



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

COURTHOUSE, ROOM 105
MAY 15, 2018

INTERVIEWS: 9:00 a.m.

Albany County Historic Preservation Board

PUBLIC HEARINGS: 9:30 a.m.

Amendments to the Albany County Zoning Resolution
(Outdoor Sign Regulations)

Application to the Wyoming Business Council for a
Community Development Block Grant (CDBG) in the
amount of \$250,000 for the demolition, disposal of
materials, and site clean-up of a nuisance property located
at 219 Avenue C in Rock River, WY

Application to the Wyoming Business Council for a
Community Development Block Grant (CDBG) in the
amount of \$500,000 for improvement and renovations
to the Eppson Center for Seniors, Albany County's
Senior Services Center

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the April 24, 2018 Special Meeting and the May 1, 2018 Regular Meeting of the Board.
- 5b. Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 9, 2018 AGENDA of the Albany County Planning and Zoning Commission.
- 5c. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2018 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 5d. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2018 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.
- 5e. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2018 MONTHLY STATEMENT from Grant Showacre, County Assessor.
- 5f. Albany County Sheriff/Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2018 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 5g. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2018 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 5h. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2018 MONTHLY STATEMENT from Linda Simpson, County Treasurer.
- 5i. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2018 MONTHLY STATEMENT from Melissa Zaferos, County Nurse Manager.
- 5j. \$20,000.00 Bond for George Longpre, Treasurer, Town of Rock River.
Action: that the Board APPROVES the \$20,000.00 Bond for George Longpre, Treasurer, Town of Rock River.
- 5k. Special District Information Form.
Action: that the Board ACKNOWLEDGES RECEIPT of the 2018 South of Laramie Water and Sewer District SPECIAL DISTRICT INFORMATION FORM as submitted April 27, 2018.
- 5l. \$6,000.00 Bond for Larry Knopp, Treasurer, Sage Drive Community Improvement & Service District.

Action: that the Board APPROVES the \$6,000.00 Bond for Larry Knopp, Treasurer, Sage Drive Community Improvement & Service District.

5m. Albany County General Fund Expenditure Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending April 2018 as prepared by the County Clerk's Office.

5n. Albany County General Fund Revenue Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending April 2018 as prepared by the County Treasurer's Office.

5o. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

5p. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: CountyNews (2); Skill Path Seminars (2); WYTRANS; Acord; City of Laramie; Senator John Barrasso; Scott Davis; Philip & Jennifer LeBeau; David Freudenthal; ENDOW; FootNotes; Governing; Lynn Todd; Polly Costello; State of Wyoming Department of Workforce Services; Wyoming Business Council; Wyoming RoadWork Guide; Wyoming Stock Growers Land Trust; Medicine Bow Routt National Forests; The Wyoming Transit Express; State of Wyoming Department of Environmental Quality; Office of the Governor; Laramie Peak Fire Zone; Water & Waste Digest and St Matthew's Episcopal Cathedral.

