



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
 COURTHOUSE, ROOM 105
 October 16, 2012

REGULAR MEETING: 9:30 a.m.

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
 Action: that the Board APPROVES the MINUTES of the October 2, 2012 Regular Meeting of the Board.
- 4b. Minutes of the Laramie Rivers Conservation District.
 Action: that the Board ACKNOWLEDGES RECEIPT of the August 20, 2012 MINUTES of the Laramie Rivers Conservation District.
- 4c. Albany County Assessor Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2012 from Grant Showacre, County Assessor.
- 4d. Albany County Clerk Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2012 from Jackie R. Gonzales, County Clerk.
- 4e. Albany County Clerk of District Court Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2012 from Janice Sexton, Clerk of District Court.
- 4f. Albany County Planner Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2012 from David Gertsch, Planning Director.
- 4g. Albany County Public Health Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending August 2012 from Melissa Ohnstad, Interim County Manager.
- 4h. Albany County Sheriff Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2012 from Dave O'Malley, Sheriff.
- 4i. Revenues & Expenditures Budgeted vs. Actual Report, Balance Sheet and Payroll Summary of the Albany County Public Library.
 Action: that the Board ACKNOWLEDGES RECEIPT of the August 2012 REVENUES & EXPENDITURES BUDGETED VS. ACTUAL REPORT, BALANCE SHEET as of August 31, 2012 and PAYROLL SUMMARY as of August 2012 from the Albany County Public Library.
- 4j. \$6,000 Bond for Suzanne Harris, Treasurer, Albany County Public Library.
 Action: that the Board APPROVES the \$6,000 Bond for Suzanne Harris, Treasurer, Albany County Public Library.
- 4k. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
 Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4l. 2010 Specific Purpose Excise Tax Vouchers.
 Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Martin Marietta Materials, Inc.	Fort Sanders Road Resurfacing	09/25/2012	978-2900-000	\$336,490.23
Albany County Treasurer	Fort Sanders Road Resurfacing	09/25/2012	978-2902-000	\$37,387.80

4m. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Binning	Burleigh & Jodie	ZC-126-12	65	Mill Iron Road	\$60,000.00	Accessory Building	Res
Parker	Connie	ZC-127-12			\$10,000.00	Mobile Home	Res
Stephenson	David	ZC-128-12		Aspen Valley Road	\$30,000.00	Principal Structure	Res

4n. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: United Way; City of Laramie; U.S. Department of the Interior-BLM; Sovereign; Wyoming Tourism; Carbon Power & Light Inc.; CenturyLink; Albany County Public Library; Wyoming Rural Electric News; Wyoming Office of State Lands and Investments; Acord; Wyoming RoadWork Guide; Wyoming Independent Living Rehabilitation, Inc.; Department of Energy; Glen Whipple; NACo County News; Kelli Little – WCCA; Wyoming Department of Revenue – Liquor Division; North Dakota Business; Office of the State Engineer; Lincoln Center Link-up; Western Area Power Administration; Larry Sandoval – Bald Mountain, Lincoln Community Center; Rocky Mountain Power; University of Wyoming Extension and various Grant Writing Workshop Evaluation comments.

