COUNTY COMMISSIONERS MINUTES

MARCH 15, 2011 LARAMIE, WYOMING

1. **Roll Call**
The Regular Meeting was called to order at 9:30 a.m. by Chairman Sullivan. Commissioner's Chesnut, Kennedy and Sullivan, all present.

2. **Comments from the Public**
Sheela Schermetzler, Grants Manager introduced to the Shaun Jones who is the Intern working in her office. She acknowledged all the hard work he has done.

3. **Consideration of changes in the agenda.**
No changes.

4. **Approval of Consent Agenda.**
MOTION by Chesnut, seconded by Kennedy that each specific action on the Consent Agenda be APPROVED as indicated.

CONSENT AGENDA

4a. Minutes of the March 1, 2011 Regular Meeting and the March 4, 2011 Special Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the March 1, 2011 Regular Meeting and the March 4, 2011 Special Meeting of the Board.

4b. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 9, 2011 MINUTES and the March 9, 2011 AGENDA of the Albany County Planning and Zoning Commission.

4c. Minutes and Agenda of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 4, 2011 AGENDA and MINUTES of the Sherman Hill Road Improvement and Service District.

4d. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2011 from Grant Showacre, County Assessor.

4e. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2011 from Janice Sexton, Clerk of District Court.

4f. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2011 from Dave O'Malley, County Sheriff.

4g. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2011 from Jackie R. Gonzales, County Clerk.

4h. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the General Fund EXPENDITURE REPORT for the month ending February 2011 as prepared by the County Clerk's Office.

4i. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4j. Zoning Certificates
Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Mathis	Justin & Jadeen	ZC-008-11	1	Reegans Way	$225,000	Principal Structure	Res
Banbury	Diane	ZC-009-11	24	Brooks Drive	$26,500	Accessory Building	Res
Garfield	Maile	ZC-010-11	1067	WYO HWY 11	$50,000	Principal Building	Res
AT&T Tower	New Cingular Wireless	ZC-011-11	30937	US HWY 30	$25,000	Accessory Building	Ag

4k. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Susan Simpson; State of Wyoming Department of Audit; William E. MacLean, Jr., UW Wyoming INstitute for Disabilities; ACCORD; Cheri Koehn-WCCA (3); Laramie Plains Civic Center; Sheela Schermetzler, Grants Manager; Wyoming Department of Transportation; Johnson Engineering Associates; 2011Wyoming ProStart Student Invitational; Cathedral Home for Children; National Day of Prayer Task Force; State of Wyoming Department of Revenue; Roger Newkirk; State of Wyoming Department of Audit; Garland Woods, Building Superintendent; Big Horn Occupational Medicine and Department of Employment.

Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

REGULAR AGENDA

5. Directive to publish proposed amendments to the Albany County Zoning Resolution and notice of public hearing.

   MOTION by Kennedy, seconded by Chesnut to APPROVE directive to publish proposed amendments to the Albany County Zoning Resolution and notice of public hearing.

   Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

6. Approach License for Justin and Jadeen Mathis on County Road 17, Roger Canyon Road located in Section 1, Township 16 North, Range 73 West.

   MOTION by Chesnut, seconded by Kennedy to APPROVE Approach License for Justin and Jadeen Mathis on County Road 17, Roger Canyon Road located in Section 1, Township 16 North, Range 73 West with the following conditions:
   1. Requires 18" diameter culvert
   2. Asphalt surface from County Road edge for 20 feet
   3. This is a shared approach for lots 2 & 3
   4. Cattle guard, gate or fence must be installed to prevent livestock from entering the County right-of-way

   Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

7. Utility License for Source Gas LLC on County Road #210, Soldier Springs Road located in Sections 9, North East 16, and 15, Township 15 North, Range 73 West.

   MOTION by Kennedy, seconded by Chesnut to APPROVE Utility License for Source Gas LLC on County Road #210, Soldier Springs Road located in Sections 9, North East 16, and 15, Township 15 North, Range 73 West.

   Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

8. Advertisement for Bid and receipt of such bids for Purchase and Delivery of one 26-foot Toy Hauler Trailer for a Mobile Vaccine Unit for Albany County Public Health and direct the Clerk to Advertise.

   MOTION Chesnut, seconded by Kennedy to APPROVE Advertisement for Bid and receipt of such bids for Purchase and Delivery of one 26-foot Toy Hauler Trailer for a Mobile Vaccine Unit for Albany County Public Health and DIRECT the Clerk to Advertise.

   Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

9. Submission of Grant Application to the Wyoming Department of Agriculture in the amount of $69,990.00 for the purpose of Emergency Insect Management Program Grant.

   Sheela Schermetzler, Grants Manager spoke about this grant application for emergency insect management grant. This grant request is higher than last year due to the permitting process that may be implemented. The breakdown is as follows:
   Big Laramie: $36,400.00
   Little Laramie: $15,760.00
   Rock Creek: $3,090.00
   Town of Rock River: $3,300.00
   Albany County Public Health: $1,856.00
   Albany County Weed and Pest: $7,000.00
   Match for technician to be allocated from Albany County Commissioners: $2,500.00

   MOTION by Kennedy, seconded by Chesnut to APPROVE Submission of Grant Application to the Wyoming Department of Agriculture, in the amount of $69,990.00 for the purpose of Emergency Insect Management Program Grant.

   Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

10. Request to reallocate the following Lincoln Community Center Renovation Project County Funds: $32,000 for kitchen appliances, $20,000 for outdoor lighting, $3,600 for interior ramp, and $5,200 for auto doors for a total of $60,800.00 all to be reallocated to the replacement of the tile roof.

    Bill Gorman, County Engineer spoke about the roof that needs to be replaced at the Lincoln Community Center and the need to reallocated funds to pay for the roof. The amounts are as follows $20,000 for exterior lighting for parking lot and site; $3,600 for large interior ramp connecting original building and 1939 addition; $5,200 for ADA required automatic 42" door with sidelight and $31,500 for commercial kitchen appliances that are not considered fixtures and include cooktop/grill, warmer/oven, dishwasher, refrigerator-freezer, and 2 free standing stainless steel prep tables for a total of $60,300.00.

    MOTION by Kennedy, seconded by Chesnut to APPROVE Request to reallocate the following Lincoln Community Center Renovation Project County Funds: $31,500 for kitchen appliances, $20,000 for outdoor lighting, $3,600 for interior ramp, and $5,200 for auto doors for a total of $60,300.00 all to be reallocated to the replacement of the tile roof.

    Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

11. Request permission to purchase roofing materials in the amount of $58,784.91 for the Lincoln Community Center Renovation Project.

    MOTION by Chesnut, seconded by Kennedy to APPROVE Request permission to purchase roofing materials in the amount of $58,784.91 for the Lincoln Community Center Renovation Project.

    Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

12. Acceptance of proposal to install one water heater at the Albany County Fairgrounds Activities Building (East Side) in the amount of $5,350.00.

    MOTION by Kennedy, seconded by Chesnut to APPROVE Acceptance of proposal to install one water heater at the Albany County Fairgrounds Activities Building (East Side) in the amount of $5,350.00.

    Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

13. List of Library Staff members with no major violations, no more than three minor violations, and no more than two at-fault accidents in the past three years to drive the County van assigned to the Public Library for library use.

    MOTION by Chesnut, seconded by Kennedy to APPROVE List of Library Staff members with no major violations, no more than three minor violations, and no more than two at-fault accidents in the past three years to drive the County van assigned to the Public Library for library use.

    Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

14. $3,000 Bond for Ray Garson, Treasurer, Albany County Weed & Pest.

    MOTION by Kennedy, seconded by Chesnut to APPROVE $3,000 Bond for Ray Garson, Treasurer, Albany County Weed & Pest.

    Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

15. $70,000 Bond for James Rogers, Treasurer, Laramie Rivers Conservation District.

    MOTION by Chesnut, seconded by Kennedy to APPROVE $70,000 Bond for James Rogers, Treasurer, Laramie Rivers Conservation District.

    Roll call showed Chesnut, Kennedy and Sullivan. Aye. MOTION CARRIED.

