

COUNTY COMMISSIONERS' MINUTES

JANUARY 20, 2015

LARAMIE, WYOMING

INTERVIEWS – 7:45 a.m. – 9:30 a.m.

Albany County Planning and Zoning Commission Applicants
Albany County Fair Board Applicants

PUBLIC HEARINGS: 9:30 a.m.

Markle Land Use Change Application

The County Commissioners heard various comments in opposition and support of this land use application.

Hearing no further comments, MOTION by Chesnut to CLOSE the Public Hearing at 9:41 a.m.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

Markle Conditional Use Application

Hearing no comments, MOTION by Chesnut to CLOSE the Public Hearing at 9:42 a.m.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

DISTRICT BOUNDARY BOARD:

1. Roll Call.

The District Boundary Board was called to order at 9:42 a.m. by Chairman Sullivan. Linda Simpson, County Treasurer, Grant Showacre, County Assessor and Commissioners Chesnut and Richardson present.

2. Approve 2014 District Boundary Board Minutes.

MOTION by Richardson to APPROVE the 2014 District Boundary Board Minutes as presented.

Roll call showed Richardson, Chesnut, Sullivan, Showacre and Simpson. Aye. MOTION CARRIED.

3. Discuss any changes to the School District Boundary Board for 2015.

Grant Showacre, County Assessor indicated that there are no changes in the School District Boundary for 2015.

MOTION by Sullivan to APPROVE the School District Boundaries for 2015.

Roll call showed Richardson, Chesnut, Sullivan, Showacre and Simpson. Aye. MOTION CARRIED.

4. Adjourn District Boundary Board.

MOTION by Simpson to ADJOURN the District Boundary Board at 9:45 a.m.

Roll call showed Richardson, Chesnut, Sullivan, Showacre and Simpson. Aye. MOTION CARRIED.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. **Roll Call.**

The Regular Meeting was called to order at 9:46 a.m. by Chairman Sullivan. Commissioners Chesnut and Richardson present.

2. **Comments from the public.**

Scott Davis spoke to the Board regarding the access along the property by the Table in the Wilderness.

Mike Osterman, County Road and Bridge Superintendent said that there is an easement in place. We will get more information regarding this and as to whether or not it can be dedicated a county road that is not maintained by the County.

3. **Consideration of changes in the agenda.** None.

4. **Approval of consent agenda.**

MOTION by Richardson to APPROVE the Consent Agenda.

CONSENT AGENDA

4a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the January 6, 2015 Regular Meeting of the Board.

4b. Minutes and Agenda of the Albany County Planning and Zoning Commission.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 10, 2014 MINUTES and the January 14, 2015 AGENDA of the Albany County Planning and Zoning Commission.

4c. Albany County Assessor Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 2014 MONTHLY STATEMENT from Grant Showacre, County Assessor.

4d. Albany County Clerk Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 2014 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.

4e. Albany County Clerk of District Court Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 2014 MONTHLY STATEMENT from Janice Sexton, County Clerk of District Court.

4f. Albany County Planner Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 2014 MONTHLY STATEMENT from David Gertsch, County Planner.

4g. Albany County Sheriff Monthly Statement

Action: that the Board ACKNOWLEDGES RECEIPT of the December 2014 MONTHLY STATEMENT from Dave O'Malley, County Sheriff.

4h. Albany County Detention Center Monthly Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 2014 MONTHLY REPORT from the Albany County Detention Center.

- 4i. \$6,000.00 Bond for Jo-Carol Ropp, Treasurer, Albany County Public Library.
Action: that the Board APPROVES the \$6,000.00 Bond for Jo-Carol Ropp, Albany County Public Library.
- 4j. \$30,000.00 Bond for Kenneth Cramer, Treasurer, Albany County School District #1.
Action: that the Board APPROVES the \$30,000.00 Bond for Kenneth Cramer, Treasurer, Albany County School District #1.
- 4k. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending December 2014 as prepared by the Albany County Clerk's Office.
- 4l. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4m. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Rogers	Casey/Erika	ZC-006-15	####	TBD	\$10,000	Principal Structure	Ag
Bryan	Tom/Marilyn	ZC-007-15	####	TBD	\$150,000	Principal Structure	Ag
Bryan	Tom/Marilyn	ZC-008-15	####	TBD	\$0	Accessory Building	Ag
Bryan	Tom/Marilyn	ZC-009-15	####	TBD	\$0	Accessory Building	Ag
Farrell	Thomas/Sandra	ZC-010-15	136	Hill Draw Road	\$0	Accessory Building	Res
Newman	Matthew	ZC-011-15	5445	Valley View Drive	\$10,000	Accessory Building	Res

