

# COUNTY COMMISSIONERS' MINUTES

March 3, 2015

LARAMIE, WYOMING

## PLEDGE OF ALLEGIANCE

### REGULAR MEETING – 9:30 a.m.

1. **Roll Call.**

The Regular Meeting was called to order at 9:30 a.m. by Chairman Sullivan. Commissioner Chesnut and Richardson present.

2. **Comments from the public.** None.

3. **Consideration of changes in the agenda.** None.

4. **Approval of consent agenda.**

MOTION by Richardson to APPROVE the Consent Agenda as presented.

### CONSENT AGENDA

4a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the February 17, 2015 Regular Meeting of the Board.

4b. Minutes and Agenda of the Albany County Fair Association.

Action: that the Board ACKNOWLEDGES RECEIPT of the January 12, 2015 MINUTES and February 10, 2015 AGENDA of the Albany County Fair Association.

4c. Albany County Treasurer Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending January 2015 from Linda Simpson, County Treasurer.

4d. Albany County General Fund Revenue Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending January 2015 as prepared by the Albany County Treasurer's Office.

4e. Statement of Operations and Statement of Financial Position of the Albany County Fair Association.

Action: that the Board ACKNOWLEDGES RECEIPT of the STATEMENT OF OPERATIONS as of January 12, 2015; STATEMENT OF FINANCIAL POSITION as of January 12, 2015; and, 2014-2015 BUDGET VS ACTUAL as of January 12, 2015 of the Albany County Fair Association.

4f. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4g. Addressing Oversight Committee Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the February 26, 2015 REPORT from the Addressing Oversight Committee.

4h. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Crawford	Warren	ZC-020-15	13	Coyote Street		Accessory Building	Res
Ennist	Sean/Debra	ZC-021-15	5531	Valley View Drive	\$375,000	Principal Structure	Res
Meacham	Jeffrey	ZC-022-15	5	Jack Rabbit Road	\$10,000	Mobile Home	Res

4i. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming Department of Agriculture; Kelli Little – WCCA (5); NACo CountyNews; Aaron Voos – Medicine Bow-Routt National Forests (3); Cori Phelps – Office of State Lands & Investments; Linda Simpson; ACORD-Stewart Environmental Consultants; NACo (2); UW Extension – Connect; Roy Torres-Sheela Schermetzler; UW Extension – 2015 Impact Statements; U.S. Senator John Barrasso; Wyoming Department of Revenue (2); U.S. Department of Interior – BLM; Cathedral Home for Children; Wyoming Department of Audit (2); and, David Gertsch.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

### REGULAR AGENDA

5. Hospice of Laramie Hospice House Request for Proposal for a Construction Manager at Risk and Direct the Clerk to publish the Request for Proposals.

MOTION by Chesnut to APPROVE Hospice of Laramie Hospice House Request for Proposal for a Construction Manager at Risk and DIRECT the Clerk to publish the Request for Proposals.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

6. Allocation of Forest Service Payment in the amount of \$112,918.13 to the General School Fund and the County Road Fund pursuant to W.S. §9-4-504.

MOTION by Chesnut to ALLOCATE 95% of the of Forest Service Payment in the amount of \$107,272.22 to the County Road Fund and 5% of the Forest Service Payment in the amount of \$5,645.91 to the General School Fund for a total of \$112,918.13 pursuant to W.S. §9-4-504.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

7. Set Hearing pursuant to W.S. §22-29-109(a)(i) regarding the Petition for Enlargement of the Centennial Water and Sewer District for Stephen L. Arthur and Ruth D. Arthur and Centennial Valley Community Church and Direct the Clerk to publish the Notice of Hearing.

MOTION by Richardson to SET Hearing pursuant to W.S. §22-29-109(a)(i) regarding the Petition for Enlargement of the Centennial Water and Sewer District for Stephen L. Arthur and Ruth D. Arthur and Centennial Valley Community Church for April 21, 2015 and DIRECT the Clerk to publish the Notice of Hearing.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

8. Set Hearing pursuant to W.S. §22-29-109(a)(i) regarding the Petition for Enlargement of the Centennial Water and Sewer District for Michael Reaux and Direct the Clerk to publish the Notice of Hearing.

MOTION by Chesnut to SET Hearing pursuant to W.S. §22-29-109(a)(i) regarding the Petition for Enlargement of the Centennial Water and Sewer District for Michael Reaux for April 21, 2015 and DIRECT the Clerk to publish the Notice of Hearing.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

9. Grant application to the Wyoming Department of Agriculture for the Emergency Insect Management Program Grant in the amount of \$85,560.00.

MOTION by Richardson to APPROVE Grant application to the Wyoming Department of Agriculture for the Emergency Insect Management Program Grant in the amount of \$85,560.00 with a cash match of \$16,500 from the Commissioners'; \$26,895 from Big Laramie Mosquito Control District, \$18,212 from Little Laramie District, \$746 from Rock Creek, \$5,000 from Rock River, and an in-kind match of \$2,001 from Public Health, \$2,250 from the Grants Manager, \$506 from GIS Director, \$2,355 from the City of Laramie and \$15,942 from Albany County Weed and Pest.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

10. Utility License for Wheatland Rural Electric Association on County Road #61, Fetterman Road, Section 26, Township 22 North, Range 75 West.