16. Approve Payroll and Vouchers for March 2011.

MOTION by Kennedy, seconded by Chesnut to APPROVE Payroll and Vouchers for March 2011 and directs the Clerk to assign a voucher number to the following vouchers, signature stamp each voucher and to cause warrants to be issued in payment of each such account to wit: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** AFLAC, $2635.00, PAYROLL CONTRIBUTION; ALBANY COUNTY EMPLOYEES HEALTH BENEFITS $123322.61, PAYROLL CONTRIBUTION; ALBANY COUNTY FLEXIBLE SPENDING, $1893.32, PAYROLL CONTRIBUTION; AMERICAN HERITAGE LIFE, $130.46, PAYROLL CONTRIBUTION; BOLT LLC, $1428.47, RENT APRIL 2011; CLERK OF DISTRICT COURT, $380.50, PAYROLL CONTRIBUTION; COLONIAL LIFE & ACCIDENT, $148.60, PAYROLL CONTRIBUTION; FORT DEARBORN LIFE, $1047.40, PAYROLL CONTRIBUTION; KIM GULLICKSON, $2662.50, FUELS COORDINATORS SALARY; HSA PAYMENTS, $2470.00, MARCH 2011; INSURANCE COORDINATORS OF MONTANA, $1096.75, PAYROLL CONTRIBUTION; INTERFAITH GOOD-SAMARITAN, $1300.00, RENTAL ASSISTANCE; JOHNSON ENGINEERING, $7238.59, RETROFIT UPGRADE; LARAMIE NEWSPAPERS, $112.00, ADVERTISING;LARAMIE NEWSPAPERS, $816.75, ADVERTISING; LARAMIE NEWSPAPERS, $103.00, SUBSCRIPTION; LARAMIE YOUTH CRISIS CENTER, $2050.87, EXTENDING FAMILIES PROGRAM; LIFE INVESTORS INSURANCE, $159.00, PAYROLL CONTRIBUTION; MALONE BELTON ABEL, $5940.31, CONSTRUCTION ADMINISTRATION; ORCHARD TRUST, $4352.50, PAYROLL CONTRIBUTION; PSS WORLD MEDICAL, $45.12, SUPPLIES; QWEST, $2653.29, PHONE CHARGES; QWEST, $331.81, PHONE CHARGES; UNITED WAY, $136.00, PAYROLL CONTRIBUTION; VALIC, $4708.47, PAYROLL CONTRIBUTION; VERIZON, $444.87, PHONE CHARGES; PAUL WEAVER, $833.33, PROJECT MANAGER MARCH 2011; DON WIERBILLS, $1088.75, FUEL MITIGATION COST SHARE; WYOMING CHILD SUPPORT ENFORCEMENT, $150.00, PAYROLL CONTRIBUTION; WYOMING CHILD SUPPORT ENFORCEMENT, $663.00, PAYROLL CONTRIBTUION; WYOMING CHILD SUPPORT ENFORCEMENT, $743.79, PAYROLL CONTRIBUTION; WYOMING CHILD SUPPORT ENFORCEMENT, $304.00, PAYROLL CONTRIBUTION; WYOMING NCPERS, $832.00, PAYROLL CONTRIBUTION;WYOMING RETIREMENT SYSTEMS, $72015.70, PAYROLL CONTRIBUTION; WYOMING RETIREMENT SYSTEMS, $2423.53, PAYROLL CONTRIBUTION; WYOMING WORKERS COMPENSATION, $402.45, PAYROLL CONTRIBUTION; BETH YOUNG, $6.12, MILEAGE; **COMMISSIONERS:** A THRU Z, $27.00, DOCUMENT DESTRUCTION; KILLIAN FLORIST, $53.00, FLOWERS; LARAMIE INVESTMENT, $390.00, BOND; LARAMIE NEWSPAPERS, $2424.00, ADVERTISING; TWO CUT FRAMING, $5.00, SUPPLIES; **GENERAL ACCOUNTS:** BRESNAN, $317.08, UTILITIES; CARBON POWER AND