

COUNTY COMMISSIONERS' MINUTES

FEBRUARY 20, 2018

LARAMIE, WYOMING

PUBLIC HEARING: 9:30 a.m.

Community Development Block Grant (CDBG) Hospice of Laramie Hospice House

Public comment was received by a resident who has had experience as a caregiver in a Hospice facility who expressed her support in having a Hospice facility in our community.

Hearing no further comments, MOTION by Jones to CLOSE the Public Hearing at 9:35 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

Proposed Pope Springs Community Special Road Improvement District

Jody Kalinay, a resident in the proposed district opposes access to her property and is requesting exclusion from the district and having to pay any proposed fee. The Kalinay's will not be using the road and will not oppose the formation if they can get the fees waived.

Christopher Cleven, Chief Petitioner informed the Board that through his legal counsel, they have identified that there are legal easements for every property owner in the proposed district and indicated that they have been in negotiations with the Kalinay's.

Hearing no further comments, MOTION by Richardson to CLOSE the Public Hearing at 9:42 a.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

Amendments to Fiscal Year 2017-2018 Albany County Budget

Hearing no comments, MOTION by Jones to CLOSE the Public Hearing at 9:43 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. **Roll Call.**

The February 20, 2018 meeting was called to order at 9:45 a.m. by Chairman Chesnut. Commissioners Jones and Richardson present.

2. **Comments from the public.** Shannon Markle discussed with the Board his support and the importance of having some motorized access on the land being proposed to purchase, Pilot Hill and questioned whether or not any negotiations would be made between the landowner and the County in reference to this subject. He believes the public has a right to say what the land should be used for. He also encouraged the Board to look at funding that wasn't so restrictive as conservation easements are.

Peggy Trent, County and Prosecuting Attorney mentioned to the Board that she did ask Mr. Nicholas, who represents the sellers about motorized use and was told that the seller was not inclined to amend the agreement to allow motorized use. Ms. Trent reminded the Board that she is the only one negotiating with Mr. Nicholas on behalf of the County.

3. **Disclosures** - None

4. **Consideration of changes on the agenda.** – Chairman Chesnut removed Agenda item #8, Amendment Number Three to Contract between Albany County, Wyoming and Trihydro Corporation in the amount of \$30,000.00 for the Pete Lien Well Project construction, administration and engineering. Tai Wright, Grants Manager amended the amount for Agenda item #12 regarding Medicine Bow Nordic Association and requested that Resolution 2018-008 be added to the agenda.

5. **Approval of Consent Agenda.**

MOTION by Richardson to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

5a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the February 6, 2018 Regular Meeting of the Board.

5b. Minutes and Agenda of the Albany County Planning & Zoning Commission.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 13, 2017 and January 10, 2018 MINUTES and the February 14, 2018 AGENDA of the Albany County Planning & Zoning Commission.

5c. Minutes and Agenda of the Albany County Weed and Pest Control District.

Action: that the Board ACKNOWLEDGES RECEIPT of the January 9, 2018 MINUTES and the February 6, 2018 AGENDA of the Albany County Weed and Pest Control District.

- 5d. Minutes, Agenda, Statement of Financial Position, State of Operations and Budget vs. Actuals Report of the Albany County Fair Association.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 22, 2018 MINUTES, February 12, 2018 AGENDA, STATEMENT OF FINANCIAL POSITION as of February 12, 2018, STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2018 and 2017-2018 BUDGET vs. ACTUAL REPORT for the Albany County Fair Association.
- 5e. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 5f. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.
- 5g. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 5h. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY STATEMENT from Melissa Zaferos, Public Health Nurse Manager.
- 5i. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 5j. \$2,000.00 Bond for Chelsie R. Mathews, Deputy County Assessor.
Action: that the Board APPROVES the \$2,000.00 Bond for Chelsie R. Mathews, Deputy County Assessor.
- 5k. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending January 2018 as prepared by the County Clerk's Office.
- 5l. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for February 2018.
- 5m. Blue Cross Blue Shield Administrative Fees
Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.
- 5n. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 5o. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: David Gertsch; Harvard Kennedy School; Footnotes; City of Laramie (3); Governing; Governor Matthew H. Mead; Medicine Bow Routt National Forests; The Wyoming Connection; Timberline Training; Michael Thomson; Skill Path Seminars; WYT2 LTAP; ICMA; Wyoming Business Council; Wyoming Department of Environmental Quality; County News and Dixie Brackman.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

