

## COUNTY COMMISSIONERS' MINUTES

FEBRUARY 6, 2018

LARAMIE, WYOMING

### **INTERVIEWS: 8:45 a.m.**

Albany County Scholarship Committee  
Albany County Predator Management District Board

### **PUBLIC HEARING: 9:30 a.m.**

Petition to Vacate Alley & Street in Centennial Plat

Comments were made in regards to Option 1 on the proposed vacation which was to vacate all of the right-of-way between 1<sup>st</sup> and 2<sup>nd</sup> Streets excluding the Ice House. In an effort to provide another option due to the concerns of the Centennial Valley Church, GIS Director Alan Frank gave the Board a third option to consider which included all of the adjacent landowners.

Hearing no further comments, MOTION by Jones to CLOSE the Public Hearing at 9:54 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

Hansen Double X Ranch Zoning Change Application (LUC-01-17)

Dave Coffey, representing the applicant made himself available if there were any question.

MOTION by Jones to CLOSE the Public Hearing at 9:56 a.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

### **PLEDGE OF ALLEGIANCE**

### **REGULAR MEETING**

#### **1. Roll Call.**

The February 6, 2018 meeting was called to order at 9:57 a.m. by Chairman Chesnut. Commissioners Richardson and Jones present.

#### **2. Comments from the public.**

Nancy Hoselton, resident of the Seven Mile Water & Sewer District complained to the Board that the district is charging the residents for a tap fee when they have an outstanding credit with the City of Laramie and she doesn't understand why they continue to be charged. Chairman Chesnut said he would inquire with the District Chair and let her know.

#### **3. Disclosures. – None.**

#### **4. Consideration of changes on the agenda.**

The following items were removed from the agenda; item number 22; Approve Letter of Agreement for Costs of Treatment during Involuntary Hospital Proceedings between Albany County Commissioners and Wyoming Behavioral Institute at a rate of \$754 per day for involuntary hospitalization, and item number 24; Approve, Policy for the Governance AD-Hoc Committee. The following items were added as 33a; Approve, Contract between Albany County Commissioners and EMSYSTEMS, LLC in order to provide an Electronic Incident Command System (eICS) and item 6a; Approve the Vacation of a portion of Maple Street in the Centennial Plat.

#### **5. Approval of Consent Agenda.**

MOTION by Richardson to APPROVE the Consent Agenda as presented.

### **CONSENT AGENDA**

#### **5a. Minutes of the Regular Meeting of the Board.**

Action: that the Board APPROVES the MINUTES of the January 16, 2018 Regular Meeting of the Board.

#### **5b. Balance Sheet, Checking Account Report and Payroll Summary for the Albany County Public Library.**

Action: that the Board ACKNOWLEDGES RECEIPT of the BALANCE SHEET as of December 31, 2017, CHECKING ACCOUNT REPORT for December 31, 2017 and PAYROLL SUMMARY for December 2017 for the Albany County Public Library.

#### **5c. Minutes, Agenda, Sale Committee By-Laws, Statement of Operations, Statement of Financial Position and Budget vs. Actuals Report of the Albany County Fair Association.**

Action: that the Board ACKNOWLEDGES RECEIPT of the January 8, 2018 MINUTES, January 22, 2018 AGENDA, SALE COMMITTEE BY-LAWS, STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2018, STATEMENT OF FINANCIAL POSITION as of January 22, 2018 and 2016-2018 BUDGET vs. ACTUAL REPORT for the Albany County Fair Association.

#### **5d. Albany County Treasurer Monthly Statement.**

Action: that the Board ACKNOWLEDGES RECEIPT of the December 2017 MONTHLY STATEMENT from Linda Simpson, County Treasurer.

#### **5e. Albany County Planner Monthly Statement.**

Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY STATEMENT from David Gertsch, County Planner.

#### **5f. Albany County Assessor Monthly Statement.**

Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY STATEMENT from Grant Showacre, County Assessor.

