

COUNTY COMMISSIONERS' MINUTES

July 21, 2015

LARAMIE, WYOMING

PUBLIC HEARINGS: 9:30 a.m.

Proposed FY 2015 – 2016 Albany County Budget

Aimee Binning, EMA Coordinator requested consideration from the Board that they allocate additional funds in her budget in the amount of \$6302.00 to equip the Emergency Operations Center at Fire Station #3.

MOTION by Richardson to CLOSE the Public Hearing at 9:34 a.m.

Roll call showed Richardson and Sullivan. Aye. MOTION CARRIED.

Gemstone Holdings, LLC Land Use Change

Hearing no comments, MOTION by Richardson to CLOSE the Public Hearing at 9:35 a.m.

Roll call showed Richardson and Sullivan. Aye. MOTION CARRIED.

Mountain West Estates Subdivision Preliminary Plat

Hearing no comments, MOTION by Richardson to CLOSE the Public Hearing at 9:36 a.m.

Roll call showed Richardson and Sullivan. Aye. MOTION CARRIED.

Proposed Amendments to Albany County Zoning Resolution

David Cunningham indicated to the Board that the Planning Commission has come up with a document to protect private property rights.

Commissioner Sullivan thanked the Planning Commission for all the work that goes into revising this document.

MOTION by Richardson to CLOSE the Public Hearing at 9:39 a.m.

Roll call showed Richardson and Sullivan. Aye. MOTION CARRIED.

Proposed Amendments to Albany County Platting and Subdivision Resolution

Hearing no comments, MOTION by Richardson to CLOSE the Public Hearing at 9:40 a.m.

Roll call showed Richardson and Sullivan. Aye. MOTION CARRIED.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Roll Call.

Richardson present and Sullivan present.

2. Comments from the public.

Public comments were received from Tim Hale, Kimberly Starkey and Jerry Hamilton.

3. Consideration of changes in the agenda.

Move agenda number 20 up to 19 position.

4. Approval of consent agenda.

MOTION by Richardson to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

4a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the July 7, 2015 Regular Meeting of the Board.

4b. Agenda and Minutes of the Albany County Fair Association.

Action: that the Board ACKNOWLEDGES RECEIPT of the June 8, 2015 MINUTES and the July 13, 2015 AGENDA of the Albany County Fair Association.

4c. Minutes and Agenda of the Albany County Planning and Zoning Commission.

Action: that the Board ACKNOWLEDGES RECEIPT of the June 10, 2015 MINUTES and the July 8, 2015 AGENDA of the Albany County Planning and Zoning Commission.

4d. Minutes of the Albany County Weed and Pest Control District.

Action: that the Board ACKNOWLEDGES RECEIPT of the June 8, 2015 MINUTES of the Albany County Weed and Pest Control District.

4e. Agenda and Minutes of the Laramie Plains Civic Center Joint Powers Board.

Action: that the Board ACKNOWLEDGES RECEIPT of the June 10, 2015 and July 8, 2015 MINUTES and the July 8, 2015 AGENDAS of the Laramie Plains Civic Center Joint Powers Board.

4f. Albany County Treasurer Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the June 2015 MONTHLY STATEMENT from Linda Simpson, County Treasurer.

4g. Albany County Detention Center Monthly Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the June 2015 MONTHLY REPORT from the Albany County Detention Center.

4h. Albany County General Fund Revenue Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending June 2015 as prepared by the Albany County Treasurer's Office.

4i. Statement of Operations and Statement of Financial Position and 2015-2016 Budget vs Actual of the Albany County Fair Association.

Action: that the Board ACKNOWLEDGES RECEIPT of the STATEMENT OF OPERATIONS as of June 30, 2015; STATEMENT OF FINANCIAL POSITION as of June 30, 2015; 2014-2015 BUDGET VS ACTUAL as of July 13, 2015 and 2015-2016 Budget vs Actual of the Albany County Fair Association.

4j. Balance Sheets, Profit and Loss Budget vs. Actual, and Profit and Loss by Class Summaries of the Laramie Plains Civic Center Joint Powers Board.

Action: that the Board ACKNOWLEDGES RECEIPT of the BALANCE SHEET as of June 30, 2015, PROFIT AND LOSS BUDGET VS. ACTUAL for June 2015, and PROFIT AND LOSS BY CLASS for June 2015 from the Laramie Plains Civic Center Joint Powers Board.

