

COUNTY COMMISSIONER MINUTES

SEPTEMBER 17, 2013

LARAMIE, WYOMING

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. **Roll call.**

The Regular Meeting was called to order at 9:30 a.m. by Chairman Sullivan. Commissioners Kennedy, Chesnut and Sullivan were present.

2. **Comments from the Public.** - None

3. **Consideration of Changes in the Agenda.**

Deputy County and Prosecuting Attorney, Jennifer Stone requested to add Possible Action regarding the Executive Session to consider the purchase of property.

4. **Approval of Consent Agenda.**

MOTION by Kennedy, seconded by Chesnut that each specific action on the Consent Agenda is APPROVED as though acted upon independently.

CONSENT AGENDA

4a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the September 3, 2013 Regular Meeting of the Board.

4b. Minutes and Agenda of the Albany County Fair Association.

Action: that the Board ACKNOWLEDGES RECEIPT of the February 11, 2013, March 29, 2013, April 15, 2013, May 13, 2013, June 10, 2013, July 8, 2013, and July 22, 2013 MINUTES and the March 29, 2013, April 15, 2013, May 13, 2013, June 13, 2013, July 22, 2013, and August 19, 2013 AGENDAS of the Albany County Fair Association.

4c. Minutes and Agenda of the Albany County Planning and Zoning Commission.

Action: that the Board ACKNOWLEDGES RECEIPT of the August 14, 2013 MINUTES and the September 11, 2013 AGENDA of the Albany County Planning and Zoning Commission.

4d. Minutes of the Albany County Public Library Board of Directors.

Action: that the Board ACKNOWLEDGES RECEIPT of the July 23, 2013 MINUTES of the Albany County Public Library Board of Directors.

4e. Albany County Assessor Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending August 2013 from Grant Showacre, County Assessor.

4f. Albany County Clerk of District Court Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending August 2013 from Janice Sexton, Clerk of District Court.

4g. Albany County Clerk Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending August 2013 from Jackie R. Gonzales, County Clerk.

4h. Albany County Planner Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending August 2013 from David Gertsch, Planning Director.

4i. Albany County Sheriff Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending August 2013 from Robert DeBree, Undersheriff.

4j. Albany County Treasurer Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending July 2013 from Linda Simpson, County Treasurer.

4k. \$20,000.00 Bond for Wendy Faldowski, Treasurer, Town of Rock River.

Action: that the Board APPROVES the \$20,000.00 Bond for Wendy Faldowski, Treasurer, Town of Rock River.

4l. \$6,000.00 Bond for Evelyn Durkee, Treasurer, Albany County Public Library.

Action: that the Board APPROVES the \$2,000.00 Bond for Evelyn Durkee, Treasurer, Albany County Public Library.

4m. Balance Sheet, Statement of Operations, and Profit & Loss Previous Year Comparison of the Albany County Fair Association.

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending July 2013 as prepared by the Albany County Clerk's Office.

4q ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4r. 2010 Specific Purpose Excise Tax Vouchers.

Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Johnson Engineering Associates	501 Iverson Office Building Remodel	3	977-2930-000	\$150.56
Trihydro	Aquifer	0081786	977-2925-000	\$1,242.30
Albany County Treasurer	Retainage for Arcon - Office Building Remodeling	2	977-2930-000	\$450.41
Arcon, Inc.	Albany County Office Building Remodeling	2	977-2930-000	\$4,053.69

4s. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Cox	Kevin K.	ZC-136-13	####	Herrick Lane	\$30,000	Principal Structure	Res
Cox	Kevin K.	ZC-137-13	####	Herrick Lane	\$1,500	Accessory Building	Res
Rodeman	Clint	ZC-138-13	545	Forty Mile Peak Road	\$6,000	Accessory Building	Res
Cotton	Timothy	ZC-139-13	####	Osprey Road	\$50,000	Principal Structure	Res
Table in the Wilderness	c/o Daniel Wahlgren	ZC-140-13	38	Old State Highway 130	\$20,000	Accessory Building	
Table in the Wilderness	c/o Daniel Wahlgren	ZC-141-13	38	Old State Highway 130	\$20,000	Accessory Building	
Table in the Wilderness	c/o Daniel Wahlgren	ZC-142-13	38	Old State Highway 130	\$20,000	Accessory Building	
Nine Mile LLC	c/o Billy & Chrissy Dawson	ZC-143-13	####	Buffalo Canyon Drive	\$1,000	Principal Structure	Ag
Juelich	Robert	ZC-144-13	38	Texas Trail	\$0	Accessory Building	Res
White	Foster	ZC-145-13	4917	Graham Drive	\$21,000	Mobile Home	Res
Sarchet	Rodney C. & Lori K.	ZC-147-13	515	Byerly Drive	\$2,582	Principal Structure	Ag
Sarchet	Rodney C. & Lori K.	ZC-148-13	515	Byerly Drive	\$100	Accessory Building	Ag

