

COUNTY COMMISSIONER MINUTES

OCTOBER 1, 2013

LARAMIE, WYOMING

**PUBLIC HEARING: 9:30 a.m.** Taylor – 4503 Bobolink Lane, Land Use Change (LUC-03-13)

The Board listed to comments, both favorable and unfavorable from the audience regarding the Taylor Land Use Change request.

MOTION by Chesnut to CLOSE the Public Hearing at 9:46 a.m.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

**1. Roll Call.**

The Regular Meeting was called to order at 9:47 a.m. by Chairman Sullivan. Commissioners Chesnut and Kennedy were present.

**2. Comments from the Public.**

None.

**3. Consideration of Changes in the Agenda.**

Chairman Sullivan requested that item #20 be moved up after #5.

**4. Approval of Consent Agenda.**

MOTION by Kennedy that each specific action on the Consent Agenda is APPROVED as though acted upon independently.

**CONSENT AGENDA**

**4a. Minutes of the Regular Meeting of the Board.**

Action: that the Board APPROVES the MINUTES of the September 17, 2013 Regular Meeting of the Board.

**4b. Minutes and Agenda of the Albany County Fair Association.**

Action: that the Board ACKNOWLEDGES RECEIPT of the August 19, 2013 MINUTES and the September 9, 2013 AGENDA of the Albany County Fair Association.

**4c. Agenda of the Albany County Public Library Board of Directors.**

Action: that the Board ACKNOWLEDGES RECEIPT of the September 26, 2013 AGENDA of the Albany County Public Library Board of Directors.

**4d. Albany County Public Health Monthly Statements.**

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENTS for the months ending July and August 2013 from Lajune Bacon, Albany County Nurse Manager.

**4e. Albany County Treasurer Monthly Statement.**

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending August 2013 from Linda Simpson, County Treasurer.

**4f. Albany County Detention Center Monthly Report.**

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY REPORT for the month ending August 2013 from the Albany County Detention Center.

**4g. 2013-2014 Budget Revision of the Albany County Fair Association.**

Action: that the Board ACKNOWLEDGES RECEIPT of the 2013-2014 Budget Revision of the Albany County Fair Association.

**4h. Statement of Operations and Statement of Financial Position of the Albany County Fair Association.**

Action: that the Board ACKNOWLEDGES RECEIPT of the STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2014 and the STATEMENT OF FINANCIAL POSITION for September 9, 2013 of the Albany County Fair Association.

**4i. Albany County General Fund Revenue Report.**

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending August 2013 as prepared by the Albany County Treasurer's Office.

**4j. Albany County General Fund Expenditure Report.**

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending August 2013 as prepared by the Albany County Clerk's Office.

**4k. ACH payments to Blue Cross Blue Shield regarding health insurance claims.**

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

**4l. 2010 Specific Purpose Excise Tax Vouchers.**

Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Fremont Electric Inc.	Fairground RV Spaces Upgrade	17813	977-2910-000	\$13,353.16

**4m. Zoning Certificates**

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
GBP, LLC		ZC-149-13	547	WYO HWY 230	\$160,800	Commercial Structure	Comm.
Strain	Smokey & Jenna	ZC-150-13	1743	WYO HWY 230	\$1,000	Accessory Bldg.	Res
Maddox	Robert	ZC-151-13	25	TBN	\$0	Principal Structure	Res
Johnson	Robert D. & Donna H.	ZC-152-13	13	Wicklund Lane	\$12,000	Accessory Bldg.	Res

4n. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Daniel E. White-Cheyenne City Attorney; Kim D. Cannon/J. Mark Stewart-Davis & Cannon, LLP; Industrial Siting Council-State of Wyoming; Wyoming Arts Council; NACo CountyNews; State of Wyoming Office of Administrative Hearings; Medicine Bow-Routt National Forests (2); Kelli Little – WCCA (3); Wyoming Technology Transfer Center; Kimber Wichmann; State Engineer's Office; and, Southern Star Central Gas Pipeline Company.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

**REGULAR AGENDA**

5. Proclaim October as Domestic Violence Awareness Month in Albany County.

MOTION by Chesnut to PROCLAIM October as Domestic Violence Awareness Month in Albany County.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

5a. Proclamation designating the week of October 6, 2013 as National/Albany County 4-H Week.

MOTION by Chesnut to PROCLAIM the week of October 6, 2013 as National/Albany County 4-H Week in Albany County.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

6. Request Permission to allow County employees and their immediate family to participate in the Albany County Public Health Flu Shot Clinic at no charge.