- 4k. \$50,000.00 Bond for Ray Garson, Treasurer, Albany County Weed and Pest Control District.
Action: that the Board APPROVES the \$50,000.00 Bond for Ray Garson, Treasurer, Albany County Weed and Pest Control District.
- 4l. Albany County Hospital District FY 2015-2016 Budget and request for Mill Levies.
Action: that the Board ACKNOWLEDGES RECEIPT of Albany County Hospital District FY 2015-2016 Budget and request for Mill Levies.
- 4m. Albany County School District #1 FY 2015-2016 Budget and request for Mill Levies.
Action: that the Board ACKNOWLEDGES RECEIPT of Albany County School District #1 FY 2015-2016 Budget and request for Mill Levies.
- 4n. Albany County Weed and Pest Control District FY 2015-2016 Budget
Action: that the Board ACKNOWLEDGES RECEIPT of the Final Albany County Weed and Pest Control District FY 2015-2016 Budget.
- 4o. City of Laramie Budget Resolution & Property Tax Levy.
Action: that the Board ACKNOWLEDGES RECEIPT of the City of Laramie Resolution No. 2015-41 and request for Property Tax Levy of 8 mills.
- 4p. Pioneer Canal Lake Hattie Irrigation District 2016 Assessment Roll, Signature and Verification Sheet Approving 2015 Assessment Roll, Order Approving Budget – June 25, 2015, and Petition for Budget Hearing – July 1, 2015 through June 30, 2016.
Action: that the Board ACKNOWLEDGES RECEIPT of the Pioneer Canal Lake Hattie Irrigation District 2016 Assessment Roll, Signature and Verification Sheet Approving 2015 Assessment Roll, Order Approving Budget – June 25, 2015, and Petition for Budget Hearing – July 1, 2015 through June 30, 2016.
- 4q. Sherman Hill Road Improvement and Service District Minutes, Agenda and Annual Assessment for Fiscal Year 2016.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2, 2015 AGENDA and MINUTES and the Annual Assessment for Fiscal Year 2016 of the Sherman Hill Road Improvement and Service District.
- 4r. Toltec Water Shed Improvement District 2015 Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the Toltec Watershed Improvement District 2015 Budget.
- 4s. Wold Improvement and Service District 2016 Budget
Action: that the Board ACKNOWLEDGES RECEIPT of the Wold Improvement and Service District 2016 Budget.
- 4t. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4u. Jail Overage Account Voucher.
Action: that the Board APPROVES the following Jail Overage Account Voucher:

Vendor	Project	Invoice Date	Account Number	Amount
Sierra Detention Services	Detention Center Controls Systems Replacement	07/15/2015	295-5010-000	\$2,725.00

4v. **Zoning Certificates**

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Varineau	Russell B.	ZC-098-15	15	South Streamside Drive	\$3,000	Accessory Building	Res
Dunnuck	Sam/Pam	ZC-099-15	5855	Southview Drive	\$33,000	Accessory Building	Res
Wholesale	Fireworks, Inc.	ZC-100-15	1348	US HWY 287	\$87,000	Mobile Home	Res
Fletcher Park Baptist Youth Foundation	Camp Grace	ZC-101-15	382	Fletcher Park Road	\$40,000	Accessory Building	Ex
Fletcher Park Baptist Youth Foundation	Camp Grace	ZC-102-15	382	Fletcher Park Road	\$35,000	Accessory Building	Ex
Fletcher Park Baptist Youth Foundation	Camp Grace	ZC-103-15	382	Fletcher Park Road	\$35,000	Accessory Building	Ex
Fletcher Park Baptist Youth Foundation	Camp Grace	ZC-104-15	382	Fletcher Park Road	\$30,000	Accessory Building	Ex
Montez	Josie P./John R.	ZC-105-15	2211	WY HWY 230	\$0	Accessory Building	Ag
Literati	Alex/Ranz, Patty	ZC-106-15	####	Harmony Lane	\$66,000	Mobile Home	Ag
Literati	Alex/Ranz, Patty	ZC-107-15	####	Harmony Lane	\$40,000	Accessory Building	Ag
Literati	Alex/Ranz, Patty	ZC-108-15	####	Harmony Lane	\$12,000	Accessory Building	Ag
DeVries	Steven	ZC-109-15	91	South Street	\$1,495	Addition to PS	Res
Neuman	David W.	ZC-110-15	####	Remuda Road	\$425,000	Principal Structure	Ag
Mountain	Mary/Robert	ZC-111-15	20	Meadowlark Court	\$9,800	Addition to PS	Res
Reutzel	Douglas Ray	ZC-112-15	4322	Evets Lane	\$0	Accessory Building	Res
Bruce	Michael/Allison	ZC-113-15	####	Sommers Road	\$0	Principal Structure	Res
Bruce	Michael/Allison	ZC-114-15	####	Sommers Road	\$0	Accessory Building	Res