REGULAR AGENDA

6. Present for **RECOGNITION** the June Employee of the Month. (Christina Snowberger, Human Resources Coordinator)
7. Present for **APPROVAL/ADOPTION** Laramie Art Plan. (Margaret Brown, Laramie Beautification Committee)
8. Introduce John Longo as the Public Health Response Coordinator. (Melissa Zaferos, Public Health Nurse Coordinator)
9. Present for **APPROVAL**, Final Acceptance of Pete Lien Lime Plant Water Supply and Storage Project and **DIRECT** Clerk to advertise for Final Payment to Great Plains Structures, LLC for the balance due on the 41st day following the first advertising. The final cost of the Contract was \$193,888.00. (Bill Gorman, County Engineer)
10. Present for **CONSIDERATION**, amendments to the Albany County Zoning Resolution which will eliminate the required renewal permit for off-premise outdoor signs. (David Gertsch, Planning Director)
11. Present for **APPROVAL**, Service Provider Agreement between Mountain West Telephone and the Albany County Board of Commissioners for two years for a monthly rate of \$600.00. (Toby Schaeff, MBT)
12. Present for **APPROVAL**, CenturyLink Private Switch/Automatic Location Identification Service Agreement between Albany County, Wyoming and Qwest Corporation d/b/a CenturyLink QC ("CenturyLink"). (Toby Schaeff, MBT)
13. Present for **APPROVAL**, Electronic Recording Policy and Procedures for the Albany County Clerk's Office. (Jackie R. Gonzales, County Clerk)
14. Present for **APPROVAL**, Public Information Disclosure Agreement with e-Recording Vendors. (Jackie R. Gonzales, Albany County Clerk)
15. Present for **APPROVAL**, Catering Permit for Northridge Discount Liquors for a Wedding Reception at the Hansen Arena located at 306 WY HWY 230, Laramie, WY on May 26, 2018 from 4:30 p.m. to 11:00 p.m. (Jackie R. Gonzales, County Clerk)
16. Present for **APPROVAL**, Resolution of Support for application to the Wyoming Business Council for a Community Development Block Grant in the amount of \$250,000.00 for the demolition disposal of material, and site clean-up of a nuisance property located at 219 Ave C., Rock River, WY, (herein referred to as the Rock River nuisance abatement project). (Tai Wright, Grants Manager)
17. Present for **APPROVAL** Title I Certification of Applicant for a Community Development Block Grant for the Rock River Nuisance Abatement Project. (Tai Wright, Grants Manager)
18. Present for **APPROVAL** HUD 2880 Form for application for a Community Development Block Grant for the Rock River Nuisance Abatement Project. (Tai Wright, Grants Manager)
19. Present for **APPROVAL**, Resolution of Support for application to the Wyoming Business Council for a Community Development Block Grant in the amount of \$500,000.00 for the improvement and renovation of the Eppson Center for Senior's, Albany County's Senior Services Center. (Tai Wright, Grants Manager)
20. Present for **APPROVAL** Title I Certification of Application for a Community Development Block Grant for Eppson Center Senior's Renovation Project. (Tai Wright, Grants Manager)
21. Present for **APPROVAL** HUD 2880 Form for application for a Community Development Block Grant for the Eppson Center Senior's Renovation Project. (Tai Wright, Grants Manager)
22. **RATIFY** the Grant application for the U.S. Department of Veterans Affairs, Adaptive Sports Programs for Disabled Veterans and Disabled Members of the Armed Forces and Albany County Government (CFDA #64.034) in the amount of \$157,846.00 between September 1, 2018 through September 30, 2019. (Tai Wright, Grants Manager)
23. Present for **APPROVAL**, and direct the chairman to sign the Wyoming Department of Agriculture 2018 Wyoming Emergency Insect Management Grant Pre-Award Acceptance Letter in the amount of \$61,300.00. (Tai Wright, Grants Manager)
24. **RATIFY**, Grant Agreement to the Wyoming State Historic Preservation Office for Certified Local Government Grant in the total amount of \$7,040.00 for the purpose of conducting the Pilot Peak Cultural Resource Inventory by August 31, 2018. (Tai Wright, Grant Manager)
25. Present for **APPROVAL**, 2018-2019 Nonparticipating State Award Subgrant (Award Number 2015-JK-FX-K001) from Volunteers of America Northern Rockies (VOA) and the Office of

- Juvenile Justice and Delinquency Prevention (OJJDP). The CFDA number is 16.540 in the amount of \$36,486.00. (Tai Wright, Grants Manager)
26. **APPROVE** the Request for Proposal regarding Albany County's Health Plan for medical and Rx Card Benefits and **DIRECT**. Proposals will be due by June 15, 2018. (Amanda Rodriguez, Health Insurance Management Team Chairman)
 27. **CONSIDER** request from the Health Insurance Management Team to start Phase 2 to purchase office upgrades for wellness. This includes ergonomic keyboards and mice, and a second round of desks or chairs for those that did not opt for them in the first round. (Amanda Rodriguez, Health Insurance Management Team Chairman)
 28. **DISCUSS** the broken door lock on the North Entrance of the Courthouse. (Roy Torres, Building & Grounds Maintenance Supervisor)
 29. **SET** Salaries for Elected Officials pursuant to W. S. §18-3-107(a)(iii). (Commissioners)
 30. **APPOINT** a member to the Albany County Historic Preservation Board. (Commissioners)
 31. Present for **APPROVAL**, Agreement between Board of Commissioners of the County of Albany, Wyoming and Laramie Chamber Business Alliance for Tenant/Project Facilities Management Services. (Peggy Trent, County and Prosecuting Attorney)
 32. Present for **APPROVAL**, Soldier Creek Hazardous Fuels Reduction Project Request for Proposals and **DIRECT** the Clerk to advertise and publish the advertisement for bid. Chad Dinges, Fire Warden and Tai Wright, Grants Manager)
 33. **DISCUSS** and **APPROVE** recommended budget allocations for the sub-recipients of the Wyoming Department of Family Services 2018-2019 TANF-CPI Grant starting October 1, 2018 through September 30, 2019. (Tai Wright, Grants Manager)
 34. **APPROVE** Payroll and Vouchers for May 2018. (Commissioners)
 35. **ADJOURN**.

FY 2018-2019 BUDGET WORK SESSION

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|-----------------------|----------------------------|
| 1:30 p.m. | Discuss Proposed Budget |
| 2:00 p.m. – 4:00 p.m. | Departmental Presentations |