

COUNTY COMMISSIONERS' MINUTES

APRIL 21, 2015

LARAMIE, WYOMING

PUBLIC HEARING: 9:30 a.m.

Petition for Enlargement of Centennial Water and Sewer District by Stephen L. Arthur and Ruth D. Arthur and Centennial Valley Community Church

Jennifer Hanft, Laramie resident spoke in support of the application.

MOTION by Chesnut to CLOSE the Public Hearing at 9:31 a.m.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

Petition for Enlargement of Centennial Water and Sewer District by Michael Reaux

Hearing no comments, MOTION by Richardson to CLOSE the Public Hearing at 9:32 a.m.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Roll Call.

The Regular Meeting was called to order at 9:30 a.m. by Chairman Sullivan. Commissioners Richardson present and Commissioner Chesnut present via phone.

2. Comments from the public.

Mitchell Edwards, Attorney with Nicholas & Tangeman, gave the Board an update on City Ranch Road. In 2007-2008, Mountain Cement opposed the Paddocks Subdivision. There was a Resolution between the Paddocks, Mountain Cement and The County regarding the use of Howe Road. There was a barricade placed to push traffic to the South on to City Ranch Road. Progress is being made in conjunction with the City to grant an easement to make City Ranch Road a public road. This will help with future development and also help those that live in South Knoll.

Tim Hale, City resident spoke regarding the City of Laramie's Park and Rec Plan. He indicated that the letter sent to the City about the Master Plan has fallen on deaf ears. He indicated that there has been a lack of cooperation between the City and the County.

3. Consideration of changes in the agenda.

Peggy Trent, County Attorney recommends that the agenda be amended to add an Executive Session before agenda item number 21 pursuant to W.S. §16-4-405 a(ii).

4. Approval of consent agenda.

MOTION by Richardson to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

4a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the April 7, 2015 Regular Meeting of the Board.

4b. Minutes and Agenda of the Albany County Planning and Zoning Commission.

Action: that the Board ACKNOWLEDGES RECEIPT of the March 11, 2015 MINUTES and the April 8, 2015 AGENDA of the Albany County Planning and Zoning Commission.

4c. Minutes of the Albany County Weed and Pest Control District.

Action: that the Board ACKNOWLEDGES RECEIPT of the March 5, 2015 MINUTES of the Albany County Weed and Pest Control District.

4d. Albany County Clerk Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the March 2015 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.

4e. Albany County Clerk of District Court Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the March 2015 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.

4f. Albany County Planner Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the March 2015 MONTHLY STATEMENT from David Gertsch, County Planner.

4g. Albany County Sheriff Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the March 2015 MONTHLY STATEMENT from Dave O'Malley, County Sheriff.

4h. Albany County Treasurer Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending March 2015 from Linda Simpson, County Treasurer.

4i. Albany County General Fund Revenue Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending March 2015 as prepared by the Albany County Treasurer's Office.

4j. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4k. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Emmel	John	ZC-038-15	202	Stagecoach		Principal Structure	Ag
Emmel	John	ZC-039-15	202	Stagecoach	\$30,000	Accessory Building	Ag
Emmel	John	ZC-040-15	202	Stagecoach		Accessory Building	Ag
Stinson	Bryon	ZC-041-15	4575	W Curtis Street	\$3,000	Accessory Building	Ag

Zennie	Thomas/Nancy	ZC-042-15	33	Maple Avenue	\$75,000	Principal Structure	Res
Bashor	John R.	ZC-043-15	1013	WY HWY 230	\$45,000	Mobile Home	Res
Dodds	John Roger	ZC-044-15	####	TBN	\$40,000	Principal Structure	Res
Walker	Tim L.	ZC-045-15	1736	Cottonwood Park Road	\$50,000	Principal Structure	Res

