



COUNTY OF ALBANY
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AMENDED
COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
FEBRUARY 6, 2018

INTERVIEWS: 8:45 a.m.

Albany County Scholarship Committee (2)
Albany County Predator Management District Board (1)

PUBLIC HEARING: 9:30 a.m.

Petition to Vacate Alley & Street in Centennial Plat
Hansen Double X Ranch Zoning Change Application
(LUC-01-17)

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the January 16, 2018 Regular Meeting of the Board.
- 5b. Balance Sheet, Checking Account Report and Payroll Summary for the Albany County Public Library.
Action: that the Board ACKNOWLEDGES RECEIPT of the BALANCE SHEET as of December 31, 2017, CHECKING ACCOUNT REPORT for December 31, 2017 and PAYROLL SUMMARY for December 2017 for the Albany County Public Library.
- 5c. Minutes, Agenda, Sale Committee By-Laws, Statement of Operations, Statement of Financial Position and Budget vs. Actuals Report of the Albany County Fair Association.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 8, 2018 MINUTES, January 22, 2018 AGENDA, SALE COMMITTEE BY-LAWS, STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2018, STATEMENT OF FINANCIAL POSITION as of January 22, 2018 and 2016-2018 BUDGET vs. ACTUAL REPORT for the Albany County Fair Association.
- 5d. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2017 MONTHLY STATEMENT from Linda Simpson, County Treasurer.
- 5e. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY STATEMENT from David Gertsch, County Planner.
- 5f. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2018 MONTHLY STATEMENT from Grant Showacre, County Assessor.
- 5g. Special District Information Form.
Action: that the Board ACKNOWLEDGES RECEIPT of the 2018 South Knoll Road Improvement District SPECIAL DISTRICT INFORMATION FORM as submitted on January 30, 2018.
- 5h. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending December 2017 as prepared by the County Treasurer's Office.
- 5i. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for January 2018.
- 5j. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 5k. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Janet C. Constantinides; Laramie Woman's Club; Powder River Basin Resource Council; The Laramie Chamber Business Alliance (3); County News (2); Invenergy; Janice Sexton, Clerk of District Court; Medicine Bow Routt National Forests (2); Office of the Wyoming State Public Defender; State of Wyoming Department of Revenue; Wyoming Business Council (2); State of Wyoming Department of Audit-Albany County Fire District #1; Governor Matthew H. Mead; Wyoming Arts Council(2); Wyoming Technology Transfer Center; Department of Environmental Quality; ENDOW Wyoming (2); National Safety Council; Wyoming Office of State Land and Investments; Wyoming Department of Revenue Excise Tax Division; Industrial Water & Wastes Digest; Water & Wastes Digest; Wyoming Department of Agriculture; Acord; Centennial Valley Community Church; Prothman (2); NACO; SkillPath and Wyoming Water Development Office.

