

COUNTY COMMISSIONERS' MINUTES

NOVEMBER 17, 2015

LARAMIE, WYOMING

Frank Romero – Laramie District Ranger - Present proposal for Pole Mountain Travel Management.

Mr. Romero updated the Board on the recent activities of the Forest Service regarding the proposal for Pole Mountain Travel Management to the public and to learn from the public about how they use the Pole Mountain road system, important access points for recreation activities, and places that they consider to be in need of management attention. With public input from meetings as well as web-based, email, and mail-in comments, a determination was made for a Proposed Action for each road segment on Pole Mountain. Public comments are solicited and can be submitted by mail, fax, over the phone, in person, or by email. Once the process closes an analysis will be conducted on the comments received. Individuals are encouraged to comment and to identify themselves so that the Forest Service can contact them and they can give standing to object, which is part of the process. They are trying to be as transparent as they possibly can.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. **Roll Call.**

The November 17, 2015 Regular Meeting was called to order at 9:30 a.m. by Chairman Sullivan. Commissioners' Richardson and Chesnut present.

2. **Comments from the public. –**

David Gertsch, Planner informed the Board that the exterior of the Planning Office has been repainted and there is approximately \$1,300 that was unspent. The building currently has a leak on the roof and David is requesting permission to use the excess funds to patch the roof and repair the damage that has occurred inside of the building. The Board gave him permission to proceed. Tim Sullivan indicated that this was a great use of the funds.

3. **Consideration of Changes on the agenda.** None

4. **Approval of Consent Agenda.**

MOTION by Richardson to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

4a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the November 3, 2015 Regular Meeting of the Board.

4b. Minutes of the Laramie Rivers Conservation District.

Action: that the Board ACKNOWLEDGES RECEIPT of the September 22, 2015 MINUTES of the Laramie Rivers Conservation District.

4c. Agenda and Minutes of the Sherman Hill Road Improvement and Service District.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 13, 2015 AGENDA and MINUTES of the Sherman Hill Road Improvement and Service District.

4d. Albany County Assessor Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 2015 MONTHLY STATEMENT from Grant Showacre, County Assessor.

4e. Albany County Clerk Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 2015 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.

4f. Albany County Clerk of District Court Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 2015 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.

4g. Albany County Planner Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 2015 MONTHLY STATEMENT from David Gertsch, County Planner.

4h. Albany County Public Health Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 2015 MONTHLY STATEMENT from Melanie Pearce, Albany County Nurse Manager.

4i. Albany County Sheriff Monthly Statements.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 2015 MONTHLY STATEMENT from Dave O'Malley, County Sheriff.

4j. Albany County Detention Center Monthly Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 2015 MONTHLY REPORT from the Albany County Detention Center.

4k. Albany County General Fund Revenue Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORTS for the months ending July, August, September, October 2015 as prepared by the Albany County Treasurer's Office.

4l. Albany County General Fund Expenditure Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the months ending October 2015 as prepared by the Albany County Clerk's Office.

4m. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4n. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
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Ward	Jeff /Lindsay	ZC-190-15	106	Hanson Lane	\$44,783	Accessory Building	AG
Assay Design		ZC-191-15	####	Shilo Springs Court	\$320,000	Principal Structure	RR
Cole	Terrence	ZC-192-15	25	His Eminence Court	\$80,000	Principal Structure	AG
Whitmer	Donald	ZC-193-15	6006	Chaparral Drive	\$0	Accessory Building	RR
Heyliger	Lawrence Wells	ZC-194-15	####	RTBN	\$25,000	Accessory Building	AG
Hoffert	Bryce	ZC-195-15	11	Mill Iron Road	\$175,000	Principal Structure	AG
Carlson	Craig W.	ZC-196-15	802	Rampart Road	\$10,000	Accessory Building	RR
Costello	Ken	ZC-197-15	62	Kelly Creek Road	\$0	Accessory Building	RR

40. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming Office of Homeland Security (3); Aaron Voos – Medicine Bow-Routt National Forests (2); Wyoming Stock Growers Land Trust; Albany County 4-H – FootNotes; City of Laramie; Wyoming Rural Electric News; WCCA; National School Choice Week; ACORD-Reiman Corporation (2); U.S. Senator John Barrasso; and, Pete Obermueller-WCCA.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

REGULAR AGENDA

5. Final Acceptance of the Gravel Pit West Project and Direct Clerk to Advertise for Final Payment to Pine Bluffs Gravel and Excavation, Inc., for the balance due on the 41st day following the first advertising. The total cost of the contract was \$226,500.00.

