

COUNTY COMMISSIONERS' MINUTES

JANUARY 6, 2015

LARAMIE, WYOMING

PUBLIC HEARINGS: 9:30 a.m.

Johnson Conditional Use Application

Hearing no comments, MOTION by Chesnut to CLOSE the Public Hearing at 9:31 a.m.
Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

Asay Springs Subdivision Preliminary Plat Application

Hearing no comments, MOTION by Chesnut to CLOSE the Public Hearing at 9:32 a.m.
Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. **Roll Call.**

The Regular Meeting was called to order at 9:30 a.m. by Chairman Sullivan. Commissioner Chesnut and Richardson present.

2. **Comments from the Public.**

Tina Mansfield, Drug Court Coordinator informed the Board that the "How Being Trauma-Informed Improves Criminal Justice System Responses" 2015 grant-sponsored Training Delivery was awarded to Albany County. She also indicated that as a recipient we can mention this award when we apply for federal dollars.

3. **Consideration of Changes in the Agenda.** None.

4. **Approval of Consent Agenda.**

MOTION by Richardson to APPROVE the Consent Agenda.

CONSENT AGENDA

4a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the December 16, 2014 Regular Meeting of the Board.

4b. Albany County Assessor Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending November 2014 from Grant Showacre, County Assessor.

4c. \$1,000.00 Bond for Tim Chesnut, Albany County Commissioner.

Action: that the Board APPROVES the \$1,000.00 Bond for Tim Chesnut, Albany County Commissioner.

4d. \$1,000.00 Bond for Heber Richardson, Albany County Commissioner.

Action: that the Board APPROVES the \$1,000.00 Bond for Heber Richardson, Albany County Commissioner.

4e. \$1,000.00 Bond for Jennifer Graham, Albany County Coroner.

Action: that the Board APPROVES the \$1,000.00 Bond for Jennifer Graham, Albany County Coroner.

4f. \$2,000.00 Bond for Charles B. Olson, Deputy County Assessor.

Action: that the Board APPROVES the \$2,000.00 Bond for Charles B. Olson, Deputy County Assessor.

4g. \$4,000.00 Bond for David S. O'Malley, Albany County Sheriff.

Action: that the Board APPROVES the \$4,000.00 Bond for David S. O'Malley, Albany County Sheriff.

4h. \$5,000.00 Bond for Grant C. Showacre, Albany County Assessor.

Action: that the Board APPROVES the \$5,000.00 Bond for Grant C. Showacre, Albany County Assessor.

4i. \$10,000.00 Bond for Janice Sexton, Albany County Clerk of District Court.

Action: that the Board APPROVES the \$10,000.00 Bond for Janice Sexton, Albany County Clerk of District Court.

4j. \$25,000.00 Bond for Jacqueline R. Gonzales, Albany County Clerk.

Action: that the Board APPROVES the \$25,000.00 Bond for Jacqueline R. Gonzales, Albany County Clerk.

4k. \$60,000.00 Bond for Linda Simpson, Albany County School District #1.

Action: that the Board APPROVES the \$60,000.00 Bond for Linda Simpson, Albany County School District #1.

4l. \$100,000.00 Bond for Linda Simpson, Albany County Treasurer.

Action: that the Board APPROVES the \$100,000.00 Bond for Linda Simpson, Albany County Treasurer.

4m. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4n. 2010 Specific Purpose Excise Tax Vouchers.

Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Trihydro	Aquifer	12/23/2014	977-2925-000	\$3,362.85
SirsiDynix #774271	ACPL-Self Checkout System	07/10/2014	977-2920-000	\$81,233.66
Computype, Inc.	Library Label Printer	12/16/2014	977-2920-000	\$1,195.95
Computype, Inc.	Library Labels	12/22/2014	977-2920-000	\$170.00

4o. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Bruner	Amber	ZC-001-15	42	Moulton Road	\$12,000	Accessory Building	Res
Kiehm	Douglas Wallace	ZC-002-15	3405	Fort Sanders Drive	\$400	Accessory Building	Res
Boyd	Robert/Rhonda	ZC-003-15	2	Scout Trail	\$15,000	Accessory Building	Res
Vicchy	Robin M.	ZC-004-15	####	Grandview Drive	\$340,000	Principal Structure	Res
Koske	Chad	ZC-005-15	10	Gopher Gulch Road	\$250	Accessory Building	Res

