



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

COURTHOUSE, ROOM 105
JUNE 19, 2018

WORK SESSION: 8:30 a.m.

Discuss the upcoming tax propositions - Susan Simpson

PHONE CONVERSATION

The SpyGlass Group - Bill Lawrence

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular and Special Meetings of the Board.
Action: that the Board APPROVES the MINUTES of the June 5, 2018 Regular Meeting and the June 12, 2018 Special Meeting of the Board.
- 5b. Minutes, Agenda, Statement of Financial Position, State of Operations, Budget vs. Actuals Report and FY 2018-2019 Proposed Budget of the Albany County Fair Association.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 14, 2018 MINUTES, June 11, 2018 AGENDA, STATEMENT OF FINANCIAL POSITION as of June 11, 2018, STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2018, 2017-2018 BUDGET vs. ACTUAL REPORT and the FY 2018-2019 PROPOSED BUDGET for the Albany County Fair Association.
- 5c. Minutes and Agendas of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 3, 2018 and the May 15, 2018 MINUTES and the February 6, 2018 and May 15, 2018 AGENDAS of the Sherman Hill Road Improvement and Service District.
- 5d. Minutes and Agenda of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 14, 2018 MINUTES and the June 5, 2018 AGENDA of the Albany County Weed and Pest Control District.
- 5e. Minutes and Agenda of the Albany County Planning & Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 9, 2018 MINUTES and the June 13, 2018 AGENDA of the Albany County Planning & Zoning Commission.
- 5f. Minutes of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 19, 2018 MINUTES of the Laramie Rivers Conservation District.
- 5g. Minutes of the Laramie/Albany County Environmental Advisory Committee.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 4, 2016, April 7, 2016, August 4, 2016, June 2, 2016, November 3, 2016, January 5, 2017, February 2, 2017, April 6, 2017, June 1, 2017, August 3, 2017, October 5, 2017 and February 1, 2018 MINUTES of the Laramie/Albany County Environmental Advisory Committee.
- 5h. Special District Information Form.
Action: that the Board ACKNOWLEDGES RECEIPT of the 2018 Pope Springs Community Special Road Improvement District SPECIAL DISTRICT INFORMATION FORM as submitted on June 11, 2018.
- 5i. Albany County Clerk of District Court Monthly Statement
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2018 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.
- 5j. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2018 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 5k. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2018 MONTHLY STATEMENT from Melissa Zaferos, County Nurse Manager.
- 5l. Albany County Sheriff/Detention Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2018 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 5m. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2018 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 5n. Albany County Hospital District FY 2018-2019 Proposed Budget and request for Mil Levies.
Action: that the Board ACKNOWLEDGES RECEIPT of Albany County Hospital District FY 2017-2018 PROPOSED BUDGET and request a mil levy of 3 mils.
- 5o. 7-Mile Water and Sewer District Proposed Budget for Fiscal Year 2018-2019.

Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2018-2019 for the 7 Mile Water and Sewer District.

5p. Centennial Sewer and Water District Proposed Budget for Fiscal Year 2018-2019.

Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2018-2019 for the Centennial Sewer and Water District.

5q. Sherman Hill Road and Improvement and Service District Proposed Budget for Fiscal Year 2018- 2019.

Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2018-2019 for the Sherman Hill Road and Improvement and Service District.

5r. South of Laramie Water & Sewer District Proposed Budget for Fiscal Year 2018- 2019.

Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2018-2019 for the South of Laramie Water & Sewer District.

5s. Nine Mile Water and Sewer District Proposed Budget for Fiscal Year 2018-2019.

Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2018-2019 for the Nine Mile Water and Sewer District.

5t. Rainbow Valley Special Road District Amended Budget for Fiscal Year 2018-2019.

Action: that the Board ACKNOWLEDGES RECEIPT of the AMENDED BUDGET FOR FISCAL YEAR 2018-2019 for the Rainbow Valley Special Road District

5u. ACH payment to the Internal Revenue Service regarding federal tax payment.

Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for June 2018.

5v. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

5w. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1676-33-1-00-040.00	Hamaker	Ty & Alison	ZC-033-18	17	Stagestop Trail	Principal Structure	AG
05-1479-34-4-00-014.00	Day, Jr.	Donald	ZC-034-18	191	Douglas Creek Road: USPS 543	Addition to Principal Structure	RR
05-2676-31-1-02-052.00	Hall	Donald E.	ZC-035-18	84	Prairie Star Drive	Mobile Home	AG
05-1576-28-3-01-031.00	Miller	Martin L.	ZC-036-18	297	Lake Hattie Road	Principal Structure	
05-1676-32-2-00-032.00	Eakin	Daniel H.	ZC-037-18	251	Millbrook Road	Addition to Principal Structure	RR
05-1475-10-2-00-005.00	Santistevan	Erma J.	ZC-038-18	1411	WY HWY 230	Accessory Building	RR
05-1573-23-1-07-004.00	Beck	Jeffrey L.	ZC-039-18	4333	Pole Mountain Court	Accessory Building	RR
05-1576-29-2-98-310.00	K&A Mercil Construction & Design, Inc.	C/O Mr. Kyle Mercil	ZC-040-18	175	Stagecoach Road	Principal Structure	AG
05-1576-29-2-98-310.00	K&A Mercil Construction & Design, Inc.	C/O Mr. Kyle Mercil	ZC-041-18	175	Stagecoach Road	Accessory Building	AG
05-1476-13-3-00-004.00	Beck	Gerald	ZC-042-18	72	Whirlwind Lane	Addition to Accessory Building	RR
05-1573-21-2-05-015.00	Z Homes & Properties, LLC	C/O Mr. Clint J. Zitek	ZC-043-18	746	Barricade Road	Principal Structure	RR
05-2077-20-1-00-001.00	Carbon County Fire Department	C/O Mr. John Rutherford	ZC-044-18	700	WY HWY 13	Accessory Building	AG
05-2271-21-3-00-023.00	Flying X Ranch		ZC-045-18	447	Buck Road	Mobile Home	COM
05-1673-09-4-00-029.00	Big Huhnks Excavation, Inc.		ZC-046-18	17	Terra Firma Trail	Accessory Building	COM
05-1278-17-1-00-091.00	Peters	Daniel	ZC-047-18	27	Wyocolo Road	Principal Structure	RR
05-1774-25-1-01-012.00	Connally	Clint & Abbie	ZC-048-18	214	Two Rivers Road	Accessory Building	AG
05-1278-17-1-00-005.00	Yust	Nancy	ZC-049-18	4039	WY HWY 230	Addition to Principal Structure	COM