REGULAR AGENDA

5. Present for **APPROVAL**, Change Order No. 1 for an increase cost of \$8,123.31 for kitchen and bathroom cabinets for the Laramie Peak VFD Fire Hall Project to be paid from County funds. (Bill Gorman, County Engineer)
6. Present for **APPROVAL**, Change Order No. 2 for an increase cost of \$2,596.05 for electrical and communication system changes for the Laramie Peak VFD Fire Hall Project to be paid from County funds. (Bill Gorman, County Engineer)
7. Present for **APPROVAL**, Change Order No. 3 for an increase cost of \$2,445.00 for a mechanical room, additional gas piping and other miscellaneous changes for the Laramie Peak VFD Fire Hall Project to be paid from County funds. (Bill Gorman, County Engineer)
8. Present for **APPROVAL**, Utility License for Source Gas on County Road #10, located in the 400 Block of N. Buchanan. (Michael E. Osterman, Superintendent, Road & Bridge)
9. Present for **APPROVAL**, Bid from Laramie GM Auto Center for model year, 2013, 1 Ton 4x4 Crew Cab, Standard Box Pick-up Truck for \$37,490.00; and model year, 2013, 1 Ton 4x4 Extended Cab, Long Box Pick-up Truck for \$36,000.00 minus trade-in of 2001 F150 4x4 Crew Cab Short Box for \$3,500.00; total of \$69,990.00 for the Road and Bridge Department and **AUTHORIZE** the Chairman of the Board of County Commissioners to sign the Agreement. (Michael E. Osterman, Superintendent, Road & Bridge)
10. Present for **APPROVAL**, Bid for 150 hp Wheel Loader from Wyoming Machinery for \$188,997.00 and **AUTHORIZE** the Chairman of the Board of County Commissioners to sign the Agreement. (Michael E. Osterman, Superintendent, Road & Bridge)
11. Present for **APPROVAL**, Authorization to replace Corporal James Conyers and Deputy Sam Ohnstad’s positions in the Albany County Detention Center. (Dave O’Malley, County Sheriff)
12. Present for **APPROVAL**, Request to fill Full-time State Nurse position at Albany County Public Health. (Melissa Ohnstad, Interim Nurse Manager ACPH)
13. Present for **APPROVAL**, Service Provider Agreement between Albany County, Greater Wyoming Big Brothers Big Sisters and Malone Belton Abel P.C. to conduct a site specific feasibility study on the Nellie Iles School, Rehabilitation of the Big Brothers Big Sisters Community Mentoring Center, Laramie, WY. (Sheela Schermetzler, Grants Manager)
14. Present for **APPROVAL**, Cooperative Agreement for the Sub-Award of the 2011 Western States Wildland Urban Interface Grant between the Office of State Lands and Investments Wyoming State Forestry Division and the Sub-Recipient – Albany County – Grant #11-DG-11020000-027; CFDA #10.664 in the amount of \$225,000.00. Funds will be used for the Snowy Range Fuels Reduction Project. (Sheela Schermetzler, Grants Manager and Scott Davis, Fire Warden)
15. Present for **APPROVAL**, Wyoming State Forestry Division Grantee Pre-Award Report. (Sheela Schermetzler, Grants Manager)
16. Present for **APPROVAL**, Form AD-1048 Certification regarding debarment, suspension, ineligibility and voluntary exclusion – lower tier covered transactions. (Sheela Schermetzler, Grants Manager)
17. Present for **APPROVAL**, Form 1049 Certification regarding drug-free workplace requirements (grants) Alternative I – for grantees other than individuals. (Sheela Schermetzler, Grants Manager)

18. Present for **APPROVAL**, Certification regarding procurement (purchasing policy and procedures) requirements for sub-recipients other than individuals. (Sheela Schermetzler, Grants Manager)
19. Present for **APPROVAL**, Cooperative Agreement for the Sub-Award of the 2011 Community Protection Program Grant between The Office of State Lands and Investments Wyoming State Forestry Division and the Sub-Recipient – Albany County – Grant #11-DG-11020000-060; CFDA #10.672 in the amount of \$63,700.00. (Sheela Schermetzler, Grants Manager and Scott Davis, Fire Warden)
20. Present for **APPROVAL**, Wyoming State Forestry Division Grantee Pre-Award Report 2012. (Sheela Schermetzler, Grants Manager)
21. Present for **APPROVAL**, Form AD-1048 Certification regarding debarment, suspension, ineligibility and voluntary exclusion – lower tier covered transactions. (Sheela Schermetzler, Grants Manager)
22. Present for **APPROVAL**, Form 1049 Certification regarding drug-free workplace requirements (grants) Alternative I – for grantees other than individuals. (Sheela Schermetzler, Grants Manager)
23. Present for **APPROVAL**, Certification regarding procurement (purchasing policy and procedures) requirements for sub-recipients other than individuals. (Sheela Schermetzler, Grants Manager)
24. Present for **APPROVAL**, Sub-recipient Grant Agreements with the following entities for providing services for TANF/CPI 2012-2013 Grant from October 1, 2012 to September 30, 2013; Interfaith Good Samaritan - \$11,189.69; Laramie Youth Crisis Center - \$34,312.49; Greater Wyoming Big Brothers Big Sisters - \$15,592.08 and CLIMB Wyoming - \$28,065.74. (Sheela Schermetzler, Grants Manager)
25. **ACCEPT** all work as substantially complete according to the Contract Documents set forth in the written Agreement between Albany County and Arcon, Inc., dated April 20, 2012 regarding the Albany County Office Building Renovation and **DIRECT** the Clerk to Advertise Notice of Final Payment for 41 days as required. (Rodney Weakly, IT Director)
26. Consider for **APPROVAL**, Letter to Susan Morris Jones, Laramie City Clerk, authorizing Centennial Valley Fuel Depot, LLC dba Century Bar and Grill to apply for a Catering Permit from the City of Laramie for a theatre production at the Laramie Plains Civic Center on October 25th, 26th and 27th. (Jackie R. Gonzales, County Clerk)
27. **APPROVE** Payroll and Vouchers for October 2012. (Commissioners)
28. **ADJOURN**.