LIGHT, $381.59, UTILITIES; CITY OF LARAMIE, $2313.05, UTILITIES; DOOLEY OIL, $567.43, FUEL; ELLENBECKER OIL, $25523.87, FUEL; FLEX ONE, $410.00, SETUP FEE/FSA FEE; LEWAN, $2306.15, MAINTENANCE CONTRACT; ROCKY MOUNTAIN POWER, $2203.14, UTILITIES; SOURCE GAS, $8853.71, UTILITIES; TOWN OF ROCK RIVER, $74.00, UTILITIES; WYOMING DISPOSAL SYSTEMS, $57.00, UTILITIES; NATIONAL BUSINESS SYSTEMS, $4620.00, POSTAGE; **COURTHOUSE:** ALSCO, $251.49, SUPPLIES; WALMART, $133.76, BUILDING SUPPLIES; **CLERK:** A THRU Z, $27.00, DOCUMENT DESTRUCTION; COMPUTER SOFTWARE ASSOCIATES, $129.25, SUPPLIES; LANCE'S PAINTING, $120.00, BUILDING MAINTENANCE; SOURCE OFFICE PRODUCTS, $134.00, SUPPLIES; TWO CUT FRAMING, $5.00, SUPPLIES; **GRANTS:** LINCOLN PRINTING, $41.27, OFFICE SUPPLIES; **ELECTIONS:** LARAMIE NEWSPAPERS, $105.60, ADVERTISING; **IT:** WCS TELECOM, $4.85, PHONE CHARGES; WYOMING STATE SAFE & LOCK, $535.00, SUPPLIES; **CSBG:** ALBANY COUNTY SAFE PROJECT, $416.67, FEB 2011; SHARON BREITWISER, $190.06, FEB 2011; DOWNTOWN CLINIC, $1458.30, FEB 2011; EPPSON CENTER FOR SENIORS, $1333.34, FEB 2011;HOSPICE OF LARAMIE, $500.00, FEB 2011;INTERFAITH GOOD-SAMARITAN, $5430.42, FEB 2011; LARAMIE REPRODUCTIVE HEALTH, $98.00, FEB 2011; LARAMIE SOUP KITCHEN, $1083.33, FEB 2011; SALVATION ARMY, $990.00, FEB 2011; **TREASURER:** A THRU Z, $27.00, DOCUMENT DESTRUCTION; NATIONAL BUSINESS SYSTEMS, $382.00, TAX NOTICES; SOURCE OFFICE PRODUCTS, $7.58, SUPPLIES; TWO CUT FRAMING, $50.00, SUPPLIES; **ASSESSOR:** A THRU Z, $27.00, DOCUMENT DESTRUCTION; ACE HARDWARE, $19.99, SUPPLIES; LINCOLN PRINTING, $45.70, SUPPLIES; MIKE'S REPAIR, $95.95, VEHICLE REPAIR; GRANT SHOWACRE, $306.00, TRAVEL & MILEAGE; **SHERIFF:** ADVANCED AUTO PARTS, $22.99, AUTO EXPENSE; CURTIS HICKS, $272.00, AUTO EXPENSE; HOLLAND CLEANERS, $65.25, UNIFORM EXPENSE; JOHN E REID & ASSOCIATES, $1190.00, TRAINING; LARAMIE FORD, $15.00, AUTO EXPENSE; LEXIS NEXIS, $50.00, INVESTIGATIONS; LYNN PEAVEY COMPANY, $560.15, INVESTIGATIONS; MIDWEST SPECIAL SERVICES, $1492.20, EXTRADITION; MINER'S AUTO SERVICE, $151.45, AUTO EXPENSE; SIRCHIE COMPANIES, $799.79, INVESTIGATIONS; SKAGGS, $3472.85, UNIFORM EXPENSE; WIRELESS ADVANCED, $478.80, AUTO EXPENSE; **DETENTION:** ARTECH SERVICES, $248.97, MAINTENANCE; FALCON LABORATORIES, $192.72, SUPPLIES; FASTENAL, $141.98, MAINTENANCE; JO-ED PRODUCE, $2177.93, BOARDING OF PRISONERS; LARAMIE INVESTMENT, $390.00, SUPPLIES; MEADOW GOLD DAIRY, $224.95, BOARDING OF PRISONERS; US FOOD SERVICES, $890.71, BOARDING OF PRISONERS; VAN'S WHOLESALE, $110.10, SUPPLIES;

