COUNTY COMMISSIONER MINUTES

MARCH 2, 2010 LARAMIE, WYOMING

1. **Roll Call.**

The Regular Meeting was called to order at 9:30 a.m. by Chairman Sullivan. Roll call showed Sullivan, Chesnut and Gabriel all present.

Public Hearings.

Tower Permit for Aslan Consulting on behalf of the City of Laramie

No comment.

MOTION by Chesnut, seconded by Gabriel to CLOSE the Public Hearing at 9:31 a.m.

Osborne Land Use Change

No comment.

MOTION by Chesnut, seconded by Gabriel to CLOSE the Public Hearing at 9:31 a.m.

2. **Public Comment.**

Pete Burns, expressed his concern that people are tearing up the mountain on Rogers Canyon Road by four wheeling, shooting and dumping garbage. He feels that something needs to be done before someone gets hurt.

3. **Consideration to Changes in the Agenda.**

Agenda item number 19 to be moved to the first regular agenda item.

4. **Approval of Consent Agenda.**

MOTION by Chesnut, seconded by Gabriel that each specific action on the Consent Agenda be APPROVED as indicated.

CONSENT AGENDA

4a. Minutes of the February 16, 2010 Regular Meeting and the February 23, 2010 Special Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the February 16, 2010 Regular Meeting and the February 23, 2010 Special Meeting of the Board.

4b. Minutes of the Albany County Weed and Pest Control District.

Action: that the Board ACKNOWLEDGES RECEIPT of the January 7, 2010 and January 25, 2010 MINUTES of the Albany County Weed and Pest Control District.

4c. Albany County Treasurer Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending January 2010 from Linda Simpson, County Treasurer.

4d. Albany County General Fund Revenue Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT as prepared by the Treasurer's Office.

4e. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4f. Zoning Certificate

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
Geyer	Jeffery & Kiesa	ZC-006-10	###	Maple or 5th – Centennial	Principal Structure	Res
Geyer	Jeffery & Kiesa	ZC-007-10	###	Maple or 5th - Centennial	Accessory Building	Res
				Western Skies		

Sweckard	Jon James	ZC-008-10	4315	Road	Accessory Building	Res
Sweckard	Jon James	ZC-009-10	4315	Western Skies Road	Accessory Building	Res
R. T. CORP.	c/o Robert Rucinski	ZC-010-10	2931	Soldier Springs Road	Accessory Building	Comm
Jacobs	Lee	ZC-011-10	78	4th Street - Centennial	Mobile Home	Res
Gunnerson	Mark & Joan	ZC-012-10	2193	Riverside Drive	Accessory Building	Res
Spiegelberg	Emory	ZC-013-10	12	Brandt Lane	Accessory Building	Res
McQuade	Gary	ZC-014-10	2841	Sage Drive	Accessory Building	Res

4g. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Goshen County Economic Development Corp.; Douglas McAndrews; Jon Velasquez; Cheri Koehn; Linda Simpson, County Treasurer(2); Jon Madsen; Ginnie Madsen; Mark T. Daly; Aurora, Cormac, Martha, and Carlos Martinez del Rio; Medicine Bow-Routt National Forests and Thunder Basin; The Variable Annuity Life Insurance Company; Wayne, Lisa, Devon, Payton, Keena, and Trevor Rasmussen; Department of Audit(3); Wyoming State Snowmobile Association; Lydia Garvey; State of Wyoming Department of Revenue; Joe Evans; Susan Simpson, County Librarian; Wyoming Association of Conservation Districts; John & Martha Stoltenberg; Layne F. Mann, and Bill Auf-der Heyde.

REGULAR AGENDA

5. Acknowledge Receipt of Petition for Private Road from Steven W. Siegel and either certify the application directly to the District Court or find Petition adequate and Appoint Hearing Officer.

MOTION by Chesnut, seconded by Gabriel to ACKNOWLEDGE RECEIPT of Petition for Private Road from Steven W. Siegel and CERTIFY the application to District Court pursuant to W.S. §24-9-101(m).

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

5. Action regarding Tower Permit for Aslan Consulting on behalf of the City of Laramie.

MOTION by Chesnut, seconded by Gabriel to APPORVE Tower Permit for Aslan Consulting on behalf of the City of Laramie adopting and incorporating the following Findings of Fact and Conclusions of Law:

Findings of Fact:

1. The proposed use is compatible with the existing use, a wastewater treatment facility and office building.
2. The property is Industrial use.
3. The Findings Necessary for Approval, as listed in this report, are incorporated herein as findings of fact.