MOTION by Chesnut to APPROVE Final Acceptance of the Gravel Pit West Project and DIRECT Clerk to Advertise for Final Payment to Pine Bluffs Gravel and Excavation, Inc., for The balance due on the 41st day following the first advertising. The total cost of the contract was \$226,500.00.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

6. Construction Contract between Board of Commissioners of the County of Albany, Wyoming and Weston Engineering, Inc. for the Albany County Pete Lien Lime Plant Water Well Project in the amount of \$351,790.00 and Authorize Chairman to Execute the Construction Contract.

MOTION by Richardson to APPROVE Construction Contract between Board of Commissioners of the County of Albany, Wyoming and Weston Engineering, Inc. for the Albany County Pete Lien Lime Plant Water Well Project in the amount of \$351,790.00 and AUTHORIZE Chairman to Execute the Construction Contract.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

7. Ratify Amendment Number One to Agreement between Albany County Board of County Commissioners and Spiegelberg Lumber and Building Company as Construction Manager-at-Risk to increase the amount of the CMAR by \$2,500.00 to equal a total project fund of \$1,495,785.96 for the Big Brothers building refurbish project.

MOTION by Chesnut to APPROVE not RATIFY Amendment Number One to Agreement between Albany County Board of County Commissioners and Spiegelberg Lumber and Building Company as Construction Manager-at-Risk to increase the amount of the CMAR by \$2,500.00 to equal a total project fund of \$1,495,785.96 for the Big Brothers building refurbish project.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

8. Grant Agreement between Albany County and the Wyoming Office of Homeland Security for the 2015 State Homeland Grant Program CFDA 97.067 in the amount of \$135,000.00. Funds are to be used on expenses in line with state approved investment areas.

MOTION by Chesnut to APPROVE Grant Agreement between Albany County and the Wyoming Office of Homeland Security for the 2015 State Homeland Grant Program CFDA 97.067 in the amount of \$135,000.00. Funds are to be used on expenses in line with state approved investment areas.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

9. Merchant Agreement for Service, Site and Convenience Fee Processing between GovTeller and Albany County Clerk.

MOTION by Richardson to APPROVE Merchant Agreement for Service, Site and Convenience Fee Processing between GovTeller and Albany County Clerk which will allow the Clerk's Office to accept credit and debit cards to transact business to effectuate electronic payments in person, online or over the phone.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

10. Merchant Agreement for Service, Site and Convenience Fee Processing between GovTeller and Albany County Public Health.

MOTION by Chesnut to APPROVE Merchant Agreement for Service, Site and Convenience Fee Processing between GovTeller and Albany County Public Health which will allow Public Health to accept credit and debit cards to transact business to effectuate electronic payments in person.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

11. Fill Albany County Public Health Nurse Manager position when exception request is granted with the Governor's office.

MOTION by Richardson to APPROVE the request to fill the Albany County Public Health Nurse Manager position when exception request is granted with the Governor's office.

Melanie Pearce, Albany County Public Health Nurse Manager was offered and accepted the position as the Regional Supervisor for Public Health Nursing at the WY Department of Health and will be the State Supervisor for Albany County Public Health. The Board thanked Melanie for the improvements she has made for Albany County and look forward to continuing her work with Albany County by mentoring and training the next Nurse Manager to carry on the work that she started here in Albany County.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

12. Presentation of the Boswell Springs Ranch Wind Development Project by Intermountain Wind, LLC.

Paul Martin, President of Intermountain Wind, LLC gave the Board a power point presentation regarding his workings to develop the Boswell Springs Ranch Wind Energy Project, located northeast of the Town of Rock River along Fetterman Road in Albany County. The purpose of the project is to build and operate a 320 megawatt wind energy facility on 21,640 acres of private land in Albany County, WY. The project will consist of 160 wind turbines, and underground 34.5kV collection system, for 34.5/230kV substations, an above ground 230kV collection system linking the substation, a network of access roads, and an operations and maintenance building. Construction will take place from August 2016 to December 2017 once the application is approved. An informational meeting will be held on Monday, November 23rd, 2015 from 3:00 p.m. to 6:00 p.m. at the Rock River Town Hall. The construction workforce would consist of approximately 280 workers at peak construction period and the operations workforce would consist of 6 or 7 workers.

13. SpyGlass Snapshot Audit Agreement.

Rodney Weakly, IT Director expressed his concerns regarding the SpyGlass Snapshot Audit Agreement and told the Board that he did not feel this audit agreement would provide services that would benefit or be in the best interest of the County.

MOTION by Richardson to APPROVE SpyGlass Snapshot Audit Agreement.

Roll call showed Richardson, Chesnut and Sullivan. Nay. MOTION FAILED.

