



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
 COURTHOUSE, ROOM 105
 NOVEMBER 5, 2013

BOARD OF EQUALIZATION: 9:30 – 9:40 a.m.

1. CALL TO ORDER AND ROLL CALL.
2. **DECISION** on Buffalo Run Village Appeal Hearing of August 27, 2013.
3. **ADJOURN** Board of Equalization.

PUBLIC HEARING: 9:40 a.m.

New Microbrewery Permit for
 Sheep Mountain Microbrewery, LLC

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
 Action: that the Board APPROVES the MINUTES of the October 15, 2013 Regular Meeting of the Board.
- 4b. Minutes and Agenda of the Albany County Fair Association.
 Action: that the Board ACKNOWLEDGES RECEIPT of the September 9, 2013 MINUTES and the October 14, 2013 AGENDA of the Albany County Fair Association.
- 4c. Agenda of the Albany County Public Library Board of Directors.
 Action: that the Board ACKNOWLEDGES RECEIPT of the October 24, 2013 AGENDA of the Albany County Public Library Board of Directors.
- 4d. Minutes and Agenda of the Laramie Plains Civic Center Joint Powers Board.
 Action: that the Board ACKNOWLEDGES RECEIPT of the August 14, 2013 MINUTES and the September 11, 2013 AGENDA of the Laramie Plains Civic Center Joint Powers Board.
- 4e. Albany County Treasurer Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2013 from Linda Simpson, County Treasurer.
- 4f. Albany County General Fund Revenue Report.
 Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending September 2013 as prepared by the Albany County Treasurer's Office.
- 4g. Balance Sheet, Statement of Operations, and Profit & Loss Previous Year Comparison of the Albany County Fair Association.
 Action: that the Board ACKNOWLEDGES RECEIPT of the STATEMENT OF OPERATIONS for the one and twelve months ended October 15, 2013, and STATEMENT OF FINANCIAL POSITION for October 14, 2013 of the Albany County Fair Association.
- 4h. Balance Sheet and Profit & Loss by Class Summary of the Laramie Plains Civic Center Joint Powers Board.
 Action: that the Board ACKNOWLEDGES RECEIPT of the August 31, 2013 BALANCE SHEET and the August 2013 PROFIT & LOSS BY CLASS SUMMARY from the Laramie Plains Civic Center Joint Powers Board.
- 4i. \$5,000.00 Bond for Robert D. Rodekohr, Treasurer, Wold Service and Improvement District.
 Action: that the Board APPROVES the \$5,000.00 Bond for Robert D. Rodekohr, Treasurer, Wold Service and Improvement District.
- 4j. \$30,000.00 Bond for Julie Radasevich, Treasurer, Albany County School District #1.
 Action: that the Board APPROVES the \$30,000.00 Bond for Julie Radasevich, Treasurer, Albany County School District #1.
- 4k. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
 Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4l. 2010 Specific Purpose Excise Tax Vouchers.
 Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Trihydro	Aquifer	10/18/2013	977-2925-000	\$1,074.29
Simon Contractors	Soldier Springs Overlay	10/20/2013	978-2900-000	\$500,000.00
Johnson Engineering Associates	Library Ceiling Upgrade	10/30/2013	977-2930-000	\$1,256.16

TIM CHESNUT
 COMMISSIONER

TIM SULLIVAN
 COMMISSIONER CHAIRMAN

JERRY M. KENNEDY
 COMMISSIONER

4m. Jail Overage Account Voucher.

Action: that the Board APPROVES the following Jail Overage Account Voucher:

Vendor	Project	Invoice Date	Account Number	Amount
Sierra Detention Systems	Application #1 Detention Center Controls Systems Replacement Project	09/16/2013	295-5010-000	\$10,000.00
Sierra Detention Systems	Application #2 Detention Center Controls Systems Replacement Project	10/16/2013	295-5010-000	\$9,375.00

4n. County Road Fund Voucher.