REGULAR AGENDA

6. Present for RECOGNITION the March Employee of the Month.

Christina Snowberger, Human Resources Coordinator informed everyone that there was one nomination for Employee of the Month for Albany County. The nominee is Michelle Stevenson, Detention Center Cook therefore the March Employee of the Month is Michelle Stevenson. Ms. Snowberger read the following comments received by the nominators: "I would like to nominate Michelle Stevenson (ACDC cook) for Employee of the Month. She is professional and always has a great attitude. She is an excellent cook and always does her job and far beyond. She always puts in extra effort to make sure there is enough food for all personnel in the Albany County Detention Center. For example: when a deputy is stuck in Master Control she will prepare a plate and deliver the food, she does this without being asked. She also will make special plates for personnel who are allergic to certain foods or just don't like certain foods. Her extra effort is extremely appreciated. Michelle always goes above and beyond for everyone. She is thoughtful when people are on special diets and makes sure everyone at the Sheriff's Office, and other visitors, always have enough to eat. She has grown in her supervisor role and become an asset to the Detention Center. I would like to nominate Michelle Stevenson, the head cook in the Albany County Detention Center, for Employee of the Month. Michelle is a friendly, positive person who is always ready to work hard with a smile on her face. She goes above and beyond by making special food and setting it aside for deputies who are working. In the past, deputies have had the same meal the inmates get. Michelle makes special meals for deputies that include spices and/or food that is not allowed in the inmate diet. On top of that, Michelle prepares special meals for deputies with food allergies. Not only does she prepare the special foods, she remembers who is allergic to what or who doesn't like a particular item. She is an amazing, friendly, and caring person who deserves to be recognized."

7. Update on the LAVA Project (Landscape Vegetation Analysis) Plan in the Medicine Bow National Forest.

Frank Romero, District Ranger and Aaron Voos updated the Board on the LAVA Project in the Medicine Bow National Forest.

8. Approve Amendment Number Three to Contract between Albany County, Wyoming and Trihydro Corporation in the amount of \$30,000.00 for the Pete Lien Well Project construction, administration and engineering. **REMOVED**

9. Amendment Number One to Agreement between Albany County Board of County Commissioners and Spiegelberg Lumber & Building Company as Construction Manager-At-Risk for the purpose of amending the Guaranteed Maximum Price Proposal in the amount of \$518,229.16 dated August 15, 2017 for the Greater Wyoming Big Brothers Big Sisters Community Mentoring Center Phase 2 Project and **AUTHORIZE** the Chairperson to sign the Amendment to the Contract.

MOTION by Richardson to APPROVE Amendment Number One to Agreement between Albany County Board of County Commissioners and Spiegelberg Lumber & Building Company as Construction Manager-At-Risk for the purpose of amending the Guaranteed Maximum Price Proposal in the amount of \$518,229.16 dated August 15, 2017 for the Greater Wyoming Big Brothers Big Sisters Community Mentoring Center Phase 2 Project and AUTHORIZE the Chairperson to sign the Amendment to the Contract.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

10. Final Acceptance of work on the Palmer Canyon Truck Bay Project and Direct the Clerk to Advertise for Final Payment to Duramacks Structures for the balance due on the 41st day following the first advertisement. The final cost of the Contract was \$174,500.00.

MOTION by Jones to APPROVE Final Acceptance of work on the Palmer Canyon Truck Bay Project and DIRECT the Clerk to Advertise for Final Payment to Duramacks Structures for the balance due on the 41st day following the first advertisement. The final cost of the Contract was \$174,500.00.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

11. Request for Proposal for Construction Manager at Risk (CMAR) for the Reconstruction of the Courthouse North Entrance and Direct the Clerk to Advertise the Request for Proposals.

MOTION by Richardson to APPROVE Request for Proposal for Construction Manager at Risk (CMAR) for the Reconstruction of the Courthouse North Entrance and DIRECT the Clerk to Advertise the Request for Proposals.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

12. Albany County Recreation Board Application for Sponsorship for the Medicine Bow Nordic Association for a County match of \$2,000.00 and a Recreation Board request in the amount of ~~\$42,000~~ 16,600.00 to assist with general operations of the association, ski-trail maintenance and support, and purchase of equipment.

MOTION by Richardson to APPROVE Albany County Recreation Board Application for Sponsorship for the Medicine Bow Nordic Association for a County match of \$2,000.00 and a Recreation Board request in the amount of ~~\$42,000.00~~ \$16,600.00 to assist with general operations of the association, ski-trail maintenance and support, and purchase of equipment.