4n. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Petroleum Association of Wyoming; Buffalo Bill Center of the West; Wyoming Department of Audit; Wyoming Department of Audit-Ark Regional Services, Inc.; Special Olympics-Wyoming; Dr. Sue Lowe-Snowy Range Vision Center; Pete Obermueller - WCCA; Janice Sexton - Clerk of District Court; Wyoming Technology Transfer Center; Laramie Chamber Business Alliance; U.S. Senator John Barrasso; Wyoming Department of Revenue; Wyoming Department of Audit-Albany County Tourism Board; Wyoming Department of Audit; Dave O'Malley - County Sheriff; Sheela Schermetzler-Grants Manager; Wyoming Department of Audit-City of Laramie; Pete Obermueller - WCCA; Sheela Schermetzler-Grants Manager; Wyoming Pari-Mutuel Commission; and, Constant G. Marquer, III.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

REGULAR AGENDA

5. Markle Land Use Change Application (LUC-05-14).

MOTION by Chesnut to TABLE the Markle Land Use Change Application (LUC-05-14).

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

6. Markle Conditional Use Application (CU-04-14) for an office and the storage of machinery and vehicles.

MOTION by Chesnut to TABLE the Markle Conditional Use Application (CU-04-14) for an office and the storage of machinery and vehicles.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

7. I-80 Telephone Canyon Aquifer Protection Project presentation.

Representatives from Trihydro Consulting were present to update the Board on the status of the I-80 Telephone Canyon Aquifer Protection Project. They recommended to the Board that the drainage channels should be lined and a detention pond should be built to contain the storm water and to monitor the wells.

8. Amendment #1 to the Albany County Juvenile Diversion Program Service Provider Agreement between Albany County and Greater Wyoming Big Brothers Big Sisters, dated September 30, 2014 that changes the following: Effective January 1, 2015 through September 30, 2015 and the monthly contract amount will increase by \$770 from \$3,230 to \$4,000.

MOTION by Chesnut to APPROVE Amendment #1 to the Albany County Juvenile Diversion Program Service Provider Agreement between Albany County and Greater Wyoming Big Brothers Big Sisters, dated September 30, 2014 that changes the following: Effective January 1, 2015 through September 30, 2015 the monthly contract amount will increase by \$770 from \$3,230 to \$4,000.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

9. Service Provider Agreement between Albany County and AECOM Economics and Sink Combs Dethlefs in the amount of \$33,333.00 to conduct a feasibility study of the Albany County Events Center and Authorize Chairman to sign.

MOTION by Chesnut to APPROVE Service Provider Agreement between Albany County and AECOM Economics and Sink Combs Dethlefs in the amount of \$33,333.00 to conduct a feasibility study of the Albany County Events Center and AUTHORIZE Chairman to sign.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

10. Apply for the Hazardous Materials Emergency Preparedness Grant in the amount of \$2,500.00.

MOTION by Richardson to APPROVE the application for the Hazardous Materials Emergency Preparedness Grant in the amount of \$10,000.00 with a \$2,500.00 buy-in from Albany County.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

11. Update status of County Coroner's budget, equipment and training.

Jennifer Graham, County Coroner updated the Commissioners on the budget for the Coroner's office and the need for additional funds.

12. Ratify ASO Group Plan Changes with Blue Cross Blue Shield of Wyoming to change the groups new hire probationary period from 60 days to 45 days. The individual is still effective the first day of the following month after the probationary period is met.

MOTION by Chesnut to RATIFY ASO Group Plan Changes with Blue Cross Blue Shield of Wyoming to change the groups new hire probationary period from 60 days to 45 days. The individual is still effective the first day of the following month after the probationary period is met.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

13. Make Appointments to the Albany County Fair Board.

MOTION by Richardson to APPOINT Lindy Johnson to a five-year term and Roger Newkirk to the three-year unexpired term on the Albany County Fair Board.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

14. Make Appointment to the Albany County Planning and Zoning Commission.

MOTION by Chesnut to APPOINT Carl Miller to the Albany County Planning and Zoning Commission for a three-year term.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

15. Appoint a County Commissioner to the Health Insurance Management Team.

MOTION by Chesnut to APPOINT Heber Richardson as the County Commissioner to the Health Insurance Management Team.

Roll call showed Chesnut and Sullivan. Aye. Heberston abstained. MOTION CARRIED.

16. Discuss Municipal Ordinances of the City of Laramie, Wyoming which extends the City's jurisdiction beyond its corporate limits by one-half (1/2) mile.

Various comments were heard from the County Commissioners and also City Council Members regarding ordinances passed by the City Council that affect the residents that live within the one-half (1/2) mile buffer zone.