Action: that the Board APPROVES the following County Road Fund Voucher:

Vendor	Service	Invoice Date	Account Number	Amount
Gorman Engineering	Soldier Springs Overlay	09/11/2013	979-5001-000	\$8,474.50
Wyoming Department of Transportation	Stripe CO Roads 17, 424, 45	09/27/2013	979-5001-000	\$182.86
Simon Contractors	Soldier Springs Overlay	10/20/2013	979-5001-000	\$24,207.16
Albany County Treasurer	Soldier Springs Overlay	10/20/2013	979-5001-000	\$58,267.46

4o. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Kellerhouse	Michael	ZC-157-13	24	Tabasco Cat Lane	\$4,000	Principal Structure	Res
Christensen	Joey J.	ZC-158-13	235	Harmony Lane	\$2,000	Principal Structure	Res
Danaco Real Estate, LLC	c/o David Evertson	ZC-159-13	830	Skyline Road	\$27,245	Accessory Building	Comm.
Vallier	Lawrence L.	ZC-160-13	38	Lonesome Lodge Trail	\$3,000	Principal Structure	Res
Perrault	Carissa M.	ZC-161-13	3048	Sage Drive	\$30,000	Accessory Building	Res
Pelletier	Blake W.	ZC-162-13	41	Outlaw Road	\$75,000	Principal Structure	Res
Ragland	Morris	ZC-163-13	109	Old Wagon Road	\$10,000	Accessory Building	
Fletcher	Shawn & Tracy	ZC-164-13	64	Cloudland Road	\$0	Accessory Building	Ag

4p. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: CLIMB Wyoming; Wyoming Water Development Office; Wyoming Technology Transfer Center (2); Albany County School District One; NACo County News (2); Wyoming Department of Transportation; Laramie Soup Kitchen; Medicine Bow-Routt National Forests (2); Kate Moriarity – WCCA (2); Cathedral Home for Children; Wyoming Association of Conservation Districts; Better Roads; Department of Environmental Quality; Wyoming Pari-Mutuel Commission; ACORD; and, Kelli Little – WCCA.

REGULAR AGENDA

5. Present for **APPROVAL**, Microbrewery Permit for Sheep Mountain Brewery, LLC located at 85 Meadow Plains Road – NWSE Section 25, Township 14 North, Range 77 West. (Jackie R. Gonzales, County Clerk)
6. **ACCEPT** all work as substantially complete according to the Contract Documents set forth in the written Agreement on the construction of the Albany County portion of the Jonathon Quarry Haul Road Project between Albany County, Wyoming and Pete Lien and Sons, Inc. dated July 17, 2012 and **DIRECT** the Clerk to **ADVERTISE** the Notice for Final Payment. (Sheela Schermetzler, Grants Manager/Bill Gorman, County Engineer)
7. Present for **APPROVAL**, Final Project Report for This Place Matters Workshop – Grant #56-12-00000.09. (Sheela Schermetzler, Grants Manager/Amy Williamson, Albany County Historic Preservation Board)
8. Present for **APPROVAL**, Final Project Report for Walking Tour Guides Phase IV – Grant #56-12-00000.06. (Sheela Schermetzler, Grants Manager/Amy Williamson, Albany County Historic Preservation Board)
9. **AWARD** Bid and **AUTHORIZE** Chairman to sign the contract between Albany County and Southeast Insulation, Inc. for the Albany County Public Library Ceiling Upgrade Project in the amount of \$86,460.00 (\$63,115.80 from the Specific Purpose Tax, Energy Retrofit and \$23,344.20 from State Lane and Investment Board Mineral Royalty Grant Funds. (Sam Farstad, Albany County Public Library)
10. **ACCEPT** or **REJECT** bids opened on October 21, 2013 for Albany County Internet Services. (Rodney Weakly, Information & Technology Director)
11. Present for **APPROVAL**, Change Order 3, in the amount of \$1,004.00 for minor changes necessary to complete the renovation project to the contract with Arcon, Inc., for the Albany County Office Building Renovation at 501 Ivinson Avenue. (Rodney Weakly, Information & Technology Director/James Johnson, County Engineer)
12. Present for **APPROVAL**, Change Order 4, in the amount of \$3,547.00 for a new automatic transfer switch to the contract with Arcon, Inc., for the Albany County Office Building Renovation at 501 Ivinson Avenue. (Rodney Weakly, Information & Technology Director/James Johnson, County Engineer)
13. **ACCEPT** all work as substantially complete according to Contract Documents set forth in the written agreement for the Albany County Office Building Remodeling -2013 between Arcon, Inc. and Albany County and **DIRECT** the Clerk to **ADVERTISE** the Amended Notice of Final Payment for 41 days as required. (Rodney Weakly, Information & Technology Director)
14. **CONSIDER** an amendment to the Albany County Policy and Procedure Manual to reflect a Department Head and Elected Official recommended change in the Sick Leave Bonus to strike the sentence: “Leaves of absence under the Family and Medical Leave policy do not count against the thirty-two (32) hour limit for this bonus.” (Jennifer Stone, Deputy County and Prosecuting Attorney)
15. **APPROVE** Vouchers for October 2013. (Commissioners)
16. **ADJOURN**.