4p. **Acknowledge Receipt of Correspondence.**

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming Educators' Benefit Trust; Wyoming Inauguration Committee; Sheridan County Commission; Laramie Chamber Business Alliance (2); Wyoming Environmental Quality; Medicine Bow-Routt National Forests (2); Wyoming State Engineer's Office; Gorman Engineering, LLC; Sheela Schermetzler; CLIMB Wyoming; Wyoming Department of Transportation (2); CBI; Department of Revenue; Cody Schlager; U.S. Senator John Barrasso; Pete Obermueller – WCCA; SAFE Project; Wyoming Arts Council; Kelli Little – WCCA; ACORD – Arcon, Inc.; NACo-CountyNews; Williams Field Services; and, Albany County 4-H FootNotes.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

REGULAR AGENDA

5. **Appoint Chairman of the Board of County Commissioners.**

MOTION by Richardson to APPOINT Tim Sullivan as the Chairman of the Board of County Commissioners.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

6. **Agreement with Spiegelberg Lumber & Building Company for pre-construction and construction services as Construction Manager at Risk in the amount of \$157,750.00 for the renovation of Big Brothers Big Sisters Community Mentoring Center.**

MOTION by Chesnut to APPROVE Agreement with Spiegelberg Lumber & Building Company for pre-construction and construction services as Construction Manager at Risk in the amount of \$157,750.00 for the renovation of Big Brothers Big Sisters Community Mentoring Center.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

7. **Preliminary Plat Application for Asay Springs Subdivision (SD-03-14).**

MOTION by Richardson to APPROVE Preliminary Plat Application for Asay Springs Subdivision (SD-03-14) based on the following Findings of Fact and Conclusions of Law:
Findings of Fact:

1. The information required to be on the face of the preliminary plat has been included (Platting and Subdivision Regulations, Chapter V, Section 1).
2. Drainage and other preliminary plat issues have been reviewed by the County Engineer.
3. Water will be provided by individual wells.
4. Wastewater systems will be individual systems.
5. Utilities will be underground.
6. The property proposed for subdivision is zoned Residential. This subdivision proposal meets the standards of this zone (density, lot frontage, etc.).
7. Approval of the City of Laramie is required because the proposed subdivision is within one mile of municipal boundaries (Albany County Platting and Subdivision Regulations, Chapter IV, Section 4, W.S. 18-5-308, W.S. 34-12-103).

Conclusions of Law:

The provisions of the Albany County Platting and Subdivision Resolution, Chapters I-VIII have been and will be complied with.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

8. **Johnson Conditional Use Application (CU-05-14) to allow a home daycare.**

MOTION by Chesnut to APPROVE Johnson Conditional Use Application (CU-05-14) to allow a home daycare, incorporating the following Findings of Fact and Conclusions of Law:
Findings of Fact: The Findings Necessary for Approval, as listed in this report, are incorporated herein as Findings of Fact.

Conclusions of Law: The application has met all requirements of the Albany County Zoning Resolution, Chapter I, Section 13 and Chapter V, Section 4.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

9. **Award Bid and Approve Contract for Medical Services at the Albany County Detention Center to Urgent Care of Laramie in the amount of \$220,000.00, commencing on January 15, 2015 and continuing through January 15, 2017 and Authorize the Chairman to sign the agreement.**

MOTION by Chesnut to AWARD Bid and APPROVE Contract for Medical Services at the Albany County Detention Center to Urgent Care of Laramie in the amount of \$220,000.00,

commencing on January 15, 2015 and continuing through January 15, 2017 and AUTHORIZE the Chairman to sign the agreement.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

10. Appoint Amanda Gordon, the elected Health Insurance Management Team 6th member to the Health Insurance Management Team for two (2) years per the team's by-laws.

MOTION by Richardson to APPOINT Amanda Gordon, the elected Health Insurance Management Team 6th member to the Health Insurance Management Team for two (2) years per the team's by-laws.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

11. Request permission to sell surplus electronics to include workstations and iPads.

MOTION by Richardson to GRANT permission to sell surplus electronics to include workstations and iPads and to be offered to County employees first.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

12. Appoint, Rodney Weakly as the Department Head Representative to the Health Insurance Management Team for a four (4) year appointment to expire in October 2018.

MOTION by Chesnut to APPOINT Rodney Weakly as the Department Head Representative to the Health Insurance Management Team for a four (4) year appointment to expire in October 2018.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

13. 2015 Processing Policy Modification with Delta Dental of Wyoming regarding sealants limitation and routine restoration limitation.

MOTION by Richardson to APPROVE 2015 Processing Policy Modification with Delta Dental of Wyoming regarding sealants limitation and routine restoration limitation.

Roll call showed Richardson, Chesnut and Sullivan. Aye. MOTION CARRIED.

14. 2015 Holiday Schedule.

