

⌘ Minutes ⌘
Regular Meeting
Albany County Planning and Zoning Commission
December 9, 2015

Albany County Commissioner's Room

A regular meeting of the Albany County Planning and Zoning Commission was held on December 9, 2015, at 7:00 p.m. in the Albany County Board of County Commissioner's Meeting Room in the Albany County Courthouse.

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER/ROLL CALL

Members present: Brett Moline, David Cunningham, Carl Miller and John Spiegelberg

Staff present: Susan Adler

County Engineer: None

Albany County Attorney Liaison: None

Board of County Commissioners' Liaison: None

Public Present: John Erickson

III. EXCUSE ABSENT MEMBERS - Chairman Moline stated he would entertain a motion to excuse absent member Shaun Moore. **Mr. Cunningham made a motion to excuse absent member Shaun Moore of the Commission from the Planning and Zoning Commission Meeting. Mr. Miller seconded the motion. Motion carried on voice vote.**

IV. APPROVAL OF AGENDA – Chairman Moline indicated he would entertain a motion to accept the agenda as presented. **Mr. Miller made a motion to approve the December 9, 2015, Planning and Zoning Commission Meeting agenda as presented. Mr. Spiegelberg seconded the motion. Motion carried on voice vote.**

V. APPROVAL OF MINUTES – Chairman Moline indicated he would entertain a motion to approve the minutes of the Planning and Zoning Commission meetings for October 9, 2015, and November 18, 2015, as presented. **Mr. Cunningham made a motion to accept the minutes for October 9, 2015, regular meeting and the November 18, 2015, regular meeting as presented. Mr. Miller seconded the motion. Motion carried on voice vote.**

VI. DISCLOSURES – None

VII. PUBLIC APPLICATIONS

A. Branch Trust Subdivision Preliminary Plat (SD-04-15) – Susan Adler, Assistant Planner, gave the staff report. This is a two lot subdivision at 3025 Fort Sanders Drive. The property is currently zoned Commercial and is used for a veterinary clinic and arena. Surrounding property is residential to the north and south with industrial to the west and exempt property to the east. Both lots will be accessed from Fort Sanders Road using existing driveways. The County Engineer reviewed the plat and required a few minor changes. There were no substantial comments from the Fire Warden or Laramie Rivers Conservation District. This property lies within the one mile buffer and City Council review and approved the preliminary plat on December 1, 2015. The Wyoming Department of Environmental Quality issued a non-adverse recommendation but requires a note be added to the final plat and other pertinent documents stating “According to DEQ Rules and Regulations Chapter 23, enhanced septic systems are required for this subdivision.” Water will be provided by the South of Laramie Water and Sewer District and each lot has an existing wastewater system. This subdivision is consistent with the guidance of the Albany County Comprehensive Plan. Staff recommends approval based on the Finding of Facts and Conclusions of Law listed in the Staff report.

The Chairman announced that the public hearing was open for anyone wishing to speak for or against the Branch Trust Subdivision.

There were no public comments and the Chairman closed the public hearing. After discussion, **Mr. Spiegelberg made a motion to certify to the Board of County Commissioners a recommendation for approval of the proposed Branch Trust Subdivision Preliminary Plat SD-04-15 based upon Finding of Facts and Conclusions of Law listed in the Staff report. Mr. Miller seconded the motion. Motion carried on voice vote.**

VII. CURRENT PLANNING PROJECTS

VIII. OTHER ITEMS/ANNOUNCEMENTS

IX. PUBLIC COMMENT

X. ADJOURNMENT

Chairman Moline adjourned the meeting at 7:16 p.m.

Minutes taken by Susan Adler, Administrative Assistant/Assistant Planner