14. Proof of concept for telephone services with Mountain West Telephone.

Rodney Weakly, IT Director proposed to the Board a Proof of Concept (POC) for transferring the Counties telephone service to a new carrier which is indicative of the cost and the potential for savings that the County could see. The proof of concept would allow us to set up with a vendor, with a limited number of trunk lines, to test quality and reliability of the service then we could take a much closer look at what our continued costs might be as well as the savings we could have. The Board thanked Rodney for his research on this.

15. 2014-2015 Nonparticipating State Award Sub grant (Award Number 2014-JF-FX-K001 and 2015-JF-FX-K001) from Volunteers of America Northern Rockies (VOANR) and the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The CFDA number is 16.540 in the amount of \$71,704.00.

MOTION by Chesnut to APPROVE 2014-2015 Nonparticipating State Award Sub-grant (Award Number 2014-JF-FX-K001 and 2015-JF-FX-K001) from Volunteers of America Northern Rockies (VOANR) and the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The CFDA number is 16.540 in the amount of \$71,704.00.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

16. Grant agreement between Albany County and the Wyoming Office of Homeland Security for the 2015 State Homeland Grant Program CFDA 97.067 in the amount of \$28,446.75. Funds are to be used on expenses in line with State approved investment areas.

MOTION by Richardson to APPROVE Grant Agreement between Albany County and the Wyoming Office of Homeland Security for the 2015 State Homeland Grant Program CFDA 97.067 in the amount of \$28,446.75. Funds are to be used on expenses in line with State approved investment areas.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

17. Approve Vouchers and Payroll for November 2015.

MOTION by Chesnut to APPROVE Vouchers and Payroll for November 2015 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** Aflac, \$1,248.55, payroll contribution; Albany County Employees' Health Benefits, \$184,124.92, payroll contribution; Albany County Employees' Reimbursable, \$1,800.00, payroll contribution; Albany County Treasurer, \$17,762.30, BBBS Community Center; Alpine Animal Hospital, \$283.11, drug asset forfeiture; American Heritage Life, \$82.46, payroll contribution; Autoclear, LLC, \$17,200.00, court security; Big Brothers Big Sisters, \$770.00, juvenile diversion program; Circuit Court, \$596.22, payroll contribution; Colonial Life, \$125.60, payroll contribution; CSBG Board of Directors, \$13,000.00, match pay for IMH; Dearborn National, \$46.60, payroll contribution; Delta Dental, \$5,580.70, payroll contribution; Kim Gullickson, \$2,358.44, fuels coordinator; Hamaker Excavation, \$6,150.00, gravel pit; J Vasquez Construction, \$4,730.00, exterior painting at annex; Nik Kennedy, \$82.00, unclaimed check; Laramie Newspapers, \$788.12, sewer upgrades/friends of public health; Laramie Youth Crisis Center, \$1,707.85, TANF/CPI August 2015; Life Investors, \$280.00, payroll contribution; Lane Lindley, \$946.00, fuels coordinator; New York Life, \$890.81, payroll contribution; Orchard Trust, \$7,682.50, payroll contribution; Peak1 Administration, \$1,692.34, payroll contribution; Spiegelberg Lumber & Building, \$159,860.70, BBBS community facilities; United Way, \$400.00, payroll contribution; Valic, \$2,700.00, payroll contribution; Wyoming Child Support, \$1,218.50, payroll contribution; Wyoming NCPERS Life, \$768.00, payroll contribution; Wyoming Retirement, \$98,124.94, payroll contribution; Wyoming Workers' Compensation, \$9,832.09, payroll contribution; **COMMISSIONERS:** A thru Z, \$25.66, document destruction; Laramie Newspapers, \$6,613.75, minutes; Sam's Club, \$82.90, stapler & chair mat; Start Awards, \$12.00, name tags; **GENERAL ACCOUNTS:** Carbon Power & Light, \$107.46, utilities; Carver Florek & James, CPA's, \$20,000.00, auditor contract-1st progress billing; Charter Communication, \$105.20, utilities; Department of Workforce Services, \$1,266.00, unemployment compensation-QTR 3; Ellenbecker Oil, Inc., \$26,198.91, gas; Lewan & Associates, \$4,922.42, copier lease; Rocky Mountain Power, \$1,270.79, utilities; Sam's Club, \$644.08, tires; Source Gas, \$2,609.15, utilities; Union Telephone, \$44.24, telephones; US Bank Equipment Finance, \$2,596.33, copier lease; Wyoming Disposal Systems, \$63.00, utilities; **COURTHOUSE:** A/C Electric Supply, \$130.00, bulbs; Ace Hardware, \$21.99, gloves; AlSCO, \$282.16, floor mat service, bathroom towels; Maximum Carpet & Restoration, \$148.40, clean commissioners room; Van's Wholesale, \$215.98, toilet tissue, foaming handsoap; Wal-Mart, \$21.35, glass cleaner/trash bags; Wilken Enterprises, \$5,000.00, janitorial contract; **CLERK:** A thru Z, \$25.66, document destruction; Sam's Club, \$14.58, dymo labels; **ELECTIONS:** Laramie Newspapers, \$725.00, sample ballots/special districts; Kimberly Starkey, \$100.00, election judge/unclaimed check; Dave Willems, \$145.00, election judge/unclaimed check; **CSBG:** October 2015: Albany County Safe Project, \$1,503.93; Climb Wyoming, \$1,133.33; CSBG Board of Directors, \$4,850.00; Downtown Clinic, \$3,840.00; Interfaith Good Samaritan, \$5,451.08; Salvation Army of Albany County, \$483.00; **TREASURER:** A thru Z, \$25.66, document destruction; **ASSESSOR:** A thru Z, \$25.67, document destruction; **SHERIFF:** A thru Z, \$25.67, document destruction; Fortman's Paint & Glass, \$78.14, office supplies; Frontier Cycles, \$2,221.99, mower & battery; Kinsco, \$140.97, response jacket, shirts; Nicko Kleppinger, \$100.00, blood draw; Laramie GM Auto, \$55.21, tire repair; Lexis-Nexis, \$10.59, books & periodicals; Modern Printing, \$249.54, business cards; Office Depot, \$254.73, office supplies; Star Awards, \$8.00, name plates; Transunion Risk & Alternative, \$110.00, investigation supplies; Wyoming Disposal Systems, \$28.50, evidence building maintenance; **DETENTION:** A thru Z, \$25.67, document destruction; Cooks Correctional, \$82.95, boarding of prisoners; Eagle Plumbing & Heating, \$133.63, water line repair; Jo-Ed Produce, \$3,242.01, boarding of prisoners; Laramie Fire Extinguisher Service, \$49.50, rebuild/recharge; Meadow Gold Dairy, \$468.74, boarding of prisoners; Office Depot, \$167.47, supplies; US Food Service, \$1,408.52, boarding of prisoners, Western Waterworks, \$130.00, salt; Wyoming State Safe & Lock, \$78.75, door hinges; **ATTORNEY:** A thru Z, \$25.67, document destruction; Appliance Professionals of Laramie, \$53.00, service call; Lexis-Nexis, \$182.00, subscription; Lincoln Printing, \$32.75, business cards; West Payment Center, \$342.04, subscription; **INTERGOVERNMENTAL:** Big

