



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
DECEMBER 17, 2013

INTERVIEWS: 8:45 a.m.

Albany County Historic Preservation Board

City/County Environmental Advisory Committee

PUBLIC HEARING: 9:30 a.m.

First Church of the Nazarene Land Use Change

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the December 3, 2013 Regular Meeting of the Board.
- 4b. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the November 13, 2013 MINUTES and December 11, 2013 AGENDA of the Albany County Planning and Zoning Commission.
- 4c. Minutes of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 24, 2013 MINUTES of the Albany County Public Library Board of Directors.
- 4d. Minutes of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the November 7, 2013 MINUTES of the Board of Directors of the Albany County Weed and Pest Control District.
- 4e. Minutes of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 28, 2013 MINUTES of the Laramie Rivers Conservation District.
- 4f. Minutes of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 1, 2013 MINUTES of the Sherman Hill Road Improvement and Service District.
- 4g. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending November 2013 from Grant Showacre, County Assessor.
- 4h. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending November 2013 from Jackie R. Gonzales, County Clerk.
- 4i. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending November 2013 from Janice Sexton, Clerk of District Court.
- 4j. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending November 2013 from David Gertsch, Planning Director.
- 4k. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending November 2013 from Linda Simpson, County Treasurer.
- 4l. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY REPORT for the month ending November 2013 from the Albany County Detention Center.
- 4m. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending November 2013 as prepared by the Albany County Treasurer's Office.
- 4n. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending November 2013 as prepared by the Albany County Clerk's Office.

4o. Revenues & Expenditures Budgeted vs. Actual Report, Balance Sheet and Payroll Summary of the Albany County Public Library.

Action: that the Board ACKNOWLEDGES RECEIPT of the August 2013 REVENUES & EXPENDITURES BUDGETED VS. ACTUAL REPORT, BALANCE SHEET as of October 31, 2013 and PAYROLL SUMMARY as of October 2013 from the Albany County Public Library.

4p. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4q. 2010 Specific Purpose Excise Tax Vouchers.

Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Arcon, Inc.	501 Iverson Office Building/Data Center Upgrades	12/21/2013	977-2926-000	\$978.20
Trihydro	Aquifer	11/18/2013	977-2925-000	\$1,496.20

4r. Jail Overage Account Voucher.

Action: that the Board APPROVES the following Jail Overage Account Voucher:

Vendor	Project	Invoice Date	Account Number	Amount
Sierra Detention Systems	Detention Center Controls Systems Replacement Project	11/30/2013	295-5010-000	\$46,250.00

4s. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Harer	Preston C.	ZC-171-13	####	Forest Service Road #543-Y	\$40,000	Principal Structure	Res
Sherwood	Veronica	ZC-172-13	2	Moulton Road	\$5,000	Accessory Building	Res

4t. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: BLM (2); NACo CountyNews; Cathedral Home for Children; Medicine Bow-Routt National Forests (3); Kelli Little – WCCA; NACo CountyNews (2); Wheatland REA; Wyoming Department of Revenue; Wyoming Department of Health; Office of Homeland Security; Albany County 4-H FootNotes; Better Roads; Wyoming Rural Electric News; WCCA; WWC Engineering; State of Wyoming Department of Audit; Linda Simpson, County Treasurer; Campbell County Commissioners; NACo 2014 Legislative Conference; WWC Engineering; and, Albany County Treasurer’s Office.

REGULAR AGENDA

5. Present for **CONSIDERATION**, application for a land use (zoning) change on a 13.1740 acre parcel from Exempt to Residential (LUC-05-13). (Susan Adler, Assistant Planner)
6. Present for **APPROVAL**, Wyoming Department of Health Communicable Disease Prevention Program Mini-Grant application. (Terri Gregory, State Nurse Supervisor)
7. Present for **APPROVAL**, cleaning contract for the Courthouse with Quality Custodial Services in the amount of \$56,580.00 per year or \$4,715.00 per month. (Roy Torres, Building Superintendent)
8. Present for **APPROVAL**, permission to add additional electrical outlets and light switches for safety and convenience in the IT/GIS Office area. (Rodney Weakly, Information and Technology Director)
9. Present for **APPROVAL**, Amendment No. 2 to Service Provider Agreement between BI Incorporated and Albany County Adult Drug Court. (Jennifer Stone, Deputy County and Prosecuting Attorney)
10. Present for **APPROVAL**, HIPAA Business Associate Agreement between Albany County and Albany County Hospital District d/b/a Iverson Memorial Hospital. (Jennifer Stone, Deputy County and Prosecuting Attorney)
11. Make **APPOINTMENTS** to the City/County Environmental Advisory Committee. (Commissioners)
12. Make **APPOINTMENTS** to the Albany County Historic Preservation Board. (Commissioners)
13. **ACKNOWLEDGE** receipt of resignation of Chris Nicholson from the Albany County Planning and Zoning Commission and **DIRECT** Clerk to advertise. (Commissioners)
14. **APPROVE** Payroll and Vouchers for December 2013. (Commissioners)
15. **ADJOURN**.