INTERVIEWS: 9:00 a.m.
Albany County Scholarship Committee

PUBLIC HEARING: 9:30 a.m.
2014 Business Ready Community Grant and Loan Program Application for a Child Care/Senior Care Project

Mario Rampulla, President of the Hospice Board and Terri Longhurst, Executive Director spoke regarding this application. There was discussion of the need for a Hospice House here in Laramie and the jobs it will create for the community.

MOTION by Chesnut to CLOSE the Public Hearing at 9:36 a.m.
Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

PLEDGE OF ALLEGIANCE

DISTRICT BOUNDARY BOARD
1. Roll Call.
   The Albany County District Boundary Board was called to order at 9:40 a.m. by Chairman Sullivan. Commissioners’ Chesnut, Kennedy, Sullivan, County Assessor Grant Showacre and County Treasurer Linda Simpson all present.

2. Discuss any boundary changes.
   Grant Showacre, County Assessor indicated that at this time, there are no boundary changes for Albany County.

MOTION by Chesnut to KEEP the boundaries the same as they are currently.
Roll call showed Chesnut, Kennedy, Simpson, Showacre and Sullivan. Aye. MOTION CARRIED.

3. Adjourn the Albany County District Boundary Board.

MOTION by Simpson to ADJOURN the Albany County District Boundary Board at 9:41 a.m.
Roll call showed Simpson, Kennedy, Chesnut, Showacre and Sullivan. Aye. MOTION CARRIED.

REGULAR MEETING
1. Roll Call.
   The Regular Meeting was called to order at 9:45 a.m. by Chairman Sullivan. Commissioners’ Kennedy and Chesnut present.

2. Comments from the Public. None


4. Approval of Consent Agenda.

   MOTION by Kennedy that each specific action on the Consent Agenda is APPROVED as though each upon independently.

CONSENT AGENDA

4a. Minutes of the Regular Meeting of the Board.
   Action: that the Board APPROVES the MINUTES of the January 21, 2014 Regular Meeting of the Board.

4b. Agenda of the Albany County Public Library Board of Directors.
   Action: that the Board ACKNOWLEDGES RECEIPT of the January 23, 2014 AGENDA of the Albany County Public Library Board of Directors.

4c. $10,000.00 Bond for Richard R. Melone, Treasurer, Albany County Hospital District.
   Action: that the Board APPROVES the $10,000.00 BOND for Richard R. Melone, Treasurer, Albany County Hospital District.

4d. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
   Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4e. County Road Fund Voucher.
   Action: that the Board APPROVES the following County Road Fund Voucher:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Service</th>
<th>Invoice Date/No.</th>
<th>Account Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gertsch-Baker Engineering &amp; Design, Inc.</td>
<td>Road Easements – S36</td>
<td>01/15/2014-2879</td>
<td>979-5001-000</td>
<td>$1,525.00</td>
</tr>
</tbody>
</table>

4f. Zoning Certificates
   Action: that the Board APPROVES the following Zoning Certificates:

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Zoning Permit #</th>
<th>Street #</th>
<th>Address</th>
<th>Value</th>
<th>Description of Use</th>
<th>Zoning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middelsen</td>
<td>Michael</td>
<td>2C-007-14</td>
<td>4</td>
<td>TBD</td>
<td>$100,000</td>
<td>Principal Structure</td>
<td>Res</td>
</tr>
</tbody>
</table>
4g. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming Office of Homeland Security; Wyoming Department of Revenue; UW Extension's Connect; Medicine Bow-Routt National Forests; Wyoming Pipeline Association; Laramie Area Chamber of Commerce/LEDC; SAFE Project; Wyoming Technology Transfer Center; NACo-CountyNews; Cristine Gillett, Office of State Lands & Investments; Zephyr; and Better Roads.

Roll Call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

**REGULAR AGENDA**

5. Resolution of Support Authorizing the Submission of an Application to the Wyoming Business Council for the Business Ready Community Grant and Loan Program for a Child Care/Senior Care Grant Project on Behalf of the Governing Body for the County of Albany, Wyoming for the purpose of construction of a Hospice House for Hospice of Laramie.