MOTION by Kennedy to allow County employees and their immediate family to participate in the Albany County Public Health Flu Shot Clinic at no charge on October 4<sup>th</sup> and 5<sup>th</sup>, 2013 at the Lincoln Community Center.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

7. Project Manual and Bid Drawings for the Albany County Public Library Ceiling Upgrade Project and Direct Clerk to advertise for bids.

MOTION by Chesnut to APPROVE Project Manual and Bid Drawings for the Albany County Public Library Ceiling Upgrade Project and DIRECT Clerk to advertise for bids.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

8. Taylor – 4503 Bobolink Lane Land Use Change Application from Residential to Commercial (LUC-03-13).

MOTION by Chesnut to DENY the Land Use Change Application (LUC-03-13) for Taylor at 4503 Bobolink Lane because the change will have negative impacts on the surrounding residential land; the change to commercial is not in conformity with the character of the residential neighborhood; and the change is incompatible with the surrounding land owners. Furthermore, there is no proposed use for the land, only a request to change to commercial in the application.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

9. 2013-2014 Amended Volunteers Of America (VOA) budget in the amount of \$10,312.00 for use by the Sheriff's Office to transport and house juvenile offenders. The budget will be submitted to Craig Fisgus.

MOTION by Kennedy to APPROVE the 2013-2014 Amended Volunteers of America (VOA) budget in the amount of \$10,312.00 for use by the Sheriff's Office to transport and house juvenile offenders. The budget will be submitted to Craig Fisgus.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

10. 2011 Nonparticipating State Award Sub-Grant (Award Number 2011-JF-FX-K006) from Volunteers of America Northern Rockies (VOANR) and the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The CFDA number is 16.540 in the amount of \$10,312.00.

MOTION by Chesnut to APPROVE 2011 Nonparticipating State Award Sub-Grant (Award Number 2011-JF-FX-K006) from Volunteers of America Northern Rockies (VOANR) and the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The CFDA number is 16.540 in the amount of \$10,312.00.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

16. Quit Claim Deed between Albany County Board of Commissioners to The Town of Rock River.

MOTION by Kennedy to APPROVE Quit Claim Deed between Albany County Board of Commissioners to the Town of Rock River.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

11. County Wide Consensus Block Grant Joint Resolution for Grant #CWC-13008 Annex Fire Alarm Replacement funded at \$45,000.00 and reallocate \$22,000.00 to a current City of Laramie SLIB Grant #MRG-13305 Wyolink Radio Conversion in the amount \$58,900.00.

MOTION by Chesnut to APPROVE County Wide Consensus Block Grant Joint Resolution for Grant #CWC-13008 Annex Fire Alarm Replacement funded at \$45,000.00 and reallocates \$22,000.00 to a current City of Laramie SLIB Grant #MRG-13305 Wyolink Radio Conversion in the amount \$58,900.00.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

12. County Wide Consensus Block Grant Joint Resolution for Grant #CWC-13009 South Gate Drainage funded at \$185,000.00. The City of Laramie would like to cancel this project and reallocate to a new project – Indian Ridge Drainage for the same amount of \$185,000.00.

MOTION by Kennedy to APPROVE County Wide Consensus Block Grant Joint Resolution for Grant #CWC-13009 South Gate Drainage funded at \$185,000.00. The City of Laramie would like to cancel this project and reallocate to a new project – Indian Ridge Drainage for the same amount of \$185,000.00.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

13. Authorize the IT Department to create a PayPal account for the purpose of processing non-cash transactions.

MOTION by Chesnut to AUTHORIZE the IT Department to create a PayPal account for the purpose of processing non-cash transactions.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

14. Advertise for Bid and receipt of such bids for the Albany County Internet Services.

MOTION by Kennedy to Advertise for Bid and receipt of such bids for the Albany County Internet Services.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

15. Amended Emergency Notification Siren Upgrade Project Contract with Wireless Advanced Communications. The purpose of the amendment is to extend contract completion date from September 30, 2013 to October 31, 2013. The required environmental and historic preservation review and approval has not been received back from Department of Homeland Security.

MOTION by Chesnut to APPROVE Amended Emergency Notification Siren Upgrade Project Contract with Wireless Advanced Communications. The purpose of the amendment is to extend contract completion date from September 30, 2013 to December 31, 2013. The required environmental and historic preservation review and approval has not been received back from Department of Homeland Security.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

17. Add Lt. Gwendolyn Smith of the Laramie Police Department as a voting member of the Court Supervised Treatment Program Management Team.

