



COUNTY OF ALBANY
525 GRAND AVE ROOM 105 · LARAMIE, WYOMING 82070
(307) 721-2541 · FAX (307) 721-2544
COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
 COURTHOUSE, ROOM 105
 September 4, 2012

INTERVIEWS: 8:00 a.m. – 9:30 a.m. Albany County Planning & Zoning Commission

BOARD OF EQUALIZATION: 9:30 – 9:40 a.m.

1. CALL TO ORDER AND ROLL CALL.
2. Present for **APPROVAL**, Minutes of the August 1, 2012 Meeting of the Board of Equalization. (Jackie R. Gonzales, Clerk to the Board of Equalization)
3. Present for **APPROVAL**, Property Value Supplemental Changes. (Grant Showacre, County Assessor)
4. **ADJOURN** Board of Equalization.

PUBLIC HEARING: 9:40 a.m. Draft Mobile Home Park Regulations

REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

- 4a. Minutes of the August 21, 2012 Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the August 21, 2012 Regular Meeting of the Board.
- 4b. Agendas of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 26, 2012 and August 28, 2012 AGENDAS of the Albany County Public Library Board of Directors.
- 4c. Minutes of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 24, 2012 MINUTES of the Laramie Rivers Conservation District.
- 4d. Revenues & Expenditures Budgeted vs. Actual Report, Balance Sheet and Payroll Summary of the Albany County Public Library.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2012 REVENUES & EXPENDITURES BUDGETED VS. ACTUAL REPORT, BALANCE SHEET as of July 31, 2012 and PAYROLL SUMMARY as of July 2012 from the Albany County Public Library.
- 4e. Budget Summary of the Albany County Public Library.
Action: that the Board ACKNOWLEDGES RECEIPT of the BUDGET SUMMARY for fiscal year ending June 30, 2013 of the Albany County Public Library.
- 4f. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4g. 2010 Specific Purpose Excise Tax Vouchers.
Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Gorman Engineering, LLC	Albany County Library Parking Lot Improvements	07/13/2012	977-2920-000	\$1,122.50
Gorman Engineering, LLC	Ft. Sanders Overlay	08/06/2012	977-2920-000	\$660.00
			978-2900-000	\$451.50

4h. County Road Fund Voucher.

Action: that the Board APPROVES the following County Road Fund Voucher:

Vendor	Service	Invoice Date/No.	Amount	Account Number	Amount
Reiman Corp.	Tunnel Road Bridge	08/16/2012	\$40,743.76	979-5330-000	\$30,557.82
				979-5335-000	\$10,185.94
Albany County Treasurer	Tunnel Road Bridge	08/16/2012	\$4,527.08	979-5330-000	\$3,395.31
				979-5335-000	\$1,131.77

TIM CHESNUT
COMMISSIONER

TIM SULLIVAN
COMMISSIONER CHAIRMAN

JERRY M. KENNEDY
COMMISSIONER

4i. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Posey	Jesse	ZC-107-12	1502	WYO HWY 230	\$6,300.00	Accessory Bldg	Res
Rowe	Roger and Beth	ZC-108-12		Clemons Ranch RD	\$69,000.00	Modular	Res
Roberts	George	ZC-109-12	51	Stampede Drive	\$160,000.00	Principal Structure	Res
Oban	Steve	ZC-110-12	54	RTBN	\$50,000.00	Principal Structure	Res
Stevens	Mark	ZC-111-12	66	Ridgeline Drive	\$20,000.00	Principal Structure	Res
Kinsel	Shane and Kelly	ZC-112-12	52	Brittany Lane	\$10,000.00	Accessory Bldg	Res
Big Huhnks Exc	c/o Nate Huhnhe	ZC-113-12		RTBN	\$38,000.00	Accessory Bldg	Comm
Brown	Mark and Ronda	ZC-114-12	491	Roger Canyon Rd	\$2,600.00	Accessory Bldg	Res

4j. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming Rural Electric News; First Interstate Bank; Albany County Public Library Board; U.S. Department of Agriculture; Larry Sandoval; Cheri Frank; Sue Spencer; Christopher M. Nicholson; U.S. Senator John Barrasso; Department of Environmental Quality; Susan Simpson; Medicine Bow-Routt National Forests (3); Kate Moriarity – WCCA (3); Larry Sandoval – Roach Fire (2); The Acre Company; and Rick Jansen.

