



**COUNTY OF ALBANY**  
**525 GRAND AVE ROOM 105 · LARAMIE, WYOMING 82070**  
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**COMMISSIONERS@CO.ALBANY.WY.US**

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA  
 COURTHOUSE, ROOM 105  
 SEPTEMBER 3, 2013

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING: 9:30 a.m.**

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

**CONSENT AGENDA**

- 4a. Minutes of the Regular Meeting of the Board.  
 Action: that the Board APPROVES the MINUTES of the August 20, 2013 Regular Meeting of the Board.
- 4b. Special Agenda of the Albany County Planning and Zoning Commission.  
 Action: that the Board ACKNOWLEDGES RECEIPT of the August 28, 2013 SPECIAL AGENDA of the Albany County Planning and Zoning Commission.
- 4c. Agenda of the Albany County Public Library Board of Directors.  
 Action: that the Board ACKNOWLEDGES RECEIPT of the August 22, 2013 AGENDA of the Albany County Public Library Board of Directors.
- 4d. Minutes of the Laramie Rivers Conservation District.  
 Action: that the Board ACKNOWLEDGES RECEIPT of the July 23, 2013 MINUTES of the Laramie Rivers Conservation District.
- 4e. Final 2014 Budget and Hearing Minutes of the Wold Improvement and Service District.  
 Action: that the Board ACKNOWLEDGES RECEIPT of the FINAL 2014 BUDGET and MINUTES of the July 20, 2013 meeting of the Wold Improvement and Service District.
- 4f. ACH payments to Blue Cross Blue Shield regarding health insurance claims.  
 Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4g. 2010 Specific Purpose Excise Tax Vouchers.  
 Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Dirt Tech Excavation & Trucking, LLC	Trucking Asphalt-Albany County Fairgrounds	07/26/2013	977-2910-000	\$6,033.20

4h. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Tucker	James and Jo	ZC-127-13	384	Wild Horse Ranch Road	\$34,000	Accessory Bldg.	Ag
Woirhaye	Deryl	ZC-128-13	10	Valley Road	\$12,000	Accessory Bldg.	Res
Barber	Ronald L. and Sharon C.	ZC-129-13	177	North Fork Road	\$120,000	Principle Structure	Res
Blinde	Linda K.	ZC-130-13	####	Wild Horse Ranch Road	\$380,000	Principle Structure	Ag
Davis	Tom	ZC-131-13	23	Yew Way	\$20,000	Accessory Bldg.	Res
Zitek	Clint J. and K. Michelle	ZC-132-13	####	Cavalryman Ranch Road	\$185,000	Principle Structure	Res
Zitek	Clint J. and K. Michelle	ZC-133-13	####	Cavalryman Ranch Road	\$12,000	Accessory Bldg.	Res
Benson	Robert	ZC-134-13	4109	Ft. Sanders Road	\$500	Accessory Bldg.	Res
Lynch	c/o Horizon Homes, Inc.	ZC-135-13	200	Fuller Road	\$300,000	Principle Structure	Res
Casto	David	ZC-146-13	####	TBD	\$290,000	Principle Structure	AG

4i. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: NACo County News; Fundamentalist Church of Jesus Christ of Latter-day Saints (2); Representative Cynthia Lummis; Wyoming Arts Council News; Kelli Little – WCCA (4); Laramie Area Chamber of Commerce; Medicine Bow-Routt National Forests (2); Kimber Wichmann; Department of Environmental Quality; and, Wyoming Technology Transfer Center.

**REGULAR AGENDA**

5. Present for **APPROVAL**, a voluntary employee benefit package to County employees through payroll deduction with New York Life. (Katie Ogden and/or Chance Price, Agents, New York Life)
6. Present for **APPROVAL**, Change Order 2 for the Albany County Office Building Renovation at 501 Ivinson Avenue to extend the contract with Arcon, Inc., to September 6, 2013 for the requirement of substantial completion (Rodney Weakly, Director, Information and Technology/James Johnson, Engineer)