- 5g. Special District Information Form.  
Action: that the Board ACKNOWLEDGES RECEIPT of the 2018 South Knoll Road Improvement District SPECIAL DISTRICT INFORMATION FORM as submitted on January 30, 2018.
- 5h. Albany County General Fund Revenue Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending December 2017 as prepared by the County Treasurer's Office.
- 5i. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for January 2018.
- 5j. ACH payments to Blue Cross Blue Shield regarding health insurance claims.  
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 5k. Acknowledge Receipt of Correspondence.  
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Janet C. Constantinides; Laramie Woman's Club; Powder River Basin Resource Council; The Laramie Chamber Business Alliance (3); County News (2); Invenergy; Janice Sexton, Clerk of District Court; Medicine Bow Routt National Forests (2); Office of the Wyoming State Public Defender; State of Wyoming Department of Revenue; Wyoming Business Council (2); State of Wyoming Department of Audit-Albany County Fire District #1; Governor Matthew H. Mead; Wyoming Arts Council(2); Wyoming Technology Transfer Center; Department of Environmental Quality; ENDOW Wyoming (2); National Safety Council; Wyoming Office of State Land and Investments; Wyoming Department of Revenue Excise Tax Division; Industrial Water & Wastes Digest; Water & Wastes Digest; Wyoming Department of Agriculture; Acord; Centennial Valley Community Church; Prothman (2); NACO; SkillPath and Wyoming Water Development Office.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

### **REGULAR AGENDA**

6. Discuss proposing an Official Wyoming Public Lands Day on behalf of the "Keep It Public, Wyoming" Coalition and Request support of the proposed legislation.

Nathan Martin on behalf of the "Keep It Public, Wyoming" Coalition, a collection of sportsmen and conservation organizations that advocate on behalf of public lands in Wyoming asked that the Board support a piece of legislation sponsored by Senator Leland Christensen (SF 0067) to create an official Wyoming Public Lands Day. The legislation would require the Governor to issue a proclamation requesting the proper observance of "Public Lands Day."

MOTION by Richardson to SUPPORT the proposed legislation and write a letter of support.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

- 6a. The Vacation of a portion of Maple Street in the Centennial Plat.

MOTION by Richardson to APPROVE Option 1, which is to vacate all of the right-of-way between 1<sup>st</sup> and 2<sup>nd</sup> streets excluding the Ice House in the Centennial Plat.

Roll Call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

7. Amendment Number One to Contract between Albany County, Wyoming and Malone Belton Abel P.C. for Design Services for the Courthouse North Entrance in the amount of \$17,560.00 and AUTHORIZE Chairman to Execute Agreement. The additional services are for design of the "Fluid Cooler".

MOTION by Richardson to APPROVE Amendment Number One to Contract between Albany County, Wyoming and Malone Belton Abel P.C. for Design Services for the Courthouse North Entrance in the amount of \$17,560.00 and AUTHORIZE the Chairman to Execute the Agreement. The additional services are for design of the "Fluid Cooler".

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

8. RATIFY Sub-Recipient Award for High Intensity Drug Trafficking Area (HIDTA) Funding between the Wyoming Division of Criminal Investigation and the Albany County Sheriff's Office from January 1, 2018 through December 31, 2018 in the amount of \$65,181.00 and Authorize the Albany County Sheriff to sign.

MOTION by Jones to RATIFY Sub-Recipient Award for High Intensity Drug Trafficking Area (HIDTA) Funding between the Wyoming Division of Criminal Investigation and the Albany County Sheriff's Office from January 1, 2018 through December 31, 2018 in the amount of \$65,181.00 and AUTHORIZE the Albany County Sheriff to sign.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

9. Cooperative Law Enforcement Annual Operating Plan & Financial Plan between the Albany County Sheriff's Department and the USDA, Forest Service Medicine Bow-Routt National Forests and Thunder Basin National Grassland – 2018 Annual Operating and Financial Plan in the amount of \$23,700.00 for deputy salaries for patrolling National Forest properties and AUTHORIZE the Commission Chairman and Sheriff to sign. The Plan is made and agreed to for the estimated period beginning January 1, 2018 and ending December 31, 2018.

