



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
 COURTHOUSE, ROOM 105
 MARCH 19, 2013

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
 Action: that the Board APPROVES the MINUTES of the March 5, 2013 Regular Meeting of the Board.
- 4b. Minutes and Agenda of the Albany County Planning and Zoning Commission.
 Action: that the Board ACKNOWLEDGES RECEIPT of the February 13, 2013 MINUTES and the March 13, 2013 AGENDA of the Albany County Planning and Zoning Commission.
- 4c. Minutes of the Sherman Hill Road Improvement and Service District.
 Action: that the Board ACKNOWLEDGES RECEIPT of the January 8, 2013 and February 5, 2013 MINUTES of the Sherman Hill Road Improvement and Service District.
- 4d. Albany County Assessor Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2013 from Grant Showacre, County Assessor.
- 4e. Albany County Clerk Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2013 from Jackie R. Gonzales, County Clerk.
- 4f. Albany County Clerk of District Court Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2013 from Janice Sexton, Clerk of District Court.
- 4g. Albany County Planner Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2013 from David Gertsch, Planning Director.
- 4h. Albany County Sheriff Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2013 from Dave O'Malley, Albany County Sheriff.
- 4i. Albany County Treasurer Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2013 from Linda Simpson, County Treasurer.
- 4j. Albany County Detention Center Monthly Report.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY REPORT for the month ending February 2013 from the Albany County Detention Center.
- 4k. Albany County General Fund Revenue Report.
 Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending February 2013 as prepared by the Albany County Treasurer's Office.
- 4l. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
 Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4m. 2010 Specific Purpose Excise Tax Vouchers.
 Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Fremont Electric, Inc.	Albany County Public Library	02/25/2013	977-2930-000	\$1,460.00
Gorman Engineering	Roger Canyon/Ft. Sanders/Soldier Spgs. Rd.	03/04/2013	978-2900-000	\$385.00

- 4n. County Road Fund Voucher.
 Action: that the Board APPROVES the following County Road Fund Voucher:

Vendor	Service	Invoice Date/No.	Account Number	Amount
Gorman Engineering	County Road Funds	03/04/2013	979-5001-000	\$770.00

- 4o. Zoning Certificates
 Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Rathjen	Ross	ZC-023-13		Sybille Road	\$20,000.00	Principal Structure	Res
Rathjen	Ross	ZC-024-13		Sybille Road	\$7,000.00	Accessory Building	Res
Webster	Stuart K.	ZC-025-13	23	Desperado Buttes Trail	\$70,000.00	Accessory Building	Res
Southwell	Richard & Elizabeth	ZC-026-13	2445	Mountain Shadow Lane	\$11,000.00	Accessory Building	Res

TIM CHESNUT
 COMMISSIONER

TIM SULLIVAN
 COMMISSIONER CHAIRMAN

JERRY M. KENNEDY
 COMMISSIONER

4p. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming Business Council; Albany County 4-H FootNotes; Laramie Plains Civic Center Financial Report; Laramie Rivers Conservation District Financial Report; Linda Simpson, Albany County Treasurer; Wyoming Technology Transfer Center; State of Wyoming Office of Homeland Security; The Fort Collins Digital Workshop; NACo; NACo County News; Better Business Bureau; Wyoming Rural Electric News and FEMA.

REGULAR AGENDA

5. Present for **APPROVAL**, Albany County Public Health Cash and Fund Handling Policy. (Lajune Bacon, Albany County Nurse Manager)
6. Present for **APPROVAL**, Albany County Public Health Credit Card Policy. (Lajune Bacon, Albany County Nurse Manager)
7. Present for **APPROVAL**, Albany County Public Health Immunization Procedure. (Lajune Bacon, Albany County Nurse Manager)
8. Present for **RATIFICATION**, MCH Grant Application with the Department of Health for FY 2013-2014 in the amount of \$71,238.00 (Non TANF) and \$160,620.00 (TANF Direct). (Lajune Bacon, Albany County Nurse Manager)
9. Present for **APPROVAL**, Grant Application to the Wyoming Department of Agriculture for the Emergency Insect Management Program Grant in the amount of \$71,252.00. (Sheela Schermetzler, Grants Manager)
10. Request **APPROVAL** to apply to Wyoming Department of Family Services for the TANF-CPI Grant Application in the amount of \$127,560.00 starting October 1, 2013 through September 30, 2014. (Sheela Schermetzler, Grants Manager)
11. Present for **APPROVAL**, Approach License for Darcy Gardiner on County Road #222, Howe Road, located in Section 16, Township 15 North, Range 73 West. (Michael Osterman, Road & Bridge Superintendent)
12. Present for **APPROVAL**, electrical service relocation for the 501 Ivinson Office Building in the amount of \$5,800.00 to be paid from the Miscellaneous Uncommitted Fund. (Kitty Heller, IT Analyst)
13. Present for **APPROVAL**, ASO Group Plan Changes regarding benefits for Hearing Aid Services to Children under the age of 19.(Jennifer Stone, Deputy County & Prosecuting Attorney)
14. Present for **APPROVAL**, Designation of Jessica Carrington, Albany County Public Health Response Coordinator (PHRC) as Deputy Albany County Emergency Management Coordinator. (Rick Jansen, Emergency Management Coordinator)
15. Discussion of planned expenditures for FFY10 Homeland Security Grant Program and FFY10 Citizens Corps Grant Program. (Rick Jansen, Emergency Management Coordinator)
16. Present for **APPROVAL**, Resolution 31913 creating a Local Court Security Management Committee in Albany County to establish standards to protect life, property and the judicial process in the Wyoming Court System. (Commissioners)
17. **APPROVE** Payroll and Vouchers for March 2013. (Commissioners)
18. **ADJOURN.**