MOTION by Chesnut to APPROVE Utility License for Wheatland Rural Electric Association on County Road #61, Fetterman Road, Section 26, Township 22 North, Range 75 West.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

11. State of Wyoming Health and Human Services Grant Monies Application (Help America Vote Act – Voting Access for Individuals with Disabilities) to the Wyoming Secretary of State's Office.

MOTION by Chesnut to APPROVE State of Wyoming Health and Human Services Grant Monies Application (Help America Vote Act – Voting Access for Individuals with Disabilities) to the Wyoming Secretary of State's Office.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

12. High Intensity Drug Trafficking Area (HIDTA) funding between the Wyoming Division of Criminal Investigation and the Albany County Sheriff's Office from January 1, 2015 through December 31, 2015, in the amount of \$60,476.00, and Authorize the Albany County Sheriff to sign.

MOTION by Richardson to APPROVE High Intensity Drug Trafficking Area (HIDTA) funding between the Wyoming Division of Criminal Investigation and the Albany County Sheriff's Office from January 1, 2015 through December 31, 2015, in the amount of \$60,476.00, and AUTHORIZE the Albany County Sheriff to sign.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

13. Resolution of Support requesting that the State Fire Marshal of the State of Wyoming license the Interoperability Channels VFIRE24, VFIRE25, and VFIRE26 for use during fire related activities.

MOTION by Chesnut to TABLE Resolution of Support requesting that the State Fire Marshal of the State of Wyoming license the Interoperability Channels VFIRE24, VFIRE25, and VFIRE26 for use during fire related activities.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

14. Maintenance and Service Agreement between Board of Commissioners of Albany County, Wyoming and Long Building Technologies, Inc. to provide maintenance and repair service for the Albany County Courthouse HVAC System for a total of \$22,980.00 per year for the period of March 3, 2015 to August 3, 2016 and Authorize the Chairman to sign the Agreement.

MOTION by Richardson to APPROVE Maintenance and Service Agreement between Board of Commissioners of Albany County, Wyoming and Long Building Technologies, Inc. to provide maintenance and repair service for the Albany County Courthouse HVAC System for a total of \$22,980.00 per year for the period of March 3, 2015 to August 3, 2016 and AUTHORIZE the Chairman to sign the Agreement.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

15. Request FY 2015-2016 Budget Work Session for Tuesday, March 10, 2015 at 9:30 a.m.

MOTION by Chesnut to APPROVE the Request for FY 2015-2016 Budget Work Session for Tuesday, March 10, 2015 at 9:30 a.m.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