4t. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Kelli Little - WCCA (2); NACo County News; Albany County 4-H FootNotes; Wyoming RoadWork Guide; Edward and Jane Iverson Day Invitation; Wyoming Rural Electric News; Pinwheels for Peace and Visions of Peace; Local Government Liability Pool; Wyoming State Bank; Laramie Area Chamber of Commerce; Wyoming Independent Living Rehabilitation, Inc.; Medicine Bow-Routt National Forests; Kimber Wichmann; State of Wyoming Office of Administrative Hearings (6); and, State Engineer's Office.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED

REGULAR AGENDA

5. Renewal of Albany County Juvenile Diversion Program Service Provider Agreement between Albany County and Greater Wyoming Big Brothers Big Sisters for a total of \$3,230.00 per month from October 1, 2013 through September 30, 2014.

MOTION by Chesnut, seconded by Kennedy to APPROVE the renewal of the Albany County Juvenile Diversion Program Service Provider Agreement between Albany County and Greater Wyoming Big Brothers Big Sisters for a total of \$3,230.00 per month from October 1, 2013 through September 30, 2014.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

6. FAA Grant Agreement No. 3-56-001730 for federal funding in the amount of \$125,000.00 to Conduct a Wildlife Hazard Assessment.

MOTION by Kennedy, seconded by Chesnut to APPROVE FAA Grant Agreement No. 3-56-001730 for federal funding in the amount of \$125,000.00 to Conduct a Wildlife Hazard Assessment conducted by a wildlife damage management biologist who will provide the scientific basis for the development, implementation, and refinement of a wildlife hazard management plan.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

8. Utility License for Source Gas, LLC on County Road #210, Soldier Springs Road.

MOTION by Kennedy, seconded by Chesnut to APPROVE Utility License for Source Gas, LLC on County Road #210, Soldier Springs Road.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

9. Final Project Report on Nomination of the Ames Monument as a National Historic Landmark (Grant #56-12-00000.11).

MOTION by Chesnut, seconded by Kennedy to APPROVE Final Project Report on Nomination of the Ames Monument as a National Historic Landmark (Grant #56-12-00000.11).

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

10. Final Project Report on Nomination of the Historic Snow Train to the National Register (Grant #56-12-00000.08).

MOTION by Kennedy, seconded by Chesnut to APPROVE Final Project Report on Nomination of the Historic Snow Train to the National Register (Grant #56-12-00000.08).

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

11. Final Project Report on Walking Tour Guides Phase V (Grant #56-13-00000.08).

MOTION by Kennedy, seconded by Chesnut to APPROVE Walking Tour Guides Phase V (Grant #56-13-00000.08).

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

12. Resolution authorizing grant application in the amount of \$42,375.00 to the State Loan and Investment Board for Albany County Fairgrounds – Improve RV Parking spots for full hook-ups.

MOTION by Chesnut, seconded by Kennedy to APPROVE the following Resolution authorizing grant application in the amount of \$42,375.00 to the State Loan and Investment Board for Albany County Fairgrounds – Improve RV Parking spots for full hook-ups.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

13. Memorandum of Understanding between the City of Laramie and Albany County for Operational Protocols relative to the Laramie/Albany County Records and Communications Center.

MOTION by Kennedy, seconded by Chesnut to APPROVE Memorandum of Understanding between the City of Laramie and Albany County for Operational Protocols relative to the Laramie/Albany County Records and Communications Center.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

14. Request permission to fill vacancy in the Treasurer's Office.

MOTION by Kennedy, seconded by Chesnut to GRANT PERMISSION to Linda Simpson, Albany County Treasurer to fill a full-time vacancy in her office.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

15. Bid from Laramie GM Auto Center in the amount of \$190,000.00 for seven replacement emergency vehicles and to begin the Albany County Vehicle Replacement Plan

17. Rock River Museum Reverter and Quit Claim Deed.

NO ACTION pending review from the Attorney representing Rock River.

20. Recess Regular Session.

MOTION by Chesnut, seconded by Kennedy to RECESS the Regular Session at 10:09 to MOVE into Executive Session.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

21. Executive Session pursuant to W.S. § 16-4-405(a) (vii), to consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price.