MOTION by Chesnut to APPROVE Resolution of Support, Resolution No. 020414 Authorizing the Submission of an Application to the Wyoming Business Council for the Business Ready Community Grant and Loan Program for a Child Care/Senior Care Grant Project on Behalf of the Governing Body for the County of Albany, Wyoming for the purpose of construction of a Hospice House for Hospice of Laramie.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

6. Submission of drafts of the Contingency and Development Agreement, Real Estate Lease and Operating Agreement, and Purchase Agreement to be included as attachments to the application for the Business Ready Community Grant and Loan Program, Child Care/Senior Care Project.

MOTION by Kennedy to APPROVE Submission of drafts of the Contingency and Development Agreement, Real Estate Lease and Operating Agreement, and Purchase Agreement to be included as attachments to the application for the Business Ready Community Grant and Loan Program, Child Care/Senior Care Project.

Roll Call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

7. Submission of the FY15 Grant Application between the Wyoming Department of Health and Board of Albany County Commissioners for the Albany County Court Supervised Treatment Program in the amount of $177,738.54 with a County match of $31,000.00 for the period of July 1, 2014 through June 30, 2015.

MOTION by Chesnut to APPROVE Submission of the FY15 Grant Application between the Wyoming Department of Health and Board of Albany County Commissioners for the Albany County Court Supervised Treatment Program in the amount of $177,738.54 with a County match of $31,000.00 for the period of July 1, 2014 through June 30, 2015.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

8. Agreement for Cleaning Services between Albany County by and through the Albany County Board of Commissioners and Wilken Enterprises, LLC. for cleaning and janitorial services at 501 East Ivinson in the amount of $4,800 per year effective February 1, 2014 through January 31, 2015.

MOTION by Kennedy to APPROVE Agreement for Cleaning Services between Albany County by and through the Albany County Board of Commissioners and Wilken Enterprises, LLC. for cleaning and janitorial services at 501 East Ivinson in the amount of $4,800 per year effective February 1, 2014 through January 31, 2015.

Roll Call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

9. Exemption request for large tracts subdivision (Santisteven).

MOTION by Chesnut to APPROVE Exemption request for large tracts subdivision (Santisteven).

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

10. Update on the I-80 Telephone Canyon Aquifer Protection Project and Request for direction.

David Gertsch, Planning Director gave an update on the I-80 Telephone Canyon Aquifer Protection Project and stated that the detention pond and conveyance structure (lining of drainage channel) designs continue to be on hold until access can be granted to complete the
necessary topographical surveys and geotechnical analysis needed to complete engineering designs of these structures. Direction from the Board is to wait for another 30 days to see if access can be gained and if nothing has been done, come back to the Board.

11. Acknowledge receipt of letter of resignation from Lynn Durkee from the Albany County Library Board of Trustees and Direct the Clerk to advertise the vacancy.

MOTION by Chesnut to ACKNOWLEDGE receipt of letter of resignation from Lynn Durkee from the Albany County Library Board of Trustees and DIRECT the Clerk to advertise the vacancy.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

12. Make Appointment to the Albany County Scholarship Committee.

MOTION by Kennedy to APPOINT Suzanne J. Mores to the Albany County Scholarship Committee for a three year term to expire in February 2017.

Roll Call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

13. Acknowledge receipt of opening on the Albany County Weed and Pest Control District Board for the Area II position (North of I-80 and South of HWY 34) and Direct the Clerk to advertise the vacancy.

MOTION by Kennedy to ACKNOWLEDGE receipt of opening on the Albany County Weed and Pest Control District Board for the Area II (East) position (All lands situated North of I-80, east of U.S. Highway 30/287 and South of State Highway 34, except lands in Townships 15 and 16 North, Range 73 West) and DIRECT the Clerk to advertise the vacancy.

The Board recognized Pete Burns for his service to the Weed and Pest Board.