Peggy Trent, County and Prosecuting Attorney will draft a resolution to nullify those ordinances to be placed on the February 3, 2015 County Commissioners Agenda.

17. Approve Payroll and Vouchers for January 2015.

MOTION by Chesnut to APPROVE Payroll and Vouchers for January 2015 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to case warrants to be issued in payment of each account to wit: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** Aflac, \$1,277.93, payroll contribution; Albany County Employees' Health Benefits, \$160,091.18, payroll contribution; Albany County Employees' Reimbursable, \$2,045.83, payroll contribution; Albany County Public Library, \$10,000.00, additional funding; American Heritage Life, \$82.46, payroll contribution; Apex Software, \$470.00, sketching software; Big Brothers Big Sisters, \$1,723.10, TANF/CPI Dec

2014; Century Link, \$19.48, telephones; Colonial Life, \$125.60, payroll contribution; Dearborn National, \$46.60, payroll contribution; Delta Dental, \$4,580.30, payroll contribution; Kim Gullickson, \$2,242.80, fuels coordinator; Laramie Newspapers Inc., \$1,171.50, advertising; Life Investors, \$280.00, payroll contribution; Lane Lindley, \$355.37, fuels coordinator; New York Life, \$890.81, payroll contribution; Orchard Trust, \$8,587.50, payroll contribution; Peak1 Administration, \$1,563.22, payroll contribution; Lynn Todd, \$1,846.88, assistance for volunteer fire zones reimbursement; United Way, \$310.00, payroll contribution; Valic, \$2,380.00, payroll contribution; Wyoming Child Support Enforcement, \$743.79, payroll contribution; WYDOT, \$1,243.91, Pete lien project; Wyoming NCPERS, \$800.00, payroll contribution; Wyoming Retirement System, \$91,557.37, payroll contribution; Wyoming Worker's Compensation, \$9,689.37, payroll contribution;

