



COUNTY OF ALBANY
525 GRAND AVE ROOM 105 · LARAMIE, WYOMING 82070
(307) 721-2541 · FAX (307) 721-2544
COMMISSIONERS@CO.ALBANY.WY.US

AMENDED
COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
FEBRUARY 20, 2018

PUBLIC HEARING: 9:30 a.m.

Community Development Block Grant (CDBG)
Hospice of Laramie Hospice House
Proposed Pope Springs Community Special Road
Improvement District
Amendments to Fiscal Year 2017-2018 Albany
County Budget

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the February 6, 2018 Regular Meeting of the Board.
- 5b. Minutes and Agenda of the Albany County Planning & Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 13, 2017 and January 10, 2018 MINUTES and the February 14, 2018 AGENDA of the Albany County Planning & Zoning Commission.
- 5c. Minutes and Agenda of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 9, 2018 MINUTES and the February 6, 2018 AGENDA of the Albany County Weed and Pest Control District.
- 5d. Minutes, Agenda, Statement of Financial Position, State of Operations and Budget vs. Actuals Report of the Albany County Fair Association.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 22, 2018 MINUTES, February 12, 2018 AGENDA, STATEMENT OF FINANCIAL POSITION as of February 12, 2018, STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2018 and 2017-2018 BUDGET vs. ACTUAL REPORT for the Albany County Fair Association.
- 5e. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 5f. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.
- 5g. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 5h. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY STATEMENT from Melissa Zaferos, Public Health Nurse Manager.
- 5i. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 5j. \$2,000.00 Bond for Chelsie R. Mathews, Deputy County Assessor.
Action: that the Board APPROVES the \$2,000.00 Bond for Chelsie R. Mathews, Deputy County Assessor.
- 5k. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending January 2018 as prepared by the County Clerk's Office.
- 5l. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for February 2018.
- 5m. Blue Cross Blue Shield Administrative Fees
Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.
- 5n. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

50. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: David Gertsch; Harvard Kennedy School; Footnotes; City of Laramie (3); Governing; Governor Matthew H. Mead; Medicine Bow Routt National Forests; The Wyoming Connection; Timberline Training; Michael Thomson; Skill Path Seminars; WYT2 LTAP; ICMA; Wyoming Business Council; Wyoming Department of Environmental Quality; County News and Dixie Brackman.

REGULAR AGENDA

6. Present for **RECOGNITION** the March Employee of the Month. (Christina Snowberger, Human Resources Coordinator)
7. **UPDATE** on the LAVA Project (Landscape Vegetation Analysis) Plan in the Medicine Bow National Forest. (Frank Romero, District Ranger)
8. Present for **APPROVAL**, Amendment Number Three to Contract between Albany County, Wyoming and Trihydro Corporation in the amount of \$30,000.00 for the Pete Lien Well Project construction, administration and engineering. (Bill Gorman, County Engineer)
9. Present for **APPROVAL**, Amendment Number One to Agreement between Albany County Board of County Commissioners and Spiegelberg Lumber & Building Company as Construction Manager-At-Risk for the purpose of amending the Guaranteed Maximum Price Proposal in the amount of \$518,229.16 dated August 15, 2017 for the Greater Wyoming Big Brothers Big Sisters Community Mentoring Center Phase 2 Project and **AUTHORIZE** the Chairperson to sign the Amendment to the Contract. (Bill Gorman, County Engineer)
10. Present for **APPROVAL**, Final Acceptance of work on the Palmer Canyon Truck Bay Project and **DIRECT** the Clerk to Advertise for Final Payment to Duramacks Structures for the balance due on the 41st day following the first advertisement. The final cost of the Contract was \$174,500.00. (Bill Gorman, County Engineer)
11. Present for **APPROVAL**, Request for Proposal for Construction Manager at Risk (CMAR) for the Reconstruction of the Courthouse North Entrance and **DIRECT** the Clerk to Advertise the Request for Proposals. (Bill Gorman, County Engineer)
12. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Medicine Bow Nordic Association for a County match of \$2,000 and a Recreation Board request in the amount of \$42,000 to assist with general operations of the association, ski-trail maintenance and support, and purchase of equipment. (Bern Hinkley, Medicine Bow Nordic Association)
13. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Laramie Plains Civic Center Foundation for a County match of \$2,000 and a Recreation Board request in the amount of \$24,000 to complete Phase 7 of renovation for safety and security of the South Gym and to address public safety. (Melissa Daniele, Laramie Plains Civic Center Executive Director)
14. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Laramie Soccer Club for a request in the amount of \$100,000.00 to use as match towards the Land and Water Conservation Fund Grant sponsored by Albany County for the Community Youth Complex Soccer Phase I. (Laura Tangeman, Laramie Soccer Club Treasurer)
15. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for Innerphase for a request in the amount of \$7,000.00 to purchase a baseball pitching machine, softball pitching machine, additional sports equipment, and propane and fuel for the North 9th Street indoor baseball facility. (Trish Oppie, Innerphase)
16. Present for **APPROVAL**, Advertisement for Bid for the sale of eighty-three (83) firearms consisting of revolvers, pistols, rifles and shotguns to a licensed Federal Firearms Dealer and **AUTHORIZE** the proceeds to be placed into the County General Fund and then transferred to the Albany County Sheriff's Office Search and Rescue Fund. (Dave O'Malley, Albany County Sheriff)
17. Present for **CONSIDERATION** adding the Pilot Hill Property Purchase to the Intended Use Plan for State Fiscal Year 2019 for the Clean Water State Revolving Fund (SRF) Loan Program administered by the Office of State Lands and Investments. (Tai Wright, Grants Manager)
18. Present for **APPROVAL**, application for Department of Health and Human Services Substance Abuse and Mental Health Services Administration Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts and Adult Tribal Healing to Wellness Courts (CFDA#93.243) to support the expansion of Albany County Court Supervised Treatment Program from September 30, 2018 to September 30, 2023. (Tai Wright, Grants Manager and Amy Terrell, Court Supervised Treatment Coordinator)
19. Present for **APPROVAL**, Agreement between Board of Commissioners of the County of Albany, Wyoming and Laramie Chamber Business Alliance for Tenant/Project Facility Management Services. (Peggy Trent, Albany County and Prosecuting Attorney)
20. Present for **APPROVAL**, Release of Mortgage to the real property addressed as 620 Adams Street, Laramie, Albany County Wyoming and more particularly described as Laramie River Business Park 2, Block 7, Lot 1 situated in the City of Laramie, County of Albany, State of Wyoming. (Peggy Trent, Albany County and Prosecuting Attorney)
21. Present for **APPROVAL**, Agreement between the Board of County Commissioners of the County of Albany, Wyoming and Wyoming Behavioral Institute for involuntary hospitalizations. (Peggy Trent, Albany County and Prosecuting Attorney)
22. Present for **APPROVAL**, Protocols for the Ad-Hoc Governmental Relations Committee. (Peggy Trent, Albany County and Prosecuting Attorney)

