



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

COURTHOUSE, ROOM 105
NOVEMBER 20, 2018

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Special and Regular Meetings of the Board.
Action: that the Board APPROVES the MINUTES of the August 2, 2018 and October 23, 2018 Special Meetings and the November 6, 2018 Regular Meetings of the Board.
- 5b. Agenda of the Nine Mile Water District.
Action: that the Board ACKNOWLEDGES RECEIPT of the November 14, 2018 AGENDA of the Nine Mile Water District.
- 5c. Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the November 14, 2018 AGENDA of the Albany County Planning and Zoning Commission.
- 5d. Minutes, Agenda, Statement of Financial Position, State of Operations and Budget vs. Actuals Report of the Albany County Fair Association.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 16, 2018 MINUTES, November 11, 2018 AGENDA, STATEMENT OF FINANCIAL POSITION as of November 11, 2018, STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2019 and the 2018-2019 BUDGET vs. ACTUAL REPORT for the Albany County Fair Association.
- 5e. Minutes and Agendas of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 7, 2018, September 4, 2018, and the October 9, 2018 MINUTES and the August 7, 2018, September 4, 2018, and the October 9, 2018 AGENDAS of the Sherman Hill Road Improvement and Service District.
- 5f. Minutes and Agendas of the Albany County Historic Preservation Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 11, 2017, January 8, 2018, February 12, 2018, April 9, 2018, May 14, 2018, June 11, 2018, July 9, 2018, September 10, 2018 and the October 8, 2018 MINUTES and the December 11, 2017, January 8, 2018, February 12, 2018, March 19, 2018, April 9, 2018, May 14, 2018, June 11, 2018, July 9, 2018 and the September 10, 2018 AGENDAS of the Albany County Historic Preservation Board.
- 5g. Wold Improvement and Service District Reconciliation Detail.
Action: that the Board ACKNOWLEDGES RECEIPT of the Wold Improvement and Service District Reconciliation Detail for the period ending October 31, 2018.
- 5h. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2018 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 5i. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2018 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 5j. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2018 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.
- 5k. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2018 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 5l. 2018-2019 Proposed Budget of the Nine Mile Water District.
Action: that the Board ACKNOWLEDGES RECEIPT of the 2018-2019 PROPOSED BUDGET of the Nine Mile Water District.
- 5m. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for November 2018.
- 5n. Blue Cross Blue Shield Administrative Fees.
Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.
- 5o. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 5p. MASA Medical Transport Services Fees.
Action: that the Board RATIFIES payment to MASA Medical Transport Service Fees.

5q. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1573-09-1-00-005.00	TD Enterprises, LLC	C/O Mr. Tim Huff	ZC-108-18	1302	Skyline Rd	Accessory Building	COM
05-1573-09-1-00-005.00	TD Enterprises, LLC	C/O Mr. Tim Huff	ZC-109-18	1302	Skyline Rd	Accessory Building	COM
05-1673-15-1-02-011.00	Nowell	Rex	ZC-110-18	14	La Casita Ln	Principal Structure	RR
05-1673-15-1-02-011.00	Nowell	Rex	ZC-111-18	14	La Casita Ln	Accessory Building	RR
05-1673-31-2-00-006.00	Maldonado	Roland	ZC-112-18	258	N Hayes St	Accessory Building	RR
05-1573-23-2-05-007.00	Weibel	Torry	ZC-113-18	5602	Gap Rd	Accessory Building	RR
05-1576-13-2-99-095.00	Koch	Kurtis	ZC-114-18	25	Desperado Dr	Principal Building	AG
05-1573-12-1-29-005.00	K & A Mercil Construction	C/O Mr. Kyle Mercil	ZC-115-18	2602	Sherman Hills Rd	Principal Structure	RR
05-1672-06-2-01-012.00	De Pastina	David A.	ZC-116-18	610	Roger Canyon Rd	Accessory Building	AG

5r. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: CountyNews; Footnotes; Hope Quade, MBT (2); Wyoming Department of Transportation; Wyoming ArtsScapes; Medicine Bow-Routt National Forest & Thunder Basin National Grasslands (3); Water & Wastes Digest; Albany County Public Library Foundation; Governing; Julia Rayda, Melissa Zaferos and Wyoming Business Council.