4w. **Acknowledge Receipt of Correspondence.**

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming Department of Audit – Statewide ADM Audit; Aaron Voos – Medicine Bow-Routt National Forests (2); Wyoming Department of Revenue – Taxing Issues; Laramie Peak Pine Beetle Association; Wyoming Department of Transportation; ACORD-Hamaker Excavation Inc. (2); Big Brothers Big Sisters; WDoT – RoadWork Guide; Albany County 4-H - FootNotes; Glen Whipple (2); Wyoming Department of Transportation; Wyoming Rural Electric News; NACo-CountyNews (2); Tracy Fletcher – Chief Deputy Treasurer; DEQ – Town of Rock River; CDR Maguire; Wyoming Office of Homeland Security; Kelli Little – WCCA; U.S. Senator John Barrasso; Ashley Kling (2); Aimee Binning; Fred Hirsch; Wyoming State Engineer’s Office; Roy Torres; and, Kate Moriarity - WCCA.

Roll call showed Richardson and Sullivan. Aye. MOTION CARRIED.

REGULAR AGENDA

5. Request support of an Emergency Solutions Grant for Interfaith Good Samaritan.

MOTION by Chesnut to APPROVE Letter of Support for an Emergency Solutions Grant for Interfaith Good Samaritan.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

6. Narrow light shade for the Architecture of Civility Sculpture Project.

Commissioner Chesnut requested NO ACTION on this item and allow for the shade to be put up to see if it makes a difference. This will be revisited once it has been up for an amount of time.

7. Memorandum of Understanding between City of Laramie Wyoming and Albany County Wyoming for the purpose of outlining the relationship between the City and the County to partner as co-owners of the Huntoon Monitor Well (Huntoon #1 P35758W), and Authorize Chairman to sign.

MOTION by Chesnut to APPROVE Memorandum of Understanding between City of Laramie Wyoming and Albany County Wyoming for the purpose of outlining the relationship between the City and the County to partner as co-owners of the Huntoon Monitor Well (Huntoon #1 P35758W), and AUTHORIZE Chairman to sign.

Roll call showed Chesnut and Sullivan. Aye. Richardson Nay. MOTION CARRIED.

8. Land use (zoning) change application LUC-02-16 (Gemstone Holdings, LLC).

MOTION by Chesnut to APPROVE Land use (zoning) change application LUC-02-16 (Gemstone Holdings, LLC), changing the land use (zoning) from Residential to Commercial adopting and incorporating the following Findings of Fact and Conclusions of Law:
Findings of Fact:

- The property is currently zoned Residential.
- Surrounding properties are residential and agricultural to the south and west, commercial to the east and north.
- Future development of this property for a commercial subdivision is consistent with the developments to the east and north.
- As the Applicant proceeds through the subdivision process for this area, he will be required to provide adequate access to all lots.
- The Findings Necessary for Approval, as listed in this report, are incorporated herein as Findings of Fact.

Conclusions of Law:

The provisions of the Albany County Zoning Resolution, Chapter I, Section 13 and Chapter V, Section 5 have been met.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

9. Concurrence with proposed amendments to City of Laramie Comprehensive Plan.

MOTION by Richardson to APPROVE concurrence of the Amendments to City of Laramie's Comprehensive Plan, to change the future land use map for this area to Auto-Urban Commercial contingent upon the City Council approving the City Comprehensive Plan Amendment at their regular meeting on July 21, 2015.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

10. Preliminary plat application for Mountain West Estates Subdivision (SD-02-15).

MOTION by Richardson to APPROVE Preliminary plat application for Mountain West Estates Subdivision (SD-02-15) based upon and incorporating the Findings of Fact and Conclusions of Law listed in the Staff Report with the following contingencies:

- A note is added to the final plat stating: "This development is within the Casper Aquifer Protection Area and is subject to any adopted rules governing this area".
- The storm drainage plan be modified to the approval of the County Engineer prior to application for a final plat.

Findings of Fact:

1. The information required to be on the face of the preliminary plat has been included (Platting and Subdivision Regulations, Chapter V, Section 1).
2. Preliminary plat issues have been reviewed by the County Engineer and the storm drainage plan has been reviewed by the County Engineer.
3. Water will be provided by individual wells.
4. Wastewater systems will be individual systems.
5. Utilities will be underground.
6. The property proposed for subdivision is zoned Residential.
7. Approval of the City of Laramie is required because the proposed subdivision is within one mile of municipal boundaries (Albany County Platting and Subdivision Regulations, Chapter IV, Section 4, W.S 18-8-308, W.S. 34-12-103). Any changes required by the City of Laramie due to additional regulations shall be added to the face of the finalized preliminary plat.
8. The proposed subdivision is subject to County Casper Aquifer Protection requirements.

