



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
JANUARY 17, 2012

EMPLOYEE RECOGNITION: 8:00 a.m. District Court Room

DISTRICT BOUNDARY BOARD: 9:15 – 9:30 a.m.

1. CALL TO ORDER AND ROLL CALL.
2. Pursuant to WS § 21-6-205 the District Boundary Board shall **ELECT** a Chairman and Secretary. (Grant Showacre, County Assessor)
3. **ADJOURN** District Boundary Board of Albany County, Wyoming.

PUBLIC HEARING: 9:30 a.m. Kempson/Clarke Conditional Use Permit Application

REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

- 4a. Minutes of the January 3, 2012 Regular Meeting of the Board.
Action: that the Board APPROVES the January 3, 2012 MINUTES of the Regular Meeting of the Board.
- 4b. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 14, 2011 MINUTES and the January 11, 2012 AGENDA of the Albany County Planning and Zoning Commission.
- 4c. Minutes of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 6, 2011 MINUTES of the Albany County Weed and Pest Control District.
- 4d. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending December 2011 from Grant Showacre, County Assessor.
- 4e. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending December 2011 from Jackie R. Gonzales, County Clerk.
- 4f. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending November 2011 from Janice Sexton, Clerk of District Court.
- 4g. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending December 2011 from David Gertsch, Planning Director.
- 4h. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending December 2011 from Karol Hodges, Public Health Coordinator.
- 4i. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending December 2011 from Dave O'Malley, Sheriff.
- 4j. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY REPORT for the month ending December 2011 from the Albany County Detention Center.
- 4k. List of Library Staff Members Cleared to Operate County Van Assigned to Albany County Public Library.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 6, 2012 List of Library Staff Members cleared to operate county van assigned to the Albany County Public Library.

TIM CHESNUT
COMMISSIONER

TIM SULLIVAN
COMMISSIONER CHAIRMAN

JERRY M. KENNEDY
COMMISSIONER

- 4l. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending December 2011 as prepared by the Albany County Clerk's Office.
- 4m. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4n. 2010 Specific Purpose Excise Tax Vouchers.
Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers:

Vendor	Project	Invoice Date	Account Number	Amount
Caterpillar Financial Service Corp	Road & Bridge Equipment Buyout of Leases	01/11/2012	977-2915-000	\$68,317.37 \$24,834.74
Marshall Contracting	Library Restroom Final Payment	11/21/2011	977-2920-000	\$586.00
Gorman Engineering	Road Projects	12/29/2011	978-2900-000	\$14,439.90

- 4o. County Road Fund Voucher.
Action: that the Board APPROVES the following County Road Fund Voucher:

Vendor	Service	Invoice Date/No.	Account Number	Amount
Reiman Corp	Garrett Road Bridge Replacement	12/14/2011	979-5000-000	\$1,041.75
Gorman Engineering	Dutton Creek/Garrett Road Bridge/Tunnel Road Bridge	12/29/2011	979-5300-000	\$157.50
			979-5305-000	\$52.50
			979-5320-000	\$963.29
			979-5325-000	\$192.71
			979-5330-000	\$7,784.44
			979-5335-000	\$2,594.81

- 4p. Zoning Certificates
Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Spies	David	ZC-004-12	533	French Creek RD	\$14,000.00	Principal Structure Addition	Res

- 4q. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Tobin & Associates, P.C.; Wyoming Department of Agriculture; Albany County Fire Warden; Department of Revenue Liquor Division; Albany County 4-H FootNotes; Acord (3); Wyoming Technology Transfer Center; Fundamental Church of Jesus Christ of Latter-day Saints (7); Wyoming Business Council; Office of State Lands and Investments; Wyoming Department of Transportation; Albany County Public Library; Community Services Block Grant Board of Directors; U.S. Department of Interior – Bureau of Land Management; The Lincoln Community Center; Garland Woods; Laramie Area Chamber of Commerce; NACo; Greater Wyoming Big Brothers Big Sisters; Radio Licensing Services FCC Compliance Management; Proposed Legislation.