MOTION by Richardson to RESCIND the MOTION to APPROVE MOTION by Richardson to APPROVE Albany County Recreation Board Application for Sponsorship for the Medicine Bow Nordic Association for a County match of \$2,000.00 and a Recreation Board request in the amount of ~~\$42,000~~ \$16,600.00 to assist with general operations of the association, ski-trail maintenance and support, and purchase of equipment

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

13. Albany County Recreation Board Application for Sponsorship for the Laramie Plains Civic Center Foundation for a County match of \$2,000.00 and a Recreation Board request in the amount of \$24,000.00 to complete Phase 7 of renovation for safety and security of the South Gym and to address public safety.
14. Albany County Recreation Board Application for Sponsorship for the Laramie Soccer Club for a request in the amount of \$100,000.00 to use as match towards the Land and Water Conservation Fund Grant sponsored by Albany County for the Community Youth Complex Soccer Phase I.
15. Albany County Recreation Board Application for Sponsorship for Innerphase for a request in the amount of \$7,000.00 to purchase a baseball pitching machine, softball pitching machine, additional sports equipment, and propane and fuel for the North 9th Street indoor baseball facility.
- 15a. Resolution 2018-008 A Resolution Designating Recreation Project Request Priorities to the Albany County School District #1 Recreation Board for Funding Consideration in Fiscal Year 2019.

MOTION by Richardson to APPROVE Resolution 2018-008, A Resolution Designating Recreation Project Request Priorities to the Albany County School District #1 Recreation Board for Funding Consideration in Fiscal Year 2019.

RESOLUTION 2018-008

A RESOLUTION DESIGNATING RECREATION PROJECT REQUEST PRIORITIES TO THE ALBANY COUNTY SCHOOL DISTRICT #1 RECREATION BOARD FOR FUNDING CONSIDERATION IN FISCAL YEAR 2019.

Whereas, Albany County, Wyoming (County) has received funds from Albany County School District #1 Recreation Board (Board) in previous fiscal years for funding to sponsor local agencies recreation projects.

Whereas, Board has requested County to provide a list of recreation projects in order of priority for consideration of funding in fiscal year 2019 by March 1, 2018.

Whereas, County has received the following recreation project request priorities for consideration by Board for funding in fiscal year 2019 for a total amount of \$143,600.00:

Recreation Project Priority Funding Request:

1. Medicine Bow Nordic Association \$ 16,600.00
2. Laramie Plains Civic Center Foundation \$ 24,000.00
3. Laramie Soccer Club \$ 100,000.00
4. Interphase, Inc \$ 3,000.00

NOW, THEREFORE, THE BOARD OF THE COUNTY OF ALBANY, WYOMING RESOLVES:

Section 1 : That, County submits the following recreation project request in order of funding priority to Board for the Board's funding consideration in the fiscal year 2019 for a total amount of \$ 143,600.00

- | | |
|-------------------------------------------|--------------|
| 1. Medicine Bow Nordic Association | \$ 16,600.00 |
| 2. Laramie Soccer Club | \$100,000.00 |
| 3. Laramie Plains Civic Center Foundation | \$ 24,000.00 |
| 4. Interphase, Inc. | \$ 7,000.00 |

PASSED, APPROVED, AND ADOPTED, this 20th day of February 2018.

ATTEST

**BOARD OF COUNTY
COMMISSIONERS OF ALBANY
COUNTY, WYOMING**

/s/Jackie R. Gonzales, Albany County Clerk

/s/Tim Chesnut, Chairperson

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

16. Advertisement for Bid for the sale of eighty-three (83) firearms consisting of revolvers, pistols, rifles and shotguns to a licensed Federal Firearms Dealer and AUTHORIZE the proceeds to be placed into the County General Fund and then transferred to the Albany County Sheriff's Office Search and Rescue Fund.

MOTION by Jones to APPROVE Advertisement for Bid for the sale of eighty-three (83) firearms consisting of revolvers, pistols, rifles and shotguns to a licensed Federal Firearms Dealer and AUTHORIZE the proceeds to be placed into the County General Fund and then transferred to the Albany County Sheriff's Office Search and Rescue Fund.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

The Board took a short break at 11:59 a.m.

The Meeting resumed at 12:11 p.m.

17. Consider adding the Pilot Hill Property Purchase to the Intended Use Plan for State Fiscal Year 2019 for the Clean Water State Revolving Fund (SRF) Loan Program administered by the Office of State Lands and Investments.

