



COUNTY OF ALBANY
525 GRAND AVE ROOM 105 • LARAMIE, WYOMING 82070
(307) 721-2541 • FAX (307) 721-2544
COMMISSIONERS@CO.ALBANY.WY.US

AMENDED
COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
MARCH 20, 2018

INTERVIEWS: 8:00 a.m.

Albany County Historic Preservation Board
Albany County Predator Management Board

WORK SESSION: 8:30 a.m.

Funding Oversight Committee – Pilot Peak Land Sale

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular and Special Meetings of the Board.
Action: that the Board APPROVES the MINUTES of the March 6, 2018 Regular Meeting and the March 12, 2018 Special Meeting of the Board.
- 5b. Minutes and Agenda of the Centennial Water and Sewer District Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 23, 2017, February 27, 2017, March 27, 2017, April 24, 2017, May 22, 2017, June 26, 2017, July 24, 2017, October 23, 2017, November 27, 2017, and December 18, 2017 MINUTES and the August 28, 2017 AGENDA of the Centennial Water and Sewer District Board of Directors.
- 5c. Minutes and Agenda of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 6, 2018 MINUTES and the March 6, 2018 Agenda of the Albany County Weed and Pest Control District.
- 5d. Agenda of the Albany County Planning & Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 14, 2018 AGENDA of the Albany County Planning & Zoning Commission.
- 5e. Minutes and Agendas of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 3, 2017, November 14, 2017, December 5, 2017 and the January 2, 2018 MINUTES and the October 3, 2017, November 14, 2017, December 5, 2017 and the January 2, 2018 AGENDAS of the Sherman Hill Road Improvement and Service District.
- 5f. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2018 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 5g. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2018 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.
- 5h. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2018 MONTHLY STATEMENT from David Gertsch, County Planner.
- 5i. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2018 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 5j. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2018 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 5k. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending February 2018 as prepared by the County Clerk's Office.
- 5l. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for March 2018.
- 5m. Blue Cross Blue Shield Administrative Fees
Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.
- 5n. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 5o. \$30,000 Bond for Kenneth Cramer, Treasurer, Albany County School District #1.
Action: that the Board APPROVES the \$30,000 Bond for Kenneth Cramer, Treasurer, Albany County School District #1.

5p. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: FootNotes; Medicine Bow Routt National Forest (3); University of Wyoming Extension; Wheatland Rural Electric Association; Augustin & Velma Vialpando; Rich & Kathy Govig; Skill Path Seminars; Governing; Aimee Binning; Family Promise; ENDOW Wyoming; Office of Homeland Security; Western Confluence- University of Wyoming; Dave O'Malley, Sheriff; Industrial Water & Wastes Digest; Kevin S. Hart; Water & Wastes Digest; Wyoming Department of Transportation and Isabella Lee.