REGULAR AGENDA

- Present for **APPROVAL**, Conditional Use Permit for a one room bed and breakfast for Kempson/Clarke at 6822 Black Elk Trail (CU-05-11). (David Gertsch, Planning Director)
- Planning Department Projects Report. (David Gertsch, Planning Director)
- RECOMMEND**, appointment of Rick Jansen as the Albany County Emergency Management/Homeland Security Coordinator to Governor Matt Mead as of January 9, 2012. (Sheela Schermetzler, Grants Manager)
- Present for **APPROVAL**, Letter of Resubmission of CDBG Grant Application – ADA on behalf of the Laramie Plains Civic Center in the amount of \$275,000. (Sheela Schermetzler, Grants Manager)
- Present for **APPROVAL**, Assignment of Contract between PacifiCorp (Rocky Mountain Power) and Albany County to the Lincoln Community Center, a non-profit corporation. The aforementioned Contract is for general electrical service at the Lincoln Community Center building for the period of June 17, 2011 to August 20, 2016. (Sheela Schermetzler, Grants Manager)
- Present for **APPROVAL**, Grant Application to the Wyoming State Historic Preservation Office for Certified Local Government Grant for Laramie and Albany County Tour Guides – Phase IV in the total amount of \$12,600.00 with \$7,500.00 from this federal grant, \$5,000.00 cash match, and \$100 In-Kind match. (Sheela Schermetzler, Grants Manager)
- Present for **APPROVAL**, Grant Application to the Wyoming State Historic Preservation Office for Certified Local Government Grant for Railroad Heritage Park National Register Nomination in the total amount of \$5,100.00 with \$3,000.00 from this federal grant, \$2,000.00 cash match, and \$100.00 In-Kind match. (Sheela Schermetzler, Grants Manager)

12. Present for **APPROVAL**, Notice of Award and Agreement with Laramie GM Auto Center, Inc. to furnish and deliver four (4) new $\frac{3}{4}$ ton 4x4 Crew Cab Short Box Fleet side Pick-up Trucks and four (4) vehicles to trade-in. (Dave O'Malley, Sheriff)
13. Present for **APPROVAL**, Advertisement for Bid for Purchase and Delivery of two (2) new $\frac{3}{4}$ ton 4x4 Crew Cab Short Box Fleet side Pick-up trucks and five (5) vehicles to trade-in and **DIRECT** the Clerk to advertise. (Dave O'Malley, Sheriff)
14. Present for **APPROVAL**, \$6,000 Bond for Thomas Kenneth Foulke, Treasurer, Valley View Road Improvement & Service District. (Linda Simpson, County Treasurer)
15. **ACKNOWLEDGE**, distribution of the U.S. Forest Funds based on the "Secure Rural Schools and Community Self Determination Act of 2000" in the amount of \$320,335.44 and **DIRECT** the Clerk to advertise Title III funds in the amount of \$24,531.35 for proposed, authorized County projects. (Linda Simpson, County Treasurer)
16. Present for **APPROVAL** and **SIGN**, Wyoming State Forestry Division (WSFD) Firefighter Property (FFP) Program Cooperative and Property Transfer Agreement. (Scott Davis, Fire Warden)
17. **EXECUTE**, Service Provider Agreement with James Johnson for Professional Engineer Services in the remodel of the new County office building located at 501 E. Ivinson in the amount not to exceed 10% of the total project cost. (Jennifer K. Stone, Deputy County and Prosecuting Attorney)
18. **EXECUTE** ASO Group Plan Changes with Blue Cross Blue Shield. (Commissioners)
19. **APPROVE** Amendment to the Health Insurance Benefit Document to include Hearing Aids for Adolescent Child. (Rodney Weakly, HIMT Chairman)
20. **CONSIDER** recommendation from the Health Insurance Management Team whether to participate in the Wyoming County Commissioners Association (WCCA) Health Plan Project. (Rodney Weakly, HIMT Chairman)
21. **APPROVE** Payroll and Vouchers for January 2011. (Commissioners)
22. **ADJOURN**.