REGULAR AGENDA

6. **DISCUSS** proposing an Official Wyoming Public Lands Day on behalf of the “Keep It Public, Wyoming” Coalition and **REQUEST** support of the proposed legislation. (Nathan Martin, Keep it Public, Wyoming)
7. Present for **APPROVAL**, Amendment Number One to Contract between Albany County, Wyoming and Malone Belton Abel P.C. for Design Services for the Courthouse North Entrance in the amount of \$17,560.00 and **AUTHORIZE** Chairman to Execute Agreement. The additional services are for design of the “Fluid Cooler”. (Bill Gorman, Engineer)
8. **RATIFY** Sub-Recipient Award for High Intensity Drug Trafficking Area (HIDTA) Funding between the Wyoming Division of Criminal Investigation and the Albany County Sheriff’s Office from January 1, 2018 through December 31, 2018 in the amount of \$65,181.00 and **AUTHORIZE** the Albany County Sheriff to sign. (Dave O’Malley, Sheriff)
9. Present for **APPROVAL**, Cooperative Law Enforcement Annual Operating Plan & Financial Plan between the Albany County Sheriff’s Department and the USDA, Forest Service Medicine Bow-Routt National Forests and Thunder Basin National Grassland – 2018 Annual Operating and Financial Plan in the amount of \$23,700.00 for deputy salaries for patrolling National Forest properties and **AUTHORIZE** the Commission Chairman and Sheriff to sign. The Plan is made and agreed to for the estimated period beginning January 1, 2018 and ending December 31, 2018. (Dave O’Malley, Sheriff)
10. **DISCUSS**, Property and Disposal Plan for the Albany County Sheriff’s Office and **APPROVE** the plan as presented. (Dave O’Malley, Sheriff)
11. Present for **CONSIDERATION** the Hansen Double X Ranch Zoning Change Application LUC-01-17. (David C. Gertsch, Planning Director)
12. Present for **CONSIDERATION** directive to publish amendments to the Albany County Zoning Resolution which will eliminate the required renewal permit for off-premise outdoor signs and **DIRECT** Planning Staff to publish the amendment to the Albany County Zoning Resolution and **SET** a Public Hearing for April 3, 2018. (David C. Gertsch, Planning Director)
13. Present for **APPROVAL**, Access Agreement between the Board of Commissioners of Albany County, Wyoming and partnering landowners for the Septic System Impact Analysis Project and **AUTHORIZE** the Chairman to sign. (David C. Gertsch, Planning Director)
14. **DISCUSS** Fiscal Year 2017-2018 Budget Amendments and **DIRECT** the Clerk to advertise for a Public Hearing on February 20, 2018. (Jackie R. Gonzales, County Clerk)
15. **RATIFY** Application submission for Volunteer Fire Assistance Grant funding in the amount of \$1,629.50 to be used for equipment for the volunteer fire departments. (Tai Wright, Grants Manager and Chad Dinges, Fire Warden)
16. Present for **APPROVAL**, State of Wyoming State Loan and Investment Board Grant Agreement between the Wyoming Office of State Lands and Investments (Office of State Lands) and the Albany County Commissioners in the amount of \$310,000.00 to be utilized to repair or eliminate structural deficiencies to the north entrance of the courthouse. (Tai Wright, Grants Manager and the Courthouse Security Team)
17. Present for **APPROVAL**, Grant Application to the Wyoming Office of Family Services, Community Juvenile Services Board in the amount of \$56,707.00 to provide a system of the following: intake and assessment, detention standards, continuum of non-secure services and identification of funding sources for local juvenile services from July 1, 2018 through June 30, 2020. (Tai Wright, Grants Manager and Peggy Trent, County and Prosecuting Attorney)
18. **RATIFY** submittal of the Wyoming Adult Court Supervised Treatment Program State Fiscal Year 2019 Grant Application in the amount of \$177,738.54. (Tai Wright, Grants Manager and Amy Terrell, Court Supervised Treatment Coordinator)
19. **RATIFY** submittal of the Albany County Juvenile Drug Court Treatment Program State Fiscal Year 2019 Grant Application in the amount of \$116,301.04. (Tai Wright, Grants Manager and Amy Terrell, Court Supervised Treatment Coordinator)
20. Present **NOTICE** to extend the public hearing of the proposed Pope Springs Community Special Road Improvement District pursuant to W.S. §22-29-109(c). (Commissioners)
21. **SET** upcoming work sessions with the Board. (Commissioners)
22. Present for **APPROVAL**, Letter of Agreement for Costs of Treatment during Involuntary Hospital Proceedings between Albany County Commissioners and Wyoming Behavioral Institute at a rate of \$754 per day for involuntary hospitalization. (Peggy Trent, Albany County and Prosecuting Attorney)
23. Present for **APPROVAL**, Amendment to the Employee Handbook to add a Whistleblower Policy. (Christina Snowberger, Human Resource Coordinator)
24. Present for **APPROVAL**, Policy for the Governance AD-Hoc Committee. (Peggy Trent, County and Prosecuting Attorney)
25. **ACCEPTANCE** of the appraisal for the Pilot Hill Parcels. (Commissioners)
26. Present for **APPROVAL**, First Amendment to Purchase and Sale Agreement Pilot Hill Parcels to amend the purchase price to \$10,500,000.00 and to correct the legal description set out in the agreement as reflected by the title insurance commitment secured for potential sale. (Commissioners)
27. Present for **APPROVAL**, Resolution 2018-004, Resolution Initiating Proceedings to Vacate Public Right of Way in Township 16 North Range 77 West (entirety within Croonberg Ranch). (Commissioners)

28. Present for **APPROVAL**, Letter of Support for Peak Wellness Center's Mental Health and Substance Abuse Services. (Commissioners)
29. **RATIFY** Value Lease Supplement with US Bank for a Xerox Copier at 501 Ivinson in the amount of \$160.00 monthly for 60 months. (Commissioners)
30. **APPOINT** members to the Albany County Scholarship Committee. (Commissioners)
31. **APPOINT** Member to the Albany County Predator Management District Board. (Commissioners)
32. **DISCUSS** city building requirements for water valves at the Albany County Public Health Building and **REQUEST** funds from CISP to comply with city requirements. (Roy Torres, Building Superintendent)
33. **APPROVE** Vouchers for January 2018. (Commissioners)
34. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(ii). (Commissioners)
35. **GO INTO** Executive Session. (Commissioners)
36. **RETURN** to Regular Session. (Commissioners)
37. **ACTION**, if needed, regarding Executive Session. (Commissioners)
38. **ADJOURN**.