



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

AMENDED
COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
JUNE 5, 2018

- INTERVIEW: 8:30 a.m.** Albany County Tourism Joint Powers Board
- MEETING WITH WYDOT: 9:00 a.m.** Wyoming Department of Transportation Update
- PUBLIC HEARINGS: 9:30 a.m.**
- Transfer of Retail Liquor License from Double K Enterprises, LLC dba Knapp's WyColo Lodge to Home Base Properties, LLC dba WyColo Lodge
 - Renewal of Retail Liquor License for Home Base Properties, LLC dba WyColo Lodge
 - Renewal of Retail Liquor Licenses
 - Renewal of Restaurant Liquor License
 - Renewal of Limited Retail Liquor License (Club)
 - Renewal of Microbrewery Permits
 - Renewal of County Retail or Special Malt Beverage Permit
 - Renewal of Winery Permit
 - Cole Zoning Change Application (LUC-04-18)
 - Centennial Railroad Subdivision Preliminary Plat Application (SD-04-18)

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular and Special Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the May 15, 2018 Regular Meeting and the May 16, 2018 Special Meeting of the Board.
- 5b. Minutes, Agenda, Financial Summary of Income and Expenses and Payroll Summary of the Albany County Public Library Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 16, 2018 MINUTES, May 21, 2018 AGENDA, FINANCIAL SUMMARY of INCOME and EXPENSES as of April 30, 2018 and PAYROLL SUMMARY for April 2018 for the Albany County Public Library Board.
- 5c. Minutes, Agenda, Statement of Financial Position, State of Operations and Budget vs. Actuals Report of the Albany County Fair Association.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 9, 2018 MINUTES, May 14, 2018 AGENDA, STATEMENT OF FINANCIAL POSITION as of May 14, 2018, STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2018 and 2017-2018 BUDGET vs. ACTUAL REPORT for the Albany County Fair Association.
- 5d. Minutes and Agenda of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 5, 2018 MINUTES and the May 8, 2018 AGENDA of the Albany County Weed and Pest Control District.

- 5e. Minutes of the Seven Mile Water District.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 8, 2018 MINUTES of the Seven Mile Water District.
- 5f. Minutes of the Rainbow Valley Special Road District.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 5, 2018 MINUTES of the Rainbow Valley Special Road District.
- 5g. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2018 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 5h. South of Laramie Water and Sewer District Resolution Fixing the Rate of Levy for the Year 2018 and for the Levy and Collection of Taxes.
Action: that the Board ACKNOWLEDGES RECEIPT of the RESOLUTION FIXING THE RATE OF LEVY FOR THE YEAR 2018 AND FOR THE LEVY AND COLLECTION OF TAXES for the South of Laramie Water and Sewer District.
- 5i. FY 2017-2018 Amended Budget and FY 2018-2019 Proposed Budget for the Laramie Plains Civic Center Joint Powers Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2017-2018 AMENDED BUDGET and the FY 2018-2019 PROPOSED BUDGET for the Laramie Plains Civic Center Joint Powers Board.
- 5j. FY 2018-2019 Proposed Budget of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2018-2019 PROPOSED BUDGET of the Albany County Weed and Pest Control District.
- 5k. FY 2018-2019 Final Budget of the Sage Drive Community Service and Improvement District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2018-2019 FINAL BUDGET of the Sage Drive Community Service and Improvement District.
- 5l. FY 2018-2019 Proposed Budget of the Valley View Drive Community Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2018-2019 PROPOSED BUDGET of the Valley View Community Improvement and Service District.
- 5m. FY 2018-2019 Proposed Budget of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2018-2019 PROPOSED BUDGET of the Laramie Rivers Conservation District.
- 5n. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending May 2018 as prepared by the County Clerk's Office.
- 5o. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for May 2018.
- 5p. Blue Cross Blue Shield Administrative Fees
Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.
- 5q. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 5r. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Medicine Bow Rount National Forests (3); Senator Barrasso; Wyoming County Commissioners Association (2); Wyoming Public Art Coalition; Department of Revenue; National Seminars Training (3); State of Wyoming Office of the Governor; Cornell University Survey Research Institute (2); CountyNews; David Gertsch, County Planner; Wyoming Business Council; Lyman Dust Control; Wyoming Rural Electric News; Pro-Tainer; Albany County Tourism Board; REI; Amber Travsky; Albany County Sheriff's Search and Rescue; Keller Permits and Scott Davis.

