



COUNTY OF ALBANY

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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA COURTHOUSE, ROOM 105 February 1, 2011

BOARD INTERVIEWS: 8:00 a.m. Albany County Planning and Zoning Commission;
Laramie Plains Civic Center Joint Powers Board and
Laramie Regional Airport Board

PUBLIC HEARING: 9:30 a.m. Community Development Block Grant Homeowner
Assistance

REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

- 4a. Minutes of the January 18, 2011 Regular Meeting and January 24, 2011 and January 27, 2011 Special Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the January 18, 2011 Regular Meeting and the January 24, and January 27, 2011 Special Meeting of the Board.
- 4b. Minutes of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 7, 2010 Board of Directors Meeting MINUTES of the Albany County Weed and Pest Control District.
- 4c. Minutes and Agenda of the Wyoming Association of Risk Management.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 14, 2010 MINUTES and the January 20, 2011 AGENDA of the Wyoming Association of Risk Management.
- 4d. Minutes and Agenda of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 7, 2010 MINUTES and AGENDA of the Sherman Hill Road Improvement and Service District.
- 4e. Minutes and Agenda of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 28, 2010 MINUTES and the January 25, 2011 AGENDA of the Albany County Public Library Board of Directors.
- 4f. Albany County Public Library Revenues & Expenditures Budgeted vs. Actual Report and Balance Sheet.
Action: that the Board ACKNOWLEDGES RECEIPT of the REVENUES & EXPENDITURES BUDGETED vs. ACTUAL REPORT and the BALANCE SHEET for the period of July through December 2010 from the Albany County Public Library.
- 4g. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4h. 2010 Specific Purpose Excise Tax Vouchers.
Action: that the Board APPROVES the following 2010 Specific Purpose Excise Tax Vouchers.

Vendor	Project	Invoice Date	Account Number	Amount
Caterpillar Financial Services	Road & Bridge Equipment Lease	01/26/2011	977-2915-000	\$13,485.00

- 4i. Zoning Certificates
Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Saunders	Christopher	ZC-003-11	1466	US HWY 130	\$750.00	Accessory Bldg.	Res

TIM CHESNUT
COMMISSIONER

TIM SULLIVAN
COMMISSIONER CHAIRMAN

JERRY KENNEDY
COMMISSIONER

4j. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Soroptimist International of Laramie; The Groundwater Foundation; FEMA Map Service Center (2); Cheri Koehn- WCCA; Reiman Corp.; Agenda for Southwest, Southeastern & Mountain and Plains Intergovernmental Audit Forums Joint Conference; John F. Nelson; Standard Drywall, Inc.; Wyoming House of Representatives; Garland Woods, Building Superintendent; State of Wyoming Department of Revenue (2); LEDC; NACo and ACORD.

REGULAR AGENDA

5. Present for **CONSIDERATION**, directive to publish proposed amendments to the Commercial Wind Energy Siting Regulations and Notice of Public Hearing. (David Gertsch, Planning Director)
6. Consider for **APPROVAL**, Albany County, Wyoming Resolution of Support for Albany County Transportation Authority. (Commissioners)
7. Present for **APPROVAL**, acceptance of Bid and Notice of Award to Mullen's Heating and AC Inc. for Albany County Various Furnace Replacements in the amount of \$31,100.00. (Sheela Schermetzler, Grants Manager)
8. Present for **APPROVAL**, acceptance of Bid and Notice of Award to The Plumbing Company, Inc. for the base bid for Albany County Various Water Heater Replacements in the amount of \$47,640.00 and not to award Alternate A for the replacement of a water heater at Albany County Public Health. (Sheela Schermetzler, Grants Manager)
9. Present for **APPROVAL**, Development Agreement between Albany County and the Wyoming Family Home Ownership Program as related to the sponsorship of the grant application on behalf of the Family Ownership Program to prepare eight Albany County families through education, mentorship, and family/matching community savings to qualify for home ownership within the grant period for existing owner occupied stick or modular housing (\$160,000 per unit) in the amount of \$40,000.00. (Sheela Schermetzler, Grants Manager)
10. Present for **APPROVAL**, Resolution Authorizing the Filing of an Application for Funding from the Wyoming Business Council Community Development Block Grant Program Homeownership Assistance for the benefit of the Wyoming Family Home Ownership Program to prepare eight Albany County families through education, mentorship, and family/matching community savings to qualify for home ownership within the grant period for existing owner occupied stick or modular housing at a maximum of \$160,000 per unit for a total grant in the amount of \$40,000. (Sheela Schermetzler, Grants Manager)
11. Present for **APPROVAL**, Advertisement for Bid and receipt of such bids for Albany County Library and Detention Center Lighting Upgrades. (Sheela Schermetzler, Grants Manager)
12. Present for **APPROVAL**, request for funds to procure two (2) AED Onsite Defibrillators and wall cabinets for placement at the Albany County Detention Center, from HEARTSMART, INC. of Arvada, CO in the amount of \$3,689.40. (Dave O'Malley, County Sheriff)
13. **UPDATE** Commissioner's on search and rescue operations. (Dave O'Malley, County Sheriff)
14. **DISCUSS** issue regarding octane rating of fuel used in snow machines for search and rescue operation and **APPROVE** the procurement of gasoline with an octane rating of 91. (Dave O'Malley, County Sheriff)
15. Present for **APPROVAL**, notice to proceed on the Albany County Storage Building fencing project. (Ron DeMello, Lieutenant)
16. **REQUEST** permission to fill full-time Administrative Assistant position at the UW Albany County Cooperative Extension Service Office. (Kellie Chichester, University of Wyoming Cooperative Extension Service, Southeast Area Educator)
17. **REQUEST** permission to fill full-time Assistant County Clerk position in the County Clerk's Office. (Jackie R. Gonzales, County Clerk)
18. **REQUEST** permission to hire Assistant County Clerk in the Elections Department in the County Clerk's Office. (Jackie R. Gonzales, County Clerk)
19. Make **APPOINTMENT** to the WARM Board of Directors. (Commissioners)
20. Make **APPOINTMENT** to the Laramie Regional Airport Board. (Commissioners)
21. Make **APPOINTMENT** to the Laramie Plains Civic Center Joint Powers Board. (Commissioners)
22. Make **APPOINTMENT** to the Albany County Planning and Zoning Commission. (Commissioners)
23. **CONSIDER** appropriating \$100.00 to the Wyoming County Commissioners' Association to assist with the costs of legal comments related to Secretary Salazar's Order 3310 (Designation of Wildlands). (Commissioners)

24. **APPROVE** Vouchers for January 2011. (Commissioners)
25. **UPDATE** on Energy Retrofit Project. (James Johnson)
26. **DISCUSS** FY 2010 Audit. (Commissioners)
27. **DISCUSS** AED, CPR, and First Aid Training. (Garland Woods, Building Superintendent)
28. **DISCUSS** Sales Tax Distribution. (Susan Simpson, County Librarian)
29. **DISCUSS** revisions to Personnel Policy Manual, Vacation and Comp Time Liability and Surplus Property. (Jackie R. Gonzales, County Clerk)
30. **DISCUSS** Albany County Submission Procedures. (Jennifer Stone, Deputy County and Prosecuting Attorney)
31. **REVIEW**, mid-year budget. (Jackie R. Gonzales, County Clerk and Linda Simpson, County Treasurer)
32. **ADJOURN.**