County of Albany

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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
APRIL 5, 2011

PUBLIC HEARING: 9:30 a.m.

Albany County Zoning Resolution Chapter V, Section 8, Albany County Wind Energy Siting Regulations to conform to state statutes

Sweckard Land Use Change Permit LUC-02-11

Deerwood Ranch, LLC Conditional Use Permit CU-01-11

Keep It Green Land Use Change Permit LUC-01-11

REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

4a. Minutes of the March 15, 2011 Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the March 15, 2011 Regular Meeting of the Board.

4b. Minutes of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 8, 2011 Board of Directors Meeting MINUTES of the Albany County Weed and Pest Control District.

4c. Minutes and Agenda of the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 8, 2011 MINUTES and the March 10, 2011 AGENDA of the Albany County Fair Board.

4d. Minutes of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 17, 2011 MINUTES of the Laramie Rivers Conservation District.

4e. Minutes and Agenda of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 22, 2011 MINUTES and the March 22, 2011 AGENDA of the Albany County Public Library Board of Directors.

4f. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2011 from David Gertsch, County Planner.

4g. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2011 from Karol Hodges, Public Health Coordinator.

4h. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending February 2011 from Linda Simpson, County Treasurer.

4i. Revenues & Expenditures Budgeted vs. Actual Report of the Albany County Public Library.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2010 through February 2011 REVENUES & EXPENDITURES BUDGETED VS. ACTUAL Report from the Albany County Public Library.

4j. Albany County Fair Board Statement of Financial Position and Statement of Operations.

Action: that the Board ACKNOWLEDGES RECEIPT of the Albany County Fair Board STATEMENT OF FINANCIAL POSITION as of March 8, 2011 and STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2011.

4k. Albany County General Fund Revenue Report.

Action: that the Board ACKOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending February 2011 as prepared by the Albany County Treasurer's Office.

4l. Albany County General Fund Expenditure Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending March 2011 as prepared by the Albany County Clerk's Office.

4m. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4n. 2010 Specific Purpose Excise Tax Vouchers.

Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers.

Vendor	Project	Invoice Date	Account Number	Amount
Caterpillar Financial Services	Road & Bridge Equipment Lease	03/16/2011	977-2915-000	$13,485.00

4o. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Hansen	Tom & Sherri	ZC-013-11	###	Antelope Ave.	$400,000	Principal Structure	Res
Hansen	Tom & Sherri	ZC-014-11	###	Antelope Ave.	$ 30,000	Accessory Building	Res

4p. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming Technology Transfer Center; Department of Employment; USDA-Forest Service; Beverly B. Goodman; State of Wyoming Department of Audit; FEMA; Laramie County Community College; NACo – County News; Wyoming State Engineer's Office; Susan Simpson, County Librarian; Russ Reid; First Interstate Bank; Wyoming Business Council (2); Commissioners; Liberty Mutual Surety; Laramie Boomerang; Cheri Koehn-WCCA (2); Richard Bohling, Albany County and Prosecuting Attorney; Albany County Public Library and Donald R. Johnson.

REGULAR AGENDA

5. Present for **APPROVAL**, Proclamation proclaiming April National Sexual Assault Awareness Month. (Brittany Parsons, Albany County SAFE Project Outreach Coordinator)
6. Present for **APPROVAL,** a Resolution Calling for the Sale of Albany County, Wyoming General Obligation Bonds, Series 2011, in the Principal Amount of $4,070,000.00. (Linda Simpson, County Treasurer)
7. Present for **APPROVAL**, $30,000 bond for Julie Radasevich, Treasurer, Albany County School District #1. (Linda Simpson, County Treasurer)
8. Consider for **APPROVAL,** Consent to Bid to allow Kaiser and Company to participate as a competitive bidder at the public bond sale for the Albany County General Obligation Improvement Bonds. (Linda Simpson, County Treasurer)
9. Consider for **APPROVAL,** GovTeller Merchant Agreement for the collection of motor vehicle registrations and property taxes over the internet using credit cards or ACH payment methods. (Linda Simpson, County Treasurer)
10. Present for **APPROVAL,** amendment to the Albany County Zoning Resolution Chapter V, Section 8, Albany County Wind Energy Siting Regulations to conform to state statutes. (David Gertsch, Planning Director)
11. Present for **CONSIDERATION** Sweckard Land Use Change Permit LUC-02-11 on a 71.33 acre parcel at 557 Highway 230 from Agricultural to Industrial. (David Gertsch, Planning Director)
12. Present for **APPROVAL,** Deerwood Ranch, LLC Conditional Use Permit CU-01-11 for a gravel extraction operation to be located on the Deerwood Ranch. (David Gertsch, Planning Director)
13. Present for **APPROVAL,** Keep It Green Land Use Change Permit LUC-01-11 on a 6.03 acre parcel at the intersection of Highway 287 and Cavalryman Ranch Road from Residential to Commercial. (David Gertsch, Planning Director)
14. Present for **APPROVAL,** proposed amendment to the Planning and Zoning Commission's By-laws. (David Gertsch, Planning Director)
15. Present for **APPROVAL,** use of $1,772.64 surplus funds in the Planning Office's personnel budget to allow the Water and Wastewater Engineer to work 9 additional days in the months of May and June (1 additional day per week). (David Gertsch, Planning Director)

16. Present for **APPROVAL,** appointment of Brett Moline to the Variance Review Board for the 201 Intergovernmental Agreement for Laramie Wastewater Treatment and Collection Systems. (David Gertsch, Planning Director)
17. Present for **APPROVAL**, list of Library staff members with no major violations, no more than three minor violations, and no more than two at-fault accidents in the past three years to drive the county van assigned to the public library for library use. (Betsy J. Moore, Albany County Library Administrative Services Manager)
18. Present for **APPROVAL,** Notice of Award to Arcon, Inc., for the Library IT Room for a bid of $22,350. (Susan Simpson, County Librarian)
19. Present for **APPROVAL**, Agreement between Albany County and Arcon, Inc. for Albany County Various Building Envelope Upgrades in the amount of $58,300.00 for the Base Bid and Alternate A – Library entrance lighting area 1 and **APPROVE** Notice to Proceed. (Sheela Schermetzler, Grants Manager)
20. Present for **APPROVAL**, Advertisement for Bid and receipt of such bids for Retro-Commissioning for Albany County Courthouse. (Sheela Schermetzler, Grants Manager)
21. Present for **APPROVAL**, Advertisement for Bid and receipt of such bids for Albany County Detention Center Boiler Replacement. (Sheela Schermetzler, Grants Manager)
22. Present for **APPROVAL**, Amendment Number Two To AARA-SEP Facility Energy Efficient Grant Agreement between the Wyoming Business Council, State Energy Office and Albany County. The purpose of this Amendment Number Two is to revise Attachment A thereby changing the scope of installations to be completed and reallocating the grant budget. No amounts are being changed. (Sheela Schermetzler, Grants Manager)
23. **DISCUSS** possible Work Session to prioritize County projects for state funding. (Sheela Schermetzler, Grants Manager)
24. Present for **APPROVAL,** Notice of Award to Heather Plumbing, Inc., in the amount of $68,500.00 for the Albany County Library Boiler Replacement and issuance of agreement pending receipt of required documents. (Sheela Schermetzler, Grants Manager)
25. Present for **APPROVAL**, Utility License for Jason Reid, on County Road #055, Welsh Lane located in Southeast ¼ of Section 24, Township 16 North, Range 74 West. (Mike Osterman, Road and Bridge Superintendent)
26. **REQUEST** permission to hire a replacement for Deputy Kevin Kirby. (Dave O'Malley, County Sheriff)
27. **REQUEST** authorization to purchase two (2) 2011 Ford Expeditions to replace two (2) older units, as per the vehicle replacement plan. (Dave O'Malley, County Sheriff)
28. Present for **APPROVAL**, Consent to Sublease Agreement between the County of Albany and Overland Investments, LLC. For the building located at Unit A, Building 1, Turner Tract Condominium, 3821 Beech Street, Laramie, WY. (Jennifer Stone, Deputy County and Prosecuting Attorney)
29. **REQUEST** approval of lease/purchase agreement with Wells Fargo for the purchase of replacement copiers and large format printers. (Rodney Weakly, IT Director)
30. **APPROVE** Vouchers for March 2011. (Commissioners)
31. **DISCUSS** Public Health and WIC issues with Molly Brunner and Ginny Mahoney from the Wyoming Department of Health-Community and Public Health Division. (Commissioners)
32. **REVIEW**, Fiscal Year 2010-2011 Budget. (Jackie R. Gonzales, County Clerk and Linda Simpson, County Treasurer)
33. **RECESS** Regular Session.
34. Convene into Executive Session to **DISCUSS** Ivinson Memorial Hospital Settlement Counter Offer regarding Emergency Detentions which considered information that is classified as confidential by law under W.S. §16-4-405(a)(ix).
35. **ADJOURN** out of Executive Session.
36. **RETURN** to Regular Session.
37. Possible **ACTION** regarding Ivinson Memorial Hospital Settlement Counter Offer regarding Emergency Detentions. (Commissioners)
38. **ADJOURN.**