenGov, Inc., and County of Albany, Wyoming in the amount of \$6,000.00.

MOTION by Jones to APPROVE Agreement Between OpenGov, Inc., and County of Albany, Wyoming in the amount of \$6,000.00.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

33. AWARD the 2018-2019 County Commissioners Renewal Scholarship.

MOTION by Richardson to AWARD the 2018-2019 County Commissioners Renewal Scholarship to Olivia Dorrell.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

34. Electronic Recording Procedures between Albany County Clerk and SIMPLIFILE, LC, a submitting e-Recording vendor.

MOTION by Jones to APPROVE Electronic Recording Procedures between Albany County Clerk and SIMPLIFILE, LC, a submitting e-Recording vendor to include the addition of governmental immunity clauses.

35. Corporation Services Company ("CSC") Memorandum of Understanding Agreement between Albany County Clerk and CSC, a submitting e-Recording Vendor.

MOTION by Richardson to APPROVE Corporation Services Company ("CSC") Memorandum of Understanding Agreement between Albany County Clerk and CSC, a submitting e-Recording Vendor to include the addition of governmental immunity clauses.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

36. Provide the Board of County Commissioners, results of the Pope Springs Community Special Road Improvement District.

Jackie R. Gonzales, County Clerk informed the Board of the results of the Pope Springs Community Special Road Improvement District. She indicated that the district passed with 65 votes for the district, 2 votes against the district and 1 over vote. The results of the Board of Directors 2 year term were as follow: Daniel A. Dale 56 votes; Douglas Reutzel 53 votes and Steven R. Till 51 votes. The results of the Board of Directors 4 year term were as follows: Christopher Cleven 58 votes and J.T. Walsh 63 votes.

- 36a. Approve Declaration of Election Results and Organizational Resolution of the Pope Springs Community Special Road Improvement District.

MOTION by Richardson to APPROVE the Declaration of Election Results and Organizational Resolution of the Pope Springs Community Special Road District.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

37. APPOINT a member to the Albany County Tourism Joint Powers Board.

MOTION by Richardson to RE-APPOINT Mike McShane to the Albany County Tourism Joint Powers Board for a two-year term to expire in June 2020.

Roll call showed Richardson and Chesnut. Aye MOTION CARRIED.

38. Present for APPROVAL, Resolution 2018-015 Adopting the Albany County's Organizational Chart. (Christina Snowberger, HR Coordinator) REMOVED

39. Amendment No. 3 to the Agreement with Trihydro Inc., Contractor, for the Pete Lien Well Project Construction Administration and Engineering in the amount of \$47,000.00.

MOTION by Richardson to APPROVE Amendment No. 3 to the Agreement with Trihydro Inc., Contractor, for the Pete Lien Well Project Construction Administration and Engineering in the amount of \$47,000.00.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

40. Set Work Session for Quarterly Department Head Reporting on June 12, 2018 or June 26, 2018.

MOTION by Richardson to SET the Work Session for Quarterly Department Head Reporting on June 12, 2018 at 10:00 a.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

41. Approve Vouchers for May 2018.

MOTION by Jones to APPROVE Vouchers for May 2018 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** A/C Electric, \$12.14, wire; Ace Hardware, \$77.07, maintenance supplies; Advance Auto Parts, \$23.98, supplies; Albany County Treasurer, \$1,824.48, jury fees; Ally, \$645.57, truck lease; AlSCO, \$175.14, safety clothing; Aaron Applehans, \$34.47, travel reimbursement; Axon Enterprise, \$332.00, battery packs; Chad Bade, \$28.05, travel reimbursement; Samantha Baker, \$774.46, mileage; Black Hills Energy, \$3,095.65, utilities; Care United Medical Center, \$18,333.33, nursing services; Cathedral Home for Children, \$1,172.87, TANF/CPI; Charter Communications, \$275.68, utilities; Cina & Cina Forensic Consulting, \$1,175.00, autopsies; City of Laramie, \$100.62, \$3,287.65, utilities; Maria Consuelos, \$648.35, travel & mileage; Copy Center, \$800.00, envelopes; CSBG Board, \$936.52, CSBG FY18; Scott Davis, \$2,284.52, fire reimbursement; Division of Victim Services, \$625.00, registration; Downtown Clinic, \$4,037.00, CSBG FY18; Drive Train Industries, \$1,042.64, equipment repair; Eagle Plumbing & Heating, \$100.00, repairs; Ellenbecker Oil Inc., \$39,375.70, fuel; Fastenal,