REGULAR AGENDA

6. Present for **RECOGNITION** the April Employee of the Month. (Christina Snowberger, Human Resources Coordinator)
7. **UPDATE** from Fire District #1. (Art Sigel, Chairman)
8. Present for **APPROVAL**, Project Manual for Albany County Gravel Pits and **DIRECT** the Clerk to advertise to bid. (Bill Gorman, County Engineer)
9. Present for **APPROVAL**, Application to the Wyoming Office of Homeland Security for the 2018 State Homeland Grant Program for the purpose of securing funds to support the purchase of a generator for the Albany County Fairgrounds and mobile/portable radios to support emergency response in associated with the Emergency Management Department. (Tai Wright, Grants Manager and Aimee Binning, EMA)
10. Present for **APPROVAL**, Application for the Wyoming Office of Homeland Security for the 2018 State Homeland Grant Program for the purpose of securing funds to support Phase II of enhancing security measures at the Albany County Evidence Building in association with the Sheriff's Office. (Tai Wright, Grants Manager and Josh DeBree, Undersheriff)
11. **RATIFY** the approval of the Wyoming Division of Victim Services Grant Application for SFY 2019 & 2020 in the amount of \$902,543.70 for the purpose of providing services to victims of crime in Albany County. (Tai Wright, Grants Manager and Peggy Trent, County and Prosecuting Attorney)
12. Present for **APPROVAL**, Letter to Julie Kozlowski, Program Manager with the Wyoming Business Council, requesting an amendment to the total project cost from \$515,229.16 to \$572,229.16 for the Community Development Block Grant (CDBG) Greater Wyoming Big Brothers Big Sisters Phase II of the rehabilitation to the Community Mentoring Center Project. (Tai Wright, Grants Manager)
13. **ACKNOWLEDGE**, Disclosure Statements of Finances for Tracy Fletcher, Chief Deputy Treasurer and Linda Simpson, County Treasurer. (Linda Simpson, County Treasurer)
14. Consider for **APPROVAL**, Notice of Intent of Albany County to call all of the Series 2011 Bonds on June 1, 2018 due December 1, 2018 and thereafter and **DIRECT** the Chairman to sign. (Linda Simpson, County Treasurer)
15. Present for **APPROVAL**, an amendment to the Employee Handbook to update the current vacation time accrual policy. (Christina Snowberger, Human Resources)
16. Present for **APPROVAL**, an amendment to the Employee Handbook to update the current donation of sick leave policy. (Christina Snowberger, Human Resources)
17. Present for **APPROVAL**, an amendment to the Policy and Procedure Manual to update the travel policy. (Christina Snowberger, Human Resources)
18. Present for **APPROVAL**, an amendment to the Employee Handbook to update the current people with disabilities policy. (Christina Snowberger, Human Resources)
19. Present for **APPROVAL**, Concurrence with the City of Laramie Resolution 2017-82 appointing Tim Stamp to the Laramie Regional Airport Board. (Commissioners)
20. **ACCEPT** the letter of Conflict from Kristi Lee Russow for the Albany County Scholarship Committee. (Commissioners)
21. **APPOINT** member to the Albany County Predator Management Control District Board. (Commissioners)
22. **APPOINT** member to the Albany County Historic Preservation Board. (Commissioner)
23. **RATIFY**, CLG Annual Report FY17 for the Albany County Historic Preservation Board. (Commissioner)
24. Present for **CONSIDERATION**, Letter from Robert G. Garland, Manager of Overland Investments, LLC indicating that he will have access, rent free to the Condominium Unit B, Building 1 to remove all of its furniture, equipment and other items of tangible personal property until March 19, 2018 at 5:00 p.m. and hereby indemnifies and holds harmless the County of Albany, State of Wyoming harmless for any damage done to the personal property up and to that time. (Peggy Trent, County and Prosecuting Attorney)
25. **RATIFY** Application for Minor Land Division with the City of Laramie Planning Division for The property at 3821 Beech Street (A&B) and 3817 Beech Street (C&D). (Commissioners)
26. **ACCEPT** the appraisal of Revised Lot 5, Block 2, Revised Turner Tract Addition to the City of Laramie, Albany County, Wyoming. (Peggy Trent, County and Prosecuting Attorney)
27. Present for **APPROVAL**, Termination of Condominium Declaration for the Turner Tract Condominium and **AUTHORIZE** the Chairman to sign any closing documents for the purchase of Revised Lot 5, Block 2, Revised Turner Tract Addition to the City of Laramie, Albany County, Wyoming for the purchase price of \$217,000.00. (Peggy Trent, County and Prosecuting Attorney)
28. **DISCUSS** Fiscal Year 2018-2019 Budget Directive with the Board and **APPROVE** Budget Calendar. (Jackie R. Gonzales, County Clerk)
29. **APPROVE** Payroll and Vouchers for March 2018. (Commissioners)
30. **ADJOURN**.

WORK SESSION: 1:30 p.m.
Department Head Presentations

1:30 p.m.	Amy Terrell
1:40 p.m.	Aimee Binning
1:50 p.m.	Chad Dinges
2:00 p.m.	Alan Frank
2:10 p.m.	Tai Wright
2:20 p.m.	Christina Snowberger
2:30 p.m.	Roy Torres
2:40 p.m.	David Gertsch
2:50 p.m.	Melissa Zaferos
3:00 p.m.	Rob Fisher
3:10 p.m.	Denise Ivey
3:20 p.m.	Mary Louise Wood
3:30 p.m.	Discuss Proposed County Specific Purpose Tax Projects