

**PUBLIC HEARING: 9:30 a.m.**

Vista Grande Estates Zoning Change (LUC-01-18)

Various comments were heard from landowners as well as University of Wyoming Faculty regarding this zoning change. The comments were in regards to the observatory and the light pollution that may affect the night sky as well as keeping domesticated animals restrained due to research being done on mule deer, antelope and elk.

Nell Hanley, informed the Board that the lot sizes that were on the proposed plans are not what are being proposed on the preliminary plat.

There was discussion regarding the Comprehensive Plan which is a guiding tool for the Planner and the Planning and Zoning Commission to make recommendations to the Board on how items should be approved.

MOTION by Jones to CLOSE the Public Hearing at 9:54 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

Vista Grande Estates Subdivision Preliminary Plat Application (SD-02-18)

MOTION by Richardson to CLOSE Public Hearing at 9:55 a.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

1. **Roll Call.**  
The April 17, 2018 meeting was called to order at 9:30 a.m. by Chairman Chesnut. Commissioners Jones and Richardson present.
2. **Comments from the public.** None
3. **Disclosures.** None
4. **Consideration of changes on the agenda.**  
Items number 11 and 8 are to be moved to the top of the Agenda. Agenda item number 11 was amended to read, DISCUSSION regarding the bidding license to install, repair and maintain snow fence on Albany County Roads with Centennial Woods, LLC. An agenda item was added to DISCUSS Whatfest.
5. Approval of Consent Agenda.  
MOTION by Richardson to APPROVE the Consent Agenda as presented.

**CONSENT AGENDA**

- 5a. Minutes of the Regular and Special Meeting of the Board.  
Action: that the Board APPROVES the MINUTES of the April 3, 2018 Regular Meeting of the Board.
- 5b. Minutes of the Albany County Historic Preservation Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 9, 2018 MINUTES of the Albany County Historic Preservation Board.
- 5c. Minutes and Agenda of the Albany County Planning and Zoning Commission.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 11, 2018 AGENDA and the March 14, 2018 MINUTES of the Albany County Planning and Zoning Commission.
- 5d. Minutes of the 7 Mile Water District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 10, 2018 MINUTES of the 7 Mile Water District.
- 5e. Albany County Public Health Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2018 MONTHLY STATEMENT from Melissa Zaferos, County Nurse Manager.
- 5f. Albany County Sheriff Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2018 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 5g. Albany County Planner Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2018 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 5h. Albany County Clerk of District Court Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2018 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.
- 5i. Albany County Clerk Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2018 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 5j. Albany County Treasurer Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2018 MONTHLY STATEMENT from Linda Simpson, County Treasurer.
- 5k. Albany County Detention Center Monthly Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2018 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 5l. By-Laws of the Albany County Fire District Number 1.  
Action: that the Board ACKNOWLEDGES RECEIPT of the BY-LAWS of the ALBANY COUNTY FIRE DISTRICT NUMBER 1 as Amended, Restated and Adopted on February 21, 2018.

