



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

COURTHOUSE, ROOM 105
APRIL 3, 2018

INTERVIEWS: 9:00 a.m.

Albany County Scholarship Committee

PUBLIC HEARING: 9:30 a.m.

Cunningham Subdivision Permit
Application (SD-01-18)

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the March 20, 2018 Regular Meeting of the Board.
- 5b. Agenda, Minutes and Payroll Summary of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 19, 2018 AGENDA, March 19, 2018 MINUTES and the PAYROLL SUMMARY for the Albany County Public Library Board of Directors.
- 5c. Minutes of the Albany County Historic Preservation Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 12, 2018 MINUTES of the Albany County Historic Preservation Board.
- 5d. Minutes of the Nine Mile Water District.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 14, 2018 and the March 14, 2018 MINUTES of the Nine Mile Water District.
- 5e. Minutes, Agenda, Statement of Financial Position, State of Operations and Budget vs. Actuals Report of the Albany County Fair Association.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 4, 2018 MINUTES, March 19, 2018 AGENDA, STATEMENT OF FINANCIAL POSITION as of March 16, 2018, STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2018 and 2017-2018 BUDGET vs. ACTUAL REPORT for the Albany County Fair Association.
- 5f. By-Laws of the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 19, 2018 ADOPTED BY-LAWS of the Albany County Fair Board.
- 5g. Minutes of the Seven Mile Water & Sewer District.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 13, 2018 MINUTES of the Seven Mile Water & Sewer District.
- 5h. Minutes of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 23, 2018 and the February 22, 2018 MINUTES of the Laramie Rivers Conservation District.
- 5i. Minutes, Agenda, Balance Sheet, Profit & Loss by Class and the Profit & Loss Budget Vs. Actual Report of the Laramie Plains Civic Center Joint Powers Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 10, 2018 MINUTES, March 14, 2018 AGENDA, BALANCE SHEET as of February 28, 2018, PROFIT & LOSS BY CLASS for February 2018 and the PROFIT & LOSS BUDGET VS. ACTUAL report for July 2017 through June 2018 for the Laramie Plains Civic Center Joint Powers Board.
- 5j. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for March 2018.
- 5k. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 5l. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: State of Wyoming Department of Workforce Services; County News (2); Wyoming Rural Electric News; University of Wyoming; Wyoming Department of Health (2); Scott Davis; Wyoming Business Council; Invenergy; Medicine Bow Routt National Forests; Department of Audit – School District Funding Module Retention & Retirement Audit; Department of Audit – School District Funding Module Vocational Education Audit; Laramie Resident; SAFE Project; Wyoming T2 Center; Jody Kalinay and Albany County Clean Water Advocates.

