



COUNTY OF ALBANY

525 GRAND AVE ROOM 105 · LARAMIE, WYOMING 82070
(307) 721-2541 · FAX (307) 721-2544
COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
APRIL 20, 2010

WORK SESSION: 8:30 a.m.

Interview Applicants for the
Historic Preservation Board

WORK SESSION: 9:00 a.m.

Garrett Fire Zone Status
(Scott Davis)

PUBLIC HEARING: 9:30 a.m.

Osborne Land Use Change Permit

Rules of Practice and Procedures for
Appeal before the County Board of
Equalization Involving Taxation Matters

REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL.
2. COMMENTS FROM THE PUBLIC.
3. CONSIDERATION OF CHANGES IN THE AGENDA.
4. APPROVAL OF CONSENT AGENDA.

CONSENT AGENDA

- 4a. Minutes of the April 6, 2010 Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the April 6, 2010 Regular Meeting of the Board.
- 4b. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 10, 2010 MINUTES and the April 14, 2010 AGENDA of the Albany County Planning and Zoning Commission.
- 4c. Minutes and Agenda of the Laramie Plains Civic Center Joint Powers Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 9, 2010 MINUTES and the April 13, 2010 AGENDA of the Laramie Plains Civic Center Joint Powers Board.
- 4d. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending March 2010 from Doug Bryant, Planning Director.
- 4e. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending March 2010 from Janice Sexton, Clerk of District Court.
- 4f. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending March 2010 from Jackie R. Gonzales, County Clerk.
- 4g. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending March 2010 from Grant Showacre, County Assessor.
- 4h. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending March 2010 from Linda Simpson, County Treasurer.
- 4i. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending March 2010 from Karol Hodges, Interim Director.
- 4j. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending March 2010 as prepared by the Albany County Treasurer's Office.

- 4k. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4l. Zoning Certificate

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
Guffey	Frank & Kathy	ZC-017-10	5905	Chaparral Drive	Accessory Building	Res
Wheatland Co-Op	CB Properties, LLC	ZC-018-10	###	P F E Road	Accessory Building	Comm
Athey	David & Bonnie	ZC-019-10	5165	Soldier Springs Road	Accessory Building	Res
Hixson	Jim & Mary	ZC-020-10	595	Wyo Hwy 230	Accessory Building	Res

4m. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: State of Wyoming – Department of Audit (2); Wyoming Department of Transportation; Jackie R. Gonzales, Albany County Clerk (2); U.S. Environmental Protection Agency; Centennial Valley Volunteer Fire Department; Quality Electric; Various Citizens regarding the Developmental Preschool and Day Care and Laramie Head Start; Friends of the Albany County Public Library; Forest Service; Wyoming Technology Transfer Center; The Performance Institute; State Board of Equalization; Dr. Christina K. McCann Consulting Services, Inc.; Materials Distribution Center; City of Laramie (2); Source and Wyoming Road Work Guide.

REGULAR AGENDA

5. **ACTION** regarding Land Use Change for James Osborn Property. (Doug Bryant, Planning Director)
6. **ACTION** regarding Rules of Practice and Procedures for Appeal before the County Board of Equalization Involving Taxation Matters. (Commissioners)
7. Present for **APPROVAL**, Change Order No. 1 increasing the price of the Contract with Quality Electric by \$558.83 for the Installation of Gas Powered Generators at four Albany County locations. (Bill Gorman, County Engineer)
8. Present for **APPROVAL**, Final Acceptance of the Installation of Gas-Powered Backup Generators and Transfer Switches at four Albany County facilities and **DIRECT** the Clerk to advertise for Final Payment to Quality Electric in the amount of \$18,016.43 on the 41st day following the first advertising. (Bill Gorman, County Engineer)
9. Present for **APPROVAL**, Grant Agreement between the State of Wyoming, Department of State Parks and Cultural Resources State Historic Preservation Office and Albany County in the amount of \$8,903 for Laramie’s West Side Neighborhood Inventory of Historic Buildings. (Sheela Schermetzler, Grants Manager)
10. Present for **APPROVAL**, 2010 Volunteers of America WY & MT (VOA) OJJDP Non-Participating Grant Application in the amount of \$59,913 for the purpose of reducing the number of juveniles the Albany County Detention Center. (Sheela Schermetzler, Grants Manager)
11. Present for **APPROVAL**, submission of Advertising/Marketing and Sponsorship Grant through the Albany County Tourism Board for the 2010 Rural Fire Meeting. (Sheela Schermetzler, Grants Manager)
12. Present for **APPROVAL**, Advertising of Notice of Final Payment to Heath Construction for the Albany County Evidence Storage Building, Phase III in the amount of \$59,754.78 and payment providing there are no liens on June 7, 2010. (Sheela Schermetzler, Grants Manager)
13. Present for **EXECUTION**, 2010 Wildland Fire Management Annual Operating Plan for Albany County and renew the County’s status as a participating agency. (Scott Davis, Fire Warden)
14. Present for **APPROVAL**, list of Library staff members with no major violations, no more than three minor violations, and no more than two at-fault accidents in the past three years to drive the County van assigned to the public library for library use. (Betsy Moore, Administrative Services Manager)

