



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

COURTHOUSE, ROOM 105
OCTOBER 2, 2018

PUBLIC HEARING: 9:30 a.m. Summit View Estates Zoning Change Application LUC-07-18

Summit View Estates Subdivision Application SD-09-18
(Preliminary Plat)

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the September 18, 2018 Regular Meeting of the Board.
- 5b. Minutes, Annual Meeting Treasurer's Report, Profit & Loss Report and By-Laws of the Wold Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 3, 2016; September 2, 2017 and July 6, 2018 MINUTES, the 2013, 2014, 2015, 2016 and 2017 ANNUAL MEETING TREASURER'S REPORT, 2018 PROFIT & LOSS REPORT for July 1, 2017 through August 18, 2018 and the JANUARY 2017 APPROVED BYLAWS for the Wold Improvement and Service District.
- 5c. Minutes, Agenda, Profit & Loss Budget vs. Actual Report and Balance Sheet for the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 15, 2018 MINUTES, September 19, 2018 AGENDA, PROFIT & LOSS BUDGET VS. ACTUAL REPORT from July 2018 through June 2019 and the BALANCE SHEET as of August 31, 2018 for the Albany County Public Library Board of Directors.
- 5d. Wold Improvement & Service District Final Budget for Fiscal Year 2017-2018 and Proposed and Final Budget Fiscal Year 2018-2019.
Action: that the Board ACKNOWLEDGES RECEIPT of the FINAL BUDGET FOR FISCAL YEAR 2017-2018 and the PROPOSED AND FINAL BUDGET FOR FISCAL YEAR 2018-2019 for the Wold Improvement & Service District.
- 5e. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2018 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 5f. \$5,000.00 Bond for Charles Ksir, Treasurer, Rainbow Valley Special Road District.
Action: that the Board APPROVES the \$5,000.00 Bond for Charles Ksir, Treasurer, Rainbow Valley Special Road District.
- 5g. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for September 2018.
- 5h. Blue Cross Blue Shield Administrative Fees
Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.
- 5i. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 5j. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Steve Curtright; Britania Fire Incident Plan; Toby Schaef, MBT (3); WCCA (2); Industrial Water & Wastes Digest; Medicine Bow Routt National Forests (5); National Seminars Training; Storm Water Solutions; Water & Wastes Digest; Wyoming Business Council (3); Rob Garland; SkillPath (2); Wyoming Technology Transfer Center; Albany County Public Library; James A. Roesch; Rocky Mountain Incident Management Team Black (6); Local Government Liability Pool; Debbie Lavitt; WREN and National Incident Management Organization.

REGULAR AGENDA

6. **PROCLAIM** the Month of October as Clean Water Appreciation Month. (Marian Erdelyi)
7. **PROCLAIM** October 7-13, 2018 as National 4-H Week in Albany County. (Mary Louise Wood, University Extension Educator)
8. Present for **APPROVAL**, A Resolution Declaring the Results of the One Percent Specific