22. Adjourn Executive Session.

MOTION by Chesnut, seconded by Kennedy to ADJOURN the Executive Session at 10:30 a.m.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

23. Return to Regular Session.

MOTION by Chesnut, seconded by Kennedy to RETURN to Regular Session at 10:31 a.m.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

MOTION by Kennedy, seconded by Chesnut to send a Letter of Intent to Albany County School District #1 regarding an Offer to Purchase Nellie Isles School. Albany County is interested in sponsoring a Community Facilities and Community Development Block Grant that the Greater Wyoming Big Brothers Big Sisters, Inc., has expressed intent to apply.

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

18. Discuss request of Rob Garland/CBMA to renew Lease Amendment with CBMA extending the current lease and to discuss the fair market value of the rental space.

Mario Rampulla, Attorney for Rob Garland continued discussion with the Board proposed amendments to the original lease, the purchase contract, addendum to Development Agreement and the Sublease regarding the CBMA building.

19. Payroll and Vouchers for September 2013.

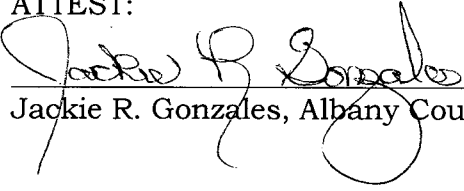
MOTION by Kennedy, seconded by Chesnut to APPROVE Payroll and Vouchers for September 2013 and directs the Clerk to assign a voucher number to the following vouchers and to signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** Ace Hardware, \$215.50, supplies; AFLAC, \$1,548.30, payroll contribution; Albany County Employees' Health Benefits, \$138,118.83, payroll contribution; Albany County Fire District #1, \$13,838.22, West Fork Complex Fire; Albany County Reimbursable, \$1,552.66, payroll contribution; Albany County Treasurer, \$4,831.65, retainage Arcon; Albany County Treasurer, \$3,816.92, grant administration; American Heritage Life, \$82.46, payroll contribution; Arcon, Inc., \$40,049.31, Albany County Building remodeling; Big Brothers Big Sisters, \$1,425.28, TANF-CPI August 2013; Carbon Power & Light, \$46.64, utilities; City of Laramie, \$15,914.68, West Fork Complex Fire; Clerk of District Court, \$380.50, payroll contribution; Colonial Life & Accident, \$125.60, Dearborn National Life Insurance \$151.80, payroll contribution; Delta Dental of Wyoming, \$4,180.45, payroll contribution; Eden Health LLC \$75.00, prepared childbirth class; Golden Key Realty, \$454.00, August rent (1) (pre