Roll Call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.


Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.


MOTION by Chesnut to RATIFY the appointment of Johnny Wilson as Albany County Fire Warden effective January 21, 2014.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

16. Ratify Substitution of Collateral Agreement between Albany County and LEDC, LLC which substitutes collateral for a $100,000 Economic Development Loan from the County to LEDC, LLC from Laramie River Business Park II, Block 7, Lot 1 to Laramie River Business Park I, Block 2, Lot 3A and Ratify the Restated Mortgage Note to reflect the change.

MOTION by Kennedy to RATIFY Substitution of Collateral Agreement between Albany County and LEDC, LLC which substitutes collateral for a $100,000 Economic Development Loan from the County to LEDC, LLC from Laramie River Business Park II, Block 7, Lot 1 to Laramie River Business Park I, Block 2, Lot 3A and RATIFY the Restated Mortgage Note to reflect the change.

Roll Call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.


MOTION by Chesnut to APPROVE Vouchers for January 2014 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: GENERAL AND SPECIAL REVENUE EXPENDITURES: Albany County Treasurer, $1,197.66, court supervised treatment; Albany County Treasurer, $1,593.00, ACPL ceiling insulation; American Paintbrush, $1,000.00, signage for sheriff vehicles; Big Brothers Big Sisters, $1,118.39, TANF/CPI January 2014; Charter Communications, $150.24, utilities; City of Laramie, $2,896.83, utilities; Climb Wyoming, $2,027.92, CPI December 2013; Donald Frey & Co Inc,
$990.00, continuing education; Dooley Oil Co, $175.22, fuel; Ellenbecker Oil Inc, $22,317.97, fuel; First Data Merchant Services, $36.79, monthly charges; Interfaith-Good Samaritan, $30,000.00, 2013-2014 allocation; Laramie GM Auto, $163,664.68, vehicle replacement; Laramie Youth Crisis Center, $5,736.74, TANF/CPI December 2013; Lewan & Associates Inc, $2,859.00, network cables; RoseMarie London, $420.00, continuing education; Motorola Solutions, $13,534.00, mobile radios; PSS World Medical Inc, $86.30, communicable disease prevention; Rocky Mountain Power, $10,262.74, utilities; Source Gas, $347.73, utilities; Southeastern Wyoming Insulation, $14,337.00, ACPL Ceiling upgrades; Suburban Propane, $868.92, utilities; TW Enterprises, $1,224.00, generator maintenance; Town of Rock River, $118.00, utilities; Verizon, $1,712.27, telephones; Wal-Mart, $163.24, participant expenses; WCTA, $106.00, continuing education; Wells Fargo Financial Leasing, $1,282.73, copier lease; Wireless Advanced Communications, $29,430.94, vehicle replacement; COMMISSIONERS: Jerry Kennedy, $543.53, travel & mileage; Wal-Mart, $16.80, employee recognition; GENERAL ACCOUNTS: Wageworks, $66.00, monthly fees; COURTHOUSE: A/C Electric Supply Co, $163.61, building maintenance; Ace Hardware, $28.93, building maintenance; Also, $423.42, mat service; Cowboy Supply House, $133.52, building maintenance; Pioneer Floor Care, $600.00, building maintenance; CLERK: Modern Printing, $574.00, printed forms; Sam’s Club Direct, $35.69, office supplies; GRANTS: Sheela Schermetzler, $56.00, travel & mileage; Nick Speiser, $56.00, travel & mileage; Wilken Enterprises LLC, $400.00, janitorial contract; TREASURER: Albany County Treasurer, $40.00, office supplies; ASSESSOR: Lincoln Printing, $146.46, office supplies; SHERIFF: FBI Command College, $890.00, officer training; Grease Monkey, $841.50, vehicle maintenance; Laramie GM Auto, $1,053.02, auto expense; Midwest Special Services Inc, $1,111.50, extradition; Office Depot, $35.50, office supplies; Wyoming Law