

LARAMIE HIGH SCHOOL AG ISSUES TEAM PRESENTATION

Topic: Casper Aquifer Overlay

BOARD OPENING INTERVIEWS

Albany County Tourist Promotion Joint Powers Board (Tourism Board)

PUBLIC HEARING

Knife River Conditional Use Permit

Hearing no comments, MOTION by Chesnut, seconded by Kennedy to CLOSE the Public Hearing at 9:30 a.m.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

Gardiner Subdivision Preliminary Plat

Hearing no comments, MOTION by Chesnut, seconded by Kennedy to CLOSE the Public Hearing at 9:31 a.m.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

PLEDGE OF ALLEGIANCE

1. **Roll Call.**
The Regular Meeting was called to order at 9:30 a.m. by Chairman Sullivan. Commissioners' Chesnut, Kennedy and Sullivan all present.
2. **Comments from the Public.**
Jennifer Stone, Deputy County and Prosecuting Attorney introduced Tina Mansfield, the new Drug Court Coordinator.

Tim Hale, Laramie Resident spoke to the Board regarding the littering incident on North 9th and that a letter will be submitted to the City Council regarding this issue.

Commissioner Chesnut introduced Cindy Moore, the new County Librarian.
3. **Consideration of Changes in the Agenda.**
Jennifer Stone, Deputy County and Prosecuting Attorney requested that the Board add Discussion regarding a County Road Issue to the end of the Agenda.
4. **Approval of Consent Agenda.**
MOTION by Kennedy, seconded by Chesnut that each specific action on the Consent Agenda is APPROVED as though acted upon independently.

CONSENT AGENDA

- 4a. Minutes of the Special and Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the February 14, 2013 Special Meeting and the February 19, 2013 Regular Meeting of the Board.
- 4b. Agenda of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 26, 2013 AGENDA of the Albany County Public Library Board of Directors.
- 4c. Minutes and Agendas of the Laramie Plains Civic Center Joint Powers Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 14, 2013 MINUTES and the February 13, 2013 AGENDA of the Laramie Plains Civic Center Joint Powers Board.
- 4d. Minutes of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 22, 2013 MINUTES of the Laramie Rivers Conservation District.
- 4e. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the months ending January 2013 from Lajune Bacon, Albany County Nurse Manager.
- 4f. \$10,000.00 Bond for Guy Warpness, Treasurer, Albany County Hospital District.
Action: that the Board APPROVES the \$10,000.00 Bond for Guy Warpness, Treasurer, Albany County Hospital District.

4g. Balance Sheet and Profit & Loss by Class Summary of the Laramie Plains Civic Center Joint Powers Board.

Action: that the Board ACKNOWLEDGES RECEIPT of the January 31, 2013 Balance Sheet and the January 2013 Profit & Loss by Class Summary from the Laramie Plains Civic Center Joint Powers Board.

4h. Revenues & Expenditures Budgeted vs. Actual Report, Balance Sheet and Payroll Summary of the Albany County Public Library.

Action: that the Board ACKNOWLEDGES RECEIPT of the January 2013 REVENUES & EXPENDITURES BUDGETED VS. ACTUAL REPORT, BALANCE SHEET as of January 31, 2013 and PAYROLL SUMMARY as of January 2013 from the Albany County Public Library.

4i. Albany County General Fund Expenditure Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending February 2013 as prepared by the Albany County Clerk's Office.

4j. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4k. 2010 Specific Purpose Excise Tax Vouchers.

Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Trihydro	Aquifer	01/25/2013	977-2925-000	\$1,867.38
Hamaker Excavation Inc.	ACFB Drainage Project – 2010 SPET	11/20/2012	977-2910-000	\$1,635.23
Wyoming Department of Transportation	Stripe CO Rds. 17, 424, 45 – 2010 SPET Bond Money	12/31/2012	978-2900-000	\$27.82
Laramie Newspapers, Inc.	Final Payment Ad for Retainage – 2010 SPET Bond Money Ft. Sanders	01/05/2013	978-2900-000	\$123.75