- 5m. Albany County General Fund Expenditure Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending March 2018 as prepared by the County Clerk's Office.
- 5n. Albany County General Fund Revenue Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending March 2018 as prepared by the County Treasurer's Office.
- 5o. Special District Information Form.  
Action: that the Board ACKNOWLEDGES RECEIPT of the 2018 Rainbow Valley Special Road District SPECIAL DISTRICT INFORMATION FORM as submitted on April 10, 2018.
- 5p. Special District Information Form.  
Action: that the Board ACKNOWLEDGES RECEIPT of the 2018 Sage Drive Community Improvement and Service District SPECIAL DISTRICT INFORMATION FORM as submitted on April 11, 2018.
- 5q. ACH payments to Blue Cross Blue Shield regarding health insurance claims.  
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 5r. Zoning Certificates  
Action: that the Board ACKNOWLEDGES RECEIPT of the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1576-19-1-98-274.00	Lopata	John R.	ZC-009-18	16	Chuckwagon Trail	Principal Structure	AG
05-1576-19-1-98-274.00	Lopata	John R.	ZC-010-18	16	Chuckwagon Trail	Accessory Building	AG
05-2676-31-1-02-046.00	Wiebrand	Michael & Angela	ZC-011-18	41	Prairie Star Drive	Accessory Building	AG
05-2271-21-3-00-023.00	Flying X Ranch	Fred & Peggy Chamberlain	ZC-012-18	431	Fawn Road	Mobile Home	COM
05-2271-21-3-00-023.00	Flying X Ranch	Fred & Peggy Chamberlain	ZC-013-18	431	Fawn Road	Accessory Building	COM
05-1573-12-3-16-012.00	DeBerard	Zachery	ZC-014-18	3844	Canyon Court	Accessory Building	RR
05-1573-21-2-06-014.00	Keiper Homes, Inc.	Brad Keiper	ZC-015-18	724	Sally Port Road	Principal Structure	RR
05-1577-13-1-98-137.00	K & A Mercil Construction	C/O Mr. Brad Keiper	ZC-016-18	67	Cowboy Way	Principal Structure	AG
05-1678-27-4-01-005.00	Steel Structures America		ZC-017-18	153	North Fork Road	Accessory Building	RR
05-1574-21-1-00-006.00	DJK, LLC	Danny Klinginsmith	ZC-018-18	717	WY HWY 230	Accessory Building	RR
05-1472-04-1-11-033.00	Bredehoft	Walter R. & Molly J.	ZC-019-18		Overlook Road	Principal Structure	RR
05-1877-01-1-00-001.00	Centerline Solutions	C/O Ms. Heidi GaNun	ZC-020-18	192	Strouss Hill Towers Road	Co-Locate	AG
05-1573-20-4-01-082.00	Wacker	David R.	ZC-021-18	5707	Chaparral Drive	Accessory Building	SLR

- 5s. Acknowledge Receipt of Correspondence.  
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming Office of State Lands and Investments; Cathedral Home for Children; National Seminars Training; ACORD(3); University of Wyoming Extension; Pipeline Awareness; Wyoming Department of Revenue; Governing; Wyoming Road Work Guide; Barry Gasdek; Medicine Bow Routt National Forests(2); Wyoming Business Council; CountyNews; Laramie Chamber Business Alliance; Southern Star Central Gas Pipeline; Storm Water solutions; Water & Wastes Digest and Mary Fick Monteith.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

## **REGULAR AGENDA**

6. Present for RECOGNITION the May Employee of the Month.

Christina Snowberger, Human Resources Coordinator informed everyone that there was one nomination for Employee of the Month for Albany County. The nominee is Gayla Baldwin, Treasurer's Office, therefore the May Employee of the Month is Gayla Baldwin. Ms. Snowberger read the following comments received by the nominators: "Gayla has taken on many new job duties and roles in the Treasurer's office. She has taken on all these new tasks without any complaints. She has risen to every challenge and excelled at all of them. She has been training new employees and does a great job at it. Each of the employees that she has trained has been able to pick up the duties and help customers much quicker than in the past. To me this is the true definition of teamwork. Recently Gayla was given a large project of inventorying all the license plates and validation stickers on hand as well as the number that had been issued over the last calendar year. She did not have any prior inventory lists or documentation to help her – she had to start from scratch and figure it out on her own. She did a great job breaking down each part of the task, delegating various pieces of it, and compiling the information. Gayla is a true asset to the Treasurer's office and Albany County.

7. Consider and Award Bids for the Albany County Gravel Pits and Authorize the Chairman to EXECUTE the contracts.

MOTION by Richardson to AWARD the Windmill Gravel Pit location to Hamaker Excavation, Inc., in the amount of \$510,670.00 and AWARD the Hansen Gravel Pit location to Alexander Construction Company in the amount of \$469,184.50 and Authorize the Chairman to EXECUTE the contracts.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

8. Acknowledge Receipt of the Petition to Vacate Portion of a Street in Albany County located in Centennial Platt from Jill Gustafson, Manager of Valley's End, LLC and Appoint a Viewer.

