

COUNTY COMMISSIONERS' MINUTES

DECEMBER 3, 2013

LARAMIE, WYOMING

**EMPLOYEE RECOGNITION CEREMONY – 8:00 a.m.**

District Court Room

**PUBLIC HEARING: 9:30 a.m.**

Johnson Land Use Change LUC-04-13

Hearing no comments, MOTION by Chesnut to CLOSE the Public Hearing at 9:31 a.m.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

1. **Roll Call.**

The Regular Meeting was called to order at 9:31 a.m. by Chairman Sullivan. Commissioners Chesnut and Kennedy were present.

2. **Comments from the Public.** None

3. **Considerations of Changes in the Agenda.** None

4. **Approval of Consent Agenda.**

MOTION by Kennedy that each specific action on the Consent Agenda is APPROVED as though acted upon independently.

**CONSENT AGENDA**

4a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the November 19, 2013 Regular Meeting of the Board.

4b. Minutes and Agenda of the Albany County Fair Association.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 14, 2013 MINUTES and the November 11, 2013 AGENDA of the Albany County Fair Association.

4c. Agenda of the Albany County Public Library Board of Directors.

Action: that the Board ACKNOWLEDGES RECEIPT of the November 21, 2013 AGENDA of the Albany County Public Library Board of Directors.

4d. Agenda of the Albany County Planning and Zoning Commission.

Action: that the Board ACKNOWLEDGES RECEIPT of the November 21, 2013 AGENDA of the Albany County Planning and Zoning Commission.

4e. Minutes of the Albany County Weed and Pest Control District.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 3, 2013 MINUTES of the Albany County Weed and Pest Control District.

4f. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4g. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Lundmark	Woody	ZC-166-13	4512	Bluebird Lane	\$30,000	Accessory Building	Res
Heien	Troy	ZC-167-13	5710	South View Road	\$3,150	Accessory Building	Res
McCartor	Erik	ZC-168-13	####	TBD	\$220,000	Principal Structure	Res
McGee, Jr.	Michael S.	ZC-169-13	48	Cactus Hill Lane	\$1,000	Accessory Building	Res
Asay Design, Inc.	c/o Mr. Cliff	ZC-170-13	4523	Soldier Springs Road	\$320,000	Principal Structure	Res

4h. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: SourceGas; City of Laramie; ACORD; Kelli Little – WCCA; Laramie Rivers Conservation District; Medicine Bow-Routt National Forests; Lincoln County Attorney and Circuit Court; Albany County Fire District #1; Wyoming Arts Council News; Aaron Voos – Medicine Bow-Routt National Forests; Climb Wyoming; BLM; and, Sheela Schermetzler.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

**REGULAR AGENDA**

5. Johnson Land use (zoning) change on a 40 acre parcel from Agricultural to Residential (LUC-04-13).

MOTION by Chesnut to APPROVE Johnson Land use (zoning) change on a 40 acre parcel from Agriculture to Residential (LUC-04-13) incorporating the findings of fact and conclusions of law.

Findings of Fact:

The proposed use is compatible with existing uses of adjacent properties.

The site plan includes all required items.

The Findings Necessary for Approval, as listed in this report, are incorporated herein as findings of fact.

Conclusions of Law: The application is in compliance with provisions of the Albany County Zoning Resolution, Chapter 1, Section 13, Chapter IV, Section 5 and Chapter V, Section 7.

Chairman Sullivan said that he feels that we are leapfrogging and goes against what we have in our plan.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

6. Advertisement for Bids for the Bear Creek Road Fuels Reduction Project and Direct the Clerk to advertise.

MOTION by Kennedy to APPROVE Advertisement for Bids for the Bear Creek Road Fuels Reduction Project and DIRECT the Clerk to advertise.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

7. Application submission for Assistance to Firefighters Grant funding not to exceed \$110,356.00. Grant funding would be used to outfit a mobile command vehicle for the Albany County Sheriff's Office and to provide equipment and Personal Protection Equipment for Laramie Peak and Sybille Fire Zones.

MOTION by Chesnut to APPROVE application submission for Assistance to Firefighters Grant funding not to exceed \$109,655.00. Grant funding would be used to outfit a mobile command vehicle for the Albany County Sheriff's Office and to provide equipment and Personal Protection Equipment for Laramie Peak and Sybille Fire Zones.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

8. Ratify contract between Wyoming Department of Health, Public Health Division and Albany County signed by Commissioner Chair Tim Sullivan on November 8, 2013 for the purpose to oversee the CSBG Program in Albany County, WY to provide activities and supportive services to low-income individuals and families empowering them to overcome the effects of poverty and to support their progress toward greater self-sufficiency.