MOTION by Chesnut to APPROVE 2015 Holiday Schedule as follows:

Equality Day	3 rd Monday in January (January 19 th)
President's Day	3 rd Monday in February (February 16 th)
Memorial Day	Last Monday in May (May 25 th)
Independence Day	July 4 th (Saturday) to be closed on Friday, July 3 rd
Labor Day	1 st Monday in September (September 7 th)
Veteran's Day	November 11 th (Wednesday)
Thanksgiving Day	4 th Thursday in November (November 26 th)
Day after Thanksgiving	November 27 th (Friday)
Christmas Eve	December 24 th (Thursday) close at noon
Christmas Day	December 25 th (Friday)
New Year's Eve	December 31 st (Thursday) close at noon
New Year's Day	January 1, 2016 (Friday)

All County buildings will be closed to the public on Monday, October 12th, Columbus Day, for an in-house work day.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

15. Discuss Juvenile Services Board.

Peggy Trent, County Attorney updated the Board about the interest in moving forward with a Juvenile Services Board. A board needs to be formed and there are 3 ways that it can happen. The first way is to form a Joint Powers Board which would be a separate legal entity. The second way would be to have an advisory board. The County would be in charge and would appoint 5 other members. This would not be my recommended option. The third way would be to have an agreement to have all funds go through the County but have all the players involved. We would have a 3-5 year agreement to see how it works. This is the way it is being done in a lot of Counties around the state. Ms. Trent indicated this is her recommendation,

although an amendment will need to be brought before the legislature to make it allowable under statute.