MOTION by Richardson to ACKNOWLEDGE RECEIPT of the Petition to Vacate Portion of a Street in Albany County located in Centennial Platt from Jill Gustafson, Manager of Valley's End, LLC and APPROVE Resolution 2018-011 Resolution initiating proceedings to vacate public right of way in Centennial Plat and APPOINT Alan Frank, GIS Director as the Viewer.

Resolution 2018-011

**RESOLUTION INITIATING PROCEEDINGS TO VACATE PUBLIC RIGHT OF WAY IN CENTENNIAL PLAT**

**WHEREAS**, on April 3, 2018, the applicant, Valley's End, LLC, a Wyoming limited liability company, by and through its undersigned Manager, Patricia Jill Gustafson, submitted a petition in compliance with Wyo. Stat. § 24-3-101 (b)(i) to the Albany County Clerk to vacate an alley and street in Centennial Plat so that title to the street/alley shall rest with property owners of the lots abutting the vacated property and reserve an easement for public utilities on the vacated property.

**WHEREAS**, the Board of County Commissioners for Albany County, State of Wyoming (Commissioners), in accordance with Wyoming Statute § 24-3-101 (a), deems it to be in the public interest to initiate proceedings to vacate the public right of way in Centennial Plat.

**WHEREAS**, the point of commencement and the course and the point of termination of the public right of way to be vacated is a portion of a road commonly known as Maple Avenue and a portion of a road commonly known as First Street located in Section 3, Township 15 North, Range 78 West, 6<sup>th</sup> P.M. The portion of First Street to be vacated is with rectangular dimensions of 7 feet by 33 feet and the portion of Maple Street to vacate is with dimensions of 50.27 feet on the north boundary, 47.58 feet on the east boundary, 49.96 feet on the south boundary, and 47.58 feet on the west boundary.

**WHEREAS**, in initiating said proceedings, the Commissioners shall appoint a suitable and disinterested person to examine into the expediency of said vacation and to report to the Commissioners regarding whether or not said vacation should occur, taking into account the public and private convenience, the expense of the same, including damages to any property owner along the line thereof, or any benefits thereto, and any other matters as shall enable the Commissioners to act understandingly in the premises;

**NOW THEREFORE THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING, RESOLVES:**

**Section 1.** That the foregoing recitals are incorporated in and made a part of this resolution by this reference.

**Section 2.** That based on applicants petition to the Commissioners, the Commissioners hereby initiate the proceedings to vacate the public right of way of a portion of a road commonly known as Maple Avenue and a portion of a road commonly known as First Street located in Section 3, Township 15 North, Range 78 West, 6<sup>th</sup> P.M. The portion of First Street to be vacated is with rectangular dimensions of 7 feet by 33 feet and the portion of Maple Street to vacate is with dimensions of 50.27 feet on the north boundary, 47.58 feet on the east boundary, 49.96 feet on the south boundary, and 47.58 feet on the west boundary.

**Section 3.** That the Board hereby appoints Alan Frank, as viewer in the matter, and that upon his oath he begins his duties immediately and must report back to the Board regarding his findings as soon as practicable.

PASSED, APPROVED, AND ADOPTED THIS 17<sup>th</sup> day of April, 2018.

THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING

/s/Tim Chesnut, Chairperson

ATTEST:

/s/Kayla White, Deputy County Clerk

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

9. Resolution 2018-012, Resolution to Vacate the Public Right of Way in Township 16 North, Range 77 West (entirety within Croonberg Ranch).

MOTION by Jones to APPROVE Resolution 2018-012, Resolution to Vacate the Public Right of Way in Township 16 North, Range 77 West (entirety within Croonberg Ranch).

Resolution 2018-012

**RESOLUTION TO VACATE THE PUBLIC RIGHT OF WAYS IN TOWNSHIP 16 NORTH, RANGE 77 WEST.**

**WHEREAS**, on February, 6, 2018, the applicant, Albany County Board of County Commissioners, approved a resolution (2018-004) in compliance with Wyo. Stat. § 24-3-101 (a) during the Albany County Commissioners regular meeting to proceed with the vacation process of right of ways in Township 16 N Range 77 W, so that title to the right of ways shall rest with property owners containing the vacated property..