REGULAR AGENDA

6. **REQUEST** 1% Community Partner Funding for My Front Door. (Brenda Birkle, Director).
7. Present for **APPROVAL**, Final Acceptance of the Pete Lien Lime Plant Water Well Wellhead and Pump Project and **DIRECT** the Clerk to advertise for final payment to D.C. Drilling, LLC for the balance due on the 41st day following the first advertising. The final cost of the Contract was \$73,290.00. (Bill Gorman, County Engineer)
8. Present for **APPROVAL**, Contract between Albany, County Wyoming and Inberg-Miller Engineers to provide Geotechnical Engineering Services for the renovation of the North Entrance to the Courthouse in Albany County in the amount of \$4,350.00 and **AUTHORIZE** the Chairman to execute the contract. (Bill Gorman, County Engineer)
9. Present for **APPROVAL**, Transfer of Retail Liquor License from Double K Enterprises, LLC dba Knapp's WyColo Lodge to Home Base Properties, LLC dba WyColo Lodge. (Kayla White, Deputy County Clerk)
10. Present for **APPROVAL**, Renewal of Retail Liquor License for Home Base Properties, LLC dba WyColo Lodge. (Kayla White, Deputy County Clerk)
11. Present for **APPROVAL**, Renewal of Retail Liquor Licenses. (Kayla White, Deputy County Clerk)
12. Present for **APPROVAL**, Renewal of Restaurant Liquor License. (Kayla White, Deputy County Clerk)
13. Present for **APPROVAL**, Renewal of Limited Retail Liquor License (Club). (Kayla White, Deputy County Clerk)
14. Present for **APPROVAL**, Renewal of Microbrewery Permits. (Kayla White, Deputy County Clerk)
15. Present for **APPROVAL**, Renewal of County Retail or Special Malt Beverage Permit. (Kayla White, Deputy County Clerk)
16. Present for **APPROVAL**, Renewal of Winery Permit. (Kayla White, Deputy County Clerk)
17. Present for **CONSIDERATION**, the Cole Zoning Change Application LUC-04-18. (David Gertsch, Planning Director)