Conclusions of Law:

The provisions of the Albany County Platting and Subdivision Resolution, Chapters I-VIII have been and will be complied with.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

11. Renewal of Jackson Mobile Home Park License for 2015-2016.

MOTION by Chesnut to APPROVE Renewal of Jackson Mobile Home Park License for 2015-2016.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

12. Adoption of the proposed amendments and general updates contained in the Albany County Zoning Resolution, including the adoption of an Official Zoning Map.

MOTION by Richardson to APPROVE Adoption of the proposed amendments and general updates contained in the Albany County Zoning Resolution, including the adoption of an Official Zoning Map, effective October 1, 2015.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

13. Amendment to the Albany County Subdivision Regulations updating lot size standards to be consistent with amendments to the Albany County Zoning Resolution with an effective date of October 1, 2015.

MOTION by Chesnut to APPROVE Amendment to the Albany County Subdivision Regulations updating lot size standards to be consistent with amendments to the Albany County Zoning Resolution with an effective date of October 1, 2015.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

14. Directive to publish and set a Public Hearing for an amendment to the Albany County Zoning Resolution creating a definition of portable storage structures with its associated standards.

MOTION by Richardson to APPROVE Directive to publish and set a Public Hearing for an amendment to the Albany County Zoning Resolution creating a definition of portable storage structures with its associated standards.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

15. Award bid for the Replacement of Energy Efficient Doors and Windows Project at the Albany County Fairgrounds to JC Construction & Design and Authorize Chairman to sign Contractor Agreement.

MOTION by Chesnut to AWARD bid for the Replacement of Energy Efficient Doors and Windows Project at the Albany County Fairgrounds to JC Construction & Design and AUTHORIZE Chairman to sign Contractor Agreement.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

16. Acknowledge receipt of Termination of Agreement with Brown 'N Gold Contracting, and Request permission to use temporary services from another cleaning vendor and begin the process to advertise for bids.

MOTION by Chesnut to ACKNOWLEDGE RECEIPT of Termination of Agreement with Brown 'N Gold Contracting and AUTHORIZE the use of temporary services from another cleaning vendor and begin the process to advertise for bids.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

17. Utility License for Wheatland Rural Electric Association on County Road #716, Fletcher Park Road located in the Southeast ¼ of Section 15, Township 26 North, Range 71 West.

MOTION by Richardson to APPROVE Utility License for Wheatland Rural Electric Association on County Road #716, Fletcher Park Road located in the Southeast ¼ of Section 15, Township 26 North, Range 71 West.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

18. Assignment of lease with Overland Investments, LLC to Apex Companies, LLC.

MOTION Chesnut to APPROVE Assignment of lease with Overland Investments, LLC to Apex Companies, LLC.

Roll call showed Chesnut, Richardson, and Sullivan. Aye. MOTION CARRIED.

19. Fiscal Year 2015 – 2016 Albany County Budget.

MOTION by Chesnut to ADOPT Fiscal Year 2015 – 2016 Albany County Budget as follows:

DETAIL OF GENERAL FUND REQUIREMENTS

General Accounts	2,746,188.00
County Commissioners	403,232.00
Building & Grounds	150,950.00
County Clerk	814,941.00
Grants	147,672.00
Elections	138,249.00
IT	238,053.00
County Treasurer	506,134.00
County Assessor	571,159.00
County Sheriff	1,755,322.00
Detention Center	1,764,808.00
Detention Center Medical	260,100.00
County Attorney	807,153.00
GIS	136,588.00
County Planner	335,796.00
County Engineering	1,500.00
Cooperative Extension	75,571.00
County Coroner	131,381.00
Clerk of District Court	459,759.00
District Court	35,496.00
Circuit Court	500.00
County Road & Bridge	1,004,391.00
Fire Warden	83,685.00
County Public Health	337,229.00
Intergovernmental	634,524.00
TOTAL	13,540,380.00

TOTAL GENERAL FUND APPROPRIATIONS	13,540,380.00
TOTAL GENERAL FUND APPROPRIATIONS	13,540,380.00
DIRECT AID APPROPRIATIONS	1,810,681.00
1% OPTIONAL SALES TAX APPROPRIATIONS	954,974.00
EMERGENCY RESERVE	500,000.00
CASH RESERVE	1,449,000.00
TOTAL APPROPRIATIONS & CASH RESERVE	18,255,035.00
FAIR BOARD APPROPRIATION	219,806.00
LIBRARY APPROPRIATION	768,145.00
TOTAL REQUIREMENTS	\$19,242,986.00