TIM CHESNUT  
 COMMISSIONER

TIM SULLIVAN  
 COMMISSIONER CHAIRMAN

JERRY M. KENNEDY  
 COMMISSIONER

7. Present for **APPROVAL**, proposal from Arcon, Inc., to replace the existing west facing building sign face with one similar to the south face. Text to be "Albany County Offices" using cast aluminum letters in the amount of \$2,647.00. (James Johnson, Engineer)
8. Present for **APPROVAL**, renewal of Mobile Home Park Licenses for South Laramie Rentals (Ortega) and A&C Mobile Home Park for 2013-2014. (Susan Adler, Assistant Planner)
9. Present for **APPROVAL**, Sub-recipient Grant Agreement with Interfaith-Good Samaritan in the amount of \$12,000.00 for providing services for TANF/CPI 2013-2014 Grant from October 1, 2013 to September 30, 2014. (Sheela Schermetzler, Grants Manager)
10. Present for **APPROVAL**, Sub-recipient Grant Agreement with Laramie Youth Crisis Center in the amount of \$35,709.06 for providing services for TANF/CPI 2013-2014 Grant from October 1, 2013 to September 30, 2014. (Sheela Schermetzler, Grants Manager)
11. Present for **APPROVAL**, Sub-recipient Grant Agreement with Greater Wyoming Big Brothers Big Sisters in the amount of \$16,988.64 for providing services for TANF/CPI 2013-2014 Grant from October 1, 2013 to September 30, 2014. (Sheela Schermetzler, Grants Manager)
12. Present for **APPROVAL**, Sub-recipient Grant Agreement with CLIMB Wyoming in the amount of \$29,462.30 for providing services for TANF/CPI 2013-2014 Grant from October 1, 2013 to September 30, 2014. (Sheela Schermetzler, Grants Manager)
13. Present for **APPROVAL**, Approach License for Justin and Nancy Elliot on County Road #22, Howe Road, located in Section 16, Township 15 North, Range 73 West. (Michael E. Osterman, Road and Bridge Superintendent)
14. Present for **APPROVAL**, Approach License for Clifford Asay, DBA Asay Design, Inc. on County Road #210, Soldier Springs Road, located in Section 15, Township 15 North, Range 73 West. Michael E. Osterman, Road and Bridge Superintendent)
15. **REQUEST** permission to sell Road and Bridge Department surplus items at the County sale on September 6, 2013; and, if items do not sell **AUTHORIZE** disposal. (Michael E. Osterman, Road and Bridge Superintendent)
16. Present for **APPROVAL**, Lease Agreement between Albany County Public Health and Parents as Teachers. (LaJune Bacon, Public Health Coordinator)
17. Present for **APPROVAL**, Lease Agreement between Hamaker Excavation, Inc., and Albany County to lease a gravel source on Hamaker's land, up to twenty (20) acres, located in the Northwest ¼ of Section 33, Township 16 North, Range 76 West near HWY 130 between Laramie and Centennial in Albany County, for gravel excavation use by the County, for five (5) years with the option for the parties to renew upon renegotiation. (Jennifer Stone, Deputy County and Prosecuting Attorney)
18. Present for **APPROVAL**, Catering Permit for the Centennial Valley Trading Post, Inc. for an event on September 7, 2013, at 2666 HWY 130, for 'Eclectic Exhibition' showcase of local bands. (Kellie Southards, Administrative Assistant for Jackie R. Gonzales)
19. Present for **APPROVAL**, Special Malt Beverage Permit for Laramie Jubilee Days Board for the Fall Brawl Rodeo on September 21, 2013 at the UW Martha Hansen Arena. (Kellie Southards, Administrative Assistant for Jackie R. Gonzales)
20. Present for **APPROVAL**, Medical Benefit Document Plan 1 - \$500 Deductible, and Medical Benefit Document Plan 2 - \$2,500 Deductible with Blue Cross Blue Shield of Wyoming effective August 1, 2013. (Rodney Weakly, Chairman, Health Insurance Management Team (HIMT))
21. **DISCUSS** request of Rob Garland/CBMA to renew Lease Amendment with CBMA extending the current lease and to discuss the fair market value of the rental space. (Mario Rampulla, Attorney for CBMA)
22. **APPROVE** Vouchers for August 2013. (Commissioners)
23. **ADJOURN.**