MOTION by Jones to APPROVE Cooperative Law Enforcement Annual Operating Plan & Financial Plan between the Albany County Sheriff's Department and the USDA, Forest Service Medicine Bow-Routt National Forests and Thunder Basin National Grassland – 2018 Annual Operating and Financial Plan in the amount of \$23,700.00 for deputy salaries for patrolling National Forest properties and AUTHORIZE the Commission Chairman and Sheriff to sign. The Plan is made and agreed to for the estimated period beginning January 1, 2018 and ending December 31, 2018.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

10. DISCUSS Property and Disposal Plan for the Albany County Sheriff's Office and APPROVE the plan as presented.

MOTION by Richardson to APPROVE the Property and Firearm Disposal Plan for the Albany County Sheriff's Office as presented.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

11. Consider the Hansen Double X Ranch Zoning Change Application LUC-01-17.

MOTION by Jones to APPROVE the Hansen Double X Ranch Zoning Change Application LUC-01-17 incorporating the following Findings of Fact and Conclusions of Law.

Findings Necessary for Approval:

1. The Applicant has provided the required site plans and/or survey.
2. The proposed zoning change generally follows the suggestions to the Long Range Growth Plan and the Priority Growth Areas. *Staff Comment: The Future Land Use Map (Map 3.10) shows the future use of this property and the surrounding properties as agricultural. This property is also designated as Priority Growth Area (PGA) 4. This designation promotes the "conservation and protection of agricultural operations, wildlife habitat, and sensitive lands is a high priority in PGA 4. Low density residential uses are encouraged" (ACCP pg. 33). The Long Range Growth Plan and Land Use Objective LU1 states, "Promote development patterns that are growth efficient and logically sequenced to be efficiently served by public services" (ACCP pg. 26).*
3. The applicant has adequately addressed the following impacts:
  - a. Compatibility with Surrounding Properties:  
Applicant's Response: "The proposed site is compatible with surrounding properties as property to the north is zoned rural residential and to the south on the south side of Pumpkin Vine Road property is zoned agricultural." *Staff Comments: The property to the north is not zoned Rural Residential, but Agricultural. The Assessor's information shows that the property to the north is taxed as residential which is where I believe the confusion came from.*
  - b. Screening and Buffering of Incompatible Zoning Districts:  
Applicant's Response: "No screening or buffering is required between rural residential and agricultural."
  - c. Consistent Patterns of Development:  
Applicants' Response: "Patterns of development are consistent with surrounding land uses of agricultural and rural residential."  
*Staff Comments: If this zoning change is approved, there is a potential to create three lots within the 19.88 acres. This may create conflicts with existing agricultural operations. However, according to the applicant's representative it is not the intent to create more than one lot. The applicant is willing to put a note on the final plat stating that further subdivision of the proposed 19.88 acre lot is prohibited. Having only one additional residence would mitigate concerns of conflict.*
  - d. Economic Impacts:  
Applicant's Response: "Positive economic impacts of a rural residential lot will be to Albany County in the form of taxes and to local businesses for fuel, food, and services."
  - e. Natural and Environmental Resource Impacts: Applicant's Response: "The proposed lot will have minimal impacts to the environment if a single-family home is constructed. Estimating, 5,000 square feet of impervious surfaces added with a home and out buildings, negligible storm water will be produced but good practices for drainage around the home or buildings are encouraged." *Staff Comments: Dale Creek runs through the middle of the property. Approximately 5.5 acres of the property is located in the 100 year flood plain as designated by the Flood Insurance Rat Maps. Any structures should be sited clear of flood plain and care should be taken to protect the riparian area from the existing waterway from potential impacts caused by residential uses.*
  - f. Cultural Resource Impacts: Applicant's Response: "No impacts to cultural resources with the exceptions of change of landscape with a home constructed on it."

