

COUNTY COMMISSIONERS' MINUTES

AUGUST 18, 2015

LARAMIE, WYOMING

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

- 1. **Roll Call.**
The Regular Meeting was called to order at 9:30 a.m. by Chairman Sullivan. Commissioners' Richardson and Chesnut present.
- 2. **Comments from the public.** None.
- 3. **Consideration of changes in the agenda.** None.
- 4. **Approval of consent agenda.**
MOTION by Chesnut to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the August 4, 2015 Regular Meeting of the Board.
- 4b. Minutes and Agendas of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 8, 2015 MINUTES, August 12, 2015 AGENDA and the August 19, 2015 SPECIAL AGENDA of the Albany County Planning and Zoning Commission.
- 4c. Minutes of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 9, 2015 MINUTES of the Albany County Weed and Pest Control District.
- 4d. Minutes and Agenda of the Laramie Plains Civic Center Joint Powers Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 13, 2015 MINUTES and the August 5, 2015 AGENDA of the Laramie Plains Civic Center Joint Powers Board.
- 4e. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2015 MONTHLY STATEMENT from Grant Showacre, County Assessor.
- 4f. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2015 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 4g. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2015 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.
- 4h. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2015 MONTHLY STATEMENT from David Gertsch, County Planner.
- 4i. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2015 MONTHLY STATEMENT from Melanie Pearce, Albany County Nurse Manager.
- 4j. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2015 MONTHLY REPORT from the Albany County Detention Center.
- 4k. Balance Sheets and Profit and Loss Budget vs. Actual of the Laramie Plains Civic Center Joint Powers Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the BALANCE SHEET as of July 31, 2015 and PROFIT AND LOSS BUDGET VS. ACTUAL for July 2015 from the Laramie Plains Civic Center Joint Powers Board.
- 4l. Laramie Rivers Conservation District FY 2015-2016 Final Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the Adopted Laramie Rivers Conservation District FY 2015-2016 Final Budget.
- 4m. Albany County Hospital District DBA Ivinson Memorial Hospital FY 2015-2016 Final Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the Albany County Hospital District DBA Ivinson Memorial Hospital FY 2015-2016 Final Budget.
- 4n. \$20,000 Bond for Wendy Faldowski, Treasurer, Town of Rock River.
Action: that the Board APPROVES the \$20,000 BOND for Wendy Faldowski, Treasurer, Town of Rock River.
- 4o. Sage Drive Community Improvement and Service District 2015 Assessment Roll.
Action: that the Board ACKNOWLEDGES RECEIPT of the Sage Drive Community Improvement and Service District 2015 Assessment Roll.
- 4p. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4q. Zoning Certificates
Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Nelson	Emmett	ZC-126-15	5629	Bill Nye Avenue	\$70,000	Accessory Building	Res
Breazeale	Beth	ZC-127-15	2052	Banner Road	\$71,709	Principal Structure	Comm
Morris	Keith/Renee	ZC-128-15	100	North Fork Road	\$40,000	Accessory Building	Res
Ruhter	Jason	ZC-129-15	56	3rd Street	\$4,000	Accessory Building	Res
Shipley	David/Lisa	ZC-130-15	166	Wind River Road	\$50,000	Accessory Building	Ag
Blake	Curt	ZC-131-15	21	Old Ranch Road	\$35,000	Principal Structure	Res

- 4r. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: E. Jayne Mockler – State Board of Equalization; City of Laramie, Jennifer Duncan – Wyoming Business Alliance; Wyoming County Commissioners Association; Albany County Planning and Zoning Commission – Markle Development; Wyoming Stock Growers Land Trust; Pipeline Association for Public Awareness; Laramie Chamber Business Alliance; Albany County School District #1; SAFE Project; WYDoT-Wyoming RoadWork Guide; Wyoming Office of Homeland Security; Aaron Voos – Medicine

REGULAR AGENDA

5. Information on the SW-WRAP – SSVF Program (Service Provider for the Wyoming Aging & Disability Resource Center and Supportive Services for Veteran Families Program.

