

COUNTY COMMISSIONERS' SPECIAL MEETING MINUTES

JUNE 26, 2013

LARAMIE, WYOMING

BOARD OF EQUALIZATION

1. **Roll Call.**

The meeting of the Board of County Commissioner's sitting as the Board of Equalization was called to order at 9:26 a.m. by Chairman Sullivan. Commissioners' Chesnut, Kennedy and Sullivan all present.

2. Consider letter to State Board of Equalization requesting that they hear the CHF-Wyoming LLC Bison Run Village and University of Wyoming Appeals.

MOTION by Chesnut, seconded by Kennedy to APPROVE the Letter from the Albany County Board of Equalization requesting to certify three locally-assessed property appeals to the State Board of Equalization pursuant to the State Board of Equalization Rules Chapter 2, §36 in regard to CHF Wyoming LLC Bison Run Village and University of Wyoming Appeals.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

3. Adjourn Board of Equalization.

MOTION by Chesnut, seconded by Kennedy to ADJOURN the meeting of the Board of Equalization at 9:28 a.m.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

PUBLIC HEARING

Amendments to Albany County Fiscal Year 2012-2013 Budget

Hearing no comments, MOTION by Chesnut, seconded by Kennedy to CLOSE the Public Hearing at 9:29 a.m.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

PLEDGE OF ALLEGIANCE

1. **Roll Call.**

The June 26, 2013 Special Meeting of the Board was called to Order at 9:30 a.m. Commissioners Kennedy, Chesnut and Sullivan all present.

2. **Comments from the Public.**

Scott Davis, Fire Warden spoke regarding a possible fire ban for Albany County.

3. Action regarding Amendments to Albany County Fiscal Year 2012-2013 Albany County Budget.

Jackie R. Gonzales, County Clerk spoke about the amendments to the Fiscal Year 2012-2013 Budget as follows:

NOTICE OF PUBLIC HEARING AMENDMENT TO ALBANY COUNTY FY 2012-2013 BUDGET			
Notice is hereby given that a Public Hearing will be held on June 26, 2013 at 9:30 a.m. in the Commissioner's Room, Room 105 located at 525 Grand Avenue, Laramie, WY for the purpose of amending the FY 2012-2013 Albany County Budget.			
AMENDED FY 2012-2013 BUDGET			
Unemployment Compensation	18,000.00	County Commissioner	123,529.00
WCCA Dues	15,717.00	Courthouse	151,500.00
Vital Records	350.00	County Clerk	740,809.00
Plan 125 Monthly Base Fee	700.00	Grants	150,545.00
WACO Dues	300.00	Elections	179,106.00
Telephone Fax Access Lines	44,356.00	IT	258,744.00
County Warrants	375.00	County Treasurer	460,698.00
Postage for Meter	54,000.00	County Assessor	522,298.00
General Accounting - Clerk	600.00	County Sheriff	1,576,415.00
General Accounting - Treasurer	300.00	Detention Center	1,576,250.00
Maintenance - Painting	3,000.00	Detention Center Medical	279,300.00
County Vehicle Plates	50.00	County Attorney	726,861.00
Gasoline, Diesel, Oil	400,000.00	Intergovernmental	629,155.00
Wellness Committee	2,600.00	GIS	142,903.00
Insurance Consultant	18,250.00	County Planner	295,325.00
Auditor Contract	39,500.00	Engineer	4,500.00
Copier Lease	51,276.00	County Coroner	107,750.00
Lake Hattie Lease	1,000.00	Extension	68,950.00
Telephone, Fax, Access Lines	9,500.00	Clerk of Court	369,862.00
Utilities	240,000.00	District Court	57,197.00
Medical Insurance- Retirees/Others	1,519,806.00	Circuit Court	750.00
Insurance-Liability	61,393.00	Road & Bridge	917,217.00
Insurance-Peace Officer Liability	5,000.00	Fire Warden	369,000.00
Insurance-Library/Fair	12,726.00	Public Health	299,766.00
Insurance-Deductible	5,000.00	TOTAL	10,008,430.00
WARM-Property/Boiler & Machinery	52,170.00		
WARM-Self Funded Pool Layer	18,930.00		
WARM-Claims Handling Fee	417.00		
WARM-Operating Budget	3,533.00		
WARM-Taxes, Fees & Loss Con	3,071.00		
WARM-Crime Insurance	907.00		
Other General Accounts	2,582,827.00		