41. **Acknowledge Receipt of Correspondence.**

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: South Knoll Road Improvement District; Wyoming Department of Revenue; Albany County 4-H – FootNotes; Wyoming Rural Electric News; Ken Costello; U.S. Senator John Barrasso; Aaron Voos – Medicine Bow-Routt National Forests; Laramie Chamber Business Alliance; Wyoming Department of Revenue; SAFE Project; WDOT-Wyoming RoadWork Guide; NACo-CountyNews; Gregory Cowan – WCCA; WyTrans; Wyoming Association of Conservation Districts; City of Laramie; WCCA; Franklin Slade – Wyoming Emergency Insect Management; CLIMB Wyoming; and, Kelli Little – WCCA.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

REGULAR AGENDA

5. Change Order #1 to increase the quantity of Stockpiled Crushed Base from 12,000 cubic yards to 28,000 cubic yards and Authorize Chairman to Execute Change Order #1 to the Agreement with Pine Bluffs Gravel & Excavating of Pine Bluffs, Wyoming for the Albany County Gravel Pit West Project. This will increase the contract amount from \$116,500.00 to \$240,500.00.

MOTION by Chesnut to APPROVE Change Order #1 to increase the quantity of Stockpiled Crushed Base from 12,000 cubic yards to 28,000 cubic yards and AUTHORIZE Chairman to EXECUTE Change Order #1 to the Agreement with Pine Bluffs Gravel & Excavating of Pine Bluffs, Wyoming for the Albany County Gravel Pit West Project. This will increase the contract amount from \$116,500.00 to \$240,500.00.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

6. \$400.00 Budget Request for the Albany County Historic Preservation Board for materials to be used at the Preserve Wyoming Conference in Laramie during the month of June.

MOTION by Chesnut to APPROVE \$400.00 Budget Request for the Albany County Historic Preservation Board for materials to be used at the Preserve Wyoming Conference in Laramie during the month of June to be paid from 1% Uncommitted Funds.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

7. Logo for the Albany County Historic Preservation Board.

MOTION by Richardson to APPROVE the Logo for the Albany County Historic Preservation Board.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

8. 2015 Wildland Fire Management Annual Operating Plan, Albany County, Wyoming, Carbon County, Wyoming, Laramie, County Wyoming for Wildland Fire Management.

MOTION by Richardson to APPROVE 2015 Wildland Fire Management Annual Operating Plan, Albany County, Wyoming, Carbon County, Wyoming, Laramie, County Wyoming for Wildland Fire Management.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

9. Cooperative Law Enforcement Agreement between the Albany County Sheriff's Office and the USDA, Forest Service Medicine Bow-Routt National Forests Thunder Basin National Grassland.

MOTION by Chesnut to APPROVE Cooperative Law Enforcement Agreement between the Albany County Sheriff's Office and the USDA, Forest Service Medicine Bow-Routt National Forests Thunder Basin National Grassland.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

10. Findings of Fact, Conclusions of Law and Order Approving the Petition for Enlargement of Centennial Water and Sewer District for Stephen L. Arthur and Ruth D. Arthur, Centennial Valley Community Church, Applicants/Petitioners.

MOTION by Richardson to APPROVE Findings of Fact, Conclusions of Law and Order Approving the Petition for Enlargement of Centennial Water and Sewer District for Stephen L. Arthur and Ruth D. Arthur, Centennial Valley Community Church, Applicants/Petitioners.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

11. Findings of Fact, Conclusions of Law and Order Approving the Petition for Enlargement of Centennial Water and Sewer District for Michael Reaux, Applicant/Petitioner.

MOTION by Richardson to APPROVE Findings of Fact, Conclusions of Law and Order Approving the Petition for Enlargement of Centennial Water and Sewer District for Michael Reaux, Applicant/Petitioner.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.
12. Contract between Wyoming Department of Health Behavioral Health Division and Albany County Board of Commissioners as Governing Body for the Albany County Court Supervised Treatment Program in the amount of \$177,738.54 for the period of July 1, 2015 through June 30, 2016 to provide substance abuse treatment services as a sentencing alternative in accordance with the Court Supervised Treatment Program Act.

