



**COUNTY OF ALBANY**  
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA  
COURTHOUSE, ROOM 105  
June 18, 2013

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING – 9:30 a.m.**

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

**CONSENT AGENDA**

- 4a. Minutes of the Regular Meeting of the Board.  
Action: that the Board APPROVES the MINUTES of the June 4, 2013 Regular Meeting of the Board.
- 4b. Minutes and Agenda of the Albany County Planning and Zoning Commission.  
Action: that the Board ACKNOWLEDGES RECEIPT of the May 8, 2013 MINUTES and the June 12, 2013 AGENDA of the Albany County Planning and Zoning Commission.
- 4c. Minutes of the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 23, 2013 MINUTES of the Albany County Public Library Board of Directors.
- 4d. Minutes of the Albany County Weed and Pest Control District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the May 9, 2013 MINUTES of the Albany County Weed and Pest Control District.
- 4e. Albany County Assessor Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending May 2013 from Grant Showacre, County Assessor.
- 4f. Albany County Clerk Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending May 2013 from Jackie R. Gonzales, County Clerk.
- 4g. Albany County Clerk of District Court Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending May 2013 from Janice Sexton, Clerk of District Court.
- 4h. Albany County Planner Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending May 2013 from David Gertsch, Planning Director.
- 4i. Albany County Sheriff Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending May 2013 from Dave O'Malley, Albany County Sheriff.
- 4j. Albany County Treasurer Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending May 2013 from Linda Simpson, County Treasurer.
- 4k. List of Library Staff Members Cleared to Operate County Van Assigned to Albany County Public Library.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 6, 2013 List of Library Staff Members cleared to operate County van assigned to the Albany County Public Library.
- 4l. Albany County Detention Center Monthly Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY REPORT for the month ending May 2013 from the Albany County Detention Center.
- 4m. Revenues & Expenditures Budgeted vs. Actual Report, Balance Sheet and Payroll Summary of the Albany County Public Library.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2013 REVENUES & EXPENDITURES BUDGETED VS. ACTUAL REPORT, BALANCE SHEET as of April 30, 2013 and PAYROLL SUMMARY as of April 2013 from the Albany County Public Library.
- 4n. Albany County General Fund Revenue Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending May 2013 as prepared by the Albany County Treasurer's Office.
- 4o. Albany County General Fund Expenditure Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending May 2013 as prepared by the Albany County Clerk's Office.
- 4p. ACH payments to Blue Cross Blue Shield regarding health insurance claims.  
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4q. 2010 Specific Purpose Excise Tax Vouchers.

Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Simon Contractors	Roger Canyon/Hanson Ln/Lake Hattie Rd	04/25/13	978-2900-000	\$20,324.18
Trihydro	Aquifer	05/17/13	977-2925-000	\$351.06
Laramie Newspapers	Advertising – 2010 Bond Money/Roger Canyon/Lake Hattie/Hanson Lane	05/25/13	978-2900-000	\$346.50
Johnson Engineering Associates	501 Ivinson Office Building Energy Remodel	06/07/13	977-2930-000	\$109.50

4r. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Martin	Marty T.	ZC-075-13	###	Yew Way	\$2,000	Mobile Home	Res
Martin	Marty T.	ZC-076-13	###	Yew Way	\$500	Accessory Building	Res
Savoia	Harmony	ZC-077-13	98	Osprey	\$0	Principal Structure	Res
Power	Ray & Belinda	ZC-078-13	1919	WYO HWY 230	\$500	Accessory Building	Ag
Pickerill	Thomas L.	ZC-079-13	1505	Cottonwood Park Road	\$2,000	Accessory Building	Ag
Farrell	Tom & Sandy	ZC-080-13	136	Hill Draw Road	\$2,000	Principal Structure	Res

4s. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Fundamental Church of Jesus Christ of the Latter-day Saints (2); Wyoming Rural Electric News; Albany County SAFE Project; Medicine Bow-Routt National Forests; District Court-Janice Sexton; Joe Constantino-WARM; NACo County News(2); Wyoming RoadWork; Kate Moriarity – WCCA (2); Office of the Governor and Department of Health and Human Services.

