



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
OCTOBER 15, 2013

DEDICATION: 9:00 a.m.

“Movin’ Out Pronghorns” - Dr. Bill and Carol Ward

PUBLIC HEARING: 9:30 a.m.

2013 Community Facilities Grant Project

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the October 1, 2013 Regular Meeting of the Board.
- 4b. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 11, 2013 MINUTES and the October 9, 2013 AGENDA of the Albany County Planning and Zoning Commission.
- 4c. Minutes of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 22, 2013 MINUTES of the Albany County Public Library Board of Directors.
- 4d. Minutes and Agenda of the Laramie Plains Civic Center Joint Powers Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 11, 2013 MINUTES and the October 9, 2013 AGENDA of the Laramie Plains Civic Center Joint Powers Board.
- 4e. Minutes of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 21, 2013 MINUTES of the Laramie Rivers Conservation District.
- 4f. Minutes of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 6, 2013 MINUTES of the Sherman Hill Road Improvement and Service District.
- 4g. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2013 from Grant Showacre, County Assessor.
- 4h. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2013 from Jackie R. Gonzales, County Clerk.
- 4i. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2013 from Janice Sexton, Clerk of District Court.
- 4j. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2013 from David Gertsch, Planning Director.
- 4k. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2013 from Dave O'Malley, County Sheriff.
- 4l. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY REPORT for the month ending September 2013 from the Albany County Detention Center.
- 4m. Revenues & Expenditures Budgeted vs. Actual Report, Balance Sheet and Payroll Summary of the Albany County Public Library.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2013 REVENUES & EXPENDITURES BUDGETED VS. ACTUAL REPORT, BALANCE SHEET as of August 31, 2013 and PAYROLL SUMMARY as of August 2013 from the Albany County Public Library.
- 4n. Addressing Oversight Committee Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 10, 2013 REPORT from the Addressing Oversight Committee.
- 4o. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

TIM CHESNUT
COMMISSIONER

TIM SULLIVAN
COMMISSIONER CHAIRMAN

JERRY M. KENNEDY
COMMISSIONER

4p. 2010 Specific Purpose Excise Tax Vouchers.

Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Albany County Treasurer-Retainage for Arcon, Inc.	Albany County Office Building Remodeling	09/27/2013	977-2930-000	\$527.79
Arcon, Inc.	Albany County Office Building Remodeling 2013	09/27/2013	977-2930-000	\$4,750.11
Trihydro	Aquifer	09/25/2013	977-2925-000	\$483.80

4q. Jail Overage Account Voucher.

Action: that the Board APPROVES the following Jail Overage Account Voucher:

Vendor	Project	Invoice Date	Account Number	Amount
Lance's Painting Inc.	Large Pod Detention Center	100513	295-5010-000	\$10,000.00

4r. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Sheela Schermetzler; SAFE Project; ICMA; Medicine Bow-Routt National Forests (2); City of Laramie (2); U.S. Environmental Protection Agency-Region 8; Wyoming Association of Conservation Districts; NACO – CountyNews; Albany County 4-H FootNotes; Wyoming RoadWork Guide; Pence and MacMillan LLC; Kelli Little – WCCA (4); Jerry Kennedy; Pipeline Association for Public Awareness; Sherman Hill Road Improvement and Service District; Premier Bone & Joint Centers; Rick Jansen; Wyoming Water Development Office; Wyoming Rural Electric News; ACORD; Wyoming Transit Express; and, Charter.