TOTAL GENERAL FUND APPROPRIATIONS	12,591,257.00
EMERGENCY RESERVE	500,000.00
CASH RESERVE	1,430,000.00
GRANTS & OTHER SPECIAL REVENUES	3,250,000.00
ABANDONED VEHICLES	11,000.00
COUNTY ROAD FUND	280,000.00
JAIL ENDOWMENT	130,000.00
DIRECT AID/HARDSHIP	1,175,256.00
COURTHOUSE RENOVATION	63,728.00
FLEXIBLE SPENDING ACCOUNT	20,000.00
EMPLOYEE HEALTH BENEFIT ACCOUNT	2,330,000.00
COMMISSARY ACCOUNT	27,000.00
JAIL OVERAGE	26,000.00
INVESTMENTS	40,000.00
DEBIT CARDS	1,000.00
DRUG ASSET FOREFEITURES	1,000.00
CONTINGENCY	580,000.00
TOTAL APPROPRIATIONS & CASH RESERVE	22,456,241.00
TOTAL REQUIREMENTS	22,456,241.00

*Print in bold type reflects amendments

Any person wishing to be heard in regards to the amendments needs to appear before the Board of Albany County Commissioners at the hearing.

s/s Jackie R. Gonzales
Albany County Clerk

Publish: June 23 and June 26, 2013

MOTION by Chesnut, seconded by Kennedy to APPROVE the Amendments to the Albany County Budget for FY 2012-2013 as published in the amount of \$22,456,241.00.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

- Award bid for Court Supervised Treatment Program Treatment Services to Peak Wellness Center, Inc., Approve Agreement and Authorize Chairman to sign Service Provider Agreement with Peak Wellness Center, Inc. for up to \$82,000.00 per year for the term of July 1, 2013 to June 30, 2014 with a two-year option for renewal for Intensive Outpatient Treatment for Program participants.

MOTION by Kennedy, seconded by Chesnut to AWARD bid for Court Supervised Treatment Services to Peak Wellness Center, Inc., APPROVE Agreement and AUTHORIZE Chairman to sign Service Provider Agreement with Peak Wellness Center, Inc. for up to \$82,000.00 per year for the term of July 1, 2013 to June 30, 2014 with a two-year option for renewal for Intensive Outpatient Treatment for Program participants.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

- Amended Service Provider Agreement between Albany County Court Supervised Treatment Program and Advanced Medical Services, LLC for Drug Testing Services for the Court Supervised Treatment Program increasing the contract from \$250.00 to \$350.00 per month for increased number of tests.

MOTION by Chesnut, seconded by Kennedy to APPROVE Amended Service Provider Agreement between Albany County Court Supervised Treatment Program and Advanced Medical Services, LLC for Drug Testing Services for the Court Supervised Treatment Program increasing the contract from \$250.00 to \$350.00 per month for increased number of tests.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

- Request permission to offer surplus emergency notification siren equipment for sale to other jurisdictions via internet forums. Prospective buyers shall be responsible for crating and shipping costs. If no potential buyers can be identified, materials shall be sold for the salvage value.

MOTION by Kennedy, seconded by Chesnut to APPROVE the request for permission to offer surplus emergency notification siren equipment for sale to other jurisdictions via internet forums. Prospective buyers shall be responsible for crating and shipping costs. If no potential buyers can be identified, materials shall be sold for the salvage value.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

- SFA Sub-Recipient Agreement 12-DG-11020000-031 (CFDA 10.664) between the Office of State Lands and Investments Forestry Division and Albany County in the amount of \$16,086.00 from two sources - \$8,043.00 CFDA 10.664, Project Code SFA and \$8,043.00 from State General Funds. Funds will be used toward the salary of the Albany County Fire Warden and \$8,000.00 to Albany County Fire District #1 and \$2,000.00 to the Town of Rock River.