MOTION by Chesnut to ADD Lt. Gwendolyn Smith of the Laramie Police Department as a voting member of the Court Supervised Treatment Program Management Team.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

18. Agreement for Consultation Services between Albany County and Covenant Insurance Group, Inc., for the purposes of assisting with the management of Albany County's Health Insurance

Program from October 1, 2013 to September 30, 2014 and authorizes the Chairman to sign the Agreement.

MOTION by Kennedy to APPROVE Agreement for Consultation Services between Albany County and Covenant Insurance Group, Inc., for the purposes of assisting with the management of Albany County's Health Insurance Program from October 1, 2013 to September 30, 2014 and authorizes the Chairman to sign the Agreement in the amount of \$18,250.00.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

19. Set fee for Microbrewery Permits. State suggests a fee range of \$300 to \$500.

MOTION by Chesnut to set the fee for County Microbrewery Permits at \$300.00.

Roll call showed, Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

21. APPROVE Vouchers for September 2013.

MOTION by Kennedy to APPROVE the Vouchers for September 2013 and directs the Clerk to assign a voucher number to the following vouchers and to signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** Ace Hardware, \$104.97, grounds maintenance; Albany County Fire District #1, \$32,847.01, fire payments and assistance; Albany County Treasurer, \$408.01, juvenile transport and retainage application; Big Brothers Big Sisters, \$918.34, September 2013; Bison Pump & Supply, \$780.56, heavy equipment repair; City of Laramie, \$5,352.39, fire payments; Paul Eisbrener, \$2,100.00, fuel mitigation; First Data Merchant Services, \$74.16, September 2013; Laramie Physicians for Women, \$75.00, education; Lewan & Associates, \$4,800.00, computer replacement; Lane Lindley, \$1,604.99, fuels coordinator; Pete Lien and Sons, \$3,613.77, progress payment; Verizon, \$203.16, telephones; Wyoming Family Home Ownership, \$5,000.00, new home down payment; **COMMISSIONERS:** CNA Surety, \$50.00, notary bond; Court Reporters Clearinghouse, \$301.55, BOE transcripts; Jerry Kennedy, \$164.98, regular CC meetings; Sam's Club, \$80.00, offices supplies; **GENERAL ACCOUNTS:** Bresnan Communications, \$150.24, utilities; City of Laramie, \$4,234.01, utilities; Ivinson Memorial Hospital, \$207.50, vital records; Milford Printers, \$371.09, county warrants; Pitney Bowes, \$1048.77, postage; Rocky Mountain Power, \$10,347.72, utilities; Source Gas, \$26.27, utilities; Verizon, \$1,589.24, telephones; WACO, \$300.00, annual fees; Wells Fargo Financial Leasing, \$1,282.73, copier lease; **COURTHOUSE:** A/C Electric Supply Co, \$203.86, building maintenance; Ace Hardware, \$14.99, maintenance supplies; Sam's Club, \$15.00, office supplies; Voltech Electric, Inc., \$65.00, building maintenance; **CLERK:** Sam's Club, \$25.98, office supplies; **GRANTS:** Lincoln Printing, \$74.01, workshop supplies; Wal-Mart, \$56.29, offices supplies; Wilken Enterprises LLC, \$400.00, janitorial contract; **TREASURER:** Laramie Newspapers Inc., \$5,923.50, tax notices; National Business Systems Inc., \$381.34, MVR cards; Sam's Club, \$15.00, office supplies; Linda Simpson, \$264.99, travel & mileage; **ASSESSOR:** Automotive Unlimited, \$239.92, vehicle repair; Peerless Tires, \$76.25, vehicle repair; TY Pickett, \$2,000.00, October payment; Travis Wright, \$50.17, travel & mileage; **SHERIFF:** Kinsco, \$129.98, uniform expense; Laramie GM Auto, \$1,084.88, auto expense; Lexis-Nexis, \$58.49, books & periodicals; Modern Printing Co, \$190.74, office supplies; Office Depot, Inc., \$32.50, replacement equipment; Secretary of State, \$30.00, notary application; **DETENTION:** American Paintbrush, \$25.00, detention supplies; Eagle Plumbing & Heating, \$89.85, maintenance equipment; Ivinson Memorial Hospital, \$6,345.12, boarding of prisoners; Jo-Ed Produce, \$2,264.82, boarding of prisoners; Meadow Gold Dairy, \$352.28, boarding of prisoners; US Food Service, \$1,498.13, boarding of prisoners; Western Detention, \$150.52, supplies; **ATTORNEY:** Lexis-Nexis, \$312.30, books & periodicals; Sam's Club, \$15.00, office supplies; **INTERGOVERNMENTAL:** Big Brothers Big Sisters, \$3,230.00, diversion contract; Peak Wellness Center, \$4,000.00, emergency detention; **PLANNING:** Susan Adler, \$475.00, janitorial contract; City of Laramie, \$3,408.00, county clean up; Patricia Pettigrew, \$302.50, special projects; Wal-Mart, \$33.76, building maintenance; **COOPERATIVE EXTENSION:** Albany County Co-op Extension, \$145.00, education and vehicle repair; UW College of Agriculture, \$5,033.00, quarterly salary billing; **CLERK OF COURT:** Albany County Treasurer, \$1,425.90, jury/witness fees; Sam's Club, \$813.68, office supplies; Janice Sexton, \$259.90, travel & mileage; **DISTRICT COURT:** David McCarthy PC, \$92.50, court appointed attorney; Charles Pelkey, \$1,690.00, court appointed attorney; **DRUG COURT:** Peak Wellness Center, \$10,852.50, substance treatment; Redwood Toxicology Laboratory Inc., \$58.50, drug testing; **ROAD & BRIDGE:** ALSCO, \$91.23, safety clothing; Drive Train Industries Inc., \$15.22, vehicle repair; Fastenal, \$1.85, shop equipment; Laramie Auto Parts Co, \$427.05, vehicle repair; Sam's Club, \$30.00, office supplies; Tri-Spar Lumber, \$11.00, equipment repair; **FIRE:** Sam's Club, \$15.00, office supplies; Volunteer Fireman's Retirement, \$587.50, VFD pension; Mike Clark, \$352.19, travel & mileage; Robert Clark, \$146.00, travel & mileage; Scott Davis, \$360.38, travel & mileage; Christopher Haefner, \$277.00, travel & mileage; **PUBLIC HEALTH:** ALSCO, \$47.30, building maintenance; Glaxosmithkline,

