



COUNTY OF ALBANY
525 GRAND AVE ROOM 105 · LARAMIE, WYOMING 82070
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
NOVEMBER 19, 2013

PUBLIC HEARINGS: 9:30 a.m.

Community Facilities of the Community Development Block Grant (CDBG) Application. Albany County is interested in obtaining funding for the Hospice of Laramie Hospice House. The grant request contemplated will not exceed \$500,000.

Community Facilities of the Community Development Block Grant (CDBG) Application. Albany County is interested in obtaining funding for the Rehabilitation of the Nellie Iles School for the Greater Wyoming Big Brothers Big Sisters Community Mentoring Center. The grant requested contemplated will not exceed \$500,000.

Community Facilities of the Community Development Block Grant (CDBG) Application. Albany County is interested in obtaining funding for Developmental Preschool and Day Care Center for the purchase of a new facility. The grant requested contemplated will not exceed \$500,000.

Gardiner Subdivision Final Plat

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the November 5, 2013 Regular Meeting of the Board.
- 4b. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 9, 2013 MINUTES and the November 13, 2013 AGENDA of the Albany County Planning and Zoning Commission.
- 4c. Minutes of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 23, 2013 MINUTES of the Laramie Rivers Conservation District.
- 4d. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending October 2013 from Grant Showacre, County Assessor.
- 4e. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending October 2013 from Jackie R. Gonzales, County Clerk.
- 4f. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending October 2013 from Janice Sexton, Clerk of District Court.
- 4g. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending October 2013 from David Gertsch, Planning Director.
- 4h. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending October 2013 from Dave O'Malley, County Sheriff.

TIM CHESNUT
COMMISSIONER

TIM SULLIVAN
COMMISSIONER CHAIRMAN

JERRY M. KENNEDY
COMMISSIONER

- 4i. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending October 2013 from Linda Simpson, County Treasurer.
- 4j. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending October 2013 as prepared by the Albany County Treasurer's Office.
- 4k. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending October 2013 as prepared by the Albany County Clerk's Office.
- 4l. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY REPORT for the month ending October 2013 from the Albany County Detention Center.
- 4m. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4n. County Road Fund Voucher.
Action: that the Board APPROVES the following County Road Fund Voucher:

Vendor	Service	Invoice Date/No.	Account Number	Amount
Wyoming Department of Transportation	Stripe County Roads 17,424,45	10/31/2013/62527	979-5001-000	\$1,733.14

4o. **Zoning Certificates**

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Paul	Eric	ZC-165-13	10	Brittany Lane	\$11,285	Accessory Building	Ag

4p. **Acknowledge Receipt of Correspondence.**

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Albany County 4-H FootNotes; Richard C. Bohling, Albany County & Prosecuting Attorney; U.S. Department of Commerce; Medicine Bow-Routt National Forests (2); Wyoming State Engineer's Office; Wyoming Rural Electric News; Wyoming Downs; Steven D. Olmstead, Chairman, State Board of Equalization; Wyoming FFA Times; Local Government Liability Pool; Governor Matthew M. Mead; Scott Davis, Albany County Fire Warden; NACo County News; Ken Sharp; Kelli Little – WCCA; Kate Moriarity – WCCA; and, Sheela Schermetzler, Grants Manager.

REGULAR AGENDA

- 5. Present for **CONSIDERATION**, Final plat for Gardiner Subdivision. (David Gertsch, County Planner)
- 6. Present for **APPROVAL**, Fair Housing Resolution. (Sheela Schermetzler, Grants Manager)
- 7. Present for **APPROVAL**, Resolution 111913 Authorizing the Filing of an Application for Funding from the Wyoming Business Council Community Development Block Grant Program Community Facilities in the amount of \$500,000 for construction of the Hospice House. (Sheela Schermetzler, Grants Manager)
- 8. Present for **APPROVAL**, Development Agreement between Albany County and Hospice of Laramie. (Sheela Schermetzler, Grants Manager)
- 9. Present for **APPROVAL**, Title I Certification of Applicant for a Community Development Block Grant. (Sheela Schermetzler, Grants Manager)
- 10. Present for **APPROVAL**, U.S. Department of Housing and Urban Development (HUD) 2880 Form for Applicant for a Community Development Block Grant. (Sheela Schermetzler, Grants Manager)
- 11. Present for **APPROVAL**, Resolution 111913.2 Authorizing the Filing of an Application for Funding from the Wyoming Business Council Community Development Block Grant Program Community Facilities in the amount of \$500,000 for rehabilitation of the Nellie Iles School for the Greater Wyoming Big Brothers Big Sisters Community Mentoring Center. (Sheela Schermetzler, Grants Manager)
- 12. Present for **APPROVAL**, Development Agreement between Albany County and Greater Wyoming Big Brothers Big Sisters. (Sheela Schermetzler, Grants Manager)
- 13. Present for **APPROVAL**, Title I Certification of Applicant for a Community Development Block Grant. (Sheela Schermetzler, Grants Manager)
- 14. Present for **APPROVAL**, U.S. Department of Housing and Urban Development (HUD) 2880 Form for Applicant for a Community Development Block Grant. (Sheela Schermetzler, Grants Manager)
- 15. Present for **APPROVAL**, Resolution 111913.3 Authorizing the Filing of an Application for Funding from the Wyoming Business Council Community Development Block Grant Program Community Facilities in the amount of \$500,000 for the purchase of a new facility for Developmental Preschool and Day Care Center. (Sheela Schermetzler, Grants Manager)
- 16. Present for **APPROVAL**, Development Agreement between Albany County and Developmental Preschool and Day Care Center. (Sheela Schermetzler, Grants Manager)
- 17. Present for **APPROVAL**, Title I Certification of Applicant for a Community Development Block Grant. (Sheela Schermetzler, Grants Manager)
- 18. Present for **APPROVAL**, U.S. Department of Housing and Urban Development (HUD) 2880 Form for Applicant for a Community Development Block Grant. (Sheela Schermetzler, Grants Manager)
- 19. Present for **APPROVAL**, Residential Antidisplacement and Relocation Assistance Plan under Section 104(d) of the Housing and Community Development Act of 1974, as amended. (Sheela Schermetzler, Grants Manager)
- 20. Present for **CONSIDERATION** two amendments to the Albany County Policy and Procedure Manual to reflect Department Head and Elected Official recommended changes in the

Vacation Policies and to define Separation from Service. (Jennifer Stone, Deputy County and Prosecuting Attorney)

21. **ACKNOWLEDGE** Receipt of Resignation Letter from Scott Davis as Albany County Fire Warden. (Commissioners)
22. **ACKNOWLEDGE** Receipt of Resignation E-Mail from Wendi Chatman from the Albany County Historic Preservation Board and **DIRECT** the Clerk to advertise unexpired term. (Commissioners)
23. **APPROVE** Payroll and Vouchers for November 2013. (Commissioners)
24. **ADJOURN.**