\$4,260.00, jury & witness fees; Regina Chavez, \$2,444.00, transcripts; Lisa Kelly, \$15.00, transcripts; Office Max, \$190.90, tape, highlighters and paper; **DISTRICT COURT:** Devine Law, P.C., \$3,315.00, court appointed attorney; David McCarthy, PC, \$602.84, court appointed attorney; Michael Pearce, \$525.00, court appointed attorney; Schilling & Winn. P.C., \$225.00, court appointed attorney; **CIRCUIT COURT:** A thru Z, \$25.67, document destruction; **ROAD & BRIDGE:** AlSCO, \$92.22, safety clothing; Drive Train Industries, \$3,043.42, parts/heavy equipment; White's University Motors, \$101.24, vehicle repair; WyoMed Laboratory, \$82.00, drug testing; Wyoming Machinery, \$44.91, filer/link & striker; **FIRE:** Drube Supply, \$51.96, Sybille VFD support; Volunteer Firemans Retirement, \$435.00, retirement pension; **PUBLIC HEALTH:** AlSCO, \$51.18, floor mat service; Johnson County Public Health, \$2,208.30, vaccines; Office Ally, \$29.15, office supplies; Sanofi Pasteur, Inc., \$5,916.11, vaccines; **1% SALES TAX:** Tracy Fletcher, \$562.70, unclaimed check; **DETENTION MEDICAL:** Ivinson Memorial Hospital, \$248.00, unclaimed check; McKesson Medical Surgical, \$46.60, medical test supplies; **FIRST INTERSTATE BANK:** \$449.99, fridge for attorney's office; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$671,510.16 TOTAL PAYROLL: \$443,740.16 TOTAL EXPENDITURES: \$1,115,250.32**

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

18. Adjourn.

MOTION by Chesnut to ADJOURN the Regular Meeting of November 17, 2015 at 11:14 a.m.

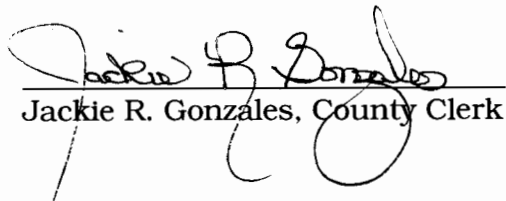
Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Sullivan, Chairman



Attest:



Jackie R. Gonzales, County Clerk