\$682.60, vaccines; PSS World Medical Inc., \$1.46, clinical supplies; Sanofi Pasteur Inc., \$1,065.44, vaccines; Donita Smith, \$35.04, travel & mileage; Western Carpet Cleaning, \$875.00, janitorial contract; Wal-Mart, \$160.04, clinic supplies; **WIC:** MMS-A Medical Supply Co, \$61.21, clinic supplies; **MCH/TANF:** Johnna French, \$67.63, travel & mileage; Donita Smith, \$272.47, travel & mileage; Melissa Zaferos, \$585.53, travel & mileage; **DETENTION MEDICAL:** McKesson Medical Surgical, \$162.33, medical expense; **FIRST INTERSTATE BANK:** \$598.61, travel & mileage; \$164.81, office supplies; \$104.54, office supplies & auto expense; \$719.40, travel & mileage; \$102.32, office supplies; \$297.12, jury supplies; \$903.47, travel & mileage/office supplies; \$173.54, office supplies; \$576.63, computer equipment; \$48.70, travel & mileage; \$78.73, computer equipment; \$181.42 travel & mileage/supplies; \$50.40, office supplies; \$271.50, office supplies/postage; \$41.48, canine supplies; \$4.97, vehicle maintenance; \$125.95, search & rescue; \$391.82, supplies; \$447.00, ammunition supplies; \$159.82, officer training; \$48.99, officer training; \$33.99, canine supplies; \$57.32, officer training; \$98.53, fuel; \$38.01, fuel; \$64.83, office supplies; \$666.90, participant expenses; \$264.87, travel & mileage; \$1,010.24, travel & mileage; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$57,882.36 TOTAL EXPENDITURES: \$144,863.84**

Roll call showed Kennedy and Sullivan. Aye. Commissioner Chesnut Abstained. MOTION CARRIED.

22. **ADJOURN.**

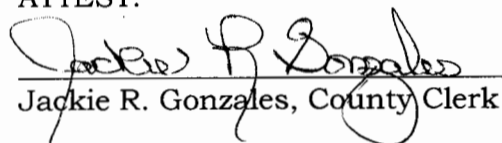
MOTION by Chesnut to ADJOURN at 11:17 a.m.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Sullivan, Chairman

ATTEST:

  
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Jackie R. Gonzales, County Clerk