Chad Werner, Public Relations Officer/Housing Resource Specialist informed the Board about the SW-WRAP-SSVF Program and the services it offers. SSVF offers community-based grants to very low-income Veteran families in or transitioning to permanent housing. It supports a partnership between community nonprofits and the VA to prevent at-risk Veterans from becoming homeless as well as to rapidly re-house those who have fallen into homelessness.

6. FAA Grant Agreement No. 3-56-0017-32 for federal funding to Rehabilitate Apron (Phase 1 – Design) in the amount of \$178,845. The design of this project will be followed by construction in the summer of 2016.

MOTION by Richardson to APPROVE, FAA Grant Agreement No. 3-56-0017-32 for federal funding to Rehabilitate Apron (Phase 1 – Design) in the amount of \$178,845. The design of this project will be followed by construction in the summer of 2016.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

7. The Equitable Sharing Agreement and Certification between the Albany County Sheriff's Office and the United States Department of Justice.

MOTION by Richardson to APPROVE The Equitable Sharing Agreement and Certification between the Albany County Sheriff's Office and the United States Department of Justice which allows the Albany County Sheriff's Office to receive funds obtained through asset forfeiture from investigations involving drugs, worked in coordination with federal authorities.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

8. Letter of Support for a Mineral Royalty Grant Application to the Wyoming State Loan and Investment Board from the Laramie Plains Civic Center for the purpose of replacing five sections of roof that have met their life expectancy and need to be completely replaced.

MOTION by Chesnut to APPROVE Letter of Support for a Mineral Royalty Grant Application to the Wyoming State Loan and Investment Board from the Laramie Plains Civic Center for the purpose of replacing five sections of roof that have met their life expectancy and need to be completely replaced.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

9. Grant Award for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency Grant, Fiscal Year 2015 Emergency Management Performance Grant (EMPG) Project ID 15-GPD-ALB-EM-GCF15 in the amount of \$57,000 from October 1, 2014 through March 31, 2016.

MOTION by Richardson to APPROVE Grant Award for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency Grant, Fiscal Year 2015 Emergency Management Performance Grant (EMPG) Project ID 15-GPD-ALB-EM-GCF15 in the amount of \$57,000 from October 1, 2014 through March 31, 2016 (\$37,000 has been budgeted from County Grants Match, \$10,000 cash match from the City of Laramie and \$10,000 indirect match.)

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

10. Request authority to file a Declaratory Action to determine the legality of a Marriage License that was issued in 2001.

MOTION by Chesnut to GRANT Peggy Trent, Albany County & Prosecuting Attorney the authority to file a Declaratory Action to determine the legality of a Marriage License that was issued in 2001 by the Albany County Clerk's Office.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

11. Concur with the appointment of Chet Lockhart by the City of Laramie on the Laramie Regional Airport Board for a term expiring on December 31, 2019. This is a joint appointment with the City of Laramie.

MOTION by Richardson to CONCUR with the appointment of Chet Lockhart by the City of Laramie on the Laramie Regional Airport Board for a term expiring on December 31, 2019. This a joint appointment with the City of Laramie.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

12. Award quote from consultants for doing the design and construction observation work for the Pete Lien Well Project.

MOTION by Chesnut to AWARD quote from Trihydro Corporation in the amount of \$79,666.00 for doing the design and construction observation work for the Pete Lien Well Project.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

13. Letter of Engagement from new accounting firm, Carver Florek and James, CPA's.

MOTION by Richardson to APPROVE Letter of Engagement from new accounting firm, Carver Florek and James, CPA's.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