16. Vouchers for December 2014.

MOTION by Chesnut to APPROVE Vouchers for December 2014 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** Advanced Medical Supplies, \$350.00, UA testing; Albany County Treasurer, \$763.12, juvenile transport; CenturyLink, \$16.64, telephones; CLIMB Wyoming, \$14,420.58, TANF/CPI Grant; Commercial Flooring of Laramie, \$112,322.00, flooring and stair treads/library carpet replacement; Johnna French, \$133.75, travel/mileage; Gorman Engineering, \$8,037.10, engineering services; JC Construction & Design, \$23,550.00, library carpet replacement; Pete Lien and Sons, \$4,890.00, fencing/cattle guards/labor; Southern Computer Warehouse, \$2,752.00, transceiver module/Poe switch; The Louis Berger Group Inc., \$1,476.25, progress billing; Trihydro, \$3,362.85, Aquifer; Truenorth Steel, \$36,169.15, culverts/cattle guards; Verizon, \$323.71, telephones; Wal-Mart, \$28.44, office supplies; Melissa Zaferos, \$103.60, travel/mileage; **COMMISSIONERS:** Jerry Kennedy, \$638.40, travel/mileage; Laramie Investment Co., \$5,440.00, bonds-elected officials; Heber Richardson, \$347.20, travel/mileage; Kellie Southards, \$31.88, refreshments-oath ceremony; Wyoming State Safe & Lock Co., \$45.00, file cabinet un-locking; **GENERAL ACCOUNTS:** CenturyLink, \$2,113.66, telephones; Charter Communications, \$274.85, utilities; City of Laramie, \$2,876.34, utilities; Fuel Management Solutions, \$245.42, fuel pump repair; Lincoln Printing, \$1,920.31, postage; Milford Printers, \$215.93, check order; Pitney Bowes, \$1,048.77, postage machine lease; Rocky Mountain Power, \$11,677.37, utilities; SourceGas, \$4,410.45, utilities; The Master's Touch LLC, \$226.53, postage; The Print Shop, \$320.00, IRS supplies; Town of Rock River, \$118.00, utilities; Verizon, \$1,855.04, telephones; Wells Fargo Financial Leasing, \$1,200.00, copier lease; Wyoming Disposal Systems, \$64.89, utilities; **COURTHOUSE:** Ace Hardware, \$71.24, maintenance supplies; AlSCO, \$317.00, mat service; Cowboy Supply House, \$57.00, maintenance supplies; Van's Wholesale, \$213.28, maintenance supplies; Wal-Mart, \$46.14, janitorial supplies; **CLERK:** NADA Appraisal Guides, \$178.00, title & registration book; Sam's Club, \$22.48, office supplies; Kellie Southards, \$36.99, filing stamp; **GRANTS:** Holiday Inn, \$157.50, grant writing workshop; Wilken Enterprises, Inc., \$400.00 janitorial contract; **ELECTIONS:** Lincoln Printing, \$844.62, postcards; **CSBG:** Albany County SAFE Project, \$1,333.00, November 2014; CLIMB Wyoming, \$1,041.66, November 2014; Downtown Clinic, \$3,166.66, November 2014; Eppson Center for Seniors, \$375.00, November 2014; Laramie Reproductive Health, \$75.00, November 2014; Salvation Army, \$625.00, November 2014; **FOREST PATROL:** Laramie GM Auto, \$1,075.04, vehicle maintenance; **TREASURER:** NADA Appraisal Guides, \$178.00, title & registration guide; National Business Systems, \$451.22, MVR cards; The Master's Touch LLC, \$700.00, MVR cards; **ASSESSOR:** Tami Howe, \$21.95, office supplies; **SHERIFF:** A Thru Z, \$58.50, document destruction; Entenmann-Rovan Co., \$79.00, uniform expense; Grease Monkey, \$151.30, vehicle maintenance; Laramie GM Auto, \$433.30, vehicle maintenance; Midwest Special Services Inc., \$1,594.20, extradition; Miner's Auto Service, \$782.00, investigations; Office Depot, \$91.99, office supplies; **DETENTION:** Secretary of State, \$60.00, notary; A Thru Z, \$58.50, document destruction; Ace Hardware, \$36.28, detention center supplies; Eagle Plumbing & Heating, \$195.39, maintenance equipment; Jo-Ed Produce, \$2,320.32, boarding of prisoners; Meadow Gold Dairy, \$620.10, boarding of prisoners; Office Depot, \$101.89, detention center supplies; US Food Service, \$2,070.91, boarding of prisoners; Van's Wholesale, \$80.79, detention center supplies; Western Waterworks Inc., \$60.00, supplies; **ATTORNEY:** Lisa Kelly, \$500.00, trial expense/transcript; Gary Puls, \$30.00, witness fees; Vince Valdez, \$118.48, witness fees/travel expenses; **INTERGOVERNMENTAL:** Peak Wellness Center, \$2,000.00, emergency detention December; **PLANNING:** Susan Adler, \$380.00, janitorial contract; **COOPERATIVE EXTENSION:** Albany County Co-Op Extension, \$15.80, program supplies; Linda Sue Golding, \$19.77, travel/mileage; **DISTRICT COURT:** Neubauer Pelkey & Goldfinger, \$175.00, Title 25 court appointment; **DRUG COURT:** City of Laramie, \$75.00, office supplies; Northpointe, Inc., \$810.00, yearly software maintenance; Charles Pelkey, \$600.00, defense attorney; **ROAD & BRIDGE:** AlSCO, \$142.86, safety clothing; Drive Train Industries, \$24.80, heavy equipment repair; Laramie Auto Parts, \$83.15, vehicle repair/shop maintenance; Tri-Spar Lumber, \$10.70, shop maintenance; True Value, \$13.88, shop maintenance; **FIRE:** Wheatland Rural Electric, \$122.42, utilities; **PUBLIC HEALTH:** AlSCO, \$105.18, mat service; Merck Sharp & Dohme Corp, \$1,383.47, vaccines; Modern Printing, \$335.00, office supplies; PSS World Medical Inc., \$194.26, clinical supplies; Donita Smith, \$99.12, travel/mileage; Wal-Mart, \$74.69, office supplies; Western Carpet Cleaning, \$850.00, janitorial service; **WIC:** CenturyLink, \$49.93, telephones; **1% SALES TAX:** Internal Revenue Service, \$2,824.86, tax penalty; Charter Communications, \$97.90, internet access; Dell Marketing L.P., \$4,496.59, Microsoft licensing; Laramie Regional Airport, \$115,000.00, 2014-2015 allocation; Lewan & Associates, Inc., \$6,426.00, hard drives for backup storage; T.W. Enterprises, \$23,294.00, generator maintenance; **MCH/TANF:** Albany County Treasurer, \$60.42, grant administration; Johnna French, \$69.43, travel/mileage; Donita Smith, \$17.36, travel/mileage; Melissa Zaferos, \$34.16, travel/mileage; **DETENTION MEDICAL:** McKesson

Medical Surgical, \$1,672.38, medical expense; **TOTAL EXPENDITURES:** \$426,157.09.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

17. Adjourn.

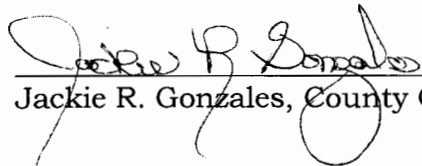
MOTION by Chesnut to ADJOURN the Regular Meeting of January 6, 2015 at 10:53 a.m.

Roll call showed Chesnut, Richardson and Sullivan. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Sullivan, Chairman

ATTEST:



Jackie R. Gonzales, County Clerk