Co./US 30/IRP-CN5074; Wyoming Disposal Systems, \$65.52, utilities; Wyoming NCPERS Life, \$736.00, payroll contribution; Wyoming Retirement System, \$80,435.04, payroll contribution; Wyoming State Forestry Division, \$24,094.55, LPFZ/Sybillie; Wyoming Workers' Compensation, \$7,806.47, payroll contribution; **COMMISSIONERS:** A thru Z, \$25.50, document destruction; Court Reporters Clearinghouse, \$1,008.25, copy of transcript; Laramie Newspapers, \$3,135.00, advertising; **GENERAL ACCOUNTS:** Bresnan Communications, \$100.25, utilities; Century Link, \$2,377.85, phones; Century Link, \$378.16, long distance; City of Laramie, \$39.50, landfill fee; Custom Tailoring & Sewing, \$36.00, Search & Rescue; Dooley Oil Co., \$191.17, gas; Lewan & Associates, \$5,028.20, copier lease; Mader Tschacher Peterson & Co, \$3,500.00, auditor contract; National Business Systems, \$1,300.00, postage; Rocky Mountain Power, \$520.46, utilities; Union Telephone, \$52.92, telephone; U.S. Bank Equipment Finance, \$2,646.20, Xerox copier/printer lease; Wameworks, \$66.00, monthly charges-August; Wyoming Labor Law Poster Service, \$358.50, 2014 Labor Law State/Federal; **COURTHOUSE:** Ace Hardware, \$57.97, supplies; AlSCO, \$611.47, supplies/mat service; Van's Wholesale, \$207.21, supplies; Wal-Mart, \$7.49, supplies; **CLERK:** A thru Z, \$25.50, document destruction; Matthew Bender & Co., \$108.04, Wyoming criminal & traffic laws; **GRANTS:** Lincoln Printing, \$111.63, copies workshop; **IT:** Katherine Heller, \$30.00, notary renewal fee; MICTA, \$100.00, professional organization; **CSBG:** SAFE Project, \$1,133.00, August 2013; Downtown Clinic, \$1,833.32, August 2013; Eppson Center, \$1,875.00, August 2013; Hospice, \$483.34, August 2013; Interfaith-Good Samaritan, \$6,900.75, August 2013; Laramie Child Development, \$263.33, August 2013; Laramie Reproductive Health, \$1,180.00, August 2013; Laramie Soup Kitchen, \$1,416.68, August 2013; Laramie Youth Crisis Center, \$224.01, August 2013; Salvation Army, \$928.00, August 2013; Source Gas, \$61.26, utilities; **TREASURER:** A thru Z, \$25.50, document destruction; **ASSESSOR:** A thru Z, \$25.50, document destruction; Tami Howe, \$13.99, supplies; **SHERIFF:** A thru Z, \$25.50, document destruction; Laramie Ford, \$48.08, vehicle maintenance; Laramie GM Auto Center, \$928.03, vehicle maintenance; Laramie Newspapers, \$148.50, advertising; Matthew Bender & Co, \$58.49, books; Leonard B. Medoff, \$225.00 contract services; Modern Printing, \$178.00, office supplies; Northeast Wisconsin Tech Institute, \$350.00, officer training; Office Depot, \$89.93, office supplies; **DETENTION:** A thru Z, \$25.50, document destruction; Ace Hardware, \$19.96, equipment maintenance; Advance Auto Parts, \$23.98, equipment maintenance; Eagle Plumbing & Heating, \$345.58, equipment maintenance; Grainger, \$167.16, maintenance; Jo-Ed Produce, \$2,481.66, boarding of prisoners; Meadow Gold Dairy, \$232.95, boarding of prisoners; Office Depot, \$98.77, supplies; True Value, \$51.98, equipment maintenance; U.S. Food Service, \$1,124.67, boarding of prisoners; Van's Wholesale, \$422.48, supplies; **ATTORNEY:** A thru Z, \$25.50, document destruction; Christy Jesse, \$110.74, mileage; Lexis-Nexis, \$164.00, online subscription; Source Office, \$505.47, office supplies; Wal-Mart, \$219.01, office supplies; West Payment Center, \$310.24, online research charges; **INTERGOVERNMENTAL:** Big Brothers Big Sisters, \$3,230.00, diversion contract; City of Laramie, \$30,965.00, LARC; **PLANNING:** Barney Bisson, \$20.09, travel/fuel; G&C Supply, \$661.99, supplies; J. Vasquez Construction, \$250.00, building maintenance; Laramie Newspapers, \$1,266.83, advertising; Patricia A. Pettigrew, \$245.00, special projects; **CLERK OF COURT:** Office Max, \$230.92, supplies; **DISTRICT COURT:** Peggy Trent, \$333.37, court appointed attorney; **CIRCUIT COURT:** A thru Z, \$25.50, document destruction; **DRUG COURT:** Western Waterworks, \$16.00, water cooler replacement; **ROAD & BRIDGE:** AlSCO, \$43.57, safety clothing; Drive Train Industries, \$43.11, heavy equipment repair; Falcon Laboratories, \$78.76, shop equipment repair/maintenance; Fat Boys Tire & Auto, \$45.00, heavy equipment repair; Laramie Auto Parts, \$23.93, heavy equipment repair; WACERS, \$50.00, dues; **FIRE:** Wheatland Automotive, \$83.78, vehicle supplies; **PUBLIC HEALTH:** AlSCO, \$47.30, mats; Laramie Heating & Sheet Metal, \$91.66, change furnace filters; Wyoming Public Health Laboratory, \$102.00, testing; **WIC:** Diabetic Express, \$170.55, clinical supplies; Hemocue, \$697.00, clinical supplies; MMS-A Medical Supply, \$132.26, clinical supplies; Source Office, \$193.78, office supplies; **MCH/TANF:** Albany County Treasurer, \$53.05, grant administration; **DETENTION MEDICAL:** Laramie Pediatrics, \$20,000.00, nursing services; McKesson Medical, \$104.53, medical expense; WyoMed Laboratory, \$90.00, medical expenses; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES:** \$625,519.77
TOTAL PAYROLL: \$393,501.92 **TOTAL EXPENDITURES:** \$1,019,021.60

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Sullivan, Chairman

ATTEST:



Jackie R. Gonzales, Albany County Clerk