16. Vouchers for February 2015.

MOTION by Chesnut to APPROVE Vouchers for February 2015 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** Absolute Solutions, \$445.47, SFZ radio repair; Advanced Medical Services, \$350.00, AMS drug testing; Albany County Treasurer, \$70.00, grant administration; Big Brothers Big Sisters, \$770.00, VOA diversion program; CenturyLink, \$16.69, telephones; Climb Wyoming, \$12,944.14, TANF/CPI; Commercial Flooring of Laramie, \$10,372.00, flooring & stair tread replacement; First Data, \$40.30, monthly charges; Kim Gullickson, \$3,281.18, fuels coordinator; Laramie Youth Crisis Center, \$944.11, TANF/CPI; Lane Lindley, \$458.90, fuels coordinator; Millhouse Electronics, \$36,293.10, fixed point wireless links; Modern Printing, \$165.00, posters; Verizon, \$324.26, telephones; WalMart, \$1,518.56, SNS deployable & office supplies; Wyoming State Forestry Division, \$377.46, fire line packs; **GENERAL ACCOUNTS:** CenturyLink, \$2,119.71, telephones; City of Laramie, \$3,254.89, utilities; Dooley Oil Co, \$13,512.00, fuel; Lewan & Associates, \$4,218.22, copier printer support; Reserve Account, \$10,000.00, postage account; Rocky Mountain Power, \$9,273.24, utilities; Source Gas, \$300.64, utilities; Verizon, \$1,261.15, telephones; WageWorks, \$90.00, monthly charges; **COURTHOUSE:** Ace Hardware, \$72.50, maintenance supplies; AlSCO, \$447.54, mat service & maintenance supplies; Bloedorn Lumber, \$29.71, insulation; True Value, \$35.97, extension cords; Van's Wholesale, \$37.78, nitrile gloves; Voltech Electric, \$133.00, replace ballast; **CLERK:** Modern Printing, \$87.00, office supplies; **GRANTS:** Wilken Enterprises, \$300.00, janitorial contract; **IT:** Wyoming Service & Controls, \$1,207.87, A/C repair in data closets; **TREASURER:** The Master's Touch, \$286.11, tax notices; **ASSESSOR:** The Master's Touch, \$175.00 e-notice online setup; **SHERIFF:** Laramie GM Auto, \$1,237.79, vehicle maintenance; Office Depot, \$169.13, office supplies; Washington Association of Sheriffs, \$300.00, special response team training; **DETENTION:** Artech Services, \$1,398.65, maintenance equipment; Fastenal, \$46.80, supplies; Jo-Ed Produce, \$1,553.49, boarding of prisoners; Meadow Gold Dairy, \$312.06, boarding of prisoners; Office Depot, \$296.66, supplies; US Food Service, \$1,331.08, boarding of prisoners; Western Waterworks, \$50.00, supplies; Zep Sales, \$1,025.02, supplies; **ATTORNEY:** Lexis-Nexis, \$182.00, online research; West Payment Center, \$342.04, research charges; **INTERGOVERNMENTAL:** Big Brothers Big Sisters, \$3,230.00, juvenile diversion program; City of Laramie LARC, \$27,922.20, February 2015; Peak Wellness Center, \$2,000.00, emergency detention; Wyoming Guardians Ad Litem Program, \$4,201.75, juvenile court appointed attorney; **PLANNING:** Susan Adler, \$380.00, janitorial contract; Sean Pesek, \$330.00, special projects; **CORONER:** Down to Earth Cleaners, \$60.40, miscellaneous laundry; Jennifer Graham, \$91.41, postage & supplies; **CLERK OF COURT:** Lisa Kelly, \$197.25, transcripts; Office Max, \$85.40, office supplies; Wyoming State Bar, \$189.00, legal directory; **DISTRICT COURT:** David McCarthy, \$430.00, court appointed attorney; **DRUG COURT:** Neubauber Pelkey & Goldfinger LLC, \$600.00, defense attorney contract; Peak Wellness Center, \$6,211.50, counseling contract; Redwood Toxicology Lab, \$250.93, drug testing; Western Waterworks, \$29.00, water cooler refill; Wyoming Drug Court Association, \$1,000.00, WCDA registration; **ROAD & BRIDGE:** AlSCO, \$99.24, safety clothing; Fastenal, \$15.57, heavy equipment repair; Norco, \$251.70, shop maintenance; **FIRE:** CenturyLink, \$183.64, LPFZ telephones; Cyrus Rahman, \$12.53, fuel; Wheatland Rural Electric, \$114.50, utilities; Wyoming State Forestry Division, \$65.61, SFZ support; **PUBLIC HEALTH:** AlSCO, \$56.59, mat service; PSS World Medical, \$409.83, clinical supplies; Donita Smith, \$58.08, travel & mileage; WalMart, \$9.20, clinical supplies; Western Carpet Cleaning Inc., \$850.00, janitorial service; **WIC:** Albany County Public Health, \$6,055.00, rent & copies; CenturyLink, \$50.07, telephones; **1% SALES TAX:** Charter Communications, \$97.90, internet access; Internal Revenue Service, \$2,831.84, tax payment; Judicial Dialog Systems, \$3,879.90,

dialog software & maintenance; Long Building Technologies, \$5,745.00, 1<sup>st</sup> QTR billing HVAC & controls; **MCH/TANF:** Albany County Treasurer, \$60.42, grant administration; **DETENTION MEDICAL:** McKesson Medical Surgical, \$76.74, medical expense; **FIRST INTERSTATE BANK:** \$311.72, travel & mileage; \$502.65, jury supplies & travel; \$250.25, office supplies; \$1,135.16, training, travel & mileage; \$136.95, computer supplies; \$77.68, travel & mileage; \$87.65, officer training; \$555.00, uniform and canine supplies; \$35.97, postage & building maintenance; \$89.85, special response team; \$46.63, canine supplies; \$57.59, detention supplies; \$642.39, search & rescue & supplies; \$43.98, vehicle maintenance; \$131.79, search & rescue; \$16.69 fuel; \$51.98, canine supplies; \$121.58, office & program supplies; \$387.12, vehicle maintenance & supplies; \$2,533.53, graduation supplies & vehicle repair; \$45.86, snow blower clutch cables; \$61.20, extradition; \$225.78, flood response meeting expenses; \$1,130.06, PHRC trainings; \$937.55, fire meetings & equipment; \$1,119.15, office supplies & witness lodging; \$654.00, WCCA travel; \$101.43, extradition; **TOTAL EXPENDITURES: \$203,081.31.**

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

17. Adjourn.

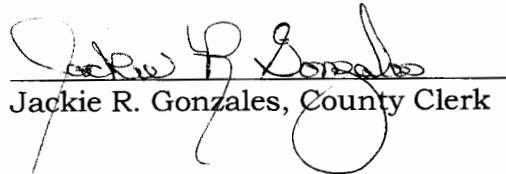
MOTION by Richardson to ADJOURN the March 3, 2015 Regular Meeting of the Board at 10:27 a.m.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/Tim Sullivan, Chairman

ATTEST:

  
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Jackie R. Gonzales, County Clerk