g. Road Network Impacts: Applicant's Response: "Road network impacts will be minimal with a single family home added to Pumpkin Vine Road. This will not generate enough traffic to warrant any additional signage or upgrades."

h. Impacts on Public Services, Utilities and Public Facilities:

Applicant's Response: "Impacts on public services include Albany County road maintenance, police and fire protection." *Staff Comments: Winter access may be difficult. The Road and Bridge Superintendent noted in his review that Pumpkin Vine Road may be closed for days at a time during adverse weather. Emergency response may be difficult during winter storms. Additional housing in this area may negatively impact public services. However, if only one new residence is being proposed, potential impact should be minimal.*

**Findings of Fact:**

- The Findings Necessary for Approval, as listed in this report, are incorporated herein as findings of fact.
- The property is currently zoned Agricultural.
- The surrounding properties are zoned Agricultural.
- The applicant has provided a complete application and has addressed the potential impacts.
- The ACCP Future Land Use map will need to be amended, if this application is approved.
- The ACCP PGA 4 encourages low density residential uses.
- Access to the property may be difficult or impossible during winter storm events.
- The applicant's representative has agreed to add a note to the final plat that prohibits future subdivision of the proposed 19.88 acre lot.

**Conclusions of Law:**

The provisions of the Albany County Zoning Resolution, Chapter 5, Section 5 and Chapter 3, Section 5 have been addressed.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

12. Consider directive to publish amendments to the Albany County Zoning Resolution which will eliminate the required renewal permit for off-premise outdoor signs and Direct Planning Staff to publish the amendment to the Albany County Zoning Resolution and Set a Public Hearing for April 3, 2018.

MOTION by Richardson to APPROVE directive to publish amendments to the Albany County Zoning Resolution which will eliminate the required renewal permit for off-premise outdoor signs and DIRECT Planning Staff to publish the amendment to the Albany County Zoning Resolution and SET a Public Hearing for April 3, 2018.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

13. Access Agreement between the Board of Commissioners of Albany County, Wyoming and partnering landowners for the Septic System Impact Analysis Project and Authorize the Chairman to sign.

MOTION by Jones to APPROVE Access Agreement between the Board of Commissioners of Albany County, Wyoming and partnering landowners for the Septic System Impact Analysis Project and AUTHORIZE the Chairman to sign.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

14. Discuss Fiscal Year 2017-2018 Budget Amendments and DIRECT the Clerk to advertise for a Public Hearing on February 20, 2018.

MOTION By Jones to DIRECT the Clerk to advertise for a Public Hearing on February 20, 2018 for Fiscal Year 2017-2018 Budget Amendments.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

15. Ratify application submission for Volunteer Fire Assistance Grant funding in the amount of \$1,629.50 to be used for equipment for the volunteer fire departments.

MOTION by Richardson to RATIFY application submission for Volunteer Fire Assistance Grant funding in the amount of \$1,629.50 to be used for equipment for the volunteer fire departments.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

16. State of Wyoming State Loan and Investment Board Grant Agreement between the Wyoming Office of State Lands and Investments (Office of State Lands) and the Albany County Commissioners in the amount of \$310,000.00 to be utilized to repair or eliminate structural deficiencies to the north entrance of the courthouse.

MOTION by Jones to APPROVE State of Wyoming State Loan and Investment Board Grant Agreement between the Wyoming Office of State Lands and Investments (Office of State Lands) and the Albany County Commissioners in the amount of \$310,000.00 to be utilized to repair or eliminate structural deficiencies to the north entrance of the courthouse.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

17. Grant Application to the Wyoming Office of Family Services, Community Juvenile Services Board in the amount of \$56,707.00 to provide a system of the following: intake and assessment, detention standards, continuum of non-secure services and identification of funding sources for local juvenile services from July 1, 2018 through June 30, 2020.