REGULAR AGENDA

6. Present for **ACCEPTANCE**, Reserved Sign for Combat/Wounded Warriors to be placed in the Courthouse Parking lot and **APPROVE** the Proclamation proclaiming Albany County as a Purple Heart County. (Barry D. Gasdek, Region III Commander)
7. **RATIFY**, Grant Application to the Wyoming State Historic Preservation Office for Certified Local Government Grant in the amount of \$7,040 for the purpose of conducting the Pilot Hill Cultural Resource Inventory by August 31, 2018. (Tai Wright Grants Manager and Blair Bales, Albany County Historic Preservation Board Chairwoman)
8. Present for **APPROVAL**, Proclamation proclaiming April 3, 2018 as National Service Recognition Day. (Patrick Harrington, Wyoming Conservation Corps)
9. Present for **APPROVAL**, Proclamation proclaiming April as Sexual Assault Awareness Month. (Scott Cheney, SAFE Project)
10. Present for **CONSIDERATION**, Proposal from Arcon, Inc. to provide pre-construction and construction services as Construction Manager at Risk (CMAR) for the Reconstruction of the Courthouse North Entrance for \$135,000.00 and **AUTHORIZE** the Chairman to Execute the Agreement. (Bill Gorman, County Engineer)
11. Present for **APPROVAL**, Order Approving Petition for Formation of the Pope Springs Community Special Road Improvement District and that the Formation of the District is submitted to the electors. (Commissioners)
12. **INFORMATION** and **UPDATE** on Common Outdoor Ground, a SE Wyoming resource group and **EXECUTE** an Agreement for volunteer work with Albany County. (Aaron Voos, Public Affairs Specialist, U.S. Forest Service and Willow Belden, on behalf of the Common Outdoor Ground Steering Committee)
13. Present for **CONSIDERATION**, the Cunningham Subdivision Permit Application (SD-01-18), including the preliminary and final plats. (David Gertsch, Planning Director)
14. **RESCHEDULE**, Public Hearing for amendments to the Albany County Zoning Resolution which will eliminate the required outdoor off-premise sign renewal for May 15, 2018. (David Gertsch, Planning Director)
15. **AWARD** the bid for the eighty-three (83) firearms consisting of revolvers, pistols, rifles, and shotguns to CPM, Guns & Machines, for the bid amount of \$8,710.00 and deposit that amount into the Albany County General Fund. (Dave O'Malley, Sheriff)
16. Present for **APPROVAL**, acceptance of a bid for the purchase and delivery of one (1) New ½ Ton Sport Utility Vehicle, 4WD, 4 doors AND Purchase and delivery of Three (3) New 4WD, Crew Cab, short box, ½ ton Pickups AND purchase and delivery of one (1) New ¾ Ton 4WD extended cab long box pickup and Purchase and Delivery of One (1) New 1 ton 4WD Crew Cab, long box Dual Rear Wheel Pickup for the Albany County Sheriff and Road and Bridge Offices from Laramie GM Auto Center in the amount of \$150,000.00 and **DIRECT** the Chairman to sign the agreement. (Josh DeBree, Undersheriff)
17. **REQUEST** permission to fill a fulltime benefited position in the Albany County Treasurers Office and **DIRECT** Human Resources to advertise. (Linda Simpson, County Treasurer)
18. Present for **APPROVAL**, the purchase of standing desks and ergonomic chairs for employees from the County Commissioners' portion of the Health Insurance Fund. (Amanda Rodriguez, HIMT Chair)
19. Present for **APPROVAL**, Payment of the Health Insurance Portion of Grant Funded Position's from the Health Insurance account to increase funding for the actual program costs and supplies. (Amanda Rodriguez, HIMT Chair)
20. **ACKNOWLEDGE** receipt of resignation letter from Dan Furphy as the Albany County Representative on the Funding Oversight Committee for the Pilot Hill Project and make an appointment to fill the un-expired term. (Commissioners)
21. **APPOINT** members to the Albany County Scholarship Committee. (Commissioners)
22. **APPOINT** Dodi Campbell to the Albany County CSBG Tri-Partite Board as a Business Representative. (Linda Simpson, County Treasurer)
23. **DISCUSS** County road affecting the dam for the Wheatland Irrigation District. (Don Britton, Manager, Wheatland Irrigation District)
24. **REQUEST** FY 2018-2019 Budget Directive from the Board of County Commissioners. (Jackie R. Gonzales, County Clerk)
25. **APPROVE** Vouchers for March 2018. (Commissioners)
26. **RECESS** until 1:30 p.m.
27. **DISCUSS** the County's proposed projects related to the 2018 Specific Purpose Tax. (Commissioners)
28. **DISCUSS** and **APPROVE**, Municipal Advisor Engagement Letter with Kaiser Wealth Management regarding the August 21, 2018 1% Specific Purpose Excise Tax Election and Possible Bridge/Bond Financing Arrangements. (Commissioners)
29. **DISCUSS** and **APPROVE** Engagement Letter with Rick A. Thompson, as Special Counsel to Albany County, Wyoming in connection with a 1% Specific Purpose Excise Tax ("SPET") election to be held in the County in conjunction with the Primary Election on August 21, 2018. (Commissioners)
30. **DISCUSS** costs associated with the 2018 Specific Purpose Tax Election. (Commissioners)
31. **ADJOURN**.