14. Vouchers and Payroll for August 2015.

MOTION by Chesnut to APPROVE Vouchers and Payroll for August 2015 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** AFLAC, \$1,277.93, payroll contribution; Albany County Employees' Health Benefits, \$174,152.12, payroll contribution; Albany County Employees' Reimbursable, \$1,800.00, payroll contribution; Albany County Treasurer, \$140.00, TANF/CPI grant administration; American Heritage Life, \$82.46, payroll contribution; Big Brothers Big Sisters, \$1,900.04, TANF/CPI July 2015; CenturyLink, \$3.10, telephones; Colonial Life, \$125.60, payroll contribution; Danko Emergency Equipment, \$1,563.56, siren repair-Rock River; Dearborn National, \$46.60, payroll contribution; Delta Dental, \$4,673.45, payroll contribution; Gorman Engineering, \$13,502.23, engineering contract services; Kim Gullickson, \$2,647.94, salary/fuel/mileage; Lewan & Associates, \$59,095.00, IT ISCSI storage; Life Investors, \$280.00, payroll contribution; New York Life, \$890.81, payroll contribution; Orchard Trust, \$7,772.50, payroll contribution; Peak Administration, \$1,463.98, payroll contribution; Taser International, \$40,236.15, replacement equipment; United Way, \$390.00, payroll contribution; VALIC, \$2,675.00, payroll contribution; Wyoming Child Support Enforcement, \$689.50, payroll contribution; Wyoming Department of Transportation, \$1,747.92, Pete Lien-Jonathon Quarry; Wyoming NCPERS, \$768.00, payroll contribution; Wyoming Retirement System, \$94,974.39, payroll contribution; Wyoming Worker's Compensation, \$9,502.55, payroll contribution; **COMMISSIONERS:** A thru Z, \$25.66, document destruction; Laramie Newspapers, \$6,710.00, advertising/legal; Merissa Racine, \$755.45, BOE hearings; Sam's Club, \$80.00, office supplies; **GENERAL ACCOUNTS:** Carbon Power & Light, \$107.35, utilities; CenturyLink, \$394.31, telephones; Department of Workforce Services, \$8,864.00, unemployment compensation; Lewan & Associates, \$3,672.42, copier lease; Pitney Bowes, \$339.98, postage supplies; Rocky Mountain Power, \$905.07, utilities; Source Gas, \$70.11, utilities; Union Telephone, \$40.68, telephones; US Bank Equipment Finance, \$2,596.33, copier lease; Wyoming Disposal Systems, \$63.00, utilities; **COURTHOUSE:** Ace Hardware, \$4.99, maintenance supplies; AlSCO, \$121.22, maintenance supplies; Brown N' Gold, \$2,500.00, janitorial contract; Wal-Mart, \$12.85, maintenance supplies; Western States Fire Protection, \$390.00, annual back-flow test; **CLERK:** A thru Z, \$25.67, document destruction; RACO Industries, \$147.24, office supplies; Sam's Club, \$44.16, office supplies; Kellie Southards, \$82.35, office supplies; **IT:** Laramie Newspapers, \$376.00, storage proposal; **CSBG:** Albany County SAFE Project, \$1,032.82, July 2015; Big Brothers Big Sisters, \$420.93, July 2015; CLIMB Wyoming, \$1,041.66, July 2015; Downtown Clinic, \$3,424.00, July 2015; Interfaith-Good Samaritan, \$6,038.75, July 2015; Salvation Army of Albany County, \$600.00, July 2015; **TREASURER:** A thru Z, \$25.67, document destruction; Donald R. Frey & Co., \$580.00, programming; **ASSESSOR:** A thru Z, \$25.67, document destruction; Advance Auto Parts, \$59.99, auto expense; **SHERIFF:** A thru Z, \$25.67, document destruction; A-1 Recovery and Towing, \$325.00, towing fees; Grease Monkey, \$321.09, auto expense; Dan Hutchinson, \$30.84, search and rescue; Kinsco, \$54.00, uniform expense; Nicko Kleppinger, \$100.00, investigation supplies; Laramie GM Auto, \$1,217.05, auto expense; Public Safety Info, \$144.00, law enforcement directory; Transunion Risk & Alternative, \$330.00, investigation supplies; **DETENTION:** A thru Z, \$25.67, document destruction; Jo-Ed Produce, \$3,381.29, boarding of prisoners; Johnson Controls, \$3,000.00, maintenance equipment; Meadow Gold Dairy, \$674.85, boarding of prisoners; Office Depot, \$567.88, office supplies; US Food Service, \$2,662.66, boarding of prisoners; Van's Wholesale, \$221.31, detention center supplies; **ATTORNEY:** A thru Z, \$25.67, document destruction; Kurt Britzius, \$243.87, travel/mileage; Lexis-Nexis, \$182.00; electronic research; West Payment Center, \$342.04, electronic research subscription; **INTERGOVERNMENTAL:** City of Laramie, \$27,915.20, LARC reimbursement; Wyoming Guardians Ad Litem, \$2,269.60,