MOTION by Richardson to APPROVE Grant Application to the Wyoming Office of Family Services, Community Juvenile Services Board in the amount of \$56,707.00 to provide a system of the following: intake and assessment, detention standards, continuum of non-secure services and identification of funding sources for local juvenile services from July 1, 2018 through June 30, 2020.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

18. RATIFY submittal of the Wyoming Adult Court Supervised Treatment Program State Fiscal Year 2019 Grant Application in the amount of \$177,738.54.

MOTION by Jones to RATIFY submittal of the Wyoming Adult Court Supervised Treatment Program State Fiscal Year 2019 Grant Application in the amount of \$177,738.54.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

19. RATIFY submittal of the Albany County Juvenile Drug Court Treatment Program State Fiscal Year 2019 Grant Application in the amount of \$116,301.04.

MOTION by Jones to RATIFY submittal of the Albany County Juvenile Drug Court Treatment Program State Fiscal Year 2019 Grant Application in the amount of \$116,301.04.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

20. Present NOTICE to extend the Public Hearing of the proposed Pope Springs Community Special Road Improvement District pursuant to W.S. §22-29-109(c).

MOTION by Richardson to GIVE NOTICE to extend the Public Hearing of the proposed Pope Springs Community Special Road Improvement District pursuant to W.S. §22-29-109(c) until February 20, 2018 at 9:30 a.m.

Roll call showed Richardson and Chesnut. Aye. MOTION CARRIED. Jones recused.

21. SET upcoming Work Sessions with the Board.

MOTION by Richardson to SET a Work Session at 1:30 p.m. on February 20, 2018 to discuss recapture funds and the collection from the 2018 Specific Purpose Tax with Todd Bishop.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

22. Approve Letter of Agreement for Costs of Treatment during Involuntary Hospital Proceedings between Albany County Commissioners and Wyoming Behavioral Institute at a rate of \$754 per day for involuntary hospitalization. (Peggy Trent, Albany County and Prosecuting Attorney)- REMOVED

23. Amendment to the Employee Handbook to add a Whistleblower Policy.

MOTION by Richardson to APPROVE Amendment to the Employee Handbook to add a Whistleblower Policy.

#### Whistleblower Policy

A whistleblower as defined by this policy is an employee of Albany County Government who reports an activity that he/she considers to be illegal or dishonest to one or more of the parties specified in this Policy. The whistleblower is not responsible for investigating the activity or for determining fault or corrective measures; appropriate management officials are charged with these responsibilities.

Examples of illegal or dishonest activities are violations of federal, state or local laws; gross mismanagement of a Federal contract or grant; A gross waste of Federal funds; an abuse of authority relating to a Federal contract or grant; a substantial and specific danger to the public health or safety; a violation of law, rule or regulation related to a Federal contract

(including the competition for or negotiation of a contract) or grant; billing for services not performed or for goods not delivered; and other fraudulent financial reporting.

Federal law protects employees against reprisal for whistleblowing. In addition, under the National Defense Authorization Act of 2013 (NDAA), it is illegal for an employee of a Federal contractor subcontractor, or grantee to be discharged, demoted, or otherwise discriminated against for making a protected whistleblower disclosure.

Whistleblower protections are provided in two important areas -- confidentiality and against retaliation. Insofar as possible, the confidentiality of the whistleblower will be maintained. However, identity may have to be disclosed to conduct a thorough investigation, to comply with the law and to provide accused individuals their legal rights of defense.

If an employee has knowledge of or a concern of illegal or dishonest fraudulent activity, the employee is to contact the Human Resources Director. To be protected under the NDAA, a disclosure regarding a Department of Justice (DOJ) contract, subcontract, or grant must be made to one of the following: a member of Congress, or a representative of a committee of Congress; The Office of the Inspector General (OIG); the Government Accountability Office (GAO); a Federal employee responsible for contract or grant oversight or management at DOJ; an otherwise authorized official at DOJ or other law enforcement agency; a court or grand jury; or a management official or other employee of the contractor; subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.