Conclusions of Law: The provisions of the Albany County Zoning Resolution, Chapter I, Section 13, Chapter IV, Section 5 and Chapter V, Section 7 have been and will be complied with.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

6. Action regarding Land Use Change for James Osborne Property.

MOTION by Gabriel, seconded by Chesnut to APPROVE Land Use Change for James Osborne Property adopting and incorporating the following Findings of Fact and Conclusions of Law:

Findings of Fact:

1. The property presently is zoned Residential.
2. The property's use as Commercial will be consistent with area properties. Lot sizes, if developed as a commercial subdivision, are minimum one acre lot size.
3. The proposed zoning is consistent with the County's Comprehensive Plan which designates the property within Priority Growth Area 1.
4. The findings necessary for Approval, as listed in this report, are incorporated herein as findings of fact.

Conclusions of Law: The requirements of the Albany County Zoning Resolution, Chapter V, Section 5 (change in Land Use Classification) have been complied with.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

7. Urban System Project Priority List as recommended by the Urban Systems Advisory Committee.

MOTION by Chesnut, seconded by Gabriel to APPROVE Urban System Project Priority List as recommended by the Urban Systems Advisory Committee as follows:

Priority	Description	Approximate Length (miles)	Required Urban Systems Funds (Estimated 350/LF)
1	Bill Nye from 19th Street to future Extension of Corthell Road		
2	Wyoming Avenue, Pierce Street west to Hwy 130	0.47	868560
3	Bill Nye from Future extension of Corthell Road to Vista Drive		
4	Pierce Street, Snowy Range Road North to Madison Street	0.59	1090320
	Colorado Avenue, Snowy Range Road north to Wyoming Avenue	0.30	554400
	30th Street, Garfield Street south to I-80	1.17	$2,928,376 (incl. 10% design and $500,000 Spring Creek crossing)
	Curtis Street west to Welsh Lane, then Welsh Lane south to 130 (Snowy Range Road)	1.26	$2,561,328 (incl. 10% design)

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

8. Emergency Insect Management Program Grant Application to the State of Wyoming, Department of Agriculture, in the amount of $48,600 with a grant match of $66,743 totaling $115,343.00.

Sheela Schermetzler, Grants Manager informed the Board of a few minor changes to the amounts. The cash match is $48,600 which includes the $14,000 that the County provides and a grant match of $70,950.00.

MOTION by Gabriel, seconded by Chesnut to APPROVE the Emergency Insect Management Program Grant Application to the State of Wyoming, Department of Agriculture, with a cash match of $48,600 and a grant match of $70,950 totaling $119,550.00

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

9. Submission of a grant application for a 2010 Federal Preserve America Grant (CFDA 15.929) for the Laramie Railroad Legacy Trail Project by the Albany County Historic Preservation Board in the amount of $21,600.

MOTION by Chesnut, seconded by Gabriel to RATIFY Submission of a grant application for a 2010 Federal Preserve America Grant (CFDA 15.929) for the Laramie Railroad Legacy Trail Project by the Albany County Historic Preservation Board in the amount of $21,600.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

10. Contract for Services for Fletcher Park Fuel Break Camp Grace Property, between Albany County and Jim Clyde in the amount of $13,300.

MOTION by Gabriel, seconded by Chesnut to APPROVE Contract for Services for Fletcher Park Fuel Break Camp Grace Property, between Albany County and Jim Clyde in the amount of $13,300 to provide tree thinning and slash treatment on private lands within Section 15, Township 26 North, Range 71 West of the 6th P.M.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

11. Contract for Services for Fletcher Park Fuel Break-True Property, between Albany County and Jim Clyde in the amount of $20,900.

MOTION by Gabriel, seconded by Chesnut to APPROVE Contract for Services for Fletcher Park Fuel Break-True Property, between Albany County and Jim Clyde in the amount of $20,900 to provide tree thinning and slash treatment on private lands within Section 17, Township 26 North, Range 71 West of the 6th P.M.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

12. Permit and License Agreement between Albany County and True Ranches for purpose of reducing live and dead fuels in an area approximately 27.5 acres.

MOTION by Chesnut, seconded by Gabriel to APPROVE Permit and License Agreement between Albany County and True Ranches for purpose of reducing live and dead fuels in an area approximately 27.5 acres in size.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

13. Permit and License Agreement between Albany County and Fletcher Park Youth Foundation/Camp Grace for the purpose of reducing live and dead fuels in an area approximately 17.5 acres.

MOTION by Gabriel, seconded by Chesnut to APPROVE Permit and License Agreement between Albany County and Fletcher Park Youth Foundation/Camp Grace for the purpose of reducing live and dead fuels in an area approximately 17.5 acres in size.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

14. Additional payment of $300.00/month to Scott Davis for 10 hours for work in providing technical oversight of fire grants that require knowledge of fire control.