Total Cash Available for Budget (including Cash & Emergency Reserve)	1,965,313.00
Total Estimated Revenue Available	13,524,067.00
Total Direct Aid Revenue	1,810,681.00
Total Estimated 1% Optional Sales Tax Revenue	954,974.00
Total Fair Board Revenue	219,806.00
Total Library Revenue	768,145.00
Estimated Cash & Revenue	19,242,986.00

TOTAL REQUIREMENTS	\$19,242,986.00
FOR APPROPRIATION	

<u>Fund</u>	<u>Mill Levy</u>
General	.12
TOTAL MILLS	.12

1% Optional

	Funding Requests	Beg. Cash/ Revenues
Revenue		751,000
<i>Cash on Hand-6/30/15</i>		<i>203,974</i>
County Departmental	750,474	
Community Partners	204,500	
TOTAL	954,974	

Direct Aid/Hardship

	Funding Requests	Estimated Revenue
		1,810,681
Grant Match	49,797	
IT-ISCSI Storage	59,095	
Sheriff's Vehicles	166,875	
Treasurer Archiving	2,500	
Clerk Archiving	7,500	
EMA Emer. Supplies	5,000	
Clerk-ScanPro 3000 Microfilm Scanner	9,395	
Clerk-IOCR Multi-Page Scanner Software	275	
Painting for Exterior of Annex	6,000	
Planning-Rural Addressing Project Materials	2,500	
Taser S26p's	40,488	
Special Projects	60,000	
GF-Postage	55,000	
GF-Gasoline	300,000	
GF-Copier Lease	77,250	
GF-Utilities	250,000	
GF-Intergovernmental	634,524	
GF-Insurance Consultant	19,500	
GF-Insurance Deductible	10,000	
GF-Maintenance/Painting	3,250	
GF-Vehicle Plates	25	
Library-LGLP	4,558	
Library-WARM	16,268	
Library-IT Support	15,000	
Library-WYLD Consortium Fees	8,000	
Grant Workshop		

	2,000	
Chamber of Commerce	500	
Planner-Reg Update Outreach Meeting	1,000	
TOTAL	1,806,300	1,810,681

Courthouse Renovation		Contingency
	Funding Requests	Beg. Cash/ Revenues
		1,219,801
Minus Attorney & CC furniture		Transfer
		500,000
Landscaping	5,000	
Equipment/Shelving	2,500	
Courthouse Doors	30,000	
TOTAL	37,500	476,867
	439,367	719,801

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

20. Accept or Reject bids opened on July 20, 2015 for Albany County iSCSI Storage.

MOTION by Richardson to ACCEPT the bid from Lewan & Associates for the Albany County iSCSI Storage in the amount of \$59,095.00.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

21. Ratify ASO Group Reopening Request with Blue Cross Blue Shield of Wyoming.

MOTION by Richardson to RATIFY ASO Group Reopening Request with Blue Cross Blue Shield of Wyoming.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

22. Ratify ASO Group Plan Changes with Blue Cross Blue Shield of Wyoming.

MOTION by Chesnut to RATIFY ASO Group Plan Changes with Blue Cross Blue Shield of Wyoming to include:

Changes in Eligibility:

1. Any employee on a leave of absence pursuant to the Family and Medical Leave Act (FMLA) of 1993 and pursuant to the paragraph on FMLA under the section on how to add, change, or end coverage under this plan at the start of the leave of absence pursuant to FMLA.
2. When the employee leaves employment or otherwise becomes ineligible as outlined in the section on eligibility herein, coverage will terminate the first on the month following the last day of eligibility. Coverage under this plan ends upon the expiration of a leave of absence pursuant to the Family and Medical Leave Act (FMLA) of 1993 and as outlined below under Family and Medical Leave Act.

Note: Accrued vacation time and sick leave or donated sick time may not be used to extend coverage beyond the first billing service date following the last day of employment, ineligibility of coverage or expiration of FMLA.