**REGULAR AGENDA**

5. **DISCUSS** review of application for Private Road of Mark Bayer and **APPROVE** appointment of hearing officer. (Jennifer Stone, Deputy County and Prosecuting Attorney)
6. Present for **APPROVAL**, Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Albany County from July 1, 2013 through June 30, 2014 for the purpose of providing funding to Albany County Public Health Nursing offices who are working with healthcare providers and other local community resources to ensure women of reproductive age, infants, children, adolescents, children and youth with special health care needs (CYSHCN), and families have access to public health programs not to exceed \$232,620 and Business Associate Agreement between Wyoming Department of Health, Public Health Division and Albany County. (Lajune Bacon, Albany County Nurse Manager)
7. Present for **APPROVAL**, Contract between the Wyoming Department of Family Services and Albany County Commissioners for TANF/CPI 2013-2014 grant funding in the amount of \$95,000.00 from October 1, 2013 to September 20, 2014 for the purpose of operating the Temporary Assistance For Needy Families Community Partnership Initiative (TANF/CPI), a community plan which will provide a continuum of services to Albany County families. (Sheela Schermetzler, Grants Manager)
8. Present for **APPROVAL**, Amendment Number Two to Contract for Services between Albany County and James O. Clyde D.B.A. Clyde Company that extends the term of the contract to August 15, 2013. (Sheela Schermetzler, Grants Manager/Scott Davis, Fire Warden)
9. Present for **APPROVAL**, appointment of Roy Torres, Albany County Building and Grounds Supervisor, to the Albany County Courthouse Security Committee. (Dave O'Malley, County Sheriff)
10. Present for **APPROVAL**, Catering Permit for Hensley Property Holding, LLC, dba Roxie's on Grand for a wedding reception on June 22, 2013 at the Snowy Mountain Lodge. (Jackie R. Gonzales, County Clerk)
11. Present for **APPROVAL**, Catering Permit for The Friendly Store for events on July 4 and 20, 2013; August 6 and 10, 2013; and, September 21, 2013 on the southwest corner of the property for concerts. (Jackie R. Gonzales, County Clerk)
12. **SET** date of Special Meeting for FY 2012-2013 Budget Amendments. (Jackie R. Gonzales, County Clerk)
13. **CONSIDER**, Extension of Agreement for Service Pursuant to W.S.§25-10-101 through 25-10-127 between Albany County, Wyoming and Albany County Hospital District d/b/a Ivinson Memorial Hospital to June 30, 2014. (Jackie R. Gonzales, County Clerk)
14. **ACKNOWLEDGE** receipt of resignation of Annette Mello from the Albany County Historic Preservation Board and **DIRECT** the Clerk to advertise vacancy. (Commissioners)
15. Request **PERMISSION** to replace GIS Specialist position. (Alan Frank, GIS Director)
16. Present for **APPROVAL**, Memorandum of Understanding between the Department of Interior, Bureau of Land Management, and Albany County as a Cooperative Agency for the Roger Canyon Resource Protection and Public Access Plan Implementation establishing a cooperating agency relationship between the BLM's Rawlins Field Office and Albany County. (Tim Sullivan, Chairman – Commissioners)
17. **REQUEST** permission to obtain a First Interstate Credit Card for Jessica Carrington, Public Health Response Coordinator in the amount of \$3,000. (Lajune Bacon, Nurse Manager)
18. **REQUEST** permission to obtain a First Interstate Credit Card for Roy Torres, Building and Grounds Superintendent in the amount of \$3,000. (Jackie R. Gonzales, County Clerk)
19. **APPROVE** Payroll and Vouchers for June 2013. (Commissioners)
20. **ADJOURN**.