MOTION by Chesnut to APPROVE Contract between Wyoming Department of Health Behavioral Health Division and Albany County Board of Commissioners as Governing Body for the Albany County Court Supervised Treatment Program in the amount of \$177,738.54 for the period of July 1, 2015 through June 30, 2016 to provide substance abuse treatment services as a sentencing alternative in accordance with the Court Supervised Treatment Program Act.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.
13. Cooperative Forest Road Agreement between Albany County, Wyoming and USDA, Forest Service Medicine Bow-Routt National Forest for Harris Park Road (NE of Laramie Peak) and Boswell Road (SW of Jelm).

MOTION by Richardson to APPROVE Cooperative Forest Road Agreement between Albany County, Wyoming and USDA, Forest Service Medicine Bow-Routt National Forest for Harris Park Road (NE of Laramie Peak) and Boswell Road (SW of Jelm).

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.
14. Update on reformation of Turner Tract Association and Approval of revisions to organization articles and bylaws.

MOTION by Richardson to APPROVE County Attorney, Peggy Trent to update the reformation of the Turner Tract Association and APPROVE the revisions to the organization articles and bylaws.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.
15. Update on City of Laramie Parks and Recreation Plan and drafting of letter to City of Laramie regarding process for concurrence of same.

MOTION by Richardson to APPROVE the letter to Mr. Paul Harrison regarding the recommendation of the Parks, Trails, and Recreation Master Plan Ad Hoc Committee requesting that if any reference to parks and recreation planning outside municipal boundaries remain in the draft plan, that the County respectfully requests that concurrence be sought from them prior to the presentation of the final draft of the plan to the City Council. In addition, a request that a written timeline be provided to the Board of County Commissioners' outlining the remaining process for approval, including the proposed date the City will request concurrence from the County of the proposed plan.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.
16. Juvenile Interactive Team Memorandum of Understanding.

MOTION by Richardson to TABLE Juvenile Interactive Team Memorandum of Understanding.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.
17. Appointments to the Albany County Transportation Authority Board.

MOTION by Chesnut to APPOINT Andi Summerville for a two-year term to expire April 30, 2017, Lindsay Shumaker for a three-year term to expire April 30, 2018, Thomas Martin for a three-year term to expire April 30, 2018 and Craig Cook for a three-year term to expire April 30, 2018.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.
18. Appoint members to the Personnel Policy Manual Revision Committee.

MOTION by Richardson to APPOINT all Elected Officials as the members to the Personnel Policy Manual Revision Committee. This will be done in a work session therefore anyone will be allowed to attend the meetings.

19. Request Work Session on May 12, 2015 for a webinar demonstration by OpenGov regarding financial reporting for Albany County.

MOTION by Richardson to APPROVE the request for a Work Session on May 12, 2015 at 8:30 a.m. for a webinar demonstration by OpenGov regarding financial reporting for Albany County. Discussions will also commence regarding revisions to the Policy and Procedure Manual.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