MOTION by Jones to APPROVE adding the Pilot Hill Property Purchase to the Intended Use Plan for State Fiscal Year 2019 for the Clean Water State Revolving Fund (SRF) Loan Program administered by the Office of State Lands and Investments.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

18. Application for Department of Health and Human Services Substance Abuse and Mental Health Services Administration Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts and Adult Tribal Healing to Wellness Courts (CFDA#93.243) to

support the expansion of Albany County Court Supervised Treatment Program from September 30, 2018 to September 30, 2023.

MOTION by Jones to APPROVE application for Department of Health and Human Services Substance Abuse and Mental Health Services Administration Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts and Adult Tribal Healing to Wellness Courts (CFDA#93.243) to support the expansion of Albany County Court Supervised Treatment Program from September 30, 2018 to September 30, 2023.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

19. Agreement between Board of Commissioners of the County of Albany, Wyoming and Laramie Chamber Business Alliance for Tenant/Project Facility Management Services.

MOTION by Jones to APPROVE Agreement between Board of Commissioners of the County of Albany, Wyoming and Laramie Chamber Business Alliance for Tenant/Project Facility Management Services.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

20. Release of Mortgage to the real property addressed as 620 Adams Street, Laramie, Albany County Wyoming and more particularly described as Laramie River Business Park 2, Block 7, Lot 1 situated in the City of Laramie, County of Albany, State of Wyoming.

MOTION by Richardson to APPROVE Release of Mortgage to the real property addressed as 620 Adams Street, Laramie, Albany County Wyoming and more particularly described as Laramie River Business Park 2, Block 7, Lot 1 situated in the City of Laramie, County of Albany, State of Wyoming.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

21. Agreement between the Board of County Commissioners of the County of Albany, Wyoming and Wyoming Behavioral Institute for involuntary hospitalizations.

MOTION by Richardson to APPROVE Agreement between the Board of County Commissioners of the County of Albany, Wyoming and Wyoming Behavioral Institute for involuntary hospitalizations.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

22. Protocols for the Ad-Hoc Governmental Relations Committee.

MOTION by Jones to APPROVE Protocols for the Ad-Hoc Governmental Relations Committee.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

23. Quitclaim Deed to Albany County from Overland Investment Group, LLC for the purchase of 3821 Beech Street. Until B, Building 1 located in Laramie Albany County, Wyoming.

MOTION by Richardson to APPROVE Quitclaim Deed to Albany County from Overland Investments Group, LLC for the purchase of 3821 Beech Street. Until B, Building 1 located in Laramie Albany County, Wyoming and AUTHORIZE Chairman Chesnut to sign all closing documents and AUTHORIZE the County to pay for all closing costs and taxes owing on the building.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

24. Amendment Number One to the Fund Agreement between Board of County Commissioners of the County of Albany Wyoming and Wyoming Community Foundation for the Pilot Peak Land Purchase.

MOTION by Jones to APPROVE Amendment Number One to the Fund Agreement between Board of County Commissioners of the County of Albany Wyoming and Wyoming Community Foundation for the Pilot Peak Land Purchase.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

25. Resolution 2018-005 creating an Ad-Hoc Advisory Committee to review and make recommendations regarding the agreement between Albany County, Wyoming and the City of Laramie, Wyoming as to the costs for housing prisoners in the Albany County Jail.

MOTION by Jones to APPROVE Resolution 2018-005 creating an Ad-Hoc Advisory Committee to review and make recommendations regarding the agreement between Albany County, Wyoming and the City of Laramie, Wyoming as to the costs for housing prisoners in the Albany County Jail.

RESOLUTION CREATING AN AD HOC ADVISORY COMMITTEE TO REVIEW AND MAKE RECOMMENDATIONS REGARDING THE AGREEMENT BETWEEN ALBANY COUNTY, WYOMING AND THE CITY OF LARAMIE, WYOMING AS TO THE COSTS FOR HOUSING PRISONERS IN THE ALBANY COUNTY JAIL.

WHEREAS, on August 26, 1992, the Board of County Commissioners for Albany County (County), the Albany County Sheriff (Sheriff), the Jail/Communications Center Joint Powers Board (Board) and the City of Laramie, Wyoming (City) entered into a financing agreement (Agreement) for the construction of a facility which would contain a new County jail as well as a communications and records center to be used by County and City.

WHEREAS, as part of the Agreement, County and Sheriff agreed that they would not charge City for the care, incarceration, board, medical expense or any other expense associated with any prisoner who is housed at County jail and is charged or sentenced on City municipal ordinances. In exchange for County not charging a cost to City for housing these prisoners at County jail, City pledged \$328,700 per year of its mineral royalty income for 10 years and issued revenue bonds in the amount of \$2.4 million to be used to fund the shortfall in the construction of the jail\joint communication and records center.

