



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
SEPTEMBER 7, 2010

WORK SESSION – 9:00 a.m.

Discuss WACO Conference

PUBLIC HEARING: 9:30 a.m.

Consideration of an amendment regarding small subdivisions to the Albany County Platting and Subdivision Regulations

REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

- 4a. Minutes of the August 17, 2010 Regular Meeting and the August 25, 2010 Special Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the August 17, 2010 Regular Meeting and August 25, 2010 Special Meeting of the Board.
- 4b. Minutes and Agenda of the Albany County Fair Association.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 13, 2010 MINUTES and the August 10, 2010 AGENDA of the Albany County Fair Association.
- 4c. Minutes and Agenda of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the MINUTES of the Public Hearing of July 27, 2010; the Reconvened Meeting of June 22, 2010 and the Regular Meeting of July 27, 2010 and the August 24, 2010 AGENDA of the Albany County Public Library Board of Directors.
- 4d. Announcement letter of Budget Hearing and Election, Election Proclamation and Budget Hearing Notice with proposed budget from the Sage Drive Community Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the letter announcing the BUDGET HEARING and ELECTION, ELECTION PROCLAMATION, and BUDGET HEARING NOTICE with PROPOSED BUDGET from the Sage Drive Community Improvement and Service District.
- 4e. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending July 2010 from Karol Hodges, Public Health Nurse Manager.
- 4f. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending August 2010 from Grant Showacre, County Assessor.
- 4g. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending July 2010 from Linda Simpson, County Treasurer.
- 4h. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending July 2010 as prepared by the Albany County Treasurer's Office.
- 4i. Albany County Public Library Revenues & Expenditures Budgeted vs. Actual Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2010 REVENUES & EXPENDITURES BUDGETED VS. ACTUAL REPORT from the Albany County Public Library.
- 4j. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4k. County Road Fund Voucher.

Action: that the Board APPROVES the following County Road Fund Voucher:

Vendor	Service	Invoice Date/No.	Amount	Account Number	Amount
Simon Contractors	Construction application #2 Dutton Creek Rd. Resurfacing SLIB MRG 09016	08/11/10	\$131,052.20	979-5300-000	\$98,289.15
				979-5305-000	\$32,763.05
Albany County Treasurer Retainage Account for Simon Contractors	10% Retainage for Construction Application #2 Dutton Creek Rd. Resurfacing SLIB MRG 09016	08/11/10	\$14,561.36	979-5330-000	\$10,921.02
				979-5335-000	\$3,640.34
Wyoming Department of Transportation	Stripping of Dutton Creek Rd. SLIB MRG 09016	08/02/10 Invoice No. 34417	\$2,340.34	979-5300-000	\$1,755.26
				979-5305-000	\$585.09
Correction from 08/17/2010 Commissioner's Meeting					
From: Laramie Newspaper, Inc. To: Gorman Engineering, LLC	Professional Services Dutton Creek Road 04/21/10- 06/30/10	07/29/10 Invoice No. 10-60	\$568.00	979-5300-000	\$426.00
				979-5305-000	\$142.00

4l. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
Keller	David & Linda	ZC-086-10	####	Park Drive (Foxborough)	\$65,000	Principal Structure	Res
Keller	David & Linda	ZC-087-10	####	Park Drive (Foxborough)	\$800	Accessory Building	Res
Petersen	Robert & Jody	ZC-088-10	####	Byerly Drive (Wy-Tex)	\$2,000	Mobile Home	Res
Atkinson	Lenny & Sharon	ZC-089-10	2968	P F E Road	\$30,000	Accessory Building	Res
Shebaily	Margaret	ZC-090-10	####	Dinwiddie Road	\$120,000	Principal Structure	
Parker	Claudia	ZC-091-10	2010	Cottonwood Park Road	\$2,000	Accessory Building	Res
Parker	Claudia	ZC-092-10	2010	Cottonwood Park Road	\$1,500	Accessory Building	Res
Gamboa	Ruben & Ramona	ZC-093-10	228	WYO HWY 10	\$150,000	Accessory Building	Res
Martin	Stan & Kathy	ZC-094-10	61	Upper Road	\$50,000	Principal Structure	Res
Martin	Stan & Kathy	ZC-095-10	61	Upper Road	\$4,500	Accessory Building	Res
Laramie Trap Club		ZC-096-10	525	WYO HWY 230	\$2,500	Accessory Building	Comm
Laramie Trap Club		ZC-097-10	525	WYO HWY 230	\$2,500	Accessory Building	Comm
Williams	Kenneth & Jenenlle	ZC-098-10	76	4746 East Skyline Drive	\$0	Mobile Home	Res

4m. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming Technology Transfer Center; Wyoming Liquor Division(2); Office of State Lands and Investments(2); Albany County Planning Office; Albany County & Prosecuting Attorney's Office; Interfaith-Good Samaritan; The Western Planner; The Wyoming Transit Express; State of Wyoming Department of Revenue; Sate of Wyoming State Treasurer; City of Laramie; Alpern Myers Stuart, LLC; American City & County; Better Roads; Fred Pryor Seminars; Susan Simpson, County Librarian; Linda Simpson, County Treasurer and Janine Jordan, City Manager.