**WHEREAS**, Wyoming Statute § 34-12-106 through § 34-12-111 require that any public road be altered or vacated in a manner provided by law for the alteration or discontinuance of highways and such laws are set forth at Wyoming Statute § 24-3-101, et sec., that allows for the establishment, alteration, and/or vacation of County roads.

**WHEREAS**, a viewer was appointed pursuant to Wyoming Statute § 24-3-105 and 106 who filed a written report with the Commissioners recommending a portion of the public road be vacated.

**WHEREAS**, the Commissioners resolved in Resolution No. 2018-004 to commence proceedings to vacate public right of ways. The right of way being proposed to be vacated is located across T16N R77W Section 24, 25, 27, and 35 as recorded in Deed Book U Page 215, Albany County, Wyoming.

**WHEREAS**, on March 12, 2018 the County Clerk sent copies of the *Public Notice Of Hearing To Vacate A Portion Of The Publish Right Of Way Township 16 N Range 77 W*, by registered mail to all of parties having an interest in the land over which the road is proposed to be vacated and required by Wyoming Statute § 24-3-110.

**WHEREAS**, the *Notice Of Hearing To Vacate A Portion Of The Publish Right Of Way Township 16 N Range 77 W* was published in the Laramie Boomerang a newspaper in general circulation in Albany County, Wyoming for two (2) consecutive weeks on March 17, 2018 and March 24, 2018, and also published on the county website at Public Notices at [www.albanycounty.wy.gov](http://www.albanycounty.wy.gov) as required by Wyoming Statute § 24-3-110.

**WHEREAS**, objections were not filed or received in writing with the County Clerk and a public hearing was not required and or held pursuant to State statute § 24-3-110

**NOW THEREFORE THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING, RESOLVES:**

**Section 1.** The Public Right of Way across T16N R77W Section 24, 25, 27, and 35 as recorded in Deed Book U Page 215, Albany County, Wyoming. Containing approximately 20 acres more or less, see Exhibit A, and more particularly described as follows:

**DESCRIPTION 1:**

A SINGULAR STRIP OF LAND FORTY (40) FEET IN WIDTH RUNNING ALONG THE SECTION LINE BETWEEN SECTION 24 AND 25, TOWNSHIP 16 NORTH, RANGE 77 WEST.

**DESCRIPTION 2:**

A SINGULAR STRIP OF LAND EIGHTY (80) FEET IN WIDTH RUNNING IN A SOUTHWESTERLY AND SOUTHERLY DIRECTION ACROSS SECTION 27, TOWNSHIP 16 NORTH, RANGE 77 WEST.

**DESCRIPTION 3:**

A STRIP OF LAND FORTY (40) FEET IN WIDTH RUNNING ALONG THE SOUTH OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 16 NORTH, RANGE 77 WEST

**Section 2.** This Resolution and Order shall be recorded in the land records immediately with the Albany County Clerk, in Laramie, Wyoming.

PASSED, APPROVED, AND ADOPTED THIS 17th day of April, 2018.

THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING

/s/Tim Chesnut, Chairperson

ATTEST:

/s/Kayla White, Deputy County Clerk

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

10. Approach License for Billy Wylie on County Road #522, Curtis Street, located in Section 2, Township 16 North, Range 74 West.

MOTION by Richardson to APPROVE Approach License for Billy Wylie on County Road #522, Curtis Street, located in Section 2, Township 16 North, Range 74 West.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

11. Agreement with Centennial Woods, LLC to maintain snow fence on Albany County Roads.

Discussion regarding the bidding license to install, repair and maintain snow fence on Albany County Roads with Centennial Woods, LLC.

Peggy Trent, County and Prosecuting Attorney informed the Board that there was some concern as to whether or not this item needed to be put out to bid for the services. Upon speaking with the vendor, they are willing to put up all the snow fence at no cost to the County and then recycle the fences every 7 years. They would like to see it as nonexclusive and once all the other legal questions are answered, this will be brought back for approval.