MOTION by Chesnut, seconded by Kennedy to APPROVE SFA Sub-Recipient Agreement 12-DG-11020000-031 (CFDA 10.664) between the Office of State Lands and Investments Forestry Division and Albany County in the amount of \$16,086.00 from two sources - \$8,043.00 CFDA 10.664, Project Code SFA and \$8,043.00 from State General Funds. Funds will be used toward the salary of the Albany County Fire Warden and \$8,000.00 to Albany County Fire District #1 and \$2,000.00 to the Town of Rock River.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

8. Form 1048, Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower Tier Covered Transaction regarding the above listed SFA Sub-Recipient Agreement.

MOTION by Kennedy, seconded by Chesnut to APPROVE Form 1048, Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower Tier Covered Transaction regarding the above listed SFA Sub-Recipient Agreement.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

9. Form 1049, Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I – For Grantees Other Than Individuals regarding the above listed SFA Sub-Recipient Agreement.

MOTION by Chesnut, seconded by Kennedy to APPROVE Form 1049, Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I – For Grantees Other Than Individuals regarding the above listed SFA Sub-Recipient Agreement.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

10. Recommendation from Health Insurance Management Team for renewals and changes for the administration of the Albany County Health Insurance Plan for Fiscal Year 2013-2014.

MOTION by Kennedy, seconded by Chesnut to APPROVE recommendation from Health Insurance Management Team for renewals and changes for the administration of the Albany County Health Insurance Plan for Fiscal Year 2013-2014 to include:

1. Renew with BCBSWY as claims administrator and TPA.
2. Renew with BCS Insurance Company and increase the ISL level from \$45,000 to \$50,000.
3. Keep the current attachment point.
4. Increase annual funding level by 6% (approximately \$121,650).
5. Add 3% to the Albany County Health Benefit Account.
6. Keep the benefit structure of Plan 1 and Plan 2 the same as last year.
7. Keep the employees' contributions the same as last year.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

11. Vouchers for June 2013.

MOTION by Chesnut, seconded by Kennedy to APPROVE Vouchers for June 2013 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each such account to wit:

GENERAL AND SPECIAL REVENUE EXPENDITURES: Albany County Employee' Health Benefits, \$40,000.00, 3% reserve funding; Rick Jansen, \$20.00, landfill fee; **GENERAL ACCOUNTS:** Rocky Mountain Power, \$4,164.30, utilities; **GRANTS:** Wilken Enterprises, LLC, \$400.00, cleaning services; **INTERGOVERNMENTAL:** Ivinson Memorial Hospital, \$53,848.07, emergency detention; **1% SALES TAX - OUTSIDE:** Albany County Treasurer, \$19,000.00, Eppson Center fuel; **FIRST INTERSTATE BANK:** \$1,565.59, supplies; \$2,340.39, office equipment; \$3,287.64, office equipment; \$34.34, supplies; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES:** \$124,660.33; **TOTAL EXPENDITURES:** \$124,660.33

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

12. Budget Work Session.

The Board continued to work with Elected Officials and Department Heads to balance a Proposed budget for Fiscal Year 2013-2014.

The Board RECESSED at 1:30 p.m.

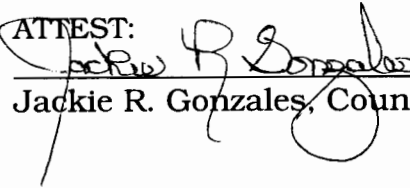
The Board RECONVENED at 2:36 p.m.

13. Adjourn.

MOTION by Chesnut, seconded by Kennedy to ADJOURN the Special Meeting of June 26, 2013 at 3:26 p.m.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS
/s/ Tim Sullivan, Commissioner

ATTEST:


Jackie R. Gonzales, County Clerk