MOTION by Kennedy to RATIFY contract between Wyoming Department of Health, Public Health Division and Albany County signed by Commissioner Chair Tim Sullivan on November 8, 2013 for the purpose to oversee the CSBG Program in Albany County, WY to provide activities and supportive services to low-income individuals and families empowering them to overcome the effects of poverty and to support their progress toward greater self-sufficiency.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

9. Fiscal Agent Agreement between Albany County, Wyoming and Community Services Block Grant Board of Directors of Albany County, Wyoming for Contract #CSBG.ALB1401, CFDA#93.569 in the amount of \$151,732.00 from November 14, 2013 through September 30, 2014.

MOTION by Chesnut to APPROVE Fiscal Agent Agreement between Albany County, Wyoming and Community Services Block Grant Board of Directors of Albany County, Wyoming for Contract #CSBG.ALB1401, CFDA#93.569 in the amount of \$151,732.00 from November 14, 2013 through September 30, 2014.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

10. U.S. Department of Transportation, Hazardous Materials Emergency Planning Grant (HMEP) Fiscal Year 2014 from Wyoming Office of Homeland Security to Albany County Local Emergency Planning Committee in the amount of \$1,687.34 from September 30, 2013 through June 30, 2014.

MOTION by Kennedy to APPROVE U.S. Department of Transportation, Hazardous Materials Emergency Planning Grant (HMEP) Fiscal Year 2014 from Wyoming Office of Homeland Security to Albany County Local Emergency Planning Committee in the amount of \$1,687.34 from September 30, 2013 through June 30, 2014.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

11. Review the Update of the Albany County Community Wildfire Protection Plan.

Scott Davis, Fire Warden reviewed the Albany County Community Wildfire Protection Plan with the commissioners. He indicated that this is a public document and can be accessed upon request or the original document will be held at the office of the Fire Warden.

12. Allocation of US Forest Reserve Funds based on the "Secure Rural Schools and Community Determination Act of 2000."

MOTION by Chesnut to ALLOCATE Title I for the School District at 5%, Road Fund at 80%, Title II at 8% and Title III at 7% for the US Forest Reserve Funds based on the "Secure Rural Schools and Community Determination Act of 2000".

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

13. Vouchers for November 2013.

MOTION by Chesnut to APPROVE Vouchers for November 2013 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** Albany County Fire District #1, \$72,923.08, fire payments; Albany County Treasurer, \$2,099.00, Arcon retainage; Arcon Inc, \$18,888.00, project billing; Big Brothers Big Sisters, \$1,396.89, TANF/CPI grant; City of Laramie, \$24,148.95, fire payments; Climb Wyoming, \$11,081.90, TANF/CPI grant; Dooley Oil Co, \$22,612.69, fuel; First Data Merchant Services, \$93.42, monthly charges; High Country Motorsports, \$15,382.30, fire equipment; Lane Lindley, \$700.92, fuels coordinator; TW Enterprises, \$616.47, generator maintenance; Werco Communications Inc, \$50,000.00, 3 year internet service; Wyoming State Forestry Division, \$590.38, Sybille fire equipment; Wyoming State Safe & Lock Company, \$2,167.37, computer replacement; Calvin Young, \$2,500.00, appraisal of Turner Tract; **COMMISSIONERS:** Jerry Kennedy, \$247.47, travel & mileage; Wal-Mart, \$176.05, employee recognition program; **GENERAL ACCOUNTS:** Century Link, \$2,461.90, utilities; Charter Communications, \$150.24, utilities; City of Laramie, \$3,277.13, utilities; Rocky Mountain Power, \$10,195.78, utilities; Source Gas, \$341.99, utilities; Verizon Wireless, \$1,568.48, telephones; Wells Fargo Financial Leasing, \$1,282.73, copier lease; **COURTHOUSE:** AlSCO, \$148.10, mat service; Cowboy Supply House, \$114.00, maintenance supplies; Wal-Mart, \$36.38, maintenance supplies; **CLERK:** Lannan's Supply Co, \$113.86, office supplies; Plainsman Printing Inc, \$392.16, recorder binders; Sam's Club Direct, \$17.76, office supplies; **GRANTS:** Grant Professionals Association, \$121.00, membership dues; Sheela Schermetzler, \$5.85, workshop supplies; Wal-Mart, \$27.82, workshop supplies; Wilken Enterprises, \$400.00, janitorial contract; **TREASURER:** Wyoming Taxpayers Association, \$195.00, membership dues; **ASSESSOR:** Automotive Unlimited, \$123.30, vehicle repair; IAAO, \$175.00, membership dues; Grant Showacre, \$39.95, travel & mileage; Wyoming Taxpayers Association, \$195.00, membership dues; **SHERIFF:** Laramie GM Auto, \$146.35, auto expense; Lynn Card Company, \$90.95, office supplies; Midwest Special Services Inc, \$1,272.15, extradition; Office Depot, \$238.84, replacement equipment; Riegel Body Shop Inc, \$918.00, auto expense; **DETENTION:** Ace Hardware, \$12.97, supplies; Chief Supply Corporation, \$1,256.27, supplies; Eagle Plumbing & Heating, \$91.61, maintenance equipment; Hobart Services, \$345.00, supplies; Jo-Ed Produce, \$2,052.04, boarding of prisoners; Meadow Gold Dairy, \$338.17, boarding of prisoners; Office Depot, \$70.32, supplies; US Food Service, \$988.25, boarding of prisoners; Van's Wholesale, \$83.54, supplies; **ATTORNEY:** Dana Rene McKinley, \$15.00, trial expense; Sam's Club Direct, \$138.05, office supplies; Source Office & Technology, \$12.53, office supplies; **INTERGOVERNMENTAL:** Big Brothers Big Sisters, \$3,230.00, diversion contract; High Plains Economic Development, \$2,500.00, Albany County dues; **PLANNING:** Susan Adler, \$380.00, janitorial contract; Patricia Pettigrew, \$392.16, special projects; State Board of Registration, \$90.00, dues; **COOPERATIVE EXTENSION:** Linda Sue Golding, \$15.82, travel & mileage; **DISTRICT COURT:** Albany County Treasurer, \$2,197.80, jury & witness fees; Office Max Inc, \$167.65, office supplies; **DRUG COURT:** Peak Wellness Center, \$5585.00, contracts; **ROAD & BRIDGE:** AlSCO, \$87.14, safety clothing; Fastenal, \$1.96, parts; Laramie Auto Parts Co, \$363.06, vehicle repair; Norco Inc, \$136.30, equipment repair; WyoMed Laboratory Inc, \$44.00, drug testing; Wyoming Machinery, \$77.31, parts; **FIRE:** Volunteer Firemans Retirement, \$512.50, VFD retirement; **PUBLIC HEALTH:** AlSCO, \$47.30, building maintenance; Glaxosmithkline, \$682.60, vaccines; Sanofi Pasteur Inc, \$1,518.20, vaccines; Uline, \$84.13, hazard containers; Western Carpet Cleaning, \$875.00, janitorial contract; **MCH/TANF:** Angelina Martinez, \$68.94, travel & mileage; **DETENTION MEDICAL:** McKesson Medical Surgical, \$198.60, medical expenses; **FIRST INTERSTATE BANK:** \$373.55, training/supplies; \$28.65, travel & mileage; \$316.00, travel & mileage; \$125.39, office supplies; \$129.02, office supplies; \$15.97, jury board supplies; \$736.29, travel/supplies; \$168.10, office supplies; \$418.55, computer replacement/training; \$437.13, computer replacement/supplies; \$1,188.09, office supplies/equipment; \$2,153.73, vehicle replacement; \$190.96, office supplies; \$20.70, office supplies; \$46.98, canine supplies; \$5.64, supplies; \$343.17, search & rescue; \$56.00, uniform expense; \$93.97, canine supplies; \$27.76, fuel; \$7.75, officer training; \$130.73, uniform expense; \$31.30, investigation supplies; \$29.19, travel & mileage; \$569.11, ammunition supplies; \$23.24, officer training; \$1,086.68, drug court expenditures; \$356.50, office supplies; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$225,201.37 TOTAL EXPENDITURES: \$283,341.82**

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

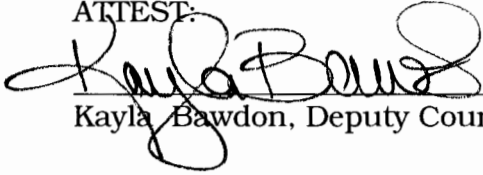
14. Adjourn.

MOTION by Kennedy to ADJOURN at 10:23 a.m.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS  
/s/Tim Sullivan, Chairman

ATTEST:

  
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Kayla Bawdon, Deputy County Clerk