juvenile court appointed attorney; **PLANNING:** Laramie Newspapers, \$211.50, advertising/legal; **ENGINEERING:** Johnson Engineering Associates, \$160.00, engineering contract services; **CORONER:** Advanced Medical Imaging, \$66.00, autopsies; American Institute of Toxicology, \$2,125.00, toxicology screen; **CLERK OF COURT:** A thru Z, \$25.67, document destruction; Office Max, \$97.59, office supplies; **DISTRICT COURT:** David McCarthy PC, \$573.70, court appointed attorney; **CIRCUIT COURT:** A thru Z, \$25.67, document destruction; **DRUG COURT:** Advanced Medical Services, \$350.00, drug testing; BI, \$273.25, electronic monitoring; Correctional Counseling Inc., \$219.47, curriculum workbooks; Neubauer Pelkey & Goldfinger, \$600.00, defense attorney contract; **ROAD & BRIDGE:** Alsco, \$102.44, Safety Clothing; Laramie Auto Parts, \$480.58, parts/vehicle repair; Laramie GM Auto, \$253.40, parts/vehicle repair; NORCO Inc, \$151.61, shop equipment maintenance; Rinker's Auto Salvage, \$20.00, parts/vehicle repair; Sam's Club, \$30.00, Office Supplies; Van's Wholesale, \$61.10, building maintenance; Wyoming Machinery, \$204.50, parts/heavy equipment repair; **FIRE:** Allen's Parts Supply, \$199.56, LPVFD supplies; Fat Boys Tire & Auto, \$77.50, LPVFD tire repair; Robert Shoemaker, \$166.90, meals/fuel; Taco John's, \$90.00, meals; Tasty Treats, \$90.00, meals; Thrifty Foods, \$34.04, meals; Volunteer Firemans Retirement, \$435.00, VFD retirement; Western Skys Family Diner, \$197.80, meals; Wheatland Automotive, \$82.12, LPVFD parts; Wyoming State Forestry Division, \$617.57, LPVFD supplies; **PUBLIC HEALTH:** Alsco, \$51.18, floor mats; Office Ally, \$20.35, office supplies; Paxvax Inc., \$2,150.00, vaccines; Sanofi Pasteur, \$2,241.03, vaccines; Victoria Schlager, \$122.13, travel/mileage; Donita Smith, \$69.57, travel/mileage; Wyoming Public Health Laboratory, \$1,057.00, lab and Std tests; **WIC:** CenturyLink, \$9.31, telephones; **1% SALES TAX:** Albany County Public Library, \$31,200.00, library pay raise; Brown N' Gold, \$200.00, janitorial contract; Fred Pryor Seminars, \$256.00 continuing education; Lewan & Associates, \$750.00, HP support; **DETENTION MEDICAL:** Care United Medical Center, \$18,333.33, nursing services; McKesson Medical Surgical, \$14.03, medical expenses; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES:** \$572,534.73 **TOTAL PAYROLL:** \$430,233.21 **TOTAL EXPENDITURES:** \$1,002,767.94

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

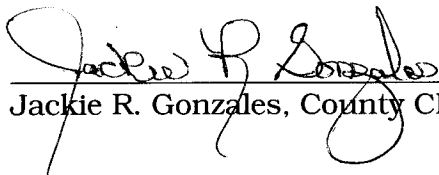
15. Adjourn.

MOTION by Chesnut to ADJOURN the August 18, 2015 Regular Meeting at 10:14 a.m.

BOARD OF COUNTY COMMISSIONERS

/s/Tim Sullivan, Chairman

ATTEST:



Jackie R. Gonzales, County Clerk