REGULAR AGENDA

5. Unveiling of the County flag. (Jackie R. Gonzales, County Clerk)
6. Present for **APPROVAL**, Amendments to the Albany County Platting and Subdivision Resolution concerning the Mobile Home Park and Campground Application of Standards (Chapter IX to Chapter XIV). (David Gertsch, Planning Director)
7. Present for **APPROVAL**, Service Provider Agreement between Albany County and Front Range Research Associates, Inc. to prepare a National Register of Historic Places nomination for the Snow Train located in the Railroad Heritage Park south of the Historic Laramie Railroad Depot in Laramie, Wyoming in the amount of not more than \$7,500.00 as specified in the Certified Local Government Grant 56-12-00000.08 awarded to Albany County by the State of Wyoming Department of State Parks and Cultural Resources. (Larry Ostresh/Sheela Schermetzler, Grants Manager)
8. Present for **APPROVAL**, Service Provider Agreement between Albany County and Ethan Carr, Sarah Allaback, and James F. O’Gorman to prepare a National Register of Historic Places nomination for the Ames Monument, Albany County Wyoming in the amount of not more than \$18,400.00 as specified in the Certified Local Government Grant 56-12-00000.11 awarded to Albany County by the State of Wyoming Department of State Parks and Cultural Resources. (Larry Ostresh/Sheela Schermetzler, Grants Manager)
9. Present for **APPROVAL**, Community Development Block Grant Agreement between the Wyoming Business Council, Division of Investment Ready Communities and Albany County in the amount of \$105,000. Funds will be used to provide ADA upgrades to the Laramie Plains Civic Center including replacement of existing doors and installation of ADA operators. (Sheela Schermetzler, Grants Manager)
10. Present for **ACCEPTANCE** and **APPROVAL**, documents associated with Community Development Block Grant that includes the Residential Anti-displacement and Relocation Assistance Plan under Section 104 (d) of the Housing and Community Development Act of 1974, as Amended and the Fair Housing Resolution. (Sheela Schermetzler, Grants Manager)
11. Present for **APPROVAL**, A Resolution Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for the County of Albany, Wyoming in the amount of \$267,658.50 for Albany County Detention Center Controls System Replacement. (Sheela Schermetzler, Grants Manager and Dave O’Malley, County Sheriff)
12. Present for **APPROVAL**, A Resolution Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for the County of Albany, Wyoming in the amount of \$98,062.50 for Funds for Emergency Vehicle: Snow Plow Truck. (Sheela Schermetzler, Grants Manager and Mike Osterman, Road and Bridge Superintendent)
13. **PRIORITIZE** the two SLIB Grant Applications. (Sheela Schermetzler, Grants Manager)
14. Present for **APPROVAL**, Advertisement for Bid and receipt of such bids for Architectural and Engineering Services for the Rehabilitation of Big Brothers Big Sisters Community Mentoring Center and **DIRECT** the Clerk to Advertise. (Sheela Schermetzler, Grants Manager)

15. Present for **APPROVAL**, Volunteers of America Northern Rockies (VOA) OJJDP Non-Participating State Grant Application in the amount of \$24,975.00 for the purpose of transporting and housing juveniles at the Natrona County Regional Juvenile Detention Center or the Laramie County Juvenile Detention Center. (Sheela Schermetzler, Grants Manager and Dave O'Malley, County Sheriff)
16. **AWARD** bid and purchase of a new, one ton cargo van, with a diesel engine, to Laramie GM Auto Center in the amount of \$37,000.00 and **AUTHORIZE** the Chairman to sign. (Dave O'Malley, County Sheriff)
17. Present for **APPROVAL**, Advertisement for bid for two (2) new utility vehicles and one (1) new one ton, 4 wheel drive, crew cab, diesel powered truck with dual rear wheels and **DIRECT** the Clerk to advertise. (Dave O'Malley, County Sheriff)
18. Present for **APPROVAL**, Cooperative Agreement Between the Wyoming Department of Transportation and the Board of Albany County Commissioners for a Right of Way Acquisition on County Road #241, Pumpkin Vine. (Michael E. Osterman, Road & Bridge Superintendent)
19. Present for **APPROVAL**, Advertisement for bid to obtain one (1) new pickup for the Albany County Coroner and Emergency Management use and **DIRECT** the Clerk to Advertise. (Rick Jansen, Emergency Management Coordinator)
20. Present for **APPROVAL**, Request to sell library surplus property, i.e. books and other materials at Friends of the Library Book Sales and to transfer two Carnegie Library historic plaques to the City of Laramie. (Susan Simpson, County Librarian)
21. **ACKNOWLEDGE** Receipt of Albany County's Statement of Receipts and Expenditures and **DIRECT** the Clerk to Advertise pursuant to W.S §18-3-515. (Jackie R. Gonzales, County Clerk)
22. **REQUEST** permission to re-hire former County employee due to the resignation of an employee in the County Clerk's Office. (Jackie R. Gonzales, County Clerk)
23. **REQUEST** an allocation of \$300 for copying, printing internal documents, etc. for the Albany County Historic Preservation Board. (Amy K. Williamson, Chair, Albany County Historic Preservation Board)
24. Present for **APPROVAL**, Resolution providing for the submission to the electors of Albany County a Proposition to impose an excise tax of one-quarter percent (.25%) upon the retail sales of tangible personal property, admissions and services made within Albany County, the purpose of which is economic development. (Bill Hiser, LEDC)
25. Present for **APPROVAL**, Memorandum of Understanding between the State of Wyoming, Office of the State Public Defender, Wyoming Guardians *Ad Litem* Program and Albany County.
26. Make **APPOINTMENT** to the Albany County Planning and Zoning Commission. (Commissioners)
27. Make **APPOINTMENT** to the Albany County Weed and Pest Control District Board. (Commissioners)
28. **APPROVE** Vouchers for September 2012. (Commissioners)
29. **ADJOURN.**