WHEREAS, to date, City and County have complied with all financing of construction and operational provisions of Agreement relating to the jail/joint communication and records center.

WHEREAS, the provisions of Agreement relating to City housing of prisoners charged or sentenced on municipal ordinances at the jail at no cost is set to expire July 1, 2020 unless revoked by the County.

WHEREAS, pursuant to Wyo. Stat. § 18-6-316, County Sheriff, subject to the approval of County Commissioners, may contract with any municipality in Wyoming for the housing of prisoners charged or sentenced for municipal ordinance violation in the County jail.

WHEREAS, pursuant to Wyo. Stat. § 15-1-129, City may contract with Sheriff to house prisoners charged or sentenced for municipal ordinance violations in County jail.

WHEREAS, the County desires to form an ad hoc advisory committee to make recommendations to County Commissioners as to the cost to City for placement of prisoners who are charged or sentenced on municipal ordinances at County jail.

WHEREAS, County finds it to be in the best interest of the City, County, and public to create such Ad Hoc Advisory Committee for the purposes recited below;

NOW THEREFORE THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING, RESOLVE:

Section 1. That the foregoing recitals are incorporated in and made a part of this resolution by this reference.

Section 2. Committee Creation. That there is hereby created an Ad Hoc Advisory Committee to be commonly known as the Jail Committee.

Section 3. Members Appointed. That County Commissioners shall appoint the following members to the Jail Committee:

1. Sheriff David O'Malley, Albany County Sheriff;
2. Lieutenant Ben Fritzen, Albany County Sheriff's Office, Detention Center;
3. Chief Mike Samp, University of Wyoming Police Department;
4. Peggy Trent, Albany County Attorney;
5. Linda Simpson, County Treasurer;
6. Jackie Gonzales, County Clerk;
7. Heber Richardson, County Commissioner;
8. Dr. Eric Wodahl, Professor at University of Wyoming, Criminal Justice Program; and
9. City Council will designate three (3) individuals to serve as representatives of City who will be appointed to Jail Committee.

Section 4. Term of Appointment. That the members of the Jail Committee shall serve for one (1) year from the date of their appointment and shall serve without compensation.

Section 5. Vacancies. That vacancies on the Jail Committee, should they occur, shall be filled by the County Commissioners for the unexpired term of the member whose place has become vacant.

Section 6. Conduct of Meetings/Quorum. That Albany County Sheriff David O'Malley will serve as the Chair of the Jail Committee. County Attorney, Peggy Trent shall serve as Secretary to provide minutes of meetings, draft written report and recommendations to County Commissioners for Jail Committee's review and approval and assist Chair and Jail Committee in obtaining information as requested. Meetings of the Jail Committee shall be set and held at the call of the Chairperson. All meetings shall be open to the public and duly noticed and conducted in accordance with the Open Meetings Act. The presence of eight (8) members shall constitute a quorum for the conducting of business and the holding of any meeting. The Jail Committee shall act only with the concurring vote of eight (8) members. The Chairperson shall have the power to vote. The Jail Committee shall keep verbatim minutes including motion of its proceedings, showing the vote of each member on every question.

Section 7. Charge of the Committee. That the role and responsibilities of the Jail Committee shall be as follows:

1. Analyze data, and information regarding the total number of City prisoners who are charged or sentenced on municipal ordinances at the County jail, type of offenses housed at County jail, length of stay of prisoners and the associated costs to County as well as payment of costs by City for prisoners housed in County jail;

2. Explore legal alternatives to defray costs to City and County for housing these City prisoners at the County jail and associated costs, and

3. Draft written report and recommendations to County Commissioners as to the cost to City, if any, for placement of prisoners who are charged or sentenced on municipal ordinances at County jail.

Section 8. Timeline for Contemplated Work. That the Jail Committee shall deliver to County Commissioners, no later than December 1, 2018, its written recommendation of its review. The Jail Committee will also provide an oral presentation on its written recommendation. The report and recommendation shall include a summary of the information reviewed and considered by the Jail Committee, fiscal impact, if any, and final recommendations as to cost to City, if any for placement of prisoners who are charged or sentenced on municipal ordinances at County jail. The recommendations shall be in writing and, once submitted to County Commissioners, shall be considered a public document.

PASSED, APPROVED, AND ADOPTED this 20th day of February, 2018.

THE BOARD OF COUNTY COMMISSIONERS OF
ALBANY COUNTY, WYOMING

/s/Tim Chesnut, Chairperson

ATTEST:

/s/Jackie R. Gonzales, Albany County Clerk

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

26. Resolution 2018-006 approving Wyoming Downs, LLC to change their pari-mutuel horse racing, and to operate simulcast of pari-mutuel wagering on live and historical horse racing within Albany, County Wyoming.