4l. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Wahlgren	Dan	ZC-019-13	5106	East Skyline Rd.	\$1,000.00	Accessory Bldg.	Res
Johnson	Eric and Sue	ZC-020-13	23	Old Sawmill Rd.	\$320,000.00	Principal Structure	Res
Aydinian	Gene and Susan	ZC-021-13	XXXX	Wild Horse Ranch Rd.	\$800,000.00	Principal Structure	Res
Jeanne M. Cole, LP	Lynn Ferguson, GP	ZC-022-13	XXXX	Albany Peak Rd.	\$30,000.00	Accessory Bldg.	Ag

4m. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming Taxpayers Association; NACo County News; ACORD; Kelli Little – WCCA (3); Align; Medicine Bow-Routt National Forests; Wyoming Army National Guard; U.S. Environmental Protection Agency and University of Wyoming Extension.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

REGULAR AGENDA

5. Final Acceptance of the Albany County Fairgrounds Drainage Improvements Project and Direct Clerk to advertise for Final Payment to Hamaker Excavation, Inc., for the balance due on the 41st day following the first advertising. The total cost of the contract was \$90,207.85.

MOTION by Kennedy, seconded by Chesnut to APPROVE Final Acceptance of the Albany County Fairgrounds Drainage Improvements Project and DIRECT Clerk to advertise for Final Payment to Hamaker Excavation, Inc., for the balance due on the 41st day following the first advertising. The total cost of the contract was \$90,207.85.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

6. Knife River Conditional Use Permit for a temporary hot mix asphalt plant on Cattle Drive.

MOTION by Chesnut, seconded by Kennedy to APPROVE Knife River Conditional Use Permit of a temporary hot mix asphalt plant on Cattle Drive.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

7. Preliminary Plat for Gardiner Subdivision.

MOTION by Kennedy, seconded by Chesnut to APPROVE Preliminary Plat for Gardiner Subdivision.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

8. RFP Notice for updating Albany County Community Wildfire Protection Plan (CWPP) and Direct Clerk to Advertise.

MOTION by Chesnut, seconded by Kennedy to APPROVE RFP Notice for updating Albany County Community Wildfire Protection Plan (CWPP) and DIRECT Clerk to Advertise.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

9. Advertisement for Bid and receipt of such bids to provide exterior door installation and modification as part of the rehabilitation of the Laramie Plains Civic Center in order to restore and preserve the building so that it can play a central role in Laramie and Direct the Clerk to Advertise.

MOTION by Kennedy, seconded by Chesnut to APPROVE Advertisement for Bid and receipt of such bids to provide exterior door installation and modification as part of the rehabilitation of the Laramie Plains Civic Center in order to restore and preserve the building so that it can play a central role in Laramie and DIRECT the Clerk to Advertise.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

10. Request of extension on the CDBG Albany County Home Ownership Grant Agreement termination date from June 30, 2013 to June 30, 2014.

MOTION by Chesnut, seconded by Kennedy to APPROVE Request of extension on the CDBG Albany County Home Ownership Grant Agreement termination date from June 30, 2013 to June 30, 2014.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

11. Ratify Sub-recipient Award for High Intensity Drug Trafficking Area (HIDTA) Funding between Wyoming Division of Criminal Investigation and Albany County Sheriff's Office from January 1, 2013 until December 31, 2013 in the amount of \$29,018.48.

MOTION by Kennedy, seconded by Chesnut to RATIFY Sub-recipient Award for High Intensity Drug Trafficking Area (HIDTA) Funding between Wyoming Division of Criminal Investigation and Albany County Sheriff's Office from January 1, 2013 until December 31, 2013 in the amount of \$29,018.48.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

12. Request to Wyoming Business Council, Attn: Tom Johnson for \$500.00 for the benefit of the Quadra Dangle.

MOTION by Chesnut, seconded by Kennedy to APPROVE Request to Wyoming Business Council, Attn: Tom Johnson for \$500.00 for the benefit of the Quadra Dangle.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

13. Advertisement for Bid and receipt of such bids to provide Albany County Office Building Remodel at 501 Ivinson and Direct Clerk to Advertise.

MOTION by Kennedy, seconded by Chesnut to APPROVE Advertisement for Bid and receipt of such bids to provide Albany County Office Building Remodel at 501 Ivinson and DIRECT Clerk to Advertise.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

14. Make Appointment to the Albany County Tourist Promotion Joint Powers Board (Tourism Board).

MOTION by Chesnut, seconded by Kennedy to APPOINT Kari Kilmer to the Albany County Tourist Promotion Joint Powers Board (Tourism Board).