20. Payroll and Vouchers for April 2015.

Motion by Sullivan to APPROVE Payroll and Vouchers for April 2015 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** Aflac, \$1,277.93, payroll contribution; Albany County Clerk, \$13.00, plates & registration; Albany County Employees' Health Benefits, \$157,952.51, payroll contribution; Albany County Employees' Reimbursable, \$1,950.00, payroll contribution; Albany County Public Library, \$10,000.00, additional funding; Alpine Animal Hospital, \$29.95, drug asset forfeiture; American Heritage Life, \$82.46, payroll contribution; Big Brothers Big Sisters, \$770.00, diversion program; Century Link, \$19.62, telephones; Colonial Life, \$125.60, payroll contribution; Dearborn National, \$46.60, payroll contribution; Delta, \$4,671.20, payroll contribution; Evans Consoles Incorporated, \$62,385.00, dispatch consoles; Laramie Newspapers, \$951.75, advertising; Life Investors, \$280.00, payroll contribution; Med-Tech Resources, \$798.94, coroner supplies; New York Life, \$890.81, payroll contribution; Orchard Trust Co, \$8,452.50, payroll contribution; Peak1 Administration, \$1,591.54, payroll contribution; R4 Architects, \$15,019.12, professional services; Tri-State Binders, \$1,440.00, tract indexes; United Way, \$390.00, payroll contribution; USPCA, \$100.00, membership dues; VALIC, \$2,555.00, payroll contribution; Wireless Advanced Communications, \$17,949.11, equipment installation; Wyoming Child Support Enforcement, \$1,433.29, payroll contribution; WYDOT, \$2,096.93, Pete Lien project; Wyoming NCPERS, \$800.00, payroll contribution; Wyoming Retirement, \$88,420.54, payroll contribution; Wyoming Worker's Compensation, \$9,282.89, payroll contribution; **COMMISSIONERS:** A Thru Z, \$25.67, document destruction; Laramie Newspapers, \$3,170.00, advertising; **GENERAL ACCOUNTS:** Albany County Fair Association, \$892.22, reimbursement of utilities; Carbon Power & Light, \$115.61, utilities; Century Link, \$2,490.97, telephones; Lewan & Associates, \$2,062.45, copier lease; Rocky Mountain Power, \$1,360.86, utilities; US Bank Equipment Finance, \$2,316.00, copier lease; Wyoming Disposal, \$63.00, utilities; **COURTHOUSE:** Ace Hardware, \$27.99, maintenance supplies; AlSCO, \$223.77, mat service & maintenance; Brown N' Gold, \$5,000.00, janitorial contract; Van's Wholesale, \$128.15, maintenance supplies; **CLERK:** A Thru Z, \$51.41, document destruction; Stephens-Peck Inc., \$85.00, title book; **IT:** First Interstate Bank, \$20.00, safety deposit box fee; Laramie Newspapers, \$77.50, advertising; Wyoming Service & Controls, \$331.99, A/C repair; **CSBG:** March 2015: Climb Wyoming, \$1,041.70; Downtown Clinic, \$3,424.00; Interfaith-Good Samaritan, \$5,195.00; Laramie Reproductive Health, \$2,937.00; Salvation Army, \$600.00; **TREASURER:** A Thru Z, \$25.67, document destruction; **ASSESSOR:** A Thru Z, \$25.67, document destruction; Lewan & Associates, \$39.68, office supplies; The Master's Touch LLC, \$2,404.37, mailing service; **SHERIFF:** A Thru Z, \$25.66, document destruction; A-1 Recovery and Towing, \$220.00, investigation supplies; Advance Auto Parts, \$29.98, vehicle maintenance; Grease Monkey, \$400.56, vehicle maintenance; Laramie GM Auto, \$1,750.58, vehicle maintenance; Laramie Newspapers, \$112.88, advertising; Leonard Medoff, \$250.00, contract services; Miner's Auto Service, \$774.00, investigation supplies; Southeastern Wyoming Garage Doors, \$75.00, search & rescue; Transunion Risk & Alternative, \$110.00, investigation supplies; **DETENTION:** A Thru Z, \$25.66, document destruction; Ace Hardware, \$12.00, supplies; Albany County Clerk, \$0.45, supplies; Jo-Ed Produce, \$2,849.67, boarding of prisoners; Meadow Gold Dairy, \$181.92, boarding of prisoners; US Food Service, \$1,370.36, boarding of prisoners. **ATTORNEY:** A Thru Z, \$25.66, document destruction; Laramie Investment Company, \$150.00, office supplies; Lexis-Nexis, \$182.00, online research; West Payment Center, \$342.04, online research; **INTERGOVERNMENTAL:** Big Brothers Big Sisters, \$3,230.00, diversion program; City of Laramie, \$27,922.20, LARC reimbursement; Peak Wellness Center, \$2,000.00, emergency detention; **PLANNING:** Laramie Fire Extinguisher Services, \$20.00, building maintenance; Laramie Newspapers, \$70.50, advertising; Rocky Mountain Rug Rescue, \$440.00, building maintenance; **CORONER:** Genoveva Cutrell, \$234.00, contract services; Jennifer Graham, \$132.59, supplies & postage; Todd Schlager, \$189.00, contract services; Specialized Pathology, \$1,040.00, autopsy; **COOPERATIVE EXTENSION:** UW College of Agriculture, \$5,127.00, UW 4H contract; **CLERK OF COURT:** A Thru Z, \$25.67, document destruction; **CIRCUIT COURT:** A Thru Z, \$25.67, document destruction; **DRUG COURT:** Peak Wellness Center, \$5,740.11, treatment contract; Redwood Toxicology Lab, \$209.13, drug testing; University of Wyoming, \$130.00, room rental; Western Waterworks Inc., \$21.00, office supplies; **ROAD & BRIDGE:** 4Rivers Equipment, \$856.17, heavy equipment