23. Present for **APPROVAL**, Quitclaim Deed to Albany County from Overland Investment Group LLC for the purchase of 3821 Beech Street. Until B, Builldng1 located in Laramie Albany County, Wyoming. (Peggy Trent, Albany County and Prosecuting Attorney)
24. Present for **APPROVAL**, Amendment Number One to the Fund Agreement between Board of County Commissioners of the County of Albany Wyoming and Wyoming Community Foundation for the Pilot Peak Land Purchase. (Peggy Trent, Albany County and Prosecuting Attorney)
25. Present for **APPROVAL**, Resolution **2018-005** creating an Ad-Hoc Advisory Committee to review and make recommendations regarding the agreement between Albany County, Wyoming and the City of Laramie, Wyoming as to the costs for housing prisoners in the Albany County Jail. (Peggy Trent, Albany County and Prosecuting Attorney)
26. Present for **APPROVAL**, Resolution **2018-006** approving Wyoming Downs, LLC to change their pari-mutuel horse racing, and to operate simulcast of pari-mutuel wagering on live and historical horse racing within Albany, County Wyoming. (Peggy Trent, Albany County and Prosecuting Attorney)
27. Present for **APPROVAL**, Resolution **2018-007** approving Amendments to Fiscal Year 2017-2018 Albany County Budget. (Jackie R. Gonzales, County Clerk)
28. **REQUEST** direction as to how to proceed on a generator project located at the Albany County Fairgrounds Main Facility. (Aimee Binning, Emergency Management Coordinator)
29. **UPDATE** from Governance Ad-Hoc Committee. (Chairman Chesnut)
30. **UPDATE** on various Board and Commissions. (Commissioners)
31. **APPROVE** Payroll and Vouchers for February 2018. (Commissioners)
32. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a) (ii). (Commissioners)
33. **GO INTO** Executive Session. (Commissioners)
34. **RETURN** to Regular Session. (Commissioners)
35. **ACTION**, if needed, regarding Executive Session. (Commissioners)
36. **RECESS** for lunch and **RECONVENE** at 1:30 p.m. (Commissioners)
37. **UPDATE** on collection from 2010 Specific Purpose Tax with Todd Bishop, President, CEO, Kaiser Wealth Management.
38. **DISCUSS** upcoming sales tax elections with Susan Simpson and Mark Mader.
39. **UPDATE** on Recapture Funds.
40. **DISCUSS** Laramie County Community College, Albany County Campus, WyoTech Prospectus. (Commissioners)
41. **ACTION** if needed, regarding Laramie County Community College, Albany County Campus, WyoTech Prospectus request. (Commissioners)
42. **ADJOURN**.