REGULAR AGENDA

6. Present for **RECOGNITION**, the December Employee of the Month. (Christina Snowberger, Human Resources Director)
7. **AWARD** Proposal for Drug Testing Services for Albany County, Wyoming. (Christina Snowberger, Human Resources Director)
8. Present for **APPROVAL**, final acceptance of Chip Sealing of Albany County Paved Roads Project and **DIRECT** the Clerk to advertise for Final Payment to JTL Group, Inc., dba Knife River, for the balance due on the 41st day following the first advertisement. The final cost of the Contract was \$914,160.22. (Bill Gorman, County Engineer)
9. Present for **APPROVAL**, final acceptance of Albany County Gravel Pits – Hansen Pit Project and **DIRECT** the Clerk to advertise for Final Payment to Alexander Construction Company for the balance due on the 41st day following the first advertisement. The final cost of the Contract was \$443,265.54. (Bill Gorman, County Engineer)
10. Present for **CONSIDERATION**, renewal of the AKAL NIWAS Mobile Home Park License for 2018-2019. (David Gertsch, County Planner)
11. Present for **CONSIDERATION**, directive to publish amendments to the Albany County Platting and Subdivision Regulations and set a Public Hearing. (David Gertsch, County Planner)
12. Present for **APPROVAL**, Energy Audit and Retrofit Grant Agreement between the Wyoming Business Council, Community Development Division, State Energy Office and Albany County for Federal Energy Program Funds (CFDA 81.041) for energy conservation measures identified in the WyLite Energy Engineering Project to be utilized at the Fairgrounds Shop and the Albany County Library in the amount of \$20,000.00 until June 30, 2019. (Tai Wright, Grants Manager)
13. **RATIFY** the Grant Agreement between the U.S. Department of Veterans Affairs, Adaptive Sports Programs for Disabled Veterans and Disabled Members of the Armed Forces (CFDA #64.034) and Albany County Government until September 30, 2019 in the amount of \$157,846.00. (Tai Wright, Grants Manager)
14. **RATIFY** the Grant Agreement between Albany County and the Wyoming Office of Homeland Security for the 2018 State Homeland Grant Program CFDA 97.067 in the amount of \$50,400.00 for the Albany County Sheriff’s Office for the purchase of allowable automatic security gate, light pole, card access and cameras to enhance security at the Albany County Sheriff’s Office Evidence Building from October 15, 2018 through June 30, 2020. (Tai Wright, Grants Manager and Josh DeBree, Undersheriff)
15. Present for **APPROVAL**, Grant Award Agreement for the U.S. Department of Transportation, Hazardous Materials Emergency Planning Grant (HMEP) Fiscal Year 2019 between Albany County and the Wyoming Office of Homeland Security, CFDA #20.703 in the amount of \$3,000.00 to develop, improve and implement hazardous materials emergency plans under the Federal Emergency Planning Community Right-to-Know Act (EPCRA). (Tai Wright, Grants Manager and Aimee Binning, EMA)
16. **RATIFY** the Grant Application to the Wyoming State Historic Preservation Office for the Certified Local Government Grant in the amount of \$12,000.00 for the purpose of the Albany County Historical Preservation Board and the Laramie Main Street Alliance to update the Laramie Downtown Historic District. (Tai Wright, Grants Manager)
17. **RATIFY** the Grant Application to the Wyoming State Historic Preservation Office for Certified Local Government Grant in the amount of \$2,348.00 for four members of the Albany County Historical Preservation Board to attend the 2019 Saving Places Conference in Denver, Colorado. (Tai Wright, Grants Manager)

18. Present for **APPROVAL**, Agreement between Board of Commissioners of the County of Albany, Wyoming and Laramie Chamber Business Alliance for Tenant/Project Facilities Management Services. (Peggy Trent, County and Prosecuting Attorney)
19. Present for **APPROVAL**, Third Amendment to Purchase and Sale Agreement Pilot Hill Parcels between Pilot Peak LLC, a Wyoming Limited Liability Company; Lodgepole Ranch LLC, a Wyoming Limited Liability Company; JHD Ranch LLC, a Wyoming Limited Liability Company; and DSS Holdings, LLC, a Wyoming Limited Liability Company, Sellers and County of Albany, State of Wyoming, Original Purchaser. (Peggy Trent, Albany County and Prosecuting Attorney)
20. Consider for **APPROVAL**, Purge Service Agreement between Shred-it and Medicine Bow Technologies on behalf of Albany County, in the amount not to exceed \$2,146 to shred old computer equipment (hard drives) to be paid from 1% Miscellaneous Uncommitted Funds. (Commissioners)
21. **RATIFY** Administrative Services Only (ASO) Group Plan Changes with BlueCross BlueShield of Wyoming in reference to Renewal Programming Changes in Plan 1 and Plan 2, Programming Changes, and ACA Mandated Preventive Changes. (Amanda Rodriguez, HIMT Chair)
22. **RATIFY** Equipment Exchange Amendments between Albany County and US Bank Equipment Finance to substitute copiers in the Extension Office and at 501 Ivinson. (Commissioners)
23. **REQUEST** a Work Session to discuss the indirect cost rate for Albany County. (Tai Wright, Grants Manager)
24. **APPROVE** Payroll and Vouchers for November 2018. (Commissioners)
25. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(iii). (Commissioners)
26. **GO INTO** Executive Session. (Commissioners)
27. **RETURN** to Regular Session. (Commissioners)
28. **ACTION**, if needed, regarding Executive Session. (Commissioners)
29. **ADJOURN**.