- 11a. Discuss Whatfest.

Peggy Trent, County and Prosecuting Attorney informed the Board that an event called WhatFest will be coming to Centennial on July 27<sup>th</sup>. There have been questions brought to her attention regarding alcohol, camping as well as noise. We are drafting new regulations to go into our current liquor regulations to accommodate some of these questions. The amended liquor regulations will be brought to the April 24<sup>th</sup> Special Meeting and will then have to go out for a 45 day protest period and then be brought back to the Board for approval. This will hopefully answer some of the questions regarding the serving of alcohol. Ms. Trent would like the County Clerk to send out a letter to the citizens in Centennial regarding this event and the regulations that are being considered.

12. Approve Contract between Albany County Board of County Commissioners and Common Outdoor Ground, a SE Wyoming Resource Group. REMOVED
13. Vista Grande Estates Zoning Change Application LUC-01-18.

MOTION by Jones to APPROVE Vista Grande Estates Zoning Change Application LUC-01-18 incorporating the following Findings of Fact and Conclusions of Law as listed in the staff report.

**Findings Necessary for Approval:**

1. The applicant has provided the required site plans and/or survey.
2. The proposed zoning change generally follows the suggestions of the Albany County Comprehensive Plan (ACCP), including, but not limited to the Long Range Growth Plan and the Priority Growth Areas. *Staff comments: This area is in the Priority Growth Area 4, which encourages low density residential uses. The proposed subdivision will result in a low density of about 29 acres per lot. In addition, it does have characteristics of a Priority Growth Area 3. These Characteristics, as defined by the ACCP, include the following:*
  - “A concentration of existing residences” (ACCP, pg.26). The Buttes Subdivision to the south is a concentration of existing residences.
  - “Areas near existing infrastructure such as roads and utility lines.” (ACCP, pg. 29). The subdivision is proposed to be accessed from an existing road that crosses State land, via an easement that intersects with U.S. Highway 287. In addition utilities, power specifically, is preset on the property. A connection to existing power can be made for the proposed subdivision.
  - “Efficient services by the county sheriff, rural fire departments, emergency serves, etc.” (ACCP, pg.30). This area is served by the Albany County Fire District #1 (ACFD#1), the Albany County Sheriff’s Office, and emergency medical services. The site is approximately 7 miles from the City of Laramie.

*Map 3.11 and Map 3.12 (Priority Growth Area 3 Community Centers and Nodes Maps) in the ACCP state as a disclaimer: “COMMUNITY CENTERS AND NODES DESIGNATED IN THE COMPREHENSIVE PLAN AND ON THIS MAP ARE NOT INCLUSIVE OF ALL AREAS THAT MAY BE CONSIDERED PRIORITY GROWTH AREA 3. OTHER PROPOSED DEVELOPMENTS MAY BE CONSIDERED IN THE PRIORITY GROWTH AREA 3 NODE IF THEY MEET THE FIVE CHARACTERISTICS LISTED IN SECTION 3.5.3 OF THE COMPREHENSIVE PLAN.”*
3. The applicant has adequately addressed the following impacts:
  - a. Compatibility with Surrounding Properties:

Applicant’s response: “The proposed site is compatible with surrounding properties as property to the south is zoned as rural residential, there is a residential home to the northeast, and an existing home on the proposal property.” *Staff Comments: The uses surrounding this property include residential, agricultural, and public lands. Additional residential uses should not impact surrounding properties.*
  - b. Screening and Buffering of Incompatible Zoning District:

Applicant’s response: “No screening or buffering is required between rural residential and agricultural.”
  - c. Consistent Patterns of Development:

Applicant's response: "Patterns of development are consistent with surrounding land uses of agricultural and rural residential." *Staff Comments: The Buttes Subdivision immediately to the south is contiguous with this proposal which consists of existing residential uses. Additional residential lots in this area appear consistent with the uses to the south.*

d. Economic Impacts:

Applicant's response: "Positive economic impacts of a rural residential lot will be to Albany County in the form of taxes and to local businesses for fuel, food and services."

e. Natural and Environmental Resource Impacts:

Applicant's response: "The proposed subdivision has lots of variable size that will have individual septic systems and water wells permitted through WYDEQ and residential homes constructed on the lots. Approximately 2.7 miles of roadway will be constructed to access new lots and has been designed as efficiently as possible. Impervious surfaces will increase but stormwater management has been addressed in the engineering report but good practices for drainage around the home or buildings are encouraged. Overall there will be minimal impacts to the environmental but are limited due to the large acreage of the lots within the proposed subdivision. *Staff Comments: Wyoming Department of Environmental Quality and Wyoming Game and Fish Department will need to be addressed with the subdivision permit.*

f. Cultural Resource Impacts:

Applicant's response: "No impacts to cultural resources with the exception of change of landscape with roads and homes constructed on it."

g. Road Network Impacts:

Applicant's response: "Road network impacts will be minimal and should not generate enough traffic to warrant any additional signage or upgrades." *Staff Comments: While not specifically required for this application, Wyoming Department of Transportation will require an access permit and improvements to the approach and the addition of a left turn lane.*

h. Impacts on Public Services, Utilities and Public Facilities:

Applicant's response: "Impacts on public services include Albany County road maintenance, police and fire protection." *Staff Comments: Roads used to access this property are not and will not be maintained by Albany County, causing no burden on the County. Sheriff and fire protection may be impacted due to the additional of residences proposed in this area. However, because the area proposed for development is contiguous to an existing residential subdivision (The Buttes), impacts should be minimal.*

**Findings of Fact:**

- The Findings Necessary for Approval, as listed in this report, are incorporated here in as findings of fact.
- The property is currently zoned agricultural.
- The applicant has provided a complete application and has addressed the potential impacts.
- The area requested for a zoning change is contiguous to property on the north, east and south that is currently zoned Rural Residential.

**Conclusions of Law:** The provisions of the Albany County Zoning Resolution, Chapter 5, Section 5 and Chapter 3, Section 5 have been addressed.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

14. Vista Grande Estates Subdivision Preliminary Plat Application SD-02-18.

MOTION by Richardson APPROVE Vista Grande Estates Subdivision Preliminary Plat Application SD-02-18 incorporating the Findings of Fact and Conclusions of Law.

**Findings of Fact:**

- Notice has been provided as required.
- The preliminary plat has been reviewed by Bill Gorman, County Engineer. His comments concerning the drainage should be addressed in the Final Plat application.
- Water and wastewater will be individual on-site well and septic.
- Carbon Power and Light will provide power.
- The County fire protection standards must be addressed with the final plat application.
- Mail service can be established and will require installation of a cluster box unit.
- All notes required by Wyoming Department of Environmental Quality must be present on the Final Plat.
- Wyoming Game and Fish Department's recommendation should be addressed in the Final Plat application.
- Wyoming Department of Transportation's recommendation should be addressed in the Final Plat application.

**Conclusions of Law:** The requirements of the Albany County Platting and Subdivision Regulation, Chapter I-VIII for the Preliminary Plat have been met.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

15. Memorandum of Understanding between Board of Commissioners of the County of Carbon, Wyoming, The Town of Hanna, Wyoming, The Town of Elk Mountain, Wyoming, The Town of Medicine Bow, Wyoming, The Town of Sinclair, Wyoming, The Town of Saratoga, Wyoming, The City of Rawlins, Wyoming, The Board of Commissioners of the County of Albany Wyoming, The City of Laramie, Wyoming and the Town of Rock River, Wyoming For Impact Assistance Funds regarding the TB Flats Wind Energy, LLC Project.