18. Present for **CONSIDERATION**, the Centennial Railroad Subdivision Preliminary Plat Application SD-04-18. (David Gertsch, Planning Director)
19. Present for **APPROVAL**, Catering Permit for Northridge Discount Liquors for the Centennial Branch Library Fundraiser at the Fish on Ranch located at 35 Trout Drive, Centennial, WY on June 23, 2018 from 5:30 p.m. to 8:00 p.m. (Kayla White, Deputy County Clerk)
20. Present for **APPROVAL**, letter to Angie Johnson, Laramie City Clerk to allow the Cavalryman II, LLC dba Cavalryman Steakhouse to apply for a Catering Permit for a free street dance with music and vendors located on Grand Avenue between 2nd and 3rd Street, Laramie, WY on June 15, 2018 from 5:00 p.m. to 12:00 a.m. (Kayla White, Deputy County Clerk)
21. Present for **APPROVAL**, Approach License for Boswell Wind, LLC on County Road #61, Fetterman Road, located in Section Northwest ¼ 25, Township 23 North, Range 75 West. (Rob Fisher, Road & Bridge Superintendent)
22. Present for **APPROVAL**, Approach License for Boswell Wind, LLC on County Road #61, Fetterman Road, located in Section Southwest ¼ 6, Township 22 North, Range 74 West. (Rob Fisher, Road & Bridge Superintendent)
23. Present for **APPROVAL**, Approach License for Boswell Wind, LLC on County Road #61, Fetterman Road, located in Section Northwest ¼ 6, Township 22 North, Range 74 West. (Rob Fisher, Road & Bridge Superintendent)
24. Present for **APPROVAL**, Contract among Wyoming Department of Health, Public Health Division and Albany County Health Officer and Albany County to provide additional support to the County and County Public Health Nursing Office in relation to Public Health Emergency Preparedness and Response for the term of July 1, 2018 through June 30, 2019 in the amount not to exceed \$9,600.00. (Melissa Zaferos, Public Health Nurse Manager)
25. Present for **APPROVAL**, Contract between Wyoming Department of Health, Public Health Division and Albany County for the purpose of providing Public Health Nursing Services; Healthy Baby Home Visitation Program Services and other Maternal and Child Health (MCH) Services that support Title V priorities; develop Public Health Emergency Preparedness and Response capability in the jurisdiction through implementation of the Centers for Disease Control and Prevention Public Health Preparedness Capabilities and perform response activities through implementation of the Centers for Disease Control and Prevention Cooperative Agreement for Emergency Response: Public Health Crisis Response for the term of July 1, 2018 through June 30, 2020 in the amount not to exceed \$339,962.00. (Melissa Zaferos, Public Health Nurse Manager)
26. **RATIFY** Grant Application to the Bureau of Justice Assistance, 2018 Bulletproof Vest Partnership Grant in the amount of \$2,740.50 to support the purchase of bulletproof vests for the Albany County Sheriff's Office. (Tai Wright, Grants Manager)
27. **RATIFY** Contract between Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as Governing Body for The Albany County Juvenile Drug Treatment Court to provide substance abuse treatment services as a sentencing alternative in accordance with the Court Supervised Treatment Programs Act (Wyo Stat. § 7-13-1601 through Wyo. Stat. § 7-13-1615) from July 1, 2018 through June 30, 2019 in an amount not to exceed \$77,513.76. (Tai Wright, Grants Manager)
28. **RATIFY** Contract between Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as Governing Body for The Albany County Court Supervised Treatment Program to provide Substance Abuse Treatment Services as a sentencing alternative in accordance with the Court Supervised Treatment Programs Act (Wyo Stat. § 7-13-1601 through Wyo. Stat. § 7-13-1615) from July 1, 2018 through June 30, 2019 in an amount not to exceed \$163,901.42. (Tai Wright, Grants Manager)
29. **RATIFY** Agreement between Albany, County, Wyoming and Office of the Wyoming State Archaeologist for the purpose of conducting the Pilot Peak Cultural Resource Inventory by August 31, 2018 for the total amount of \$6,400.00. (Tai Wright, Grants Manager)
30. **RATIFY** Amendment One to the Grant Award Agreement between Wyoming Office of Homeland Security and Albany County for the 2015 State Homeland Grant Program CFDA 97.067 in order to increase the total grant dollar amount by \$39,000 and to extend the term of the grant through July 31, 2018. (Tai Wright, Grants Manager)
31. Present for **APPROVAL**, Renewal of BH&R Organization Use License Agreement with the University of Wyoming. (Jackie R. Gonzales, Albany County Clerk)
32. Present for **APPROVAL**, Agreement Between OpenGov, Inc., and County of Albany, Wyoming in the amount of \$6,000.00 (Jackie R. Gonzales, Albany County Clerk)
33. **AWARD** the 2018-2019 County Commissioners Renewal Scholarship. (Commissioners)
34. Present for **APPROVAL**, Electronic Recording Procedures between Albany County Clerk and SIMPLIFILE, LC, a submitting e-Recording vendor. (Jackie R. Gonzales, County Clerk)
35. Present for **APPROVAL**, Corporation Services Company ("CSC") Memorandum of Understanding Agreement between Albany County Clerk and CSC, a submitting e-Recording Vendor. (Jackie R. Gonzales, County Clerk)
36. **PROVIDE** the Board of County Commissioners, results of the Pope Springs Community Special Road Improvement District. (Jackie R. Gonzales, County Clerk)
37. **APPOINT** a member to the Albany County Tourism Joint Powers Board. (Commissioners)
38. Present for **APPROVAL**, Resolution 2018-015 Adopting the Albany County's Organizational Chart. (Christina Snowberger, HR Coordinator)
39. Present for **APPROVAL**, Amendment No. 3 to the Agreement with Trihydro Inc., Contractor, for the Pete Lien Well Project construction administration and engineering in the amount of \$47,000.00. (Bill Gorman, County Engineer)

40. **SET** Work Session for Quarterly Department Head Reporting on June 12, 2018 or June 26, 2018. (Commissioners)
41. **APPROVE** Vouchers for May 2018. (Commissioners)
42. **ADJOURN.**

WORK SESSION

2:00 p.m. Continue work on proposed FY 2018-2019 Albany County Budget