REGULAR AGENDA

5. Present for **APPROVAL**, Resolution of Support authorizing the submission of an application to the Wyoming business Council for the Community Facilities Grant and Loan Program for the Rehabilitation and renovation grant project on behalf of the Governing Body for Albany County for the purpose of the Greater Wyoming Big Brothers Big Sisters Community Mentoring Center. (Sheela Schermetzler, Grants Manager)
6. Present for **APPROVAL**, Contingency Agreement between Albany County, Wyoming and Greater Wyoming Big Brothers Big Sisters, Inc. for the purpose to assist in the rehabilitation of the Nellie Iles School to be used as the Big Brothers Big Sisters Community Mentoring Center located at 518 Ord Street, Laramie, Wyoming in the amount of \$1,000,000. (Sheela Schermetzler, Grants Manager)
7. Present for **APPROVAL**, Salary Contribution Agreement between the University of Wyoming and the Albany County Board of Commissioners, Albany County, Wyoming. This contract is for the 4-H educator in the amount of \$20,132.00. (Kellie Chichester, County Director, Extension)
8. Present for **APPROVAL**, Amendment to Sub-Lease Agreement between the Lincoln Community Center Inc. and Laramie Montessori School, Inc. restating Montessori's use of the interior and exterior portions of the Lincoln Community Center and amending the amount of rent paid by Montessori starting on October 4, 2013 in the amount of \$5,613.50 monthly. (Craig Cook, Lincoln Community Center Board President)
9. Present for **APPROVAL**, Amendment Number One to Service Provider Agreement among Albany County, City of Laramie, and Trihydro Corporation dated November 9, 2012 to extend the contract from October 15, 2013 to June 1, 2014 and **AUTHORIZE** the Chairman to sign. (David Gertsch, Planning Director)
10. Present for **APPROVAL**, Grant Award for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State Homeland Security Grant Program (SHSP) Fiscal Year 2013, Law Enforcement and Terrorism Prevention-oriented Activities, (LETPA) between Albany County and the Wyoming Office of Homeland Security for acceptance of \$10,015.10, for the 2013 Homeland Law Enforcement Grant CFDA 97.067. The project ID for this grant is 13-GPD-ALB-LS-HLE13. Funds are to be used on expenses in line with State approved initiatives. (Sheela Schermetzler, Grants Manager and Dave O'Malley, Sheriff)
11. Present for **APPROVAL**, Grant Award for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State Homeland Security Grant Program (SHSP) Fiscal Year 2013 between Albany County and the Wyoming Office of Homeland Security for acceptance of \$62,757.17 for the 2013 State Homeland Grant Program CFDA 97.067. The project ID for this grant is 13-GPD-ALB-SC-HSG13. Funds are to be used on expenses in line with State approved initiatives. (Sheela Schermetzler, Grants Manager)
12. Present for **APPROVAL**, Grant Award for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency between Albany County and the Wyoming Office of Homeland Security for acceptance of \$2,755.50, for the 2013 Homeland Security Coroner Grant CFDA 97.067. The project ID for this grant is 13- GPD-ALB-LC-HLC 13. Funds are to be used on expenses in line with state approved initiatives. (Sheela Schermetzler, Grants Manager)
13. Present for **APPROVAL**, Grant Award for U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency Grant Programs Directorate FY 2013 Emergency Management Performance Grant (EMPG), Project ID 13-GPD-ALB-EM-GCF13 in the amount of \$30,000.00 from October 1, 2012 through March 31, 2014 for the purpose of advancing a Whole Community Approach to Security and Emergency Management. (Sheela Schermetzler, Grants Manager)
14. **CONSIDER** Memorandum of Agreement between the University of Wyoming and Albany County and **DISCUSS** details of the financial contribution in matching funds of \$10,000.00 to the University's Grant from the Wyoming Rural Public Transit Program for the operation of

the Gem City Grand Route, a pilot bus route for the Albany County Transportation Authority. (Jennifer Stone, Deputy County and Prosecuting Attorney)

15. **DIRECT** the Clerk to advertise the vacancies of Annette Mello and Larry Ostretch on the Albany County Historic Preservation Board. (Jackie R. Gonzales, County Clerk)
16. **ACKNOWLEDGE**, Letter of resignation from Rick Jansen, Albany County Emergency Management Coordinator and **ACKNOWLEDGE** same in letter to the Governor's Office. The same letter confirms the County's intention to fill the vacancy and make recommendation of a suitable replacement to the Governor as requested by his staff. (Rick Jansen, EMA Coordinator)
17. Present for **APPROVAL**, Amendment to Agreement Regarding Production and Distribution of Summary of Benefits and Coverage on Behalf of Plan between Blue Cross Blue Shield of Wyoming and Albany County. (Jennifer Stone, Deputy County and Prosecuting Attorney)
18. Present for **APPROVAL**, Business Associate Agreement between Albany County, WY and Blue Cross Blue Shield of Wyoming. (Jennifer Stone, Deputy County and Prosecuting Attorney)
19. Present for **APPROVAL**, Delta Dental Plan of Wyoming Contract. (Jennifer Stone, Deputy County and Prosecuting Attorney)
20. Present for **APPROVAL**, Intergovernmental License Agreement between the City of Laramie and Albany County for the installation of an Albany County Emergency Management Agency emergency notification siren within Kiwanis Park in West Laramie. (Rick Jansen, EMA Coordinator)
21. **PROPOSE** streaming the County Commissioners' Meetings on the internet. (Tim Chesnut, Commissioner/Rodney Weakly, Information Technology Director)
22. **APPROVE** Payroll and Vouchers for October 2013. (Commissioners)
23. **ADJOURN**.