TERRI JONES
COMMISSIONER

TIM CHESNUT
COMMISSIONER CHAIRMAN

HEBER RICHARDSON
COMMISSIONER

- Purpose Sales and Use Tax Election Held within Albany County, Wyoming at the Primary Election on Tuesday, August 21, 2018. (Jackie R. Gonzales, County Clerk)
9. Present for **APPROVAL**, Project Manual for the Construction of Replacement Culverts at Willow Creek on Cherokee Park Road and DIRECT Clerk to Advertise for Bids. (Bill Gorman, County Engineer)
 10. Present for **CONSIDERATION**, proposal from Platte County Asphalt for overlaying of approximately 1300 feet on Palmer Canyon Road for an estimated cost of \$52,508.71 and AUTHORIZE Chairman to EXECUTE the agreement. (Bill Gorman, County Engineer)
 11. Present for **APPROVAL**, Memorandum of Understanding between the State of Wyoming Guardian *AD Litem* Program, a Division of the Office of the State Public Defender and Albany County, Wyoming to provide for legal representation in the following cases: Child protection cases, children in need of supervision cases, delinquency actions, interstate compact on juveniles (ICJ) cases, termination of parental rights cases and appeals arising out of these cases. (Commissioners)
 12. Present for **APPROVAL**, letter to Nancy Bartholomew, Laramie City Clerk to allow the Cavalryman II, LLC dba Cavalryman Steakhouse to apply for a Catering Permit for the ORTM Kickoff Event located at the Laramie Plains Civic Center, North Gym 710 E. Garfield Street, Laramie WY on October 12, 2018 from 3:30 p.m. to 6:30 p.m. (Kayla White, Deputy County Clerk)
 13. Present for **APPROVAL**, Reimbursement Resolution which Albany County declares its official intent to reimburse itself for the expenditures for payment to the Albany County Fair Board for the Purchase of the Range Arena in the amount of \$325,000.00. (Linda Simpson, County Treasurer)
 14. Present for **APPROVAL**, 2018 Specific Purpose Tax Upfront Funding for payment to the Albany County Fair Board for the purchase of the Range Arena in the amount of \$325,000.00 (Linda Simpson, County Treasurer)
 15. Present for **APPROVAL**, Addendum 1 to Agreement for Consulting Services with Covenant Insurance Group, Inc., in the amount of \$21,150.00. (Amanda Rodriguez, HIMT Chairperson)
 16. Present for **APPROVAL**, Agreement between Board of Commissioners of the County of Albany, Wyoming and Laramie Chamber Business Alliance for Tenant/Project Facilities Management Services. (Peggy Trent, County and Prosecuting Attorney)
 17. Present for **APPROVAL**, Request for Proposal for Drug Testing Services for Human Resources and Drug Court and DIRECT Clerk to Advertise for Bids. (Christina Snowberger, Human Resources Director)
 18. Present for **APPROVAL**, Summit View Estates Zoning Change Application LUC-07-18. (David Gertsch, Planning Director)
 19. Present for **APPROVAL**, Summit View Estates Subdivision Preliminary Plat Application SD-09-18. (David Gertsch, Planning Director)
 20. Present for **APPROVAL**, Funding Agreement between Albany County Board of Commissioners and CLIMB Wyoming, Cathedral Home for Children/Extended Families Program, Interfaith Good Samaritan, and Greater Wyoming Big Brothers Big Sisters for the TANF/CPI 2018-2019 Grant funding for a total grant amount of \$83,000.00 (CFDA #93.558) for services provided between the date of the executed agreement and September 30, 2019. (Tai Wright, Grants Manager)
 21. Present for **ACCEPTANCE**, the Albany County Prevention Needs Assessment and Funding and Oversight Model from Corona Insights in the amount of \$29,700 and **APPROVE** the Contract between Albany County and Corona Insights to conduct the prevention needs assessment and funding & oversight model related to the prevention of the use, misuse, or abuse of tobacco, alcohol, or controlled substances, and activities designed to prevent suicide between October 2, 2018 and February 1, 2019. (Tai Wright, Grants Manager)
 22. Present for **APPROVAL**, General Contractor Partial Claim/Lien Release, Assignment, and Indemnity Form in consideration of the receipt and payment of \$545,576.15 for work, labor and materials installed through July 31, 2018 for the BRC Pete Lien Phase II Project. (Tai Wright, Grants Manager)
 23. Present for **APPROVAL**, the Rocky Mountain Power Wattsmart LED Upgrade Customer Installation Agreement for seven County owned buildings including; 501 Iverson office building, Road and Bridge Building, Annex Building, 3821 Beech Street (1st and 2nd floors), Albany County Detention Center, and Public Health Nursing Building with total cost share of \$7,563.81. (Tai Wright, Grants Manager)
 24. Request **PERMISSION** to create a Case Manager Position, fully funded by the SAMHSA Treatment Court Grant. (Amy Terrell, ACCSTP Director)
 25. Present for **APPROVAL**, the purchase of two (2) additional ½ ton Chevrolet pickup trucks as an addendum to the contract with Laramie GM. (Dave O'Malley, Sheriff)
 26. Present for **APPROVAL**, Resolution 2018-021, Resolution appointing Special Prosecutor (Peggy Trent, County and Prosecuting Attorney)
 27. **SET** a Special Meeting on October 9, 2018 at 6:30 p.m. for the County Commissioners and all other County-Elected Officials to attend the Laramie Youth Council potluck dinner at the Laramie Senior High School. (Tai Wright, Grants Manager)
 28. **RATIFY** Second Amendment to Purchase and Sale Agreement Pilot Hill Parcels to amend the Closing Date which will take place no later than March 13, 2019, at a time and location to be mutually agreed to by Sellers and Purchaser based upon Purchaser's securing funding to close. (Commissioners)
 29. **APPROVE** Vouchers for September 2018. (Commissioners)

WORK SESSION

1:30 p.m.

Discuss the Laramie Fire Departments' expansion of their fire facility south of town

30. **ADJOURN.**