MOTION by Richardson to APPROVE Resolution 2018-006 approving Wyoming Downs, LLC to change their pari-mutuel horse racing, and to operate simulcast of pari-mutuel wagering on live and historical horse racing within Albany, County Wyoming.

Resolution 2018-006

A RESOLUTION APPROVING WYOMING DOWNS, LLC RELOCATION OF PARI-MUTUEL HORSE RACING OPERATIONS WITHIN ALBANY COUNTY, WYOMING

WHEREAS, the Board of County Commissioners of Albany County (County) approved Resolution 2016-20 permitting Wyoming Downs, LLC to engage in pari-mutuel horse racing and simulcast of pari-mutuel wagering on live and historical horse racing from a satellite facility located at the Sushi Boat, 821 Boswell Drive, Laramie, Albany County, Wyoming for a period not to exceed three (3) years from the date a pari-mutuel permit is issued by the Wyoming Pari-Mutuel Commission to Wyoming Downs, LLC.

WHEREAS, Wyoming Downs LLC, intends to move its satellite facility to 666 N. 3rd Street, Laramie, Albany County, Wyoming and is seeking permission from County to continue to conduct pari-mutuel horse racing and to operate simulcast of pari-mutuel wagering on live and historical horse racing at this new location.

NOW, THEREFORE, THE BOARD OF THE COUNTY OF ALBANY, WYOMING RESOLVES:

Section 1. That the foregoing recitals are incorporated in and made a part of this resolution by this reference.

Section 2. That, pursuant to Wyo. Stat. § 11-25-105(a) and § 11-25-102(a)(vii)(B), respectfully, County approves Wyoming Downs, LLC to conduct pari-mutuel horse racing and to operate simulcast of pari-mutuel wagering on live and historical horse racing at the satellite facility to be located at 666 N. 3rd Street, Laramie, Albany County, Wyoming.

Section 3. That with the exception of the new location of the satellite facility contained herein, all terms and conditions of Resolution 2016-20 shall remain unchanged and in full force and effect.

PASSED, APPROVED, AND ADOPTED, this 20th day of February, 2018.

**BOARD OF COUNTY COMMISSIONERS
OF ALBANY COUNTY, WYOMING**

/s/Tim Chesnut, Chairperson

ATTEST:

/s/Jackie R. Gonzales, Albany County Clerk

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

27. Resolution 2018-007 approving Amendments to Fiscal Year 2017-2018 Albany County Budget.

MOTION by Jones to APPROVE Resolution 2018-007 approving Amendments to Fiscal Year 2017-2018 Albany County Budget.

RESOLUTION 2018-007

A RESOLUTION TRANSFERRING UNENCUMBERED OR UNEXPENDED APPROPRIATION BALANCES FROM ONE FUND TO ANOTHER, AND AMENDING THE APPROPRIATIONS FOR THE FISCAL YEAR 2017-2018 BUDGET OF THE COUNTY OF ALBANY, WYOMING

WHEREAS, on July 10, 2017 the Board of County Commissioners for Albany County, Wyoming (County) adopted the annual appropriation of Albany County for the fiscal year July 1, 2017 through June 30, 2018;

WHEREAS, Albany County, pursuant to Wyo. Stat. § 16-4-112, may transfer any unencumbered or unexpended appropriation balance or part thereof from one fund to another upon the request of the County Budget Officer;

WHEREAS, the transfer of the unexpended appropriations to the general fund is permissible under Wyo. Stat. § 16-4-112 and the budget of the general fund may be increased pursuant to Wyo. Stat. § 16-4-113.

WHEREAS, the County Clerk, as the County Budget Officer requests the transfer of unencumbered or unexpended appropriation balances to funds with overages to funds in need of additional appropriations so as to not cause overages.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE COUNTY OF ALBANY, WYOMING:

Section 1. That the following transfers and amendments are to be made to the Albany County Fiscal Year 2017-2018 Amended Budget:

General Fund

Increase

Elections	\$ 2,500.00
IT	\$ 4,250.00
Planning	\$16,800.00
Intergovernmental	\$10,000.00
Engineering	\$ 7,000.00
Clerk of Court	\$16,000.00
District Court	<u>\$35,000.00</u>

Total \$91,550.00

Source

Capital Improvement Special Project (CISP) Funds \$36,550.00
Total \$36,550.00

Transfer Out:

Increase Source

Miscellaneous Uncommitted 1% Sales Tax Funds \$55,000.00
Total \$91,550.00

Section 2. The above transfers and amendments in the amount of ninety-one thousand five hundred fifty dollars (\$91,550.00) be adjusted to the County’s 2017-2018 Amended Budget.