Enforcement Academy, $325.00, officer training; DETENTION: A/C Electric Supply Co, $125.94, maintenance equipment; Ace Hardware, $75.01, maintenance supplies; Bloedorn Lumber, $240.00, maintenance equipment; Eagle Plumbing & Heating, $291.42, building maintenance; Falcon Technologies, $98.00, maintenance equipment; Hafele America Co, $34.67, maintenance; Jo-Ed Produce, $3,526.15, boarding of prisoners; Meadow Gold Dairy, $316.91, boarding of prisoners; Office Depot, $28.34, supplies; US Food Service, $1,333.12, boarding of prisoners; Van’s Wholesale, $101.03, supplies; Wyoming Automotive, $25.60, maintenance equipment; ATTORNEY: Angela Huffer, $15.00, witness fees; Lexis-Nexis, $173.00, online research charges; Source Office & Technology, $115.29, office supplies; West Payment Center, $325.75, online research charges; INTERGOVERNMENTAL: Big Brothers Big Sisters, $3,230.00, diversion contract; Peak Wellness Center, $2,000.00, emergency detention; PLANNING: Patricia Pettigrew, $502.50, special projects; WyoPass, $110.00, dues; CORONER: James Wilkerson IV MD, $1,040.00, autopsies; COOPERATIVE EXTENSION: Albany County Co-op Extension, $75.00, program supplies; Linda Goldberg, $10.06, travel & mileage; CLERK OF COURT: Modern Printing, $415.00, office supplies; Plainsman Printing Inc, $1,326.36, office supplies; DISTRICT COURT: Linda Devine, $2,051.00, professional legal services; Trent Law Office LLC, $116.00, professional legal services; DRUG COURT: Campbell County Treasurer, $160.00, NDCI training; Redwood Toxicology Laboratory Inc, $58.50, toxicology; ROAD & BRIDGE: Also, $87.14, safety clothing; Drive Train Industries Inc, $64.16, parts/repairs; Fastenal, $174.65, shop equipment maintenance; Laramie Auto Parts Co, $61.96, vehicle repair; True Value, $46.60, shop equipment; FIRE: Frenchman Valley Coop, $35.67, fuel; Volunteer Firemans Retirement, $512.50, VF premiums; PUBLIC HEALTH: Also, $98.10, mat service; PSS World Medical Inc, $6.50, clinical supplies; Donita Smith, $66.08, travel & mileage; Western Carpet Cleaning, $875.00, janitorial contract; MCH/TANF: Albany County Treasurer, $159.15, grant administration fee; Angelina Martinez, $42.00, travel & mileage; Doona Smith, $7.84, travel & mileage; DETENTION MEDICAL: McKesson Medical, $309.36, medical expenses; Safeway, $219.13, medical expenses; FIRST INTERSTATE BANK: $84.46, travel & mileage; $891.73, office supplies/licensing; $135.35, employee recognition/postage; $291.90, office supplies/travel & mileage; $382.44, office supplies/postage, $929.24, supplies/continuing education; $1,069.73, office supplies/hardware replacement; $637.41, computer replacement/supplies; $65.00, maintenance equipment; $259.44, office supplies/postage; $50.98, canine supplies; $60.94, fuel; $97.51, fuel; $102.43, office supplies; $76.48, office supplies; $106.83, canine supplies; $308.22, office supplies; $87.17, vehicle maintenance; $99.50, fuel; $788.76, participant supplies; $583.01, office supplies, $363.40, travel & mileage; TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: $309,658.25 TOTAL EXPENDITURES: $344,162.21

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

18. Discuss Statement of Work for Public Health Nursing Services in Albany County.

It has been decided that a meeting will be set up with Public Health, Sheela Schermetzler, Jennifer Stone, Jackie Gonzales and Linda Simpson regarding the Statement of Work for Public Health Nursing Services in Albany County.
19. Adjourn.

MOTION by Chesnut to ADJOURN at 10:31 a.m.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS
/s/Tim Sullivan, Chairman

ATTEST:

Jackie R. Gonzales, County Clerk