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

15. Request Permission to fill vacancy in the County Clerk's Office.

MOTION by Kennedy, seconded by Chesnut to APPROVE Permission to fill vacancy in the County Clerk's Office.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

16. Request FY 2013-2014 Budget Directive from Board of County Commissioners.

Jackie R. Gonzales, County Clerk requested that the Board give some consideration on the direction they want to propose for the budget. Budget worksheets will go out next Friday, March 15th and the joint meeting with City Council is on March 25th regarding the Community Partnership requests.

Commissioner Chesnut suggested that there be no increases in budgets and just keep where we are from this current year.

17. Vouchers for February 2013.

MOTION by Chesnut, seconded by Kennedy to APPROVE Vouchers for February 2013 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each such account to wit:

GENERAL AND SPECIAL REVENUE EXPENDITURES: Albany County Fire Dist. #1, \$119385.47, Squirrel Creek/Mustang Complex fire payment; Albany County Treasurer, \$764.12, juvenile detention; Bob Barker, \$208.44, support van; City of Laramie, \$1834.87, Squirrel Creek fire payment; Data Imaging Systems, \$530.63, microfilm rolls; William Davis, \$700.00, auto expense; First Data Merchant Services, \$29.57, monthly charges; Johnna French, \$32.08, office supplies; Hamaker Excavation, \$15442.58, retainage; Interfaith-Good Samaritan, \$1869.69, TANF-CPI grant; Kinsco, \$2380.00, forest patrol supplies; Laramie County Fire Dist. #1, \$6000.00, fire equipment; Laramie GM Auto Center, \$38679.04, support van/forest patrol supplies; Laramie Youth Crisis Center, \$2927.60, TANF-CPI grant; Lane Lindley, \$1101.56, fuels reduction coordinator; Modern Printing, \$1073.07, office supplies; Night Vision Depot, \$5513.00, imaging device; Public Safety Center, \$1034.73, coroner supplies; Quad Med, \$497.75, coroner supplies; Joe Teeter, \$233.33, training; Trihydro, \$3410.69, aquifer; WERCS Communications, \$12000.00, microwave link; Wireless Advanced Communication, \$6098.18, support van/search & rescue; Wyoming Department of Transportation, \$63267.49, road projects; **COMMISSIONERS:** A thru Z, \$25.50, document destruction; **GENERAL ACCOUNTS:** Bresnan, \$55.29, utilities; City of Laramie, \$2929.51, utilities; Dooley Oil, \$24995.48, fuel/oil; Lewan & Assoc., \$1186.80, copier lease; Rocky Mountain Power, \$9037.80, utilities; Source Gas, \$88.13, utilities; Town of Rock River, \$96.00, utilities; WageWorks, \$66.00, monthly charges; Wells Fargo Financial Leasing, \$1282.73, copier lease; **COURTHOUSE:** AlSCO, \$158.48, building supplies; Long Building Technologies, \$4745.00, building maintenance; Ray Montez, \$60.00, building maintenance; Northern Colorado Paper, \$143.17, supplies; Sam's Club, \$204.62, cleaning supplies; Van's Wholesale, \$82.72, cleaning supplies; Wal-Mart, \$49.57, supplies; **CLERK:** A thru Z, \$25.50, document destruction; Jackie R. Gonzales, \$113.00, mileage; Lannan's Supply, \$233.16, office supplies; Sam's Club, \$97.10, office supplies; **GRANTS:** DOE Plumbing, \$110.25, building maintenance; Wilken Enterprises, \$400.00, janitorial contract; **ELECTIONS:** Sam's Club, \$12.12, office supplies; **TREASURER:** A thru Z, \$25.50, document destruction; Modern Printing, \$1443.47, maintenance equipment; **ASSESSOR:** A thru Z, \$71.19, document destruction; A thru Z, \$25.50, document destruction; DOE Plumbing, \$517.90, water filter/install; Source Office, \$225.00, office supplies; **SHERIFF:** A thru Z, \$25.50, document destruction; Laramie GM Auto Center, \$120.49, vehicle maintenance; Midwest Special Services, \$1339.80, extradition; Neve's Uniforms & Equipment, \$526.99, ammunition; Wyoming Law Enforcement Academy, \$852.00, training; **DETENTION CENTER:** A thru Z, \$25.50, document destruction; Advanced Medical Imaging, \$74.00, boarding of prisoners; Jo-ed Produce, \$3474.17, boarding of prisoners; Meadow Gold Dairy, \$418.48, boarding of prisoners; US Food Service, \$3473.97, boarding of prisoners; Van's Wholesale, \$238.22, supplies; Wyoming State Safe & Lock, \$152.00, maintenance equipment; Zep Sales & Service, \$219.11, supplies; **ATTORNEY:** A thru Z, \$25.50, document destruction; Lexis-Nexis, \$164.00, online charges; Sam's Club, \$139.96, office supplies; Source Office, \$313.18, office supplies; **INTERGOVERNMENTAL:** Peak Wellness Center, \$2000.00, emergency detention; **PLANNING:** Susan Adler, \$380.00, janitorial contract; American Planning Assoc., \$205.00, dues; **CLERK OF COURT:** Office Max, \$102.23, office supplies; **CIRCUIT COURT:** A thru Z, \$25.50, document destruction; **DRUG COURT:** Peak Wellness Center, \$3097.50, contract services; Jennifer Stone, \$39.12, supply reimbursement; Western Waterworks, \$8.00, office supplies; **ROAD & BRIDGE:** AlSCO, \$84.40, safety clothing; True Value, \$4.99, vehicle repair; WyoMed, \$44.00, FDT; Zep Sales & Service, \$76.61, shop repair/maint; **FIRE:** Drube Supply, \$44.98, fire supplies; Wyoming State Fire Advisory Board, \$300.00, dues; **PUBLIC HEALTH:** AlSCO, \$40.69, building supplies; Ivinson Memorial Hospital, \$97.50, meals; Ryan Kiser, \$12.26, mileage; Merck Sharp & Dohme, \$1559.76, vaccine; PSS World Medical, \$342.33, medical supplies; Sanofi

Pasteur, \$1598.00, vaccine; Donita Smith, \$87.05, mileage; Joe Teeter, \$116.67, training; Wal-Mart, \$158.37, office supplies; Western Carpet Cleaning, \$875.00, janitorial contract; **WIC:** Albany County Public Health, \$6000.00, rent; **1% SALES TAX:** Bresnan, \$94.95, internet access; **DETENTION MEDICAL:** Laramie Pediatrics, \$20000.00, nursing services; McKesson Medical Surgical, \$529.33, medical expense; **FIRST INTERSTATE BANK:** \$213.00, chemical testing; \$374.98, fire supplies; \$1039.30, travel & mileage; \$123.00, travel & mileage; \$3173.30, office/coroner supplies; \$510.32, office supplies; \$245.98, office supplies/travel & mileage; 1283.23, computer equipment; \$203.30, computer equipment; \$1357.36, training/search & rescue; \$1000.00, training; \$982.72, office supplies/travel & mileage; \$75.00, fuel; \$99.96, supplies/vehicle maintenance; \$26.50, fuel; \$109.02, fuel/extradition; \$241.29, replacement equipment/fuel; \$340.36, canine supplies; \$45.42, vehicle maintenance; \$651.75, supplies; \$20.90, postage; \$1679.00, vehicle maintenance; \$883.12, office supplies/travel & mileage; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$396,633.23 TOTAL EXPENDITURES: \$396,633.23**

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

17a. Discussion regarding gate on Lumin Creek Trail.

There was discussion regarding the locked gate on Lumin Creek Trail. According to the Quitclaim Deed the portion of Lumin Creek where the gate is located is owned by Albany County. The Board has requested that a letter be sent to Cashel Partners, LLC formerly known as Neptune Partners, LTD requesting them to remove the locked gate from Albany County property. The other affected parties should also be notified of this letter.

18. Adjourn.

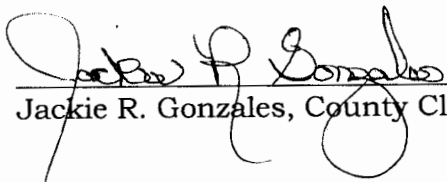
MOTION by Chesnut, seconded by Kennedy to ADJOURN the March 5, 2013 Regular Meeting of the Board at 10:32 a.m.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Sullivan, Chairman

ATTEST:



Jackie R. Gonzales, County Clerk