PASSED, APPROVED AND ADOPTED this 20th day of February, 2018.

/s/Tim Chesnut, Chairman

ATTEST:

/s/Jackie R. Gonzales, County Clerk

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

- 28. Request direction as to how to proceed on a generator project located at the Albany County Fairgrounds Main Facility.

The Board asked that we get prices and design size for the generator. We also need to look for other sources of funding for this project.

- 29. Update from Governance Ad-Hoc Committee.

Jackie R. Gonzales, County Clerk informed the Board that the Courthouse Security Plan needs to be updated. Roy has been asked to look into the treads on the interior stairs of the Courthouse as some of them seem to be loose. There is money in the budget in the amount of \$2,500.00 to fix the tile at the annex building. Roy will also be fixing this issue. Amendments to the budget were discussed as well as the project Kent Marshall is doing regarding the door locks.

- 30. Update on various Board and Commissions.

Commissioner Jones informed the Board that the Fair Board is continuing to work on bylaws and are allowing kids to use a single heifer for all projects as well as supreme heifer. There is no report on the Airport Board. The Weed and Pest Board is having the private applicator class in March for those that do commercial applications. The Tourism Board is talking about the events for the 150 year anniversary and the issues at the legislature.

Commissioner Richardson informed the Board that the Historic Preservation Board doesn’t have a lot going on right now. The Environmental Advisory Committee would like to consider things other than the aquifer but will come up with them and let the City and County know.

Chairman Chesnut informed the Board that the Library Board has finished their bylaws and their employee handbook. The main issue right now is that their meetings are held at 4:00 p.m. and it is hard for some people to attend. On another note, the City is implementing a City Art Plan.

Peggy Trent, County Attorney will provide a legal memo on sales tax information.

- 31. Payroll and Vouchers for February 2018.

MOTION by Jones to APPROVE Payroll and Vouchers for February 2018 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General**

Expenditures: Aflac, \$1,183.69, payroll contribution; Albany County Employee's Health Benefit, \$141,024.20, payroll contribution; Albany County Employee Reimbursable, \$316.66, payroll contribution; Albany County Fire District #1, \$192,276.51, fire payments; Albertson's Companies, \$103.05, medical expenses; Alscos, \$117.73, safety clothing; BI, \$121.00, electronic monitoring; Carbon Power & Light, \$127.71, utilities; Care United Medical Center, \$18,463.33, nursing services; Cathedral Home for Children, \$1,438.71, TANF/CPI; Central Restaurant Products, \$135.72, utilities; Century Link, \$2,418.70, \$500.72, telephones; City of Laramie, \$157.58, utilities; Clerk of District Court, \$845.00, payroll contribution; Colonial Life, \$105.61, payroll contribution; Data Imaging Systems, \$1,261.01, microfilming; Delta Dental, \$4,456.35, payroll contributions; Down to Earth Cleaners, \$12.72, laundry expense; Drive Train Industries, \$81.49, parts & repairs; Election Center, \$275.00, dues; Fastenal, \$41.88, parts; Frenchman Valley Coop, \$1,031.07, propane; Frontier Cycles, \$50.33, parts; Stan Gibson, \$170.00, addressing signs; Gorman Engineering, \$80.00, contract services; Grand Avenue Urgent Care, \$62.00, drug testing; Grease Monkey, \$116.45, maintenance; Greater WY BBBS, \$9,370.51, contracts; Kim Gullickson, \$2,547.15, fuels coordinator; Ingersoll Rand Industrial Tech, \$360.67, repairs; Ivinson Memorial Hospital, \$673.00, evidence collection; Jo-Ed Produce, \$3,187.60, boarding of prisoners; Kinsco, \$317.96, uniforms; Laramie Auto Parts, \$28.63, parts; Laramie GM Auto, \$40.41, maintenance; Laramie Investment Co, \$50.00, notary bond; Laramie Newspapers, \$3,299.03, advertising; Laramie Tire Factory, \$90.00, repairs; Life Investors, \$280.00, payroll contribution; MBT, \$24,566.80, contract services; David McCarthy, \$931.40, court appointed attorney; McKesson Medical Surgical, \$231.80, medical supplies; Meadow Gold Dairy, \$408.68, boarding of prisoners; Mike's Camera, \$10,970.00, supplies & program; Modern Printing Co, \$519.00, envelopes; New York Life, \$592.89, payroll contribution; Office Ally, \$19.95, monthly claims; Orchard Trust, \$7,167.50, payroll contribution; Peak1 Administration, \$931.11, payroll contribution; Quill, \$110.95, supplies; Rocky Mountain Power, \$1,241.71, utilities; Sanofi Pasteur Inc, \$319.53, vaccines; Schilling & Winn, \$2,616.94, court appointed attorney; Victoria Schlager, \$24.53, mileage; SupplyWorks, \$1,420.21, office supplies; Trident Electric, \$2,077.00, repairs; Union Telephones, \$45.91, utilities; United Way, \$396.00, payroll contribution; US Bank Equipment Finance, \$629.00, copier lease; US Food Service, \$2,378.76, boarding of prisoners; VALIC, \$1,460.00, payroll contribution; Voltech Electric, \$287.60, utilities; Volunteer Fireman's Retirement, \$555.00, pension contribution; Western Waterworks Inc, \$133.50, water & salt; Wilken Enterprises, \$2,700.00, janitorial contract; James Wilkerson, \$3,525.00, autopsies; Wireless Advanced Communications, \$65.00, repairs; Wyoming Child Support Enforcement, \$1,658.39, payroll contribution; Wyoming Disposal Systems, \$94.50, utilities; Wyoming NCPERS Life, \$800.00, payroll contribution; Wyoming Public Health Laboratory, \$380.00, specimen; Wyoming Retirement System, \$86,800.23, payroll contribution; Wyoming Workers Compensation, \$5,768.06, payroll contribution; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$549,046.13 TOTAL PAYROLL: \$398,278.63 TOTAL EXPENDITURES: \$947,324.76**