MOTION by Richardson to APPROVE Memorandum of Understanding between Board of Commissioners of the County of Carbon, Wyoming, The Town of Hanna, Wyoming, The Town of Elk Mountain, Wyoming, The Town of Medicine Bow, Wyoming, The Town of Sinclair, Wyoming, The Town of Saratoga, Wyoming, The City of Rawlins, Wyoming, The Board of Commissioners of the County of Albany Wyoming, The City of Laramie, Wyoming and the Town of Rock River, Wyoming For Impact Assistance Funds regarding the TB Flats Wind Energy, LLC Project.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

16. SET Special Meeting for Tuesday, April 24, 2018 for the purpose of Executing Resolution Imposing a 1% Specific Purpose Tax.

MOTION by Richardson to SET Special Meeting for Tuesday, April 24, 2018 at 9:30 a.m. for the purpose of Executing Resolution Imposing a 1% Specific Purpose Tax.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

17. Payroll and Vouchers for April 2018.

MOTION by Jones to APPROVE Payroll and Vouchers for April 2018 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** A/C Electric, \$63.00, bulbs; Ace Hardware, \$41.98, parts; Aflac, \$1,058.24, payroll contribution; Albany County Employee Health Benefits, \$142,488.06, payroll contribution; Albany County Employee Reimbursable, \$316.66, payroll contribution; Albany County Treasurer, \$129.41, fire payment; Albertson's Companies, \$117.22, prescriptions; Alpine Animal Hospital, \$51.37, canine supplies; AlSCO, \$116.76, safety clothing; Bob Barker, \$81.06, detention center supplies; BI, \$162.14, electronic monitoring; Carbon Power & Light, \$126.75, utilities; Cathedral Home for Children, \$1,136.16, TANF/CPI; Century Link, \$2,268.60, \$507.12, telephones; Climb Wyoming, \$6,293.55, TANF/CPI; Colonial Life, \$105.61, payroll contribution; Communication Technologies, \$7.95, part; Control Solutions, \$143.00, vaccines; Data Imaging Systems, \$418.76, microfilm; Delta Dental, \$4,341.80, payroll contribution; Drive Train Industries, \$202.77, parts & repairs; Ecolab, \$293.00, supplies; Becky Farley, \$2,250.00, legal consulting; Peri Forest, \$100.00, investigations; Johnna French, \$65.40, mileage; Gem City Roofing, \$385.00, roof repairs; David Gertsch, \$33.50, postage; Giddy Up Girl, \$77.00, employee recognition; Jackie Gonzales, \$71.20, meals; Gorman Engineering, \$8,030.46, professional services; Grease Monkey, \$149.60, car wash card; Greater WY BBBS, \$9,471.68, contracts; Greenwood Mapping, \$4,800.00, assessor map server; Karolyn Hackbarth, \$147.15, travel reimbursement; Harris Govern Ft Collins User, \$150.00, annual dues; Ivinson Memorial Hospital, \$383.00, \$188.00, radiology & vital records; Jacobs Polidora LLC, \$400.00, defense attorney contract; Jo-Ed Produce, \$2,383.55, boarding of prisoners; Kinsco, \$299.95, uniform expense; Ryan Kiser, \$46.87, mileage; Nicko Kleppinger, \$100.00, investigations; Lance's Painting, \$700.00, election building repairs; Laramie Auto Parts, \$70.85, equipment maintenance; Laramie Fire Extinguisher Services, \$21.00, inspection; Laramie GM Auto, \$166.93, maintenance; Laramie Newspapers, \$7,057.80, advertising; Lewan & Associates, \$118.76, copier lease; Life Investors, \$280.00, payroll contribution; Long Building Technologies, \$5,946.00, courthouse billing; Medicine Bow Technologies, \$26,218.62, contract services & equipment; David McCarthy, \$561.40, court appointed attorney; McKesson Medical Surgical, \$511.25, supplies; Meadow Gold Dairy, \$532.35, boarding of prisoners; Med-Tech Resource, \$676.80, supplies; David Montgomery, \$89.00, vital records; Mountain West Valuations, \$2,500.00, appraisal; Neubauer Pelkey Merseal & Goldfinger, \$3,895.00, court appointed attorney; New York Life, \$592.89, payroll contribution; O'Reilly Auto Parts, \$74.88, repairs; Matia Ocampo, \$2.00, vital records; Office Ally, \$19.95, monthly claims; Orchard Trust, \$7,252.50, payroll contribution; Peak1 Administration, \$931.11, payroll contribution; Phoenix Fire Protection, \$759.75, sprinkler inspections; Prairie Sage Creative, \$705.46, supplies; Reserve Account, \$7,500.00, postage account; Rocky Mountain Power, \$9,733.07, utilities; Schilling & Winn, \$4,237.18, court appointed attorney; Victoria Schlager, \$18.53, mileage; Janice Sexton, \$34.46, office supplies; Shamrock Electric, \$685.50, light installation; Donita Smith, \$28.89, mileage; Milton Smith, \$160.00, contract services; Star Awards & Signs, \$8.50, name tag; State of Wyoming, \$87,192.07, public defender 2017-2018; SupplyWorks, \$215.45, supplies; The Clinic for Mental Health, \$10,484.18, contract services; The Master's Touch, \$289.98, tax notices; Thyssenkrupp Elevator Corp, \$818.56, elevator maintenance; Tough Guys Lawn Care, \$1,200.00, utilities; Transunion Risk & Alternative, \$112.00, contract charges; Union Telephone Co, \$45.32, utilities; United Way, \$396.00, payroll contribution; US Bank Equipment Finance, \$530.00, copier lease; US Food Service, \$3,041.07, boarding of prisoners; Valic, \$1,460.00, payroll contribution; Volunteer Fireman's Retirement, \$600.00,