COMMISSIONERS: A Thru Z, \$25.67, document destruction; Laramie Newspapers Inc., \$2,328.25, advertising; **GENERAL ACCOUNTS:** Carbon Power & Light, \$116.52, utilities; Century Link, \$2,473.77, telephones; City of Laramie, \$56.54, utilities; Lance's Painting Inc., \$3,047.00, courthouse maintenance; Lewan & Associates, \$3,980.45, computer replacement/copier lease; Mader Tschacher Peterson & Co, \$10,000.00, progress billing; Rocky Mountain Power, \$1,490.54, utilities; Source Gas, \$2,474.51, utilities; Union Telephone, \$42.34, telephone service; US Bank Equipment Finance, \$2,316.00, copier lease; Wyoming Disposal Systems, \$64.89, utilities; **COURTHOUSE:** A/C Electric, \$130.00, maintenance supplies; Ace Hardware, \$55.95, maintenance supplies; AlSCO, \$158.50, mat service; Brown N' Gold Contracting, \$5,000.00, janitorial contract; Van's Wholesale, \$47.57, maintenance supplies; Voltech Electric Inc., \$1,006.04, building maintenance; **CLERK:** A Thru Z, \$25.67, document destruction; Sam's Club, \$99.72, office supplies; **CSBG:** Climb Wyoming, \$1,041.66, Dec 2014; Downtown Clinic, \$3,166.66, Dec 2014; Eppson Center, \$375.00, Dec 2014; Interfaith-Good Samaritan, \$15,585.00, Dec 2014; Laramie Reproductive Health, \$258.00, Dec 2014; Salvation Army, \$625.00, Dec 2014; **TREASURER:** A Thru Z, \$25.66, document destruction; **ASSESSOR:** A Thru Z, \$25.66, document destruction; Star Awards & Signs, \$19.75, office supplies; **SHERIFF:** A Thru Z, \$25.66, document destruction; Laramie GM Auto, \$306.80, auto expense; Laramie Tailoring, \$49.75, uniform expense; Modern Printing, \$185.00, office supplies; Transunion, \$250.58, investigation supplies; Foster White, \$200.00, evidence building maintenance; Wireless Advanced Communications, \$78.00, vehicle maintenance; **DETENTION:** A Thru Z, \$25.67, document destruction; Artech Services, \$527.08, maintenance equipment; Chief Supply Corporation, \$188.89, supplies; Eagle Plumbing & Heating, \$99.00, maintenance equipment; Jo-Ed Produce, \$3,239.49, boarding of prisoners; Laramie Investment Company, \$50.00, notary bond; Meadow Gold Dairy, \$439.10, boarding of prisoners; Secretary of State, \$30.00, notary; US Food Service, \$2,108.83, boarding of prisoners; Van's Wholesale, \$347.61, supplies; **ATTORNEY:** A Thru Z, \$25.67, document destruction; Lisa Kelly, \$59.00, transcripts; Lexis-Nexis, \$182.00, online research; Dave Smith, \$30.00 witness fees; Source Office & Technology, \$256.31, office supplies; West Payment Center, \$667.79, online research; **INTERGOVERNMENTAL:** City of Laramie, \$27,922.20, LARC reimbursement; Peak Wellness Center, \$2,000.00, emergency detention; **PLANNING:** Laramie Newspapers Inc., \$90.75, advertising; **CORONER:** Patrick Allen MD, \$1,065.00, autopsies; Horizon Laboratory, \$659.00, forensic panels; Amanda Pittman, \$192.15, supplies/travel & mileage; Specialized Pathology Consultants, \$1,065.00, autopsies; James Wilkerson, \$2,155.00, autopsies; **CLERK OF COURT:** Office Max Inc., \$86.88, office supplies; **DISTRICT COURT:** Devine Law P.C., \$2,625.00, court appointed attorney; Neubauer Pelkey & Goldfinger LLC, \$1,025.00, court appointed attorney; **CIRCUIT COURT:** A Thru Z, \$25.67, document destruction; **DRUG COURT:** BI, \$478.95, electronic monitoring; Peak Wellness Center, \$6,750.00, counseling contract; Western Waterworks Inc., \$21.30, water cooler; **ROAD & BRIDGE:** AlSCO, \$142.86, safety clothing; Drive Train Industries, \$159.92, heavy equipment; Laramie Auto Parts, \$31.32, vehicle repair; NORCO Inc., \$377.85, shop equipment maintenance; Sam's Club, \$124.46, shop equipment; Wyoming Machinery, \$1,328.18, heavy equipment repair; **FIRE:** Century Link, \$154.58, telephones; Frenchman Valley Coop, \$912.60, propane; Volunteer Fireman's Retirement, \$375.00, VF pension plan; Wyoming State Fire Advisory Board, \$300.00, rural fire association dues; Wyoming State Forestry Division, \$917.35, LPFZ support; **PUBLIC HEALTH:** AlSCO, \$52.59, mat service; Public Health, \$39,438.92, 2nd quarter payroll; Laramie Heating & Sheet Metal, \$94.84, building maintenance; Donita Smith, \$226.32, travel & mileage; Wyoming Public Health Lab, \$244.00, clinical supplies; Wyoming Security Systems Inc., \$75.00, alarm monitoring; **WIC:** Century Link, \$58.43, telephones; **1% SALES TAX:** Big Brothers Big Sisters, \$5,000.00, 2014-15 allocation; Brown N' Gold Contracting, \$200.00, janitorial contract; **MCH/TANF:** Donita Smith, \$4.48, travel & mileage; **DETENTION MEDICAL:** Avia Partners, \$1,091.39, medical expenses; McKesson Medical Surgical, \$560.02, medical expense; **EMPG:** Aimee Binning, \$47.15, travel & mileage; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$467,638.71 TOTAL PAYROLL: \$417,272.31 TOTAL EXPENDITURES: \$884,911.02.**

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

18. Discuss possibility of having regular work sessions.

Peggy Trent, County and Prosecuting Attorney indicated that the Board can have work sessions and the best way to do this is by resolution. She will draft a resolution to go on the February 3rd agenda regarding the date and times for work sessions.

19. **Recess Regular Session.**

MOTION by Richardson to RECESS the Regular Session at 11:47 a.m.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

20. **EXECUTIVE SESSION** pursuant to W.S. § 16-4-405(a)(ii).

MOTION by Richardson to GO INTO Executive Session at 11:47 a.m.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

21. **ADJOURN** out of Executive Session.

MOTION by Richardson to ADJOURN out of Executive Session at 1:02 p.m.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

22. **RETURN** to Regular Session.

MOTION by Richardson to RETURN to Regular Session at 1:05 p.m.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

23. **ACTION** regarding Executive Session.

MOTION by Chesnut to allow the County Attorney to hire outside legal counsel to handle Personnel matters in the County Attorney's Office.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

24. **ADJOURN.**

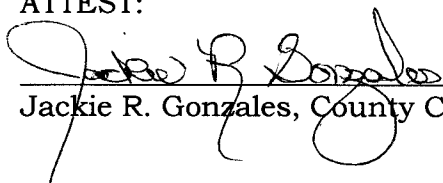
MOTION by Chesnut to ADJOURN the January 20, 2015 Regular Meeting of the Board at 1:06 p.m.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Sullivan, Chairman

ATTEST:



Jackie R. Gonzales, County Clerk