\$1,416.70, parts; Fat Boys Tire & Auto, \$3,272.56, new tires; Johnna French, \$391.13, mileage; Frenchman Valley Coop, \$92.91, fuel; David Gertsch, \$20.11, meal; Grand Avenue Urgent Care, \$225.00, drug testing; Greater WY BBBS, \$7,371.33, contracts; Horton Fuels, \$733.75, diesel; Illinois Office Supplies, \$41.50, ballot stock; Interfaith-Good Samaritan, \$18,123.91, CSBG FY18; Jo-Ed Produce, \$1,935.45, boarding of prisoners; Byron Killpack, \$585.00, detention medical; Kinsco, \$663.02, vests; Laramie Auto Parts, \$885.59, parts & repairs; Laramie County Sheriff, \$2,730.00, juvenile housing; Laramie GM Auto, \$37.00, maintenance; Laramie Mechanical & Heating, \$94.84, furnace filters; Laramie Radiator Works, \$1,950.00, radiator; Laramie Reproductive Health, \$628.00, CSBG FY18; Laramie Tire Factory, \$735.96, new tires; Ralph Lehtinen, \$25.68, travel reimbursement; Lewan & Associates, \$36.00, giSTT renewal; Lane Lindley, \$2,108.78, fuels coordinator; Marshall Contracting Inc., \$1,755.20, door repair; McKesson Medical Surgical, \$169.67, clinical supplies; Meadow Gold Dairy, \$604.61, boarding of prisoners; MHC Kenworth, \$180.18, parts; Motorola Solutions, \$12,176.75, radios; Norco, \$5,361.64, generator; O'Reilly Auto Parts, \$340.03, parts; Pioneer Canal Lake Hattie, \$1,000.00, annual rental fee; Plainsman Printing Inc., \$1,671.93, printing; Quill, \$133.81, folders; Redwood Toxicology Laboratory, \$125.00, drug testing; Rocky Mountain Power, \$6,166.10, utilities; Safe Harbor, \$4,302.68, forensic interviews; Shred-It USA, \$267.00, document shredding; Donita Smith, \$26.16, mileage; Snap-On Tools, \$37.00, tools; State of Wyoming, \$77.83, subscription; SupplyWorks, \$268.28, supplies; Terracon Consultants Inc., \$13,090.00, youth sports complex; The Clinic for Mental Health, \$10,484.18, contract services; The Master's Touch, \$2,357.30, postage; The Shop, \$2,040.00, repairs; Tough Guys Lawn Care, \$120.00, lawn care; Town of Rock River, \$118.00, utilities; Transunion Risk & Alternative, \$110.00, contract services; Peggy Trent, \$85.00, reimbursement; Tyler Technologies, \$3,000.00 IDOC implementation; UPS Store, \$400.00, supplies; US Bank Equipment Finance, \$5,155.58, copier lease; US Food Service, \$2,176.32, boarding of prisoners; UW College of Ag, \$5,281.50, salary billings; Verizon, \$1,553.22, telephones; Voltech Electric, \$135.62, repairs; Ira Werger, \$24.76, travel reimbursement; Western Carpet Cleaning Inc., \$395.00, janitorial contract; Western Waterworks, \$100.00, salt; Wheatland Rural Electric, \$189.44, utilities; WLECA, \$175.00, registration; Mary Louise Wood, \$313.32, mileage; Wyoming County & Prosecuting Attorney Association, \$500.00, dues; Wyoming Machinery, \$3,833.52, equipment; Wyoming Public Health Laboratory, \$168.00, testing; Wyoming State Forestry Division, \$209.54, parts; **First Interstate Bank:** \$1,768.40, travel & training; \$84.60, backgrounds & supplies; \$420.82, equipment; \$2,864.34, training & supplies; \$1,102.12, jury supplies; \$1,043.74, travel & training; \$603.39, travel & training; \$28.86, supplies; \$448.32, training & supplies; \$55.77, supplies; \$318.72, lodging; \$5.29, postage; \$145.99, supplies; \$562.06, lodging; \$307.83, training; \$1,201.90, travel & training; \$26.07, fuel; \$72.54, supplies; \$720.75, training; \$11.41, parts; \$23.84, parts; \$707.96, equipment & supplies; \$62.98, supplies; \$716.92, supplies; \$160.42, maintenance; \$1,577.30, fire supplies; \$22.48, supplies; \$15.98, water; \$751.61, training & travel; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$ 227,833.69.**

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

- 41a. Peggy Trent, County and Prosecuting Attorney informed the Board of a grant opportunity with Iverson Hospital regarding mental health in Albany County. There is the opportunity of receiving up to \$500,000 per year in funding for a period of 3 years. We would partner with them and submitted with both names. We are planning to file by the end of June and the grant does not require matching funds.

42. ADJOURN.

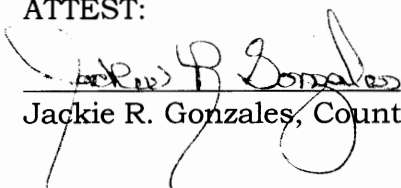
MOTION by Jones to ADJOURN the June 5, 2018 regular Meeting at 12:00 p.m.

Roll call showed Jones Richardson and Chesnut. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Chesnut, Chairman

ATTEST:



Jackie R. Gonzales, County Clerk

WORK SESSION

2:00 p.m.

Continue work on proposed FY 2018-2019 Albany County Budget