ATTORNEY: A THRU Z, $27.00, DOCUMENT DESTRUCTION; ALBANY COUNTY ATTORNEY, $75.00, PETTY CASH REIMBURSEMENT; RICHARD BOHLING, $49.98, TRAVEL & MILEAGE; COMMONWEALTH LAW BOOK COMPANY, $48.00, SUBSCRIPTION; LEXIS NEXIS, $149.00, ONLINE SUBSCRIPTION; SAM'S CLUB, $5.88, SUPPLIES; SOURCE OFFICE PRODUCTS, $697.24, SUPPLIES; **INTERGOVERNMENTAL:** CITY OF LARAMIE, $21756.73, LARC REIMBURSEMENT; JOHNSON CONTROLS, $10427.04, BUILDING MAINTENANCE; STATE OF WYOMING, $73048.75, PUBLIC DEFENDER PROGRAM; **PLANNING:** DAVID GERTSCH, $168.80, TRAVEL & MILEAGE; JOHNSON CONTROLS, $536.85, BUILDING MAINTENANCE; LARAMIE NEWSPAPERS, $136.00, ADVERTISING; **CORONER:** COLORADO DEPARTMENT OF PUBLIC HEALTH, $225.00, MEDICAL SERVICES; GEM AUTOMOTIVE, $84.15, VEHICLE REPAIR; LARAMIE PLAINS CIVIC CENTER, $345.00, RENT; MINER'S AUTO SERVICE, $235.00, VEHICLE SERVICES; PUBLIC AGENCY TRAINING COUNCIL, $700.00, CONTINUING EDUCATION; KATHLEEN VERNON, $31.50, SHIPPING; **COOPERATIVE EXTENSION:** RELIABLE OFFICE SUPPLIES, $160.98, OFFICE SUPPLIES; **CLERK OF COURT:** PLAINSMAN PRINTING, $1056.67, SUPPLIES; JANICE SEXTON, $51.00, TRAVEL & MILEAGE; TWO CUT FRAMING, $20.00, SUPPLIES; **DISTRICT COURT:** TRENT LAW OFFICE, $1971.77, PROFESSIONAL SERVICES; **CIRCUIT COURT:** A THRU Z, $27.00, DOCUMENT DESTRUCTION; **DRUG COURT:** OFFICE DEPOT, $30.49, SUPPLIES; PEAK WELLNESS, $7000.00, CONTRACT SERVICES; **ROAD & BRIDGE:** ALSCO, $81.16, SAFETY CLOTHING; DRIVE TRAIN INDUSTRIES, $21.04, HEAVY EQUIPMENT REPAIR; LARAMIE FIRE EXTINGUISHER SERVICE, $57.00, BUILDING MAINTENANCE; LARAMIE GM AUTO CENTER, $202.26, VEHICLE EXPENSE; LARAMIE NEWSPAPERS, $57.70, ADVERTISING; O'REILLY AUTO PARTS, $22.28, HEAVY EQUIPMENT REPAIR; TRUE VALUE, $17.18, SHOP EQUIPMENT; UNION TELEPHONE, $54.39, PHONE CHARGES; WCS TELECOM, $4.85, PHONE CHARGES; WYOMED LABORATORY, $40.00, FDT; WYOMING MACHINERY, $1089.80, HEAVY EQUIPMENT REPAIR; **FIRE:** VOLUNTEER FIREMAN RETIREMENT, $37.50, PENSION; WHEATLAND RURAL ELECTRIC, $30.00, UTILITIES; **PUBLIC HEALTH:** ALSCO, $34.52, SUPPLIES; VAN'S WHOLESALE, $60.73, OFFICE SUPPLIES; **WIC:** KREISERS, $162.26, SUPPLIES; **MCH/TANF:** JOYCE MILLER, $55.07, MILEAGE; AMANDA OLIVER, $43.54, MILEAGE; ANNE SUTTON, $100.00,CONTINUING EDUCATION; LINDA VALENTI, $31.11, MILEAGE; **DETENTION MEDICAL:** EXPRESS PHARMACY, $155.02, MEDICAL EXPENSE; LARAMIE PEDIATRICS, $20000.00, NURSING SERVICES; STAT PHARMACEUTICALS, $167.38, MEDICAL EXPENSE; WYOMED LABORATORY, $915.00,MEDICAL EXPENSE; **FIRST INTERSTATE BANK:** $111.78, AMDBI MEMBERSHIP; $228.00, TRAVEL & MILEAGE; $72.38, OFFICE SUPPLIES; $745.99, DETENTION TRAINING; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: $472,046.23 TOTAL PAYROLL: $374,976.04 TOTAL EXPENDITURES: $847,022.27**

Roll call showed Kennedy, Chesnut and Sullivan. Aye. MOTION CARRIED.

17. Adjourn.

MOTION by Chesnut seconded by Kennedy to ADJOURN the Regular Meeting of March 15, 2011 at 10:08 a.m.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Sullivan, Chairman

ATTEST:

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Kayla Bawdon, Deputy County Clerk