Albany County will not retaliate against a whistleblower. This includes, but is not limited to, protection from retaliation in the form of an adverse employment action such as termination, compensation decreases, or poor work assignments and threats of physical harm. Any whistleblower who believes he/she is being retaliated against must contact the Human Resources Director immediately or file a complaint under the NDAAQ with the OIG, which will investigate the matter unless the OIG determines that the complaint is frivolous, fails to allege a violation of the prohibition against whistleblower reprisal, or has been addressed in another proceeding. An employee who intentionally files a false report of wrongdoing will be subject to discipline up to and including termination. If the OIG finds that retaliation has occurred, it can recommend that the Department order the contractor, subcontractor or grantee, to take remedial action, such as reinstatement or back pay. The right of a whistleblower for protection against retaliation does not include immunity for any personal wrongdoing that is alleged and investigated.

Employees with any questions regarding this policy should contact the Director of Human Resources. For further information about whistleblower rights and protections, please see the Whistleblower Protection page on the OIG's website at:

<https://oig.justice.gov/hotline/whistleblower-protection.htm>

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

24. Approve Policy for the Governance AD-Hoc Committee. (Peggy Trent, County and Prosecuting Attorney)-REMOVED
25. Acceptance of the appraisal for the Pilot Hill Parcels.

MOTION by Jones to ACCEPT the appraisal of ten million five hundred thousand dollars (\$10,500,000.00) for the Pilot Hill Parcels.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

26. First Amendment to Purchase and Sale Agreement Pilot Hill Parcels to amend the purchase price to \$10,500,000.00 and to correct the legal description set out in the agreement as reflected by the title insurance commitment secured for potential sale.

MOTION by Richardson to APPROVE First Amendment to Purchase and Sale Agreement Pilot Hill Parcels to amend the purchase price to \$10,500,000.00 and to correct the legal description set out in the agreement as reflected by the title insurance commitment secured for potential sale.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

27. Resolution 2018-004, Resolution Initiating Proceedings to Vacate Public Right of Way in Township 16 North, Range 77 West (entirety within Croonberg Ranch).

MOTION by Jones to APPROVE Resolution 2018-004, Resolution Initiating Proceedings to Vacate Public Right of Way in Township 16 North, Range 77 West (entirety within Croonberg Ranch).

Resolution 2018-004

**RESOLUTION INITIATING PROCEEDINGS TO VACATE PUBLIC RIGHT OF WAY IN Township 16 North, Range 77 West (entirety within Croonberg Ranch)**

**WHEREAS**, the Board of County Commissioners for Albany County, State of Wyoming (Commissioners), in accordance with Wyoming Statute § 24-3-101 (a), deems it to be in the public interest to initiate proceedings to vacate the public right of way in Township 16 North Range 77 West. (entirety within Croonberg Ranch)

**WHEREAS**, the point of commencement and the course and the point of termination of the public right of way to be vacated is located in Township 16 North Range 77 West Sections 24/25, 27, and 35 .

**WHEREAS**, in initiating said proceedings the Commissioners shall appoint a suitable and disinterested person to examine into the expediency of said vacation and to report to the Commissioners regarding whether or not said vacation should occur, taking into account the public and private convenience, the expense of the same, including damages to any property owner along the line thereof, or any benefits thereto, and any other matters as shall enable the Commissioners to act understandingly in the premises;

**NOW THEREFORE THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING, RESOLVES:**

**Section 1.** That the foregoing recitals are incorporated in and made a part of this resolution by this reference.

**Section 2.** That based on the foregoing, the Commissioners on its own motion hereby initiates the proceedings to vacate the public right of way located in Township 16 North Range 77 West Sections 24/25, 27, and 35 .

**Section 3.** That the Board hereby appoints Alan Frank, as viewer in the matter, and that upon his oath he begins his duties immediately and must report back to the Board regarding his findings as soon as practicable.

PASSED, APPROVED, AND ADOPTED THIS 6th day of February, 2018.

THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING

/s/Tim Chesnut, Chairperson

ATTEST:

/s/Jackie R. Gonzales, Albany County Clerk

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

28. Letter of Support for Peak Wellness Center's Mental Health and Substance Abuse Services.

MOTION by Jones to APPROVE Letter of Support for Peak Wellness Center's Mental Health and Substance Abuse Services.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

29. RATIFY Value Lease Supplement with US Bank for a Xerox Copier at 501 Ivinson in the amount of \$160.00 monthly for 60 months.

MOTION by Richardson to RATIFY Value Lease Supplement with US Bank for a Xerox Copier at 501 Ivinson in the amount of \$160.00 monthly for 60 months.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

30. APPOINT members to the Albany County Scholarship Committee.

MOTION by Jones to RE-APPOINT Shirley Lilley to the Albany County Scholarship Committee for a three-year term to expire in February 2021.



Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

31. APPOINT Member to the Albany County Predator Management District Board.

MOTION by Jones to APPOINT Lindsay Wheat to the Albany County Predator Management District Board to fill a two-year unexpired term to expire in April 2019.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

32. DISCUSS city building requirements for water valves at the Albany County Public Health Building and REQUEST funds from CISP to comply with city requirements.

MOTION by Jones to GRANT the REQUEST to take care of the back flow test and fix the valves at Albany County Public Health to be paid out of CISP.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

33. APPROVE Vouchers for January 2018.

MOTION by Richardson to APPROVE Vouchers for January 2018. and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** A/C Electric, \$99.00, maintenance; Ace Hardware, \$178.24, hardware; Albany County Fire District #1, \$5,754.04, fire payment; Albany County Public Health, \$6,000.00, rent; Albany County Public Library, \$37,051.00, FY18 allocation; Albany County Treasurer, \$17,589.68, retainage; Ally, \$645.57, truck lease; AlSCO, \$242.14, safety clothing; Samantha Baker, \$87.88, mileage; Black Hills Energy, \$6,843.66, utilities; Care United Medical Center, \$18,333.33, nursing services; Cathedral Home for Children, \$1,703.02, TANF/CPI; Charter Communications, \$174.56, utilities; Cheyenne Regional Medical Center, \$455.95, examination; Chief Supply Corporation, \$674.10, supplies; City of Laramie, \$213,631.98, \$2,821.02, \$1,188.07, LARC/utilities/fire payment; Clark Enterprises, \$2,150.00, truck boxes; Control Solutions, \$103.00, vaccine supplies; DFS, \$40.00, background checks; Department of Health, \$33,174.49, 2<sup>nd</sup> qtr. payroll; Department of Workforce Services, \$7,575.29, unemployment; Election Administration Report, \$219.00, subscription; Becky Farley, \$1,675.00, legal counseling; Fremont Electric Inc, \$2,940.00, repairs; Johnna French, \$181.11, mileage; Gorman Engineering, \$9,248.11, contract services; Bill Greene, \$2,100.00, fuel mitigation; Hawk Springs Fire Protection, \$13,000.00, fire truck; Hemocue America, \$707.00, clinical supplies; Hoffmaster Plumbing Service, \$120.00, repairs; Honeywagon, \$142.80, landfill cost; Indelible Impressions, \$2,632.50, transcripts; Jo-Ed Produce, \$1,755.20, boarding of prisoners; Judicial Dialog Systems, \$3,879.90, software licenses; Kinsco, \$3,168.42, uniforms; Laramie Auto Parts, \$407.11, parts; Laramie GM, \$94.92, auto expense; Laramie Tire Factory, \$898.18, tires & repairs; Lane Lindley, \$455.10, fuels coordinator; Long Building Technologies, \$82.50, maintenance; Malone Belton, \$19,760.00, BBBS center; Marshall Contracting, \$7,574.00, new doors; McKesson Medical Surgical, \$290.94, medical expenses; Meadow Gold Dairy, \$702.14, boarding of prisoners; Leonard Medoff, \$250.00, employment screening; Meridian Fire & Security, \$2,518.00, inspections; Neubauer Pelkey Merseal & Goldfinger, \$140.00, court appointed attorney; NMS Labs, \$1,500.00, toxicology; O'Reilly Auto Parts, \$8.55, parts; Jay Peyton, \$20.00, permit; Plainsman Printing, \$40.07, labels; Prairie Sage Creative, \$34.00, printing; Qdoba, \$385.00, legislative luncheon; Quest Diagnostics, \$58.60, FDT; Rocky Mountain Power, \$6,213.52, utilities; Safe Harbor, \$2,151.34, licenses; Shred-It USA, \$252.00, document destruction; Six Point Solutions, \$158,307.12, Pete Lien project; Donita Smith, \$34.34, mileage; Southeastern Wyoming Garage Door, \$3,399.00, maintenance; SupplyWorks, \$766.27, office supplies; Surplus Ammo, \$749.00, supplies; The Clinic for Mental Health, \$10,484.18, treatment services; The Master's Touch, LLC, \$364.86, MVR cards; Town of Rock River, \$118.00, utilities; Transunion Risk & Alternative, \$110.00, contract charges; University of Wyoming, \$92,073.08, adaptive sports programs; US Bank Equipment Finance, \$5,499.53, copier lease; US Food Service, \$1,780.30, boarding of prisoners; Van's Wholesale, \$373.16, cleaning supplies; Verizon Wireless VSAT, \$100.00, investigations; Verizon, \$1,557.81, telephones; Western Carpet Cleaning, \$395.00, janitorial contract; Western Waterworks, \$100.00, salt; Wheatland Rural Electric, \$213.79, utilities; Whites University Motors, \$10.88, oil; Wireless Advanced Communications, \$890.00, radios; WPOA, \$360.00, dues; WYDOT, \$1,992.00, title order; Wyoming Automotive, \$42.63, parts; Wyoming Disposal Systems, \$66.00, utilities; Wyoming State Forestry Division, \$3,254.23, truck parts & repairs; WyoPass, \$55.00, dues; **First Interstate Bank:** \$63.93, employee recognition; \$167.05, postage/supplies; \$954.00, training; \$352.58, supplies; \$562.17, supplies; \$393.96, supplies/training; \$5.24, supplies; \$4.59, fuel; \$200.28, postage; \$506.71, equipment repairs; \$21.87, training; \$550.00, window maintenance; \$885.96, trial expenses; \$283.97, training; \$100.44, canine supplies; \$71.73, extradition; \$13.28, training; \$1,235.31, SAR/supplies; \$17.83, supplies; \$196.00, postage; \$347.98, training; \$234.78, trial expense/supplies; \$34.78, fuel; \$39.42, supplies; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$732,461.07.**