Changes in Medical Plan:

1. Lung Cancer Screening Age limit 55 – 80 – Annual screening with low-dose computed tomography (LCDT)
2. Fluoride varnish for the prevention of dental caries in children from birth up the age of 6 Applied by primary care Clinicians
3. Screening for Chlamydia and gonorrhea adding for males 16 – 18 based on Bright Futures
4. Newborn blood screening Bright Futures update

Changes in Rx Plan:

1. Prescription Drugs – must be filled as a prescription and submitted through the prescription drug card program. Medication for risk reduction of primary breast cancer in women 35 years of age and older.
2. \$0 copay for Generics. No “preventive” diagnosis required.
3. Brands will pay at the normal benefit level unless paperwork is provided which demonstrates: Brand is being prescribed for preventive use and the specific medical need/rationale for use of brand over generic.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

23. Ratify Albany County Employees COBRA Rate Verification.

MOTION by Richardson to RATIFY Albany County Employees COBRA Rate Verification as follows for period 08/01/2015 – 07/31/2016:

\$500 Deductible Option:

Single	\$ 987.00
Adult & Dependent	\$1,578.00
2 Adult	\$1,913.00
Family	\$2,535.00

\$2,500 Deductible Option:

Single	\$ 837.00
Adult & Dependent	\$1,373.00
2 Adult	\$1,664.00
Family	\$2,205.00

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

24. Catering Permit for Double K Enterprise, LLC DBA Knapp’s WyColo Lodge for the Chili Cook Off at the Big Laramie Valley Volunteer Fire Department Station 4, HWY 230 – Laramie, WY on August 15, 2015 from 10:00 a.m. to 4:00 p.m.

MOTION by Richardson to APPROVE Catering Permit for Double K Enterprise, LLC DBA Knapp’s WyColo Lodge for the Chili Cook Off at the Big Laramie Valley Volunteer Fire Department Station 4, HWY 230 – Laramie, WY on August 15, 2015 from 10:00 a.m. to 4:00 p.m.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

25. Letter from FEMA announcing the approval of the Albany County Multi-Hazard Mitigation Plan.

MOTION by Richardson to ACKNOWLEDGE Letter from FEMA announcing the approval of the Albany County Multi-Hazard Mitigation Plan.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

26. Presidential Disaster Declaration.

MOTION by Chesnut to APPROVE Presidential Disaster Declaration.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

27. Receipt of a request for an Attorney General Opinion from Peggy Trent, Albany County Prosecuting Attorney’s regarding the Laramie Plains Civic Center.

MOTION by Richardson to ACKNOWLEDGE RECEIPT of a request for an Attorney General Opinion from Peggy Trent, Albany County Prosecuting Attorney’s regarding the Laramie Plains Civic Center.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

28. Request Work Session on extraterritorial jurisdiction.

Set work session for August 4th at 1:00 p.m.

29. Request Work Session to discuss Dry Park Road/Forest Service Road 517.

Set work session for August 4th at 1:00 p.m.

Request Work Session on Animal Control Regulations.

Set Work Session for August 4th at 1:00 p.m.

30. Contract between the Board of Commissioners of the County of Albany, Wyoming and Medicine Bow Technologies to conduct an infrastructure review and analysis of the County IT System.

MOTION by Richardson to APPROVE Contract between the Board of Commissioners of the County of Albany, Wyoming and Medicine Bow Technologies to conduct an infrastructure review and analysis of the County IT System.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

31. Discuss agenda topics for Joint Meeting with Laramie City Council on August 25, 2015.

Peggy Trent, County Attorney would like to talk about the ball fields out on 9th street.

32. Payroll and Vouchers for July 2015.

MOTION by Richardson to APPROVE Payroll and Vouchers for July 2015.