MOTION by Chesnut, seconded by Gabriel to APPROVE an additional payment of $300.00/month to Scott Davis for 10 hours for work in providing technical oversight of fire grants that require knowledge of fire control.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

15. Contract with Fortman's Inc., in the amount of $21,985 and issue Notice of Award for SLIB Project MRG-093-73 AL and authorize the Chairman to sign contract upon receipt of Performance and Payment Bonds in proper form.

MOTION by Chesnut, seconded by Gabriel to APPORVE Contract with Fortman's Inc., in the amount of $21,985 and ISSUE Notice of Award for SLIB Project MRG-093-73 AL and AUTHORIZE the Chairman to sign contract upon receipt of Performance and Payment Bonds in proper form.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

16. Agreement to Terminate Agreement for Services between Albany County and Darryl Faulk, MS, APN, PMHCNS-BC as the Medical Service Provider for the Albany County Detention Center.

MOTION by Chesnut, seconded by Gabriel to APPROVE Agreement to Terminate Agreement for Services between Albany County and Darryl Faulk, MS, APN, PMHCNS-BC as the Medical Service Provider for the Albany County Detention Center effective today, March 2, 2010.
Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

17. Review Rules of Practice and Procedures for Appeal before the County Board of Equalization Involving Taxation Matters and direct the Clerk to Advertise under the Administrative Procedures Act.

MOTION by Chesnut, seconded by Gabriel to DIRECT the Clerk to Advertise under the Administrative Procedures Act the Rules of Practice and Procedures for Appeal before the County Board of Equalization Involving Taxation Matters.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

18. Endorsement Administrative Services Agreement between Blue Cross Blue Shield of Wyoming and Albany County, Wyoming to allow Linda Simpson, Albany County Treasurer, Albany County's designee to receive participant's protected health information relating to matters pertaining to the Benefit Plan in the ordinary course of business.

MOTION by Gabriel, seconded by Chesnut to APPROVE Endorsement Administrative Services Agreement between Blue Cross Blue Shield of Wyoming and Albany County, Wyoming to allow Linda Simpson, Albany County Treasurer, Albany County's designee to receive participant's protected health information relating to matters pertaining to the Benefit Plan in the ordinary course of business.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

20. Appointment to the Economic Development Joint Powers Board.

Chairman Sullivan postponed any appointment until the March 16, 2010 meeting since more applications have been received.

21. Vouchers for February 2010.

MOTION by Chesnut, seconded by Gabriel to APPROVE Vouchers for February 2010 and directs the County Clerk to assign a voucher number to the following vouchers, signature stamp each voucher and to cause warrants to be issued in payment of each such account to wit: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** ACPE FEDERAL CREDIT UNION, $1600.00, EQUIPMENT RENTAL; ALBANY COUNTY TREASURER, $8895.17, TRANSFER TO GENERAL FUND; BIG BROTHERS BIG SISTERS, $3230.00, JUVENILE DIVERSION CONTRACT; CITY OF LARAMIE, $9539.15, FIRE EQUIPMENT; CLIMB WYOMING, $2291.54, TANF/CPI GRANT; MARTY ELLIS, $1625.00, FUEL MITIGATION COST SHARE; FIRST DATA MERCHANT SERVICES, $441.20, MONTHLY FEES; LYNN A. GOOS, $1625.00, FUEL MITIGATION COST SHARE; J. ALISDAR INNES, $1625.00, FUEL MITIGATION COST SHARE; LANE LINDLEY, $778.87, FUELS COORDINATOR; MAX FIRE APPARATUS INC, $1229.63, FIRE EQUIPMENT; SHARON L. MCGILL, $1625.00, FUEL MITIGATION COST SHARE; DAVID ROBERTS, $1625.00, FUEL MITIGATION COST SHARE; STAR AWARDS, $32.94, WALKING TROPHY PLAQUE; ALFRED VITLEY, $1625.00, FUEL MITIGATION COST SHARE; W.S. DARLEY & CO, $39522.94, FIRE EQUIPMENT; **GENERAL ACCOUNTS:** BLUE CROSS/BLUE SHIELD, $2950.08, COBRA PREMIUMS; BRESNAN, $55.28, UTILITIES; CITY OF LARAMIE, $70.74, UTILITIES; GE CAPITAL, $5091.00, COPIER LEASE; LARAMIE GM AUTO CENTER, $30.00, AUTO EXPENSE; LEWAN & ASSOC, $3338.11, COPIER LEASE; PAYFLEX, $100.00, ADMINISTRATION FEES; ROCKY MOUNTAIN POWER, $7872.86, UTILITIES; SOURCE GAS, $130.76, UTILITIES; WARM – PROPERTY INSURANCE POOL, $1070.00, 2009-2010 CRIME INSURANCE; **COURTHOUSE:** ALSCO, $228.35, SUPPLIES; VAN'S WHOLESALE, $69.90, CLEANING SUPPLIES; **ELECTIONS:** INTAB, $75.52, SUPPLIES; MATT PARROT & SONS, $80.61, SUPPLIES; STATE OF WYOMING A&I, $57.00, STATE ACCESS FEE; **TREASURER:** SOURCE OFFICE PRODUCTS, $13.99, OFFICE SUPPLIES; STATE OF WYOMING A&I, $57.00, STATE ACCESS FEE; **ASSESSOR:** STATE OF WYOMING A&I, $38.00, STATE ACCESS FEE; **SHERIFF:** COWBOY MOVING & STORAGE, $220.00, STORAGE SPACE; MINER'S AUTO SERVICE, $250.00, AUTO EXPENSE; OFFICE DEPOT, $68.97, OFFICE SUPPLIES; **DETENTION:** ACE HARDWARE, $1.98, MAINTENANCE; BLOEDORN LUMBER, $14.47, SUPPLIES; CHIEF SUPPLY, $448.00, SUPPLIES; IMS INC, $314.25, SUPPLIES; JO-ED PRODUCE, $1993.08, BOARDING OF PRISONERS; MEADOW GOLD DAIRY, $217.38, BOARDING OF PRISONERS; ROCKY MOUNTAIN INFORMATION NETWORK, $150.00, TRAINING; US FOOD SERVICE, $1067.76, BOARDING OF PRISONERS; VAN'S WHOLESALE, $62.49, SUPPLIES; **ATTORNEY:** RICHARD C. BOHLING, $49.00, MILEAGE; LEXIS-NEXIS, $86.61, SUPPLIES; SAM'S CLUB, $282.90, OFFICE SUPPLIES; **INTERGOVERNMENTAL:** PEAK WELLNESS CENTER, $916.74, EMERGENCY DETENTION SERVICES; **PLANNING:** SUSAN ADLER, $380.00, JANITORIAL SERVICES; **ENGINEERING:** GORMAN ENGINEERING, $771.90, PROFESSIONAL SERVICES; **COOPERATIVE EXTENSION:** ALBANY COUNTY EXTENSION, $50.00, BOOKS & SUBSCRIPTIONS; WALMART, $2.97, PROGRAM SUPPLIES; **CLERK OF COURT:** JANICE SEXTON, $50.00, MILEAGE; WYOMING STATE BAR, $132.00, OFFICE SUPPLIES; **DRUG COURT:** MATTHEW CASTANO, $1000.00, CONTRACT SERVICES; TERESA JACOBS-CASTANO, $7000.00, CONTRACT SERVICES; **ROAD & BRIDGE:** ALSCO, $76.32, SAFETY CLOTHING; CSK PROSHOP, $60.86, VEHICLE REPAIR; DRIVE TRAIN, $78.38, SHOP EQUIPMENT; FAT BOYS TIRE & AUTO, $3720.00, VEHICLE REPAIR; LARAMIE GM AUTO CENTER, $1.16, VEHICLE REPAIR; SAFETY-KLEEN, $251.99, ENVIRONMENTAL COMPLIANCE; TRUE VALUE, $7.48, VEHICLE REPAIR; WYOMING MACHINERY, $23.39, HEAVY EQUIPMENT REPAIR; **FIRE:** LYNN TODD, $11.04, EQUIPMENT REPAIRS; WHEATLAND REA, $26.61, GARRETT ELECTRIC SERVICE; **WIC:** COPY CENTER, $239.59, CLIENT EDUCATION; **1% SALES TAX:** BRESNAN, $94.95, INTERNET ACCESS; I.D. EDGE, $1012.50, SOFTWARE; **FIRST INTERSTATE BANK:** $331.92, OFFICE SUPPLIES; $2557.54, CONTINUING EDUCATION/TRAVEL & MILEAGE; $350.54, OFFICE SUPPLIES; $330.34, TRAVEL & MILEAGE; $866.88, POSTAGE/SUPPLIES; $50.55, POSTAGE/SUPPLIES; $1158.89, OFFICE SUPPLIES/TRAVEL & MILEAGE; $200.96, TRAINING; $706.05, TRAVEL & MILEAGE; $170.89, OFFICE SUPPLIES; $70.30, OFFICE SUPPLIES; $788.27, OFFICE SUPPLIES; $1469.01, OFFICE SUPPLIES/TRAVEL &

MILEAGE; $319.40, CONTINUING EDUCATION; $468.18, OFFICE SUPPLIES/TRAVEL & MILEAGE; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES:** $129,615.13
TOTAL EXPENDITURES: $129,615.13

22. ADJOURN.

MOTION by Chesnut, seconded by Gabriel to ADJOURN the March 2, 2010 Regular Meeting of the Board at 10:23 a.m.

BOARD OF COUNTY COMMISSIONERS
/s/ Tim Sullivan, Chairman

ATTEST:

Jackie R. Gonzales, County Clerk