repair; AlSCO, \$99.24, safety clothing; Drive Train Industries, \$37.53, shop maintenance; Fastenal, \$215.62, shop maintenance; Fat Boys Tire, \$2,945.52, parts & repair; Laramie Auto Parts Co, \$65.09, shop maintenance; Laramie Newspapers, \$152.56, advertising; MHC Kenworth, \$234.17, vehicle repair; True Value, \$13.14, shop maintenance; Wyoming Machinery, \$3,166.45, heavy equipment repair; **FIRE:** Allen's Parts Supply, \$274.60, SFZ fire support; Century Link, \$184.57, telephones for LPFZ; Frenchman Valley Coop, \$1,176.94, SFZ support; Volunteer Fireman's Retirement, \$350.00, pension contribution; Wyoming State Forestry Division, \$140.00, LPFZ support; **PUBLIC HEALTH:** AlSCO, \$51.18, mat service; Johnna French, \$182.59, home visits; GlaxoSmithKline, \$870.30, vaccines; Wyoming Public Health Lab, \$485.00, specimen collection; **WIC:** Century Link, \$58.85, telephones; **1% SALES TAX:** Albany County Public Library, \$4,478.00, LGLP contribution; Albany County Treasurer, \$17,500.00, fuel for Eppson Center; Brown N' Gold, \$200.00, janitorial contract; Johnson Controls, \$25,621.00, service agreement; Laramie Newspapers, \$273.75, advertising; Lewan & Associates, \$1,379.00, HP software support; **DETENTION MEDICAL:** Avia Partners, \$583.91, medical expense; McKesson Medical Surgical, \$96.97, medical expense; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$543,049.41**
TOTAL PAYROLL: \$402,912.94 TOTAL EXPENDITURES: \$945,962.35.

Roll call showed Sullivan, Richardson and Chesnut. Aye. MOTION CARRIED.

20a. Recess to Executive Session.

MOTION by Chesnut to RECESS to Executive Session pursuant to W.S. § 16-4-405 at 11:07 a.m.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

MOTION by Richardson to RETURN to Regular Session at 12:03 p.m.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

21. Adjourn.

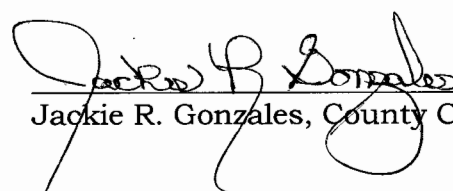
MOTION by Chesnut to ADJOURN the April 21, 2015 Regular Meeting of the Board at 12:04 p.m.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/Tim Sullivan, Chairman

ATTEST:



Jackie R. Gonzales, County Clerk