GENERAL AND SPECIAL REVENUE EXPENDITURES: AFLAC, \$1,277.93, payroll contribution; Albany County Employees' Health Benefits, \$168,004.40, payroll contribution; Albany County Employees' Reimbursable, \$1,800.00, payroll contribution; Albany County Treasurer, \$10,475.00, gravel pits; American Heritage Life, \$82.46, payroll contribution; Big Brothers Big Sisters, \$2,061.11, TANF/CPI June 2015; Bloedorn Lumber, \$136.00, green master; CenturyLink, \$377.21, phones; Colonial Life, \$125.60, payroll contribution; Dearborn National Insurance, \$5.10, payroll contribution; Delta Dental, \$4,469.15, payroll contribution; Downtown Laramie Business Association, \$90.00, Farmers Market participation; Gorman Engineering, \$14,491.45, contract services; Kim Gullickson, \$3,646.62, fuels coordinator; Hampton Inn, \$5,136.00, lodging-Historic Preservation; William Heaster, \$348.95, travel/mileage; Hilton Garden Inn, \$2,278.10, lodging-Historic Preservation; Holiday Inn, \$249.00, lodging-Historic Preservation; Interfaith-Good Samaritan, \$2,125.00, TANF/CPI June 2015; Kinsco, \$634.00, bullet proof vests; Laramie Newspapers, Inc., \$705.00, publishing/legal; Life Investors, \$280.00, payroll contribution; National Business Furniture, \$11,859.89, Circuit Court updated furniture; New York Life, \$890.81, payroll contribution; North Dakota Department of Health, \$110.00, testing; Orchard Trust, \$7,772.50, payroll contribution; Peak1 Administration, \$1,577.60, payroll contribution; Pine Bluffs Gravel & Excavation, \$94,275.00, gravel pit west; R4 Architects, \$1,058.00, Hospice House of Laramie; Sierra Detention Systems, \$8,175.00, Detention Center controls system; TriHydro Corporation, \$477.50, Hospice House of Laramie; United Way, \$390.00, payroll contribution; VALIC, \$2,675.00, payroll contribution; Wyoming Child Support Enforcement, \$689.50, payroll contribution; Wyoming Department of Transportation, \$1,860.70, Pete Lien; Wyoming NCPERS Life, \$768.00, payroll contribution; Wyoming Public Health Laboratory, \$140.00, STD tests; Wyoming Retirement System, \$89,800.97, payroll contribution; Wyoming Workers' Compensation, \$8,989.38, payroll contribution; **COMMISSIONERS:** A Thru Z, \$25.66, document destruction; Albany County Clerk, \$25.99, employee recognition; Laramie Newspapers, Inc., \$4,839.00, publishing/legal; **GENERAL ACCOUNTS:** Albany County Clerk, \$19.00; county vehicle plates; Carbon Power & Light, \$106.90, utilities; CenturyLink, \$2,321.16, phones; Charter Communications, \$105.20, utilities; Dooley Oil Co., \$482.99, fuel/oil; Ellenbecker Oil, \$13,853.48, fuel/oil; Lewan & Associates, \$2,217.68, copier lease; Reserve Account, \$10,000.00, postage account deposit; Rocky Mountain Power, \$4,183.54, utilities; SourceGas, \$257.27, utilities; Union Telephone, \$43.14, telephones; US Bank Equipment Finance, \$2,421.66, copier leases; WARM Property Insurance, \$107,180.00, 2015 premium; Wyoming County Commissioners', \$16,971.00, WCCA dues; Wyoming Disposal Systems, \$63.00, utilities; **COURTHOUSE:** Ace Hardware, \$16.57, maintenance supplies; AlSCO, \$285.59, building maintenance; Brown N' Gold Contracting, \$5,000.00, janitorial contract; Van's Wholesale, \$99.32, maintenance supplies; **CLERK:** A Thru Z, \$25.67, document destruction; Albany County Clerk, \$9.52, office supplies; Modern Printing, \$594.00, office supplies; Sam's Club, \$33.54, office supplies; **GRANTS:** Van's Wholesale, \$58.69, supplies; **ELECTIONS:** Laramie Newspapers, Inc., \$47.00, advertising; **IT:** Wyoming Service & Controls, \$71.25, service planning data; **CSBG:** Albany County SAFE Project, \$2,914.63, June 2015; Big Brothers Big Sisters, \$135.86, June 2015; CLIMB Wyoming, \$1,041.66, June 2015; CSBG Board of Directors, \$1,900.00, June 2015; Downtown Clinic, \$3,424.00, June 2015; Interfaith-Good Samaritan, \$6,038.75, June 2015; Laramie Reproductive Health, \$2,051.00, June 2015; Salvation Army, \$600.00, June 2015; **TREASURER:** A Thru Z, \$25.67, document destruction; Albany County Treasurer, \$3,740.37, grant expenditures; Albany County Treasurer, \$60.42, MCH grant administrative fee; **ASSESSOR:** A Thru Z, \$25.67, document destruction; Laramie Newspapers Inc., \$247.00, advertising/subscription; Rocky Mountain Shirtworks, \$139.00, office supplies; **SHERIFF:** A Thru Z, \$25.67, document destruction; American Paintbrush, \$912.00, search & rescue; Cowboy Glass & Mirror, \$35.00, vehicle maintenance; Entenmann-Rovin Co., \$183.00, uniform expense; Peri L. Forest, \$100.00, investigation supplies; Dan Hutchinson, \$65.92, search & rescue web alert; Laramie GM Auto, \$235.25, vehicle maintenance; Miner's Auto Service, \$1,031.00, towing fees; Wyoming Law Enforcement Academy, \$1,074.30, ammunition supplies; **DETENTION:** A Thru Z, \$25.67, document destruction; Chief Supply Corporation, \$860.94, detention center supplies; Iverson Memorial Hospital, \$156.00, boarding of prisoners; Jo-Ed Produce, \$2,921.25, boarding of prisoners; Meadow Gold Dairy, \$414.58, boarding of prisoners; US Food Service, \$2,519.34, boarding of prisoners; Van's Wholesale, \$110.22, detention center supplies; Western Waterworks, \$80.00, detention center supplies; **ATTORNEY:** A Thru Z, \$25.67, document destruction; Lexis-Nexis, \$182.00, online research; **INTERGOVERNMENTAL:** City of Laramie, \$27,929.20, LARC

communication center; **PLANNING:** Albany County Planning, \$81.86, office supplies/auto expense; Laramie Newspapers, Inc., \$267.50, publishing/legal/subsription; **CORONER:** American Institute of Toxicology, \$330.00, toxicology test; Horizon Laboratory LLC, \$289.00, toxicology; Specialized Pathology Consultants, \$2,255.00, autopsies; James A. Wilkerson, IV MD, \$1,165.00, autopsies; Wyoming Law Enforcement Academy, \$1,305.00, training; **DISTRICT COURT:** Neubauer Pelkey & Goldfinger, \$225.00, appointed attorney; **CIRCUIT COURT:** A Thru Z, \$25.66, document destruction; **DRUG COURT:** Advanced Medical Services, \$65.00, drug testing; BI, \$264.70, electronic monitoring; Neubauer Pelkey & Goldfinger, \$600.00, defense attorney contract; The Change Companies, \$217.42, educational materials; Western Waterworks, \$16.00, miscellaneous supplies; **ROAD & BRIDGE:** AlSCO, \$106.88, safety clothes; O'Reilly Auto Parts, \$25.98, vehicle repair; True Value, \$4.99, equipment maintenance; Truenorth Steel, \$3,798.00, heavy equipment repair; Wyoming Automotive, \$45.00, heavy equipment repair; Wyoming Machinery, \$377.28, heavy equipment repair; **FIRE:** Allen's Parts Supply, \$206.13, sockets-primer blubs; Frenchman Valley Coop, \$77.94, supplies; Lynn Todd, \$18.00, lawn maintenance-LPFZ; Volunteer Fireman's Retirement, \$450.00, VFD retirement; Duane Walker, \$72.00 lawn maintenance-LPFZ; **PUBLIC HEALTH:** AlSCO, \$51.18, mat service; Hopkins Medical Products, \$101.95, equipment; McKesson Medical Surgical, \$2,022.06, clinical supplies; Merck Sharp & Dohme, \$3,295.85, vaccines; Office Ally, \$.80, office supplies; Sanofi Pasteur, \$4,016.74, vaccines; Donita Smith, \$69.59, travel/mileage; Wyoming Public Health Laboratory, \$201.00, specimen collection; Wyoming Security Systems, \$75.00, alarm monitoring; Melissa Zaferos, \$51.75, travel/mile age; **1% SALES TAX:** Brown N' Gold Contracting, \$200.00, extension-janitorial contract; WyoPass, \$550.00, Western Plan Conference; **DETENTION MEDICAL:** McKesson Medical Surgical, \$38.35, medical expenses; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES:** \$705,860.40 **TOTAL PAYROLL:** \$409,519.24 **TOTAL EXPENDITURES:** \$1,115,379.64.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

- 33. Request Executive Session pursuant to W.S. §16-4-405 (a)(ii) to discuss personnel and pursuant to W.S. §16-4-405 (a)(ix) to discuss issues related to the Albany County Fair Grounds.
- 34. Go into Executive Session

MOTION by Richardson to GO INTO Executive Session pursuant to W. S. §16-4-405(a)(ii) to discuss personnel and pursuant to W. S. §16-4-405(a)(ix) to discuss issues related to the Albany County Fair Grounds at 12:33 p.m.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

- 35. **RETURN** to Regular Session.

MOTION by Chesnut to RETURN to Regular Session at 12:48 p.m.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

- 36. **RECESS** until 1:00 p.m.

MOTION by Richardson to RECESS until 1:20 p.m.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

- 37. **CONTINUE** review of Personnel Policy and Procedure Manual.

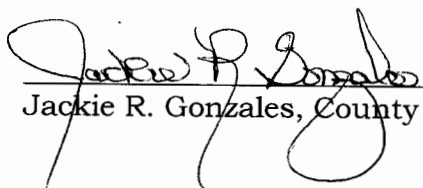
- 38. Adjourn.

MOTION by Chesnut to ADJOURN the July 21, 2015 Regular Meeting at 2:44 p.m.

BOARD OF COUNTY COMMISSIONERS

/s/Tim Sullivan, Chairman

ATTEST:


Jackie R. Gonzales, County Clerk