pension contribution; WACERS, \$50.00, dues; Wenck Associates, \$884.52, impact analysis; Western Waterworks, \$25.00, water & lease; Foster White, \$250.00, system testing; Wilken Enterprises, \$2,700.00, janitorial contract; WyoMed Labs, \$151.75, testing; Wyoming Child Support Enforcement, \$1,658.39, payroll contribution; Wyoming Disposal Systems, \$94.50, utilities; Wyoming Machinery, \$2,178.56, parts; Wyoming NCPERS, \$800.00, payroll contribution; Wyoming Public Health Lab, \$358.00, testing; Wyoming Retirement System, \$84,451.38, payroll contribution; Wyoming Security Systems, \$75.00, alarm monitoring; Wyoming Workers Compensation, \$5,580.34, Melissa Zaferos, \$203.29, mileage; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$477,939.12 TOTAL PAYROLL: \$385,408.78 TOTAL EXPENDITURES: \$863,347.90**

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

- 17a. Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County & Prosecuting Attorney's Office and Zara Mason for the purpose of providing court services for victims of crime in Albany County, Wyoming. The term of the contract shall be from the date of execution through June 30, 2018 in the amount of \$25.00 per hour.

MOTION by Jones to APPROVE Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County & Prosecuting Attorney's Office and Zara Mason for the purpose of providing court services for victims of crime in Albany County, Wyoming. The term of the contract shall be from the date of execution through June 30, 2018 in the amount of \$25.00 per hour.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

18. ADJOURN.

MOTION by Richardson to ADJOURN the April 17, 2018 Regular Meeting at 11:11 a.m.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Chesnut, Chairman

ATTEST:

\_\_\_\_\_  
Kayla White, Deputy County Clerk

**WORK SESSION**  
Following meeting

Jessica Flock, resident of Laramie gave the Board some information on the 150<sup>th</sup> anniversary of Laramie and the events that will take place during that time.

Discuss road affecting dam with the Wheatland Irrigation District and Road and Bridge Tim Chesnut, Terri Jones, Ginger Brown, Daniel McGill, Heber Richardson, Don Britton, Rob Fisher, Bill Gorman, Kayla White and Peggy Trent were all present for the work session. Don Britton gave the Board some information and maps regarding the road that is affecting the dam with the Wheatland Irrigation District. It was discussed that we should have cost projections on what it would be to fix the road over the dam or by building a new road around the holding pond off of Fetterman Road and joining with Palmer Canyon Road.