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.



33a. Contract between Albany County Commissioners and EMSYSTEMS, LLC in order to provide an Electronic Incident Command System (eICS).

MOTION by Richardson to APPROVE Contract between Albany County Commissioners and EMSYSTEMS, LLC in order to provide an Electronic Incident Command System (eICS).

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

34. Executive Session pursuant to W.S. §16-4-405(a)(ii).

35. GO INTO Executive Session.

MOTION by Richardson to GO INTO Executive Session pursuant to W.S. §16-4-405(a)(ii) at 12:08 p.m.

Roll call showed Richardson, Jones and Chesnut. Aye. MOTION CARRIED.

36. Return to Regular Session.

MOTION by Jones to RETURN to Regular Session at 1:30 p.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

37. Action, if needed, regarding Executive Session. – None

38. Adjourn.

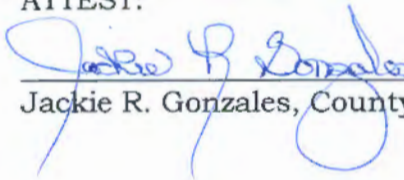
MOTION by Jones to ADJOURN the Regular Meeting of February 6, 2018 at 1:30 p.m.

Roll call showed Jones, Richardson and Chesnut. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Chesnut, Chairman

ATTEST:

  
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Jackie R. Gonzales, County Clerk