5x. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: CountyNews; CenturyLink; Chad Dinges; Governing; Kathleen and Mike McShane; UW Extension-Footnotes; City of Laramie; Michael Doyle; NACo (2); Office of the Governor; Western Confluence; WCCA (2); Wyoming RoadWork Guide; Wyoming Water Association; Linda Devine; Medicine Bow Routt National Forests (5); ENERTECH; Toby Schaefer and Senator Barrasso.

REGULAR AGENDA

6. Present for **RECOGNITION** the July Employee of the Month. (Jackie R. Gonzales, County Clerk)
7. **DISCUSS** the process of incorporating public art in the Courthouse North Entry construction and **DIRECT** the County Engineer on how to proceed. (Bill Gorman, County Engineer)
8. **DISCUSS** status of Chip Seal of Albany County Paved Roads Project. (Bill Gorman, County Engineer)
9. Present for **APPROVAL**, Agreement between Albany County, Wyoming and Greater Wyoming Big Brothers Big Sisters in the amount of \$30,000.00 to provide prevention services to at-risk youth prior to involvement in adult and juvenile court through the continuation of a Diversion Program from April 1, 2018 through March 31, 2019. (Tai Wright, Grants Manager and Peggy Trent, County and Prosecuting Attorney)
10. Present for **APPROVAL**, Emergency Insect Management Program Grant Agreement between Wyoming Department of Agriculture and Albany County Commissioners in the amount of \$61,300.00 for the purpose of providing the cooperative mosquito control program within Albany County effective when all parties have executed the agreement through December 31, 2018. (Tai Wright, Grants Manager)
11. Present for **APPROVAL**, Approach License for Jordan and Talena Runner on County Road #310, Mason Lane, located in Section 17, Township 14 North, Range 75 West. (Rob Fisher, Road and Bridge Superintendent)

12. Present for **APPROVAL**, Agreement Among Wyoming Department of Health, Public Health Division, Albany County WIC Program, and Albany County for the purpose of delineating the responsibilities of the Agency, the Local WIC Agency, and the County in providing program benefits of the United States Department of Agriculture, Food and Nutrition Services (USDA/FNS) Special Supplemental Nutrition Program for Women, Infants and Children in the amount of \$157,531.00 from July 1, 2018 through December 31, 2019. (Denise Ivey, WIC Supervisor)
13. Present for **APPROVAL**, Application for Special Malt Beverage Permit for Lynn and Paul Montoya dba Visa de la Luna Bed & Breakfast for a concert event located at 88 Monument Road, Laramie, Wyoming on July 7, 2018 from 2:00 p.m. to 9:00 p.m. (Kayla White, Deputy County Clerk)
14. Present for **APPROVAL**, Catering Permit for First Street Station, Inc., dba Altitude Chophouse & Brewery for the Western Research Institute – Peterson Asphalt Conference at the Deerwood Ranch Wild Horse Eco Sanctuary located at 599 State HWY 11, Laramie, WY on July 17, 2018 from 5:30 p.m. to 9:00 p.m. (Kayla White, Deputy County Clerk)
15. **CONSIDER** SpyGlass Snapshot Audit Agreement between the County of Albany and The SpyGlass Group, LLC to analyze its primary telecommunications service accounts (local voice, long distance voice, data and Internet) to seek cost recovery service elimination and our cost reduction recommendations. (Commissioners)
16. Present for **APPROVAL**, Agreement between Board of Commissioners of the County of Albany, Wyoming and Laramie Chamber Business Alliance for Tenant/Project Facilities Management Services. (Peggy Trent, County and Prosecuting Attorney)
17. **RATIFY**, Plat Map for Lots 5A and 5B, Block 2 Minor Land Division of Lot 5, Block 2 Turner Tract Addition, Revised Lot 4 & 5 Block 2. (Commissioners)
18. Department Head Quarterly Report from Public Health. (Melissa Zaferos, Nurse Manager)
19. Department Head Quarterly Report from EMA. (Aimee Binning, EMA Coordinator)
20. **DISCUSS** a fire ban in Albany County. (Commissioners)
21. **UPDATE** on various Board and Commissions. (Commissioners)
22. **APPROVE** Payroll and Vouchers for June 2018. (Commissioners)
23. **ADJOURN**.

WORK SESSION

Following Regular Meeting
Fiscal Year 2018-2019 Proposed Albany County Budget