15. **ACKNOWLEDGE**, distribution of the U.S. Forest funds based on the “Secure Rural Schools and Community Self Determination Act of 2000” in the amount of \$382,838.61 and **DIRECT** the Clerk to advertise Title III funds in the amount of \$26,798.70 for proposed, authorized County projects. (Tracy Fletcher, Deputy County Treasurer)
16. Present for **APPROVAL**, sale of 2007 Ford Expedition as salvage as per agreement with WARM in the amount of \$1,600.00. (Ron DeMello, Lieutenant/Jim Pond, Sheriff)
17. Present for **APPROVAL**, sale of 2007 Ford Expedition K9 Patrol Vehicle to Johnson County Sheriff’s Office for the amount of \$28,500.00. (Ron DeMello, Lieutenant/Jim Pond, Sheriff)
18. Present for **APPROVAL**, purchase of four (4), 2010 Ford Expeditions from GSA for a total package price of \$101,274.72. (Ron DeMello, Lieutenant/Jim Pond, Sheriff)
19. Present for **APPROVAL**, Renewal of Albany County Juvenile Diversion Program Service Provider Agreement between Albany County and Greater Wyoming Big Brothers Big Sisters for the purpose to continue providing services supervising the participants in the Albany County Juvenile Diversion Program to commence on May 1, 2010 and shall end September 30, 2010. (Jim Schermetzler, Deputy County and Prosecuting Attorney)
20. Present for **APPROVAL**, Cooperative Agreement for Responsibilities between The Wyoming Department of Family Services Child Support Enforcement Unit and Albany County Clerk of District Court to delineate the consensual responsibilities between DFS and CDC, for all responsibilities except receipt and distribution of payments, according to federal law, rules and policies regarding Title IV-D of the Social Security Act, as amended. (Janice Sexton, Clerk of District Court)
21. Present for **APPROVAL**, Request for Proposal for the project manager position for the Lincoln Community Center. This position will be responsible for implementation of goals and objectives, financial program, administrative management of the Lincoln Community Center. (Sheela Schermetzler, Grants Manager)
22. Present for **APPROVAL**, Special Malt Beverage Permit for UW Block and Bridle Club for an event on April 24, 2010 at the Hansen Teaching Arena. (Jackie R. Gonzales, County Clerk)
23. Present for **APPROVAL**, Administrative Services Agreement between Blue Cross Blue Shield of Wyoming and Albany County Employees that pertains to an employee welfare benefit plan which has been established and is maintained by the County as Plan Sponsor and Plan Administrator for the benefit of the Participants and Beneficiaries. (Jim Schermetzler, Deputy County and Prosecuting Attorney)
24. **RECIND**, Appointment of Magistrates for the Circuit Court of the Second Judicial District Albany County, State of Wyoming done at the April 6, 2010 regular meeting of the Board. (Commissioners)
25. Present for **APPROVAL**, Nomination of Magistrates for the Circuit Court of the Second Judicial District Albany County, State of Wyoming. (Commissioners)
26. Make **APPOINTMENTS**, to the Albany County Historic Preservation Board. (Commissioners)
27. **APPROVE** Payroll and Vouchers for April 2010. (Commissioners)
28. **ADJOURN**.

WORK SESSION

(Following Regular Meeting)

Discuss FY 2009-10 Budget