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

32. Executive Session pursuant to W.S. §16-4-405(a) (ii).

33. Go into Executive Session.

MOTION by Richardson to GO INTO Executive Session at 3:28 p.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

34. Return to Regular Session.

MOTION by Richardson to RETURN to Regular Session at 4:38 p.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

35. Action, if needed, regarding Executive Session. – NONE

36. Recess for lunch and Reconvene at 1:30 p.m.

The Board RECESSED at 1:19 p.m.

The Board RECONVENED at 1:50 p.m.

37. Update on collection from 2010 Specific Purpose Excise Tax with Todd Bishop, President, CEO, Kaiser Wealth Management.

Todd Bishop, President, CEO of Kaiser Wealth Management informed the Board of the collections that have been made and the option of paying off the Bonds early. He indicated that the tax should be fully collected in November or December of 2018.

Rick Thompson talked to the Board about the 7th Penny Tax. He indicated that the 7th Penny can go for economic development which would be placed on the ballot or it can be done by a petition signed by 5% of the voters.

38. Discuss upcoming sales tax elections with Susan Simpson and Mark Mader.

Susan Simpson and Mark Mader provided information to the Board regarding the work they have done in the past to advocate for the sales tax. In the past they have set up a Political Action Committee (PAC) to raise money and distribute information regarding whichever tax was being placed on the Ballot. They would request that the County be more involved in the promotion of the tax and how the money is actually being spent in Albany County.

39. Update on Recapture Funds.

Tai Wright, Grants Manager provided the Board information on Recapture Funds and how they are being used in Albany County. She would suggest that we have protocols on this funding so that we can prioritize how the money will be spent.

40. Discuss Laramie County Community College, Albany County Campus, WyoTech Prospectus.

Dr. Joe Schaffer, President of LCCC informed the Board about the option of LCCC taking over WyoTech and then offering those classes and services to the students. There has been work done through the Legislature to allocate funding for LCCC to financially take over the WyoTech Campus and infrastructure. There are some requirements that still need to be met which includes: 1. Setup a Strategic Plan for purposeful growth. 2. Ensure we are not being destructive and that we preserve and capitalize on the system that is already in place. 3. There are funding and formalized commitments within that area and also commitments from the legislature and 4. Continue with the mission and prospectus set forth in bringing out of state students into the school and then retaining those students to work in Wyoming after graduation.

Peggy Trent, County Attorney will draft a Resolution for the Board to sign to support the efforts of LCCC to retain WyoTech in Albany County.

41. Action, if needed, regarding Laramie County Community College, Albany County Campus, WyoTech Prospectus request. - None

42. Adjourn.


MOTION by Richardson to ADJOURN the Regular Meeting of February 20, 2018 at 4:39 p.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Chesnut, Chairman

ATTEST:


Jackie R. Gonzales, County Clerk