



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
 COURTHOUSE, ROOM 105
 October 19, 2010

EMPLOYEE RECOGNITION – 8:00 a.m. District Courtroom

PUBLIC HEARING: 9:30 a.m. Transfer of Ownership of County Retail or Special Malt Beverage Permit

REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the October 5, 2010 Regular Meeting of the Board.
- 4b. Minutes of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 24, 2010 MINUTES of the Albany County Public Library Board of Directors.
- 4c. Agenda for the Albany Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 13, 2010 AGENDA of the Albany County Planning and Zoning Commission.
- 4d. Minutes and Agenda of the Wyoming Association of Risk Management.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 12, 2010 MINUTES and the October 14, 2010 AGENDA of the Wyoming Association of Risk Management.
- 4e. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2010 from Janice Sexton, Clerk of District Court.
- 4f. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2010 from Jackie R. Gonzales, County Clerk.
- 4g. Albany County Assessor Monthly Statement
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2010 from Grant Showacre, County Assessor.
- 4h. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4i. Resignation letter from Martha Schilling, Ph.D.
Action: that the Board ACKNOWLEDGES RECEIPT of Letter of Resignation from Martha Schilling, Ph.D. as Albany County Mental Health Examiner for Title 25 proceedings.
- 4j. County Road Fund Voucher.
Action: that the Board APPROVES the following County Road Fund Voucher:

Vendor	Service	Invoice Date/No.	Amount	Account Number	Amount
Gorman Engineering	Professional Services Dutton Creek Project	Inv. #10-69 09/27/10	\$4,470.50	979-5300-000 979-5305-000	\$3,352.88 \$1,117.63
Gorman Engineering	Professional Services Tunnel Road Project	Inv. #10-73 10/05/10	\$14,831.00	979-5330-000 979-5335-000	\$11,123.25 \$3,707.75

4k. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Sweckard	Lucas & Leann	ZC-123-10		Pope Springs Road	\$300,000	Principal Structure	Res
Wasserberger	Gary & Eulalia	ZC-124-10	9	West Street	\$4,000	Accessory Building	Res
Glasscock	John	ZC-125-10	33	Fox Creek Rd.- Rebel Rd.	\$80,000	Accessory Building	Res

4l. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from:

ACORD; Albany County SAFE Project; Local Government Liability Pool; Midwest Assistance Program-Source; Tea Party Roundup; City of Laramie (2); Ross, Ross & Santini, LLC; Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors; Laramie Area Chamber of Commerce; UW Cooperative Extension Service; Wyoming Department of Transportation; Jackie R. Gonzales, County Clerk; Garland Woods, Building Superintendent; Susan Simpson, County Librarian; William Craig MacDonald; Pennie B. Espeland; Peak Wellness Center; Bresnan and Department of Audit.

