

**⌘ Minutes ⌘**  
**Regular Meeting**  
**Albany County Planning and Zoning Commission**  
**January 14, 2015**

**Albany County Commissioner's Room**

A regular meeting of the Albany County Planning and Zoning Commission was held on January 14, 2015, at 7:00 p.m. in the Albany County Board of County Commissioner's Meeting Room of the Albany County Courthouse.

**I. CALL TO ORDER/ROLL CALL**

**Members present:** David Cunningham, Carl Miller, Shaun Moore and John Spiegelberg

**Staff present:** Susan Adler and David Gertsch

**County Engineer:** None

**Albany County Attorney Liaison:** Peggy Trent

**Board of County Commissioners' Liaison:** None

**Public Present:** Gene and Diane Watson and Kimberly Starkey

**II. PLEDGE OF ALLEGIANCE**

**III. EXCUSE ABSENT MEMBERS** - Vice-Chairman Cunningham stated he would entertain a motion to excuse absent member. **Mr. Moore made a motion to excuse absent member Brett Moline of the Commission from the Planning and Zoning Commission Meeting. Mr. Spiegelberg seconded the motion. Motion carried on voice vote.**

**IV. APPROVAL OF AGENDA** Vice-Chairman Cunningham indicated he would entertain a motion to accept the agenda as presented. **Mr. Miller made a motion to approve the January 14, 2015, Planning and Zoning Commission Meeting agenda as presented. Mr. Moore seconded the motion. Motion carried on voice vote.**

**V. APPROVAL OF MINUTES** – The Vice-Chairman asked if there were any corrections to the meeting minutes for the December 10, 2014, Regular Meeting. **Mr. Moore made a motion to approve the minutes for the December 10, 2014, Regular Meeting as presented. Mr. Miller seconded the motion. Motion carried on voice vote.**

**VI. DISCLOSURES – None**

**VII. CURRENT PLANNING PROJECTS**

- A. Zoning Resolution Discussion –Mr. Gertsch indicated he reviewed the final document and found where there might be some confusion between the land use table and the definitions of small lot residential, rural residential and urban residential. He drafted an amendment that he felt would take care of the problem. After discussion, **Mr. Miller made a motion to accept and incorporate the corrections and edits discussed during the January 14, 2015, meeting specifically relating to the changes in the rural residential, small lot residential and urban residential and the land use table that accompanies it. Mr. Moore seconded the motion. Motion carried on voice vote.**
- B. **Planning and Zoning Commission By-Law Discussion** - During the December 10, 2014, Planning and Zoning Commission Meeting, members of the Commission discussed the requirement to table action on applications if the applicant or agent is not present at the meeting. It appeared to be the consensus of the group to explore changing this requirement in the Planning and Zoning Commission by-laws. Mr. Gertsch prepared a summary of information on the process of changing the by-laws and a discussion of the potential change and its implications. After discussion by the Commission, **Mr. Moore made a motion to accept and incorporate the correction and edits to the Planning and Zoning Commission By-Laws as discussed during the January 14, 2015, meeting. Mr. Miller seconded the motion. Motion carried on voice vote with Mr. Spiegelberg voting against.** Mr. Spiegelberg expressed his concern that this amendment did not solve the issue. County Attorney, Peggy Trent, suggested inserting table or vote. **Mr. Spiegelberg made a motion to amend the By-Laws as suggested by Counsel. Mr. Moore seconded the motion. Motion carried on voice vote.**

**VIII. OTHER ITEMS/ANNOUNCEMENTS**

**IX. PUBLIC COMMENT**

**X. ADJOURNMENT**

Vice Chairman Cunningham adjourned the meeting at 7:33 p.m.

Minutes taken by Susan Adler, Assistant Planner