REGULAR AGENDA

- Present for **APPROVAL**, amendment regarding small subdivisions to the Albany County Platting and Subdivision Regulations. (Doug Bryant, Planning Director)
- Present for **CONSIDERATION**, directive to publish notice of public hearing for proposed amendment to the Wind Energy Conversion Systems regulations regarding notice to mineral rights owners or claimants. (Doug Bryant, Planning Director)
- Present for **CONSIDERATION**, directive to publish notice of public hearing for proposed amendment, regarding obstacle collision avoidance systems, to the Albany County Zoning Resolution. (Doug Bryant, Planning Director)

8. Present for **APPROVAL**, Memorandum of Agreement between Albany County and the University of Wyoming Studies Program (UW-AMST) for the purpose of defining how Albany County and the University of Wyoming will work together to complete the project entitled "Laramie's Westside Neighborhood Inventory of Historic Buildings as specified in Certified Local Government Grant #56-10-00000.05 in the amount of \$8,903. (Sheela Schermetzler, Grants Manager)
9. Present for **APPROVAL**, Notice of Award, Notice to Proceed and Service Provider Agreement to Ward +Blake Architects and D.W. Arthur Associates Architecture of Jackson, Wyoming and Boston, Massachusetts respectively in the amount of \$22,400 to provide preliminary engineering/architectural services for the Laramie Head Start and Developmental Preschool Joint Partnership Facility. (Sheela Schermetzler, Grants Manager)
10. Present for **APPROVAL**, Contract between the Wyoming Department of Health, Community and Public Health Division, Maternal and Family Health Section, and Albany County Public Health to provide funding to County Public Health nursing offices who are working in partnership with healthcare providers and other local community resources to provide expanded service delivery and enrichments opportunities for women of reproductive age, infants, children and adolescents, children and youth with special care needs (CYSHCN), and families in the amount of \$185,846.00 (\$120,883.00 for TANF and \$64,963.00 for MFH). (Karol Hodges, Public Health Coordinator)
11. Present for **APPROVAL**, Extended Professional Service Agreement between the University of Wyoming and the Board of County Commissioners of Albany County, Wyoming. (Kellie Chichester, Extension Educator)
12. Present for **APPROVAL**, Agreement between Albany County and Kelly Kennedy to provide a 6 inch reinforced concrete floor in the Garrett Fire Station located on River Bridge Road in the amount of \$12,000. (Scott Davis, Fire Warden)
13. Present for **APPROVAL**, Resolution of the Board of Commissioners appointing Jean Allias, M.D., Albany County Health Officer. (Jim Schermetzler, Deputy County and Prosecuting Attorney)
14. Present for **APPROVAL**, Grant Award Agreement for the U.S. Department of Health and Human Services Public Health Emergency Response Wyoming Department of Health, with the County Health Officer (CHO) Jean Allais, M.D. and Albany County for 2010-2011 in the amount of \$12,000.00 (Jim Schermetzler, Deputy County and Prosecuting Attorney)
15. Present for **APPROVAL**, proposal by Mullen's Heating, dated July 30, 2010, in the amount of \$6,407.00 to install a Mitsubishi Split System, to replace 1st floor data center cooling system. (Rodney Weakly, IT Director)
16. Present for **APPROVAL**, Catering Permit for WyColo Properties, LP dba WyColo Lodge for a volunteer fire department fundraiser (3rd annual chili cook-off) on September 18, 2010 at the Big Laramie Valley Volunteer Fire Department Station #4, located at 3987 WY State Highway 230. (Jackie R. Gonzales, County Clerk)
17. Present for **APPROVAL**, Special Malt Beverage Permit for Brent B. Gates dba OCML, LLC for the following dates, September 10, 11, 17, 18, 24, 25 and October 1, 2, 8 and 9th from 11:00 a.m. to 10:00 p.m. at the Old Corral Restaurant. (Jackie R. Gonzales, County Clerk)
18. Present for **APPROVAL**, Approach License for Margaret Hall Shebaily on County Road #416, Dinwiddie Road, located in Section 18, Township 15 North, Range 77 West. (Mike Osterman, Road and Bridge Superintendent)
19. Request permission to **FILL** open position in the County Assessor's Office. (Grant Showacre, County Assessor)
20. Present for **APPROVAL**, notice to advertise Notice of Final Payment to Lamont Ecosse LLC in the amount of \$2,879.66 for the installation of the lockers in the Albany County Evidence Building. (Sheela Schermetzler, Grants Manager)
21. Present for **APPROVAL**, A Resolution from County of Albany, Wyoming Confirming the Support of the Application for a Business Ready Community Grant and Loan Program for a Business Committed Project – Pete Lien and Sons and to Reaffirm Support of the Existing Agreements Involved in this Project. (Sheela Schermetzler, Grants Manager)
22. **APPROVE** Vouchers for August 2010. (Commissioners)
23. **RECESS** to go into Executive Session pursuant to W.S. 16-4-405(a)ii). (Commissioners)
24. **RETURN** to Regular Session. (Commissioners)
25. **ADJOURN**.