REGULAR AGENDA

5. **APPROVE** Proclamation proclaiming the month of October 2010 as Domestic Violence Awareness Month. (Commissioners)
6. Request **PERMISSION** to allow the City of Laramie, on behalf of Albany County, to submit an application for the extension of a City Conditional Use Permit for the Lincoln Community Center. (Bill Gorman, County Engineer)
7. Present for **APPROVAL**, Transfer of Ownership of County Retail or Special Malt Beverage Permit from Snowy Range Management, LLC to SkiWyo, LLC, dba Snowy Range Ski & Recreation Area. (Jackie R. Gonzales, County Clerk)
8. Present for **SPONSORSHIP**, Medicine Bow Nordic Association Supplemental Grant Application in the amount of \$1,816 to the Laramie Recreation Board for fiscal year 2010-2011 for the removal of pine beetle-killed trees that adversely impact the Happy Jack cross-country ski trail system and sponsorship of a ski class for adults with intellectual disabilities. (Bern Hinckley, Representative)
9. Present for **SPONSORSHIP**, Albany County Fair Association Supplemental Grant Application in the amount of \$4,406 to the Laramie Recreation Board for fiscal year 2010-2011 to replace all current electrical receptacles in the "swine" and "sheep" barns at the fairgrounds with GFI receptacles. (Jimmi Chatfield, Fair Board Manager)
10. Present for **SPONSORSHIP**, Laramie Plains Civic Center Supplemental Grant Application in the amount of \$10,000 to the Laramie Recreation Board for fiscal year 2010-2011 for window replacement and sound and door repair. (Alec Shea, Director)
11. Present for **SPONSORSHIP**, Lincoln Community Center Supplemental Grant Application in the amount of \$30,000 to the Laramie Recreation Board for fiscal year 2010-2011 for playground equipment and installation on the outside property. (Sheela Schermetzler, Grants Manager)
12. Present for **APPROVAL**, Sub-recipient Agreement with the Office of State Lands and Investments, Wyoming State Forestry Division for the purpose of receiving and disbursing funds for the USDA Forest Service Region #2 Cooperative Forestry Act of 1978, Western States Fire Managers for the benefit of the Albany County Fuels Reduction and Education grant program in the amount of \$159,700.00 from September 1, 2010 through September 30, 2015. (Sheela Schermetzler, Grants Manager)
13. Present for **ACCEPTANCE**, Viewer's Report and recommendations on the South Laramie Rail Spur Project application to the Wyoming Department of Transportation for Industrial Road Program funding. (Sheela Schermetzler, Grants Manager)
14. Present for **APPROVAL**, application to the State of Wyoming Department of Transportation Grade Crossing Petition for a railroad crossing on Tie Plant Road. (Doug Bryant, County Planner)
15. Present for **APPROVAL**, Amendment Number One to Agreement among Albany County, Cathedral Home for Children and Arcon, Inc. for Construction Contract in the amount of \$121,857 to extend the time the work should be completed by the Contractor on the project and that the Contractor will perform additional work on the project which extends the contract from October 20, 2010 through November 30, 2010. (Sheela Schermetzler, Grants Manager)

16. Present for **APPROVAL**, Certified Local Government Annual Grant Application to the Wyoming State Historic Preservation Office for Certified Local Government Grant for Ames Monument nomination as a National Historic Landmark in the amount of \$6,400. (Sheela Schermetzler, Grants Manager)
17. Present for **APPROVAL**, Utility License for Qwest Corporation on County Road #51, Howell Road located in Section 25, Township 17 North, Range 74 West. (Mike Osterman, Road & Bridge Superintendent)
18. Present for **APPROVAL**, Consideration of exemption to large tract subdivision requirements (Forest and Deb Ragland). (Doug Bryant, County Planner)
19. Request **PERMISSION** to fill vacancy in the County Treasurer's Office. (Linda Simpson, County Treasurer)
20. Present for **APPROVAL**, Agreement for Services Albany County Detention Center Medical Two Month Contract Extension between Albany County and Laramie Pediatrics and Internal Medicine P.C. (Jim Pond, Sheriff)
21. Request **PERMISSION** to close the Office of the County Clerk to all non election business except for the recording of documents on November 2, 2010, General Election Day pursuant to W.S. §22-2-112. (Jackie R. Gonzales, County Clerk)
22. **RATIFY** the execution of the ASO Group Agreement with Blue Cross Blue Shield to change the Open Enrollment month from October 2010 to November 2010. (Commissioners)
23. Present for **APPROVAL**, Albany County Employee Amendments to Albany County Group Plan. (Bob Decker, Insurance Consultant)
24. Present for **APPROVAL**, recommendation from Health Insurance Management Team to offer a second health insurance option (Health Savings Account) to be made available to all employees who participate in the Albany County Health Insurance Plan to be effective January 1, 2011. (Bob Decker, Insurance Consultant)
25. Present for **APPROVAL**, letter to participants in the Albany County Health Insurance Plan offering an affordable second option that allows each individual an opportunity to setup a tax-free Health Savings Account. (Bob Decker, Insurance Consultant)
26. Present for **APPROVAL**, Agreement for Consulting Services between Albany County, Wyoming and Covenant Insurance Group, Inc., regarding the County's Group Health Plan. (Bob Decker, Insurance Consultant)
27. **APPOINT** Dan Johnson as EMA Coordinator. (Commissioners)
28. **APPROVE** Payroll and Vouchers for 2010. (Commissioners)
29. **ADJOURN**.

WORK SESSION

(To follow Regular Meeting)

Discuss East of Laramie Wastewater Study – Murray Schroeder, WWC Engineering and City of Laramie Representatives

LUNCH

Road & Bridge Office for Elected Officials and Department Heads

(To follow Work Session)

Review